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MINUTES

January 16th, 1941.

The regular meeting of the Recreation Commission was held this day, at 2:00 P.M., with Mr. William Coffman presiding as Chairman.

PRESENT: Mrs. Sigmund Stern
Mr. William Raffetto
Mr. William Coffman
Rev. Leo W. Powleson
Mr. John McLaren

ABSENT: Miss Alicia Mosgrove
Mr. J. P. Nourse

The minutes of the meeting of December 5th were unanimously approved as presented, on motion of Mr. Raffetto, seconded by Mr. Coffman.

Election of President

The Chairman called for nominations for President for the year 1941-1942. On motion of Father Powleson, seconded by Mrs. Stern, and unanimously carried, Mr. William Raffetto was nominated and elected President of the Recreation Commission. Ayes: Mr. Coffman, Mrs. Stern and Father Powleson.

Mr. Raffetto presided over the meeting until its adjournment.

COMMUNICATIONS

A letter from Raymond Hanson expressing his appreciation to the Recreation Department for the Weekly Bulletin was read.

A letter from Mrs. Elbridge Irvine requesting supervision of the Dolores Park was referred to the Park Commission inasmuch as the park on Dolores Street comes under their jurisdiction.

Land Offer

A communication from J. M. Gregory thanking the Recreation Commission for their kind consideration relative to his offer of two lots to the Recreation Commission.

Motion

A letter from Mr. McElvaney relative to his resignation from the Recreation Department in which he thanks the Recreation Commission and Miss Randall for an enjoyable association with them during the past ten years. On motion of Mr. Coffman, seconded by Father Powleson, and carried, it was recommended that a reply be sent acknowledging his communication and expressing their well wishes for a promising future.

Civil Service Ruling - Overtime & Holidays

A communication from W. L. Henderson of the Civil Service Commission regarding a recent ruling as to overtime was explained by the Superintendent. This ruling states that in the future no overtime will be allowed any city employee until they have worked more than the required minimum number of hours, which is forty-one hours per week. Therefore, all playground directors will be off on all legal holidays, instead of working on legal holidays and taking equivalent time off later as 'overtime'.

Father Crowley Fence Construction

A communication from Ralph S. Schomp requesting construction of the 15' fence on the roof at the rear of the building adjoining Father Crowley Playground was referred to Mr. Jordan, Business Manager, for further investigation and recommendation, and to report his findings at the next Commission meeting.

Motion
Re: F.S. Key Adj. Lots

A communication was read from the Board of Education relative to the Francis Scott Key Property in which they stated that they do not wish to sell any of this property to the Recreation Commission. On motion of Mr. Coffman, seconded by Mrs. Stern, it was decided to use the present heating system until such time as the property is sold by the Board of Education.

National Defense

A communication from Lieutenant Colonel Corlett requesting the use of the Marina Junior High School Gymnasium for recreation activities for enlisted men was presented to the Commission. The Superintendent reported that the request has already been granted, and that we are working with the recreation director at the Presidio. The Superintendent explained that she has already submitted a report to the Mayor requesting that certain units be completed, including the lighting of Funston, completion of Rossi Playground, completion of five diamonds at Crocker Amazon, and the completion of the swimming beach at Phelan Beach in connection with the national defense program. She stated that with these additional facilities we will be better equipped to provide for the service and industrial needs in connection with the Defense Program.

Motion
Re: Crystal Palace Plunge

A communication from Davis S. Barry of the Board of Supervisors regarding the use of Crystal Palace Baths was read. On motion of Mr. Coffman, seconded by Father Powleson, and carried, it was recommended that the Superintendent investigate the Crystal Palace Baths, ascertaining, if possible, where the request came from, and to report her recommendation at a future meeting.

Corona Heights

Motion

A communication from Alice Cummings relative to the naming of Corona Heights as the Franklin Delano Roosevelt Playground. The Commission stated that it is the policy of the Department not to name playgrounds after living persons. On motion of Mrs. Stern, seconded by Mr. Coffman, it was recommended that a letter be sent to Mrs. Cummings thanking her for her suggestion and stating that at the time the playground is completed, names will be considered.

Controller's Survey and Recommendations
Motion

A communication from Mr. Boyd regarding a System Program including recommendation for changes in the accounting system in the Recreation Department was read. On recommendation of Mr. Jordan, a motion was made by Mr. Coffman, seconded by Father Powleson, and carried, that we cooperate 100% with the Controller's Office in making these changes.

REPRESENTATIVES OR DELEGATES

Longfellow Imp. Assn.

A committee from the Longfellow Improvement Association appeared before the Commission requesting an allotment in the 1941-42 budget for the completion of the Longfellow Playground. The Superintendent stated that plans are ready and as soon as money is available the playground will be completed. The Recreation Commission assured the committee that they would consider this matter in the 1941-42 Budget.

Financial Transactions

Improvement Resolutions:

No. 631 - Golden Gate International Exposition 100 Exposition Benches @ $2.00 ea.	$200.00
No. 632 - S.F. Retirement Bureau Medical fees and compensation 6 mos. end. 6/3/41	600.00
No. 633 - Public Utilities Commission Power consumption Camp Mather 6 mos. 6/30/41	505.00
No. 634 - Dept. of Public Works Departmental blueprints 6 mos. ending 6/3/41	75.00
No. 635 - James Rolph Playground 26 sections bottom rail complete with fittings for gate post	120.00
No. 636 - North Beach Playground Replacing 64' of 6" I.S.P., repairing catchbasin	181.75
No. 637 - Ocean View Playground Furnish and install chain link fence dugout	300.00
No. 638 - Dept. of Public Works Sandbox standees with seats and racks	155.05
No. 639 - S.F. Water Dept. Meter service 118-122 Collingwood St.	22.00
No. 640 - Bernal Center Repairing and installing new hardware	877.00
No. 641 - Purchasing Dept., Central Shop No. 2 - Install reconditioned Ford truck transmission, overhaul and tune motor, and install wheel brakes of Tractor	150.00
No. 642 - Administration Purchase of Dodge Sedan	1200.00
No. 643 - Junior Museum 1 ten-inch lathe complete with accessories	300.00

Motion

On motion of Mr. Coffman, seconded by Father Powleson, the above financial transactions were approved for payment. Ayes: Mr. Coffman, Mrs. Stern, Father Powleson, and Mr. Raffetto.

SUPERINTENDENT'S REPORT

Ingleside

Dr. Schmidt has suggested that we take over two tennis courts in the Ingleside District and keep them in playing condition. It was recommended that the Grounds Committee investigate this area and make a report at a future meeting.

Baseball Congress Motion

Miss Randall recommended that Mr. Lang attend the National Baseball Congress in Fresno on January 18th and she requested that an amount not to exceed $25.00 be allowed for his expenses. On motion of Mr. Coffman, seconded by Father Powleson, and carried, it was recommended that this amount be allotted.

Superintendent's Report (Cont.)
Motion
Sig. Authorization

On recommendation of the Superintendent, a motion was made by Mr. Coffman, seconded by Mrs. Stern, and carried, authorizing Mr. Jordan's signature on checks drawn on the Revolving Fund.

Contacts re bequests for Junior Museum

The Superintendent reported that Mrs. Scherer, Chairman of the Junior Recreation Museum, and herself had visited the heads of the trust departments of the various banks in San Francisco in regard to trusts or bequests that could be conveyed to the Recreation Commission for the construction of the Junior Museum on Corona Heights.

Miss Randall stated that these contacts should prove invaluable to the Recreation Department inasmuch as many of these men were unaware of the need for additional monies for adequate recreational programs.

Auto Purchase
Motion

The Superintendent reported that there was an amount of money in this year's budget to purchase a new truck to replace the small pickup truck. This amount together with the $30.00 per month car allowance set up for Mr. McElvaney is sufficient to purchase a car for the Business Manager, Mr. Jordan. Since it is very advisable that Mr. Jordan personally investigate requisitions and requests, Miss Randall recommended that this be done and that the replacement of the truck be delayed. On motion of Mr. Coffman, seconded by Mrs. Stern, and carried, it was decided to purchase a car for the Business Manager.

Girls' Band to use Music Studio

The Superintendent reported that Mrs. Foster, Supervisor of Music, had been contacted by a group of 40 girls who are organizing a girls' band and are anxious to obtain the use of the Music Studio on Saturday afternoons. Mr. Dennis of the Board of Education had previously endorsed the group. The Commission decided to grant this request until further notice.

New Business

Letter of Appreciation to be Sent

On motion of Mr. Coffman, seconded by Father Powleson, and unanimously carried, it was decided to send a telegram and flowers to Miss Mosgrove commending her on her leadership during the very successful year just completed.

There being no further business, the meeting was declared adjourned at 3:35 P.M.

Respectfully submitted,

Acting Secretary

EOM:WFB

Superintendent's Report (Cont.)
Motion
Sig. Authorization

On recommendation of the Superintendent, a motion was made by Mr. Coffman, seconded by Mrs. Stern, and carried, authorizing Mr. Jordan's signature on checks drawn on the Revolving Fund.

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There being no further business, the meeting was declared adjourned at 3:35 P.M.

Respectfully submitted,

Acting Secretary

EOM:WFB

MINUTES

February 6, 1941.

The regular meeting of the Recreation Commission was called to order on this day, February 6th, at 2:00 P.M. with Mr. Raffetto presiding as Chairman.

PRESENT: Miss Alicia Mosgrove
Mr. William Raffetto
Rev. Leo W. Powleson
Mr. J. P. Nourse
Mr. John McLaren

ABSENT: Mrs. Sigmund Stern
Mr. William Coffman

The minutes of the previous meeting held on January 16th were approved, on motion of Father Powleson, seconded by Miss Mosgrove, as presented.

COMMUNICATIONS

Req. for Grove
Motion

From Hugo Olsson, President of the Swedish American Patriotic League requesting the use of the Sigmund Stern Grove on June 21st for their annual celebration. On motion of Father Powleson, seconded by Miss Mosgrove, the Commission agreed to allow them the use of the Grove but the Commission was of the opinion that even though the proceeds are for charity the policy of the Commission to charge $100.00 rental for the use of the Grove when admission is charged and commodities are sold should be adhered to.

Model Midget
Auto Assn.

From Mr. J. W. Leavitt of the San Francisco Model Midget Association, requesting the Recreation Commission to construct a race track for the racing of model midget automobiles at an approximate cost of $500. Mr. Leavitt and two members of the San Francisco Model Midget Association appeared before the Commission. They explained that the Girl Scouts have granted them the use of a lot near the end of Sunset Boulevard and they were anxious to have the Recreation Department construct a smooth concrete surface track 105' radius, 6' wide, suitably fenced. The Commission assured them that they would take the matter under consideration.

F.S.Key property
purchase
Delegates

From the Francis Scott Key P.T.A. requesting the Recreation Commission to purchase the school lots adjoining the Francis Scott Key Playground. Mrs. Best and Mrs. Weiss appeared before the Commission and asked that a resolution be passed stating that the Recreation Commission would accept these lots if they were given to them. The Commission assured her that they would be pleased to accept these lots from the Board of Education if a transfer could be affected.

Bay View

From the Bay View Civic Club requesting the completion of the purchase of the Bay View Playground. The Secretary was instructed to reply stating that $15,000 for the completion of the purchase is in the 1941-42 budget.

F.H.A. Plan at Glen Park

Motion

A letter from Albert J. Evers, Executive Director of the Federal Housing Authority regarding the Glen Park and Woodland housing projects were read relative to the development of recreation facilities near these projects. On motion of Miss Mosgrove, seconded by Mr. Nourse, and carried, the plans were approved. The Commission agreed to cooperate with the Housing authorities in every possible way.

Req. Lights at Jackson

6.- From Herrick J. Lane, Pastor of Olivet Presbyterian Church requesting the installation of a lighted basketball court at Jackson Playground was read. While it was not possible to make provision in this year's budget for the lighting of Jackson Playground, the Commission will keep it in mind for future consideration.

Req. Radio Sponsorship

7.- From Dorothy Coner and Neice Monahan requesting the Recreation Commission to sponsor a radio program. On motion of Father Powleson, seconded by Mr. Nourse, this matter was referred to Miss Mosgrove and Miss Randall for further investigation and recommendation.

REPRESENTATIVES AND DELEGATES

Imp. Club Requests

Assemblyman Edward F. O'Dea and Mr. William Varley appeared on behalf of the Cayuga Improvement Club, Longfellow-Mt. Vernon Improvement Club and the Ocean View Improvement Club.

They requested first, that the property located at Alemany Boulevard and Cayuga Street be purchased for a future playground. Second, they requested that the Longfellow Playground be completed and developed. Third, they emphasized the immediate need for a club house on the Ocean View Playground.

Imp. Club Requests

The Recreation Commission assured Mr. O'Dea and Mr. Varley that they were in favor of these three projects, but that the Commission had adopted a policy of not purchasing any new playgrounds until the present areas were completely purchased and placed in operation. They informed the delegates that an amount had been placed in the 1941-42 budget to develop the Longfellow Playground, and they assured them that they would take under consideration the construction of a field house for Ocean View.

Mrs. Andrew Martin of the Sunset Improvement Club and the President of the Jefferson P.T.A. appeared before the Commission requesting that a field house be constructed on the Sunset Playground, at 28th, 29th Aves. and Lawton and Moraga Streets. The Commission assured her that they would take this matter under consideration in planning the 1941-42 budget.

A committee of men and women, with Mrs. Ferrari acting as chairman, appeared before the Commission urging the development of the second and third units of the field house at Ocean View Playground. The Commission thanked them for appearing before them, and stated that if money is available they will give consideration to their request.

Imp. Club Requests

Mr. Engle and Mr. Mageson appeared before the Commission with nine petitions from the Cayuga Improvement Club requesting the establishment of a playground at Foote and Cayuga Avenues. The Commission stated that they had adopted a policy of not purchasing any new playground sites, until all present facilities are completely purchased and developed. The matter was referred to the Grounds Committee for further consideration.

REPORTS OF COMMITTEES

Mr. William J. Raffetto, President, announced the appointment of the following committees:

1941-42 Committee Appointments

Finance Committee:
Mr. William Coffman, Chairman
Miss Alicia Mosgrove
Rev. Leo W. Powleson

Grounds and Activities Committee:
Mrs. Sigmund Stern, Chairman
Mr. John McLaren
Mr. William Coffman

Camp Committee:
Rev. Leo W. Powleson, Chairman
Miss Alicia Mosgrove
Mr. Joseph P. Nourse

Civil Service Committee:
Miss Alicia Mosgrove, Chairman
Mrs. Sigmund Stern
Mr. Joseph P. Nourse

Financial Transactions

On motion of Miss Mosgrove, seconded by Mr. Nourse, financial transactions were approved as presented.

Improvement Resolutions	
No. 644 - Excelsior Playground, Expanded metal screens for 24 windows	$155.15
No. 645 - Portola Playground Furnish and install fuel oil burner	438.00
No. 646 - Mission Pool Replacement of broken glass	69.40
No. 647 - Jackson Playground Installing pipe for five sprinklers	236.40
No. 648 - Clement Tennis Courts Install wall, gutter and catchbasin; connect drain to sewer	308.10
No. 649 - Julius Kahn Playground Maintenance for cut-off wall, tennis court culverts, etc.	104.00
No. 650 - Southside Center Maintenance of plug receptacles in kitchen and assembly room	94.70
No. 651 - Dodge Coupe (Foehr) Paint and re-upholster car	135.00

Motion

1941-42
Budget Approval

On motion of Miss Mosgrove, seconded by Father Powleson, the Commission unanimously approved the 1941-42 Budget as follows:

Permanent Salaries	$355,825.
Temporary Salaries	8,590.
Wages	8,928.
Directors' Wages	92,999.
Fees & Spec.Compensations	3,500.
Contractual Services	111,023.
Allowance Employees' Cars	6,042.
Hire Autos, Trucks	265.
Heat, light & Power	15,500
Materials & Supplies	53,215.
Equipment	10,795.
Buildings,Structures & Improv.	234,025.
Land	81,000
Accident Compensation	3,600
Miscellaneous Insurance	1,000
Retirement Allowances	15,000
Rentals	16,025.
Camp Mather	85,000.
Total	$1,102,332.

Ayes: Miss Mosgrove, Father Powleson, Mr. Raffetto, Mr. Nourse, and Mr. McLaren.

SUPERINTENDENT'S REPORT

Nat'l.Defense Assignment

Motion

Miss Randall requested the approval of the Commission in appointing Mrs. Rose Fogarty to assist in planning the defense program for recreation for the service men in San Francisco; that Miss Aileen Jones, Director of Hamilton Playground be assigned to assist Mrs. Fogarty in her present position; and that a temporary playground director be appointed to take Miss Jones' place at Hamilton Playground. On motion of Miss Mosgrove, seconded by Mr. Nourse, and carried, this matter was approved.

Delegates to Health Conference

Motion

The Superintendent reported that the Conference of Physical Education, Health and Recreation was being held in Fresno on April 3rd, 4th and 5th and requested the Commission's approval for herself, Mr. Kimbell and Mr. Foehr to attend this Conference and represent the San Francisco Recreation Department. On motion of Father Powleson, seconded by Miss Mosgrove, and carried, Miss Randall, Mr. Kimbell and Mr. Foehr were authorized to represent the Department at this Conference, expenses to be paid by the Recreation Department.

Supervisor of Grounds Salary

Motion

Miss Mosgrove suggested that a letter from the Recreation Commission be written to the Board of Supervisors requesting that the present salary range for Mr. Foehr, Supervisor of Grounds, be changed to $225 to $275 thus placing him on the same basis as other Supervisors. On motion of Father Powleson, seconded by Miss Mosgrove, and carried, the Secretary was requested to send a communication to the Board of Supervisors to this effect.

Bay Region P.E. Conference

The Superintendent reported that the Bay Region Section of Health, Physical Education and Recreation Association Conference would be held on Saturday, February 15th, at the San Francisco Junior College, and that the Commission was requested to send a representative. Mr. Raffetto consented to attend the Conference at some time during the day if it could be arranged.

Proposed lease-Crystal Palace Plunge

The Superintendent reported that Mr. Ernest Meyer, Mr. Jordan, and herself had visited the Crystal Palace Baths as requested by the Commission at a previous meeting. Miss Randall stated she examined the premises thoroughly and it was her opinion that the building could be utilized to a great advantage not only for swimming but also as a community center in this district. Miss Randall recommended that $10,000 be placed in this year's budget to cover the cost of leasing the Crystal Palace Baths for swimming on week days, with the exception of Sundays, from 9 A.M. to 6 P.M.

Motion

On motion of Miss Mosgrove, seconded by Mr. Nourse, and carried, this amount was placed in the 1941-42 budget. The Commission requested that the Superintendent confer with Mr. Phillips as to a lease and to present said lease to the Commission for approval.

UNFINISHED BUSINESS

Plans for Social Hall at Mather

Mr. William G. Merchant, Consulting Architect, presented the complete plans for the construction of the Recreation Building at Camp Mather. The Superintendent recommended that $35,000 be placed in our budget this year for the erection of this building. On motion of Miss Mosgrove, seconded by Father Powleson, and carried, the plans were approved, and $35,000 be placed in the 1941-42 budget for the construction of this building.

Father Crowley Fence Report

Mr. Jordan, Business Manager, submitted a report relative to the construction of a fence on the property adjacent to the Father Crowley Playground. He stated that it would cost approximately $1000 to construct a satisfactory fence, and that no provision has been made in this year's budget to meet this expense. The Recreation Commission accepted his report but no action was taken.

Resolution Authoring Bus. Mgr. to sign checks

The following resolution authorizing Mr. Jordan to sign checks for all Revolving Funds was passed, on motion of Miss Mosgrove, seconded by Father Powleson, and carried. Ayes: Miss Mosgrove, Father Powleson, Mr. Raffetto, Mr. Nourse and Mr. McLaren.

"WHEREAS, the American Trust Company requires that the signature on any bank transaction must be authorized by the Recreation Commission, and

WHEREAS, the President of the Recreation Commission and the Secretary of the Recreation Commission may authorize the signature of the Business Manager for checks drawn on all revolving funds, and

WHEREAS, William J. Raffetto, and Ernest O. Meyer, are President and Acting Secretary of the Recreation Commission respectively, for the year 1941-1942;

Resolution Authoring Bus. Mgr. to sign checks

IT IS HEREBY RESOLVED, that at the meeting of the Recreation Commission held on January 16th, 1941, a motion was made by Mr. Coffman, seconded by Mrs. Stern, and carried, authorizing the signature of Mr. J. J. Jordan, Business Manager, Recreation Department, on all checks drawn on the Recreation Department Revolving Fund $1,000; Recreation Commission Municipal Camp Fund $400; Recreation Commission Municipal Camp Refund Account $3500; and Recreation Commission Municipal Camp Savings Fund $500.

Ayes: Miss Mosgrove, Father Powleson, Mr. Raffetto, Mr. Nourse and Mr. McLaren.

NEW BUSINESS

Renaming Ortega Playground-John P. Murphy

Motion

Miss Mosgrove recommended that the present Ortega Playground be changed to the John P. Murphy Playground honoring the memory of a former Recreation Commissioner. On motion of Miss Mosgrove, seconded by Mr. Nourse, and carried, the Secretary was requested to send a letter to Mayor Angelo J. Rossi, informing him that the name of the Ortega Playground has been thus changed to the John P. Murphy Playground.

Examination Results for Secretary

The Superintendent reported that the results of the recent examination for Secretary to the Recreation Commission had just been submitted to her, and that Mr. Edward McDevitt had passed first. The Superintendent expressed her appreciation to Mr. Ernest O. Meyer for the efficient manner in which he handled the secretarial work during the past few months.

Motion

Appreciation of Acting Secretary

The Commission, on motion of Father Powleson, seconded by Miss Mosgrove, and carried, requested that a resolution be written complimenting and thanking Mr. Ernest O. Meyer who has been Acting Secretary to the Recreation Commission for the past few months for his excellent work.

There being no further business, the meeting was declared adjourned at 4:30 P.M.

Respectfully submitted,

Acting Secretary

EOM:WB

MINUTES

February 20, 1941

Written notices for the regular meeting of the Recreation Commission for February 20, 1941 were mailed to all Commissioners by the Secretary.

This meeting was postponed because it failed to record a quorum.

Acting Secretary Recreation Commission

MINUTES

March 6, 1941.

The regular meeting of the Recreation Commission was called to order this day on March 6th, at 2 P.M. with Mr. Raffetto presiding as Chairman.

PRESENT: William Raffetto
Miss Alicia Mosgrove
William Coffman
Rev. Leo W. Powleson

ABSENT: Mrs. Sigmund Stern
John McLaren
J. P. Nourse

ooo

The minutes of the meeting of February 6th were approved on motion of Father Powleson, seconded by Miss Mosgrove, as read.

COMMUNICATIONS

Request for playground near Denman School

From Mrs. H. Wulff, Secretary of the Denman P.T.A. requesting the construction of a playground at Cayuga and Foote Avenues. The Chairman stated that the policy of the Commission was to complete the purchase of land which they are already committed to buy and that it would not be possible to make any new purchase in the immediate future.

Request for Land Purchase-Lakeside

Motion

From Mrs. Orene Griffin of the Commodore Sloat P.T.A. recommending the purchase of a tract of land suitable for a playground in the vicinity of the Lakeside and Merced Manor Districts and presenting the argument that this is a large and growing community and that the acquisition of the land will be the first step in the development of a playground area and should be considered and acted upon. On motion of Miss Mosgrove, and seconded by Mr. Coffman, the matter was referred to the Grounds Committee for investigation and the Secretary was asked to reply.

Request for Recreation Center in Parkside

From Mrs. Bernice McCarty of the Parkside P.T.A. expressing the need for a community or recreation center in the Parkside District similar to the ones enjoyed by other districts of our city. The Chairman stated that the policy of the Commission was to complete the purchase of land which they are already committed to buy and that it would not be possible to make any new purchase in the immediate future.

Neighbor Complaint-Father Crowley Baseball

A letter from James Lucey, attorney-at-law, representing Hildred R. Newman, owner of the building known as 224-226 Harriet Street adjacent to the Father Crowley Playground. The communication complained of the condition arising because of baseball games played at Father Crowley Playground. The correspondent claims that the situation constitutes a nuisance and should be abated, and that unless something is done to eliminate the situation legal action will be instituted to bring about an abatement.

Fr. Crowley fence Report

Mr. Jordan, the Business Manager, reported that the installation of an 18 foot chain link fence along the east side of our property for about 200 feet would be the remedy of this situation, and that the cost of this fence would amount to approximately $1000.

Motion

The Superintendent reported that this sum of money has been included in the proposed budget. On motion of Miss Mosgrove, seconded by Mr. Coffman, and unanimously carried, the Superintendent was instructed to write a letter informing Mr. Lucey that when said budget money is available work will be done.

Request to top trees in Stern Grove

From Colin E. Shaw, homeowner at 2694-24th Avenue requesting the topping of some of the tall trees in the Sigmund Stern Grove near the line of Wawona Street. The chairman referred the matter to the Superintendent.

Mayor recommends lighting Funston for Service men

From the Honorable Angelo J. Rossi, Mayor, in answer to the Superintendent's letter of February 11th requesting cooperation in providing recreation facilities for men in the service had considerable merit and advising the Commission that he had received assurance from Clyde Healey that work would start at Funston Playground right away, and recommending that funds be provided for this purpose.

He further stated that the letter has been placed in his budget file and will be given due consideration when he studies departmental budget requests.

Camp applicant

From City Attorney, John J. O'Toole, recommending Eugene Gartland for the position of camp attendant at Camp Mather. The Chairman referred this matter to the Camp Committee to be taken up in the regular course of camp applications.

I.O.O.F. Letter of Appreciation

From Mrs. Nellie D. Kruss, Secretary, Companion Court Golden Gate No. 765; Independent Order of Foresters, expressing appreciation of the Commission's action in honoring the memory of the late John P. Murphy.

From the Hon. Angelo J. Rossi, Mayor, expressing his appreciation of the Commission's action in renaming the 9th Ave. and Ortega Street Playground, the John P. Murphy Playground.

From Mrs. Alfred J. Cleary and family acknowledging the Commission's expression of sympathy on the death of Mr. Cleary.

Supervision of Park areas

From Eric Cullenward, Executive Secretary to the Mayor, referring to the Commission for their consideration a letter from Mrs. W. K. Bowes requesting supervision of certain park areas. A copy of Mrs. W. K. Bowes' letter was also sent to the Board of Park Commissioners. Miss Randall referred to the meeting of the Parks, Playgrounds and Education Committee of the Board of Supervisors at which she appeared and that she expressed there the need for supervision of the parks, and that such supervision should be under the Recreation Department.

Supervision of Park areas

The Commissioners agreed that any action on the supervision of parks would come, in the first instance, from the Board of Park Commissioners.

Motion

The following motion of Mr. Coffman, seconded by Miss Mosgrove, was passed unanimously. "In recognition of many requests the Recreation Commission again goes on record as it did on March 31, 1940 (Page 775 Minute Book) that in the event the Park Commission should request this Department to supervise certain park areas the Recreation Commission will cooperate to the best of their ability in carrying out such a program, with the added provision that proper budgetary appropriations be provided or transferred to defray the costs of such supervision". The Secretary was instructed to send a letter to the Board of Park Commissioners and to the office of the Mayor informing them of its action.

Request for Playground-Laurel Hill

From W. W. Sanderson, attorney-at-law, requesting the Commission's consideration and approval of a recreation center to be located in the area of the Laurel Hill Cemetery, now owned by Hymen Bros., setting forth there is an ideal site for such a center in the Western park ofthe old cemetery. The Chairman referred the communication to the Grounds Committee for investigation.

Request for Park or playground - Laurel Hill

From Mrs. Jerome Hart representing a committee on Historic Property calling to the attention of the Recreation Commission that a certain part of the Laurel Hill Tract of 54 acres is now open for consideration as a park or playground. The writer stated that the Committee on Historic Property had, on advice of the City Attorney, Mr. O'Toole, engaged an attorney to take to court their plea to restrain the Trustees of Laurel Hill from destroying famous memorials grouped there within an area of 4 1/2 acres. The Recreation Commission was asked to take some similar action to prevent the destruction of this area at Laurel Hill. The chairman referred the letter to the Grounds Committee for further investigation, but the Commission expressed regret that a situation in which historic memorials were subject to destruction existed, but were of the opinion that the matter was one which rested solely with the courts, and that any action on their part would be beyond their scope.

Supervision of Lowell & Denman gyms granted

From Board of Education informing the Recreation Commission that the following resolution of the Board of Education was moved for adoption, seconded and carried by the unanimous vote of the Commission at its meeting of February 25th. RESOLVED: That, pursuant to the recommendation of Mr. John F. Brady, Acting Superintendent of Schools, the Board of Education hereby grants permission to the San Francisco Recreation Commission (as requested in communication of February 24, 1941) to supervise in the evenings the Lowell High School and the James Denman Junior High School Gymnasiums; such permission being hereby granted on the same conditions as applying to supervision in the evening of other school gymnasiums by said Commission.

The Secretary was instructed to write a letter thanking the Board of Education for granting their request.

Bureau of Fire Prevention & Investigation Report

From Frank Kelly, Chief, Fire Prevention and Investigation advising the Commission that a recent investigation disclosed numerous conditions which are in violation of the law at the Michaelangelo Community Center at 1055 Greenwich Street and recommending a list of corrections which should be made if the use of this building as a recreation center is to be continued. The Business Manager reported that the work recommended by the Fire Department would involve the expenditure of a large sum of money. The Superintendent made the recommendation that in the event that the Recreation Department acquires the use of the Crystal Palace Baths which is in the budget for the next fiscal year it might be well to do away with the use of the Michaelangelo Building except for the children's sanitary convenience station.

Fire Report on Michaelangelo

Mr. Coffman stated that it would be well to base the appeal for the $10,000 necessary to lease the Crystal Palace Plunge on the following economies.

1.- The North Beach Pool would be closed if the Crystal Palace Plunge is acquired, and a $6,000 tiling expenditure at North Beach would be eliminated.

2.- A saving of $3,000 in operation costs would result from the closing of the North Beach Pool.

3.- The Crystal Palace Plunge is suitable for recreational programs, and therefore it would not be necessary to repair the Michaelangelo Recreation Center, resulting in a saving of whatever money would be necessary to make the needed improvements. The Business Manager was instructed to investigate the matter further, and report to the Commission the cost of all improvements at Michaelangelo and also the cost of wrecking the building.

Fire Report on Hayes Valley

Motion

From Frank Kelly, Chief, Division of Fire Prevention and Investigation, informing the Commission that a recent inspection disclosed several conditions which should be corrected in the two story building located at 638 Buchanan Street, (Hayes Valley Center). It was moved by Mr. Coffman, seconded by Miss Mosgrove, and unanimously carried that the lessors of the building at 638 Buchanan Street be notified of the recommendation of the Fire Department informing them that such corrections must be made if the Department is to continue to use the building, and requesting a reply as to their intentions in the matter.

Fire Report on Music Dept.Bldg.

Motion

A letter from Frank Kelly, Chief, Division of Fire Prevention and Investigation, regarding the inspection of the three story building at 1254 Market Street, and recommending several necessary improvements to eliminate fire hazards if the building is to continue in operation. On motion of Mr. Coffman, seconded by Miss Mosgrove, it was the decision of the Commission to notify the lessors of the building of these improvements and ask that they reply as to their intentions.

Resolution
Bd.of Supervisors re Juvenile Delinquency

From the Board of Supervisors bringing to the Commission's attention of a resolution passed by the Board regarding juvenile delinquency and the development of educational and vocational and recreational training.

Motion
Letter to Bd. of Supervisors on Budget Requests

On motion of Mr. Coffman, seconded by Miss Mosgrove, it was the decision of the Commission to write a letter to the Board of Supervisors commending them on their action and asking their support of the recreation budget stating that year after year items in the budget have been cut out for economy purposes resulting in a limited operation of the department, and curtailing of the development of recreation facilities.

Engineer's Report Phelan Beach

From Hyde Forbes, engineer and geologist reporting on the drainage, retaining wall, slide areas, grading and terracing of the Phelan Beach.

Use of land for Streets - St. Mary's Park

From Joseph Phillips, Director of Property, recommending the Commission pass a resolution approving the dedication of certain land in St. Mary's Park for street purposes by the Board of Supervisors. On motion of Miss Mosgrove, seconded by Mr. Coffman, the matter was referred to the Grounds Committee for further investigation.

REPORTS OF COMMITTEES

FINANCE COMMITTEE

On motion of Mr. Coffman, seconded by Father Powleson, the following financial transactions were approved:

Improvement Resolutions:

No. 652	2 Protectograph check writers..	$140.00
No. 653	Portola Playground, new electric range	100.00
No. 654	Install reconditioned Ford Truck transmission, overhaul tune motor, install wheel brakes of Tractor	100.00
No. 655	Water meter service 133½ Diamond Street	16.25
No. 656	Glen Park Playground, repair of coil heater mixing valve	78.95
No. 657	Glen Park Playground, clean and paint walls and ceilings, exterior doors and trims, boys' & girls' shower rooms	382.05
No. 658	Father Crowley Playground, re-paving handball courts	168.80
No. 659	1 Magnavox Portable phonograph	31.05
No. 660	Phelan Recreation Beach, geological survey, Hyde Forbes	450.00
No. 661	Bernal Center, one piano	250.00
No. 662	Bernal Center, Francis Scott Key, 16 gymnasium mats	560.00
No. 663	Construction of water supply system at Camp Mather. Supplementing Res. #582, contract in excess of previous extimate	3500.00
No. 664	Visitacion Valley Center, paint exterior of field house two coats lead and oil point	99.25
No. 665	Potrero Hill Playground, recondition pump motor and install guard	79.20

Improvement Resolutions (Cont.)

No. 666 -	Funston Playground, plaster hollow tile wall and paint exterior of convenience station two coats lead and oil paint	$ 101.40
No. 667 -	Mission Pool, paint walls around pool	166.40
No. 668 -	Francis Scott Key Center, repairs and renovation of kitchen and clubroom, repair, sand, and stain wooden floors	806.25

Intra-Fund Transfer:

No. 54 -	Additional funds for gas and electricity for remainder of fiscal year	800.00

Camp Committee

Motion

On motion of Mr. Coffman, seconded by Miss Mosgrove, the policies established by the Camp Committee at their meeting of February 20th were approved, and made a matter of record as follows:

Rule 1 -See Amendment Page 30

1.- In the future no sons of city officials will be permitted to accept positions at Camp Mather.

Rules & Policies governing employees at Camp Mather

2.- The age limit of the boys receiving positions at Camp Mather, exclusive of dishwashers, chefs, and various definitely assigned positions, will be from 16 to 24 years of age.

3.- That a boy will be only allowed to work three consecutive years at Camp Mather, so that every year ten new boys will be accepted for positions.

4.- Applications close on April 1st, 1941.

5.- That the financial status of the parents or families of the boys applying for positions be investigated, so that only boys actually needing work to financially assist them through college, etc., be employed.

6.- That only those boys who are able to attend from June 1st to September 15th be allowed to accept positions at Camp Mather.

7.- That written instructions be given every boy before he goes to Camp.

8.- It was recommended that an examination and interview be held at which time the Superintendent, Camp Manager and members of the Camp Committee will examine all applicants.

9.- It was decided that in the future there would be no shows conducted by the personnel at Camp.

10.- It was recommended that one hostess and one woman playground director be sent to Camp this year.

SUPERINTENDENT'S REPORT (CONT.)

Additional Facilities for Service Men Recommended by Superintendent

The Superintendent reported that Funston Playground is being lighted, and recommended that the following units be opened on Saturday and Sunday evenings for men in service: Funston Field Club House, Southside Center, Dramatic Workshop, Music Studio at 1254 Market Street, and also the Marina, Roosevelt and Presidio Junior High School gymnasiums be reserved on Saturdays for invitational dances if such action is approved by the Board of Education. The Commission requested an estimate of the cost.

National Guard

The Superintendent reported that the National Guard had requested the use of the Jackson and Father Crowley Playgrounds for parade drill during the hours when children are in school.

City Attorney Test case

The Superintendent reported that Mr. O'Toole will be invited to attend the next Commission meeting in relation to the proposed test case on the playground work contracts.

Grand Jury Hearing on Juvenile Delinquency

In reference to the juvenile delinquency investigation the Superintendent reported that she had met with the Grand Jury during the hearing at which heads of social and welfare agencies were interviewed.

Proposed Jr. Museum Corona Heights

The Superintendent presented a plan to request the Rosenberg and the Columbia Foundations to grant the necessary money to complete the working drawings for the Corona Heights Junior Recreation Museum.

Motion On motion of Miss Mosgrove, seconded by Mr. Coffman, the Commission approved this action.

Conference

The Superintendent reported that a Conference co-sponsored by the California State Department of Education and the Statewide Recreation Project for the W.P.A. is to be held at San Jose on Saturday, March 8th, and extended an invitation to all Commissioners to attend.

Coordinating Council on Juvenile Delinquency

The Superintendent reported that the Coordinating Council had been requested to present to the Mayor a recommendation concerning the proper agency to review the juvenile delinquency investigation and that the Coordinating Council had taken the following action:-

Community Chest to make Juvenile Delinquency Survey

"1.- That the Community Chest of San Francisco be asked to take the responsibility for making a reexamination of the present program now in effect, and for reporting to you such improvements and additions as seem advisable. The Community Chest appears to the Council to be the most appropriate agency because it is independent both of the public departments and of the individual private agencies working in the field, and because it already has the result of considerable research in its possession.

2.- That it be recommended to the Community Chest of San Francisco that it hold a meeting or conference at an early date at which persons acquainted with the field can make known their present programs and offer constructive suggestions while the present public interest in the problem exists.

3.- That the Community Chest of San Francisco be asked to report promptly such conclusions and recommendations as it is already able to make without necessarily awaiting the conclusion of such further studies as may seem advisable to the Chest.

4.- That the Community Chest be advised, in order to avoid unnecessary duplication, to work in cooperation with Mr. Francis H. Hiller, who is now engaged in a survey of the Juvenile Court, with respect to any continued or extensive study that may be undertaken."

UNFINISHED BUSINESS

The request of the San Francisco Model Midget Association was tabled until the next meeting.

The following resolution was adopted, as ordered by a motion of Father Powleson and seconded by Miss Mosgrove, and carried at the previous meeting.

Resolution re: Acting Secretary

"WHEREAS, Mrs. Veda Y. Conning, having faithfully and with ability fulfilled the duties of Secretary to the Recreation Commission for fifteen years, tendered her resignation of her position, and said resignation being accepted with regret, and

WHEREAS, Mr. Ernest O. Meyer, a faithful employee of the Recreation Department, was selected to serve as Acting Secretary to the Recreation Commission until such time as a permanent appointment should be made, and

WHEREAS, during that time, from November 26th, 1940, to February 26th, 1941, he served the Commission and discharged his duties in an able and efficient manner, and

WHEREAS, the Commission values the services rendered by Mr. Ernest O. Meyer, therefore be it

RESOLVED, that the Recreation Commission in regular session this day goes on record as expressing its appreciation to him, and further expresses its thanks and compliments him on his excellent work as Acting Secretary, and instructs the Secretary to send a copy of this Resolution to him as a proper written record of such testimony."

There being no further business the meeting was declared adjourned at 4:30 P.M.

Respectfully submitted,

Edward A. McDevitt

Secretary

EMcD:WB

MINUTES

March 20, 1941.

The regular meeting was called to order on this day at 2:10 P.M. with Mr. William Raffetto presiding as Chairman.

PRESENT: Mrs. Sigmund Stern
Miss Alicia Mosgrove
Mr. William Raffetto
Rev. Leo W. Powleson

ABSENT: Mr. William Coffman
Mr. John McLaren
Mr. J. P. Nourse

The minutes of the meeting of March 6th were approved on motion of Miss Mosgrove, seconded by Father Powleson, as read.

COMMUNICATIONS

Use of Marina gym for Nat'l. Defense

From the Board of Education granting permission to the Recreation Commission to use the Marina Junior High School Gymnasium on Saturday evenings for invitational dances for the men in service. The Commission asked that the Board of Education be thanked for this approval.

Request that Dept. supervise Polytechnic gym

From the Board of Education referring to a request received from the Haight Ashbury Neighbors, Mr. G. B. Dailey, President, 1599 Haight Street, requesting the use of the Polytechnic High School Gymnasium on Friday evenings for c-recreation for boys and girls. The Board of Education stated that they have no legal authority to expend school funds for the use of school buildings under those conditions, but are permitted to turn such buildings over to the Recreation Commission without charge. The Board of Education requests that the Recreation Commission advise them if it is willing to undertake supervision of the Polytechnic High School Boys' gymnasium on Friday evenings, and to make arrangements with the Haight-Ashbury group concerning their program. The Superintendent reported to the Commission that she had conferred with Mr. Kittridge and Mr. Verducci, physical education instructors at Polytechnic High School on this matter and recommended that we supervise this gymnasium evenings and place in the supplementary budget the necessary funds to provide supervision. Motion On motion of Miss Mosgrove, and seconded by Mrs. Stern, and unanimously carried, this recommendation was approved.

"The Recreation Commission, on recommendation of the Superintendent and the Board of Education, hereby declares itself willing to supply a supervisor and undertake supervision of the Polytechnic High School gymnasium evenings; and with the approval of the Principal of the Polytechnic High School, only such rooms in addition to the gymnasium that may be available for special activities."

COMMUNICATIONS
(CONT.)

Controller
Re: Mather
Accounting

From the Office of the Controller in which Harold J. Boyd replies to the Commission's request that a survey be made of the Camp Mather accounts. The communication advises that a survey of the Camp Mather accounts is not necessary at this time and suggests the situation can be corrected "simply by segregating those receipts which apply to next year's reservations from those receipts which apply to this year's performances and making deposits to respective accounts". He further suggests that Mr. Center, Camp Mather manager, call at the Controller's Office and discuss details with Mr. Ross, Chief Assistant Controller. The Commission referred the matter to Mr. Jordan.

From Mrs. Helen E. Murphy thanking the Commission for its kindness in having renamed the Ortega Playground the John P. Murphy Playground.

City Planning Com.
Re: Laurel Hill
& Calvary Sub-
divisions

From Mark Jorgensen, Secretary of the City Planning Commission, formally bringing the Commission's attention to the proposed sub-divisions of the Laurel Hill and Calvary Cemeteries, and asking that suggestions as to the possible needs for recreation areas in this vicinity be made to him so that the City Planning Commission could include said suggestions in their reports and recommendations. The following motion of Mrs. Stern's, seconded by Father Powleson, was adopted unanimously. "The Recreation Commission on recommendation of the Superintendent informs the City Planning Commission that it is the earnest desire of the Recreation Commission that the subdivision plans for both the Laurel Hill and Calvary Cemeteries should provide for the establishment of a recreation area in each of these tracts, and suggests that for each tract the area set aside be not less than six acres, so that the immediate neighborhoods may be provided with adequate recreational facilities. The Commission further thanks the City Planning Commission for their courtesy in bringing the proposed subdivisions to its attention and appreciates their offer of assistance and cooperation." The Secretary was instructed to inform the City Planning Commission of this motion in a letter.

Motion

Request for
Chinatown Play-
ground

A communication from the Chairman of the Chinatown Improvement Association, Mr. George K. Jue, requesting that sufficient land adjacent to the Commodore Stockton School property be purchased and that it be converted into a playground to be used both during and after school hours and that such public playground be under the supervision of the Recreation Commission. Also enclosed was a copy of a petition signed by more than 2000 citizens and a copy of a letter which had been sent to Mayor Rossi from C. T. Feng, Consul General of China. The original petition was sent to the office of the Board of Education.

Request for Chinatown Playground

Because no money has been appropriated in the proposed budget for the purpose of a playground site in San Francisco's Chinatown for the coming year the Commission could take no action on this matter at the present time. Understanding of the serious need for a playground in Chinatown was expressed and in the event the City and County of San Francisco should purchase the adjoining property of the Commodore Stockton School the Commission indicated its willingness to supervise this area as a public playground. The Secretary was instructed to answer the letter.

REPRESENTATIVES AND DELEGATES

Proposed Test Case on contracts by City Attorney

City Attorney John J. O'Toole appearing at the request of the Commission for his opinion on a proposed test case. Mr. O'Toole stated that in order to determine the exact power of any city department to enter into contracts independent of the office of the controller it would be necessary to introduce a test case to the courts. The Controller at the present time insists that until there has been such a test case work must be done according to the Charter. Mr. O'Toole stated that if sufficient money is available for the Controller to retain an attorney a test case could be brought to court and that the city attorney's office would represent the Recreation Commission.

Mr. O'Toole further stated that Mr. Boyd, the Controller might secure an attorney through a special order of the Board of Supervisors. The City Attorney said that there was little likelihood that this case would be tried in the Superior Court but rather in either the Municipal Court or the District Court of Appeals. He assured the Commission that he would inquire of the Controller if there is any money available for the retention of an attorney for the controller's office, and that he would inform the Commission of his findings in the very near future.

City Attorney on Bowman Injury Case

Mr. Heidelberg of the City Attorney's Office, appeared in reference to the Visitacion Valley Playground injury case. Mr. Heidelberg informed the Commission that the case of the accident to Eleanor Bowman on the Visitacion Valley Playground had been declared a mistrial and that the case must be retried. Judge Foley has granted a new trial limited only to the amount of damages. The recommendation of Mr. Heidelberg to the Commission of particular action by the City Attorney's Office in preparation of the pending trial was approved on motion of Miss Mosgrove, seconded by Father Powleson, and unanimously carried.

Motion

Request for Swimming Pool

A delegation representing civic and improvement clubs of the Outer Mission District with Mr. Alfred Engle, President of the Cayuga Improvement Club as spokesman in lieu of Mr. Varley of the Southern Council of Civic Clubs, who was unable to be present appeared before the Commission. Mr. Engle brought to the attention of the Commission several requests of various groups in the Outer Mission District for a swimming pool in the

Request for Swimming Pool

southern section of the city stating that the present pool at Mission Playground, 19th and Angelica Streets, does not adequately serve the communities lying adjacent to the city's southern boundaries. No definite site has been selected by these groups. This matter they felt should be left to the judgment of the Recreation Commission. The Superintendent informed the delegation that the present swimming pools throughout the city, either public or private, are not used to capacity, and that the Recreation Commission feels that there is a more urgent need to complete playgrounds in the southern section of the city than to build new swimming pools. Mr. Engle expressed agreement with the Commission's long term planning program and asked that the Commission consider plans for a swimming pool when a larger budget appropriation has been granted or when a bond issue should come before the people. The Commissioners gave Mr. Engle their assurance that they would do so at such time.

REPORTS OF COMMITTEES

On motion of Father Powleson, seconded by Miss Mosgrove, the following financial transaction were approved:

FINANCE COMMITTEE

Improvement Resolutions:

No. 669 - Corona Heights Playground, Title report on Lots 25 and 26, Block #2614..................................	$ 15.00
No. 670 - Father Crowley Playground, renewing of underpinning; repair plaster and stucco, painting interior and exterior of field house...........	934.00
No. 671 - Father Crowley Playground Fence repairs on south and east sides..	700.15
No. 672 - Mission Pool Repair roof and fence, painting and repairing...............................	753.55
No. 673 - Visitacion Valley Playground Repairing and raising floor for base...	263.35

Intra-fund transfer:

No. 56 - Camp Mather operation to end of fiscal year............................	5,102.00
No. 57 - Pianists' Fees for last quarter of fiscal year.........................	1,000.00
No. 58 - Transferring surplus for maintenance and repair work................	4,000.00
No. 59 - Transferring surplus for title report of Corona Heights...............	15.00

GROUNDS COMMITTEE

Mrs. Sigmund Stern, Chairman of the Grounds Committee, gave the following report.

Laurel Hill

Laurel Hill: The Laurel Hill Cemetery Tract was investigated and referred to the former action of the Commission earlier in the meeting.

Cayuga

Cayuga and Foote: This proposed site for a playground or recreation center was not considered either an ideal or suitable location. This property is located in a hollow between Alemany Boulevard and San Jose Avenue, and would give rise to the problems of drainage and proper grading. It is a windy section and lying in a depression it doesn't receive the benefit of the sun.

GROUNDS COMMITTEE (CONT.)

Lakeside Report

In the vicinity of Lakeside: Mrs. Stern informed the Commission that this particular section has experienced a tremendous growth in home building during the past few years, and that no provision had been made to set aside an area for a playground. At the present time there is no suitable space remaining, the only probable site would be a small tract directly across the 19th Avenue Boulevard from the State Teachers' College property.

Sunset Boulevard Report

Foot of Sunset Boulevard: The property proposed by the Model Midget Association as a location for their automobile track. Mrs. Stern advised the Commission to further investigate the ownership of this property and as delegates from this group were to appear before the Commission later the question would be put to them at that time.

CAMP COMMITTEE

Father Powleson reported that many applications have been received and that a meeting was to be arranged after April 1st when applicants would be interviewed.

Mr. William Bruce, whom the Commission has approved for playground director at camp during the summer, may be called to the Naval Rserve; and Mr. Morena, approved as Assistant Camp Manager, may be called to the Army.

Camp Doctor

In the matter of a camp doctor the camp committee agreed that an unmarried man should be given the preference for this position.

Examination of Applicants

The Commission requested the Superintendent to repare a list of questions for the Camp Committee examining board to refer to in interviewing the applicants for the position of camp attendant.

SUPERINTENDENT'S REPORT

National Defense

Defense Recreation Program: The Superintendent reported on the preparations being made and the developments in the recreation program for draftees and men in the service.

Additional Facilities for Service men

As requested by the Commission, Miss Randall reported that the supervision of the following units: Funston Field Club House, Southside Center, Drama Workshop, Music Studio at 1254 Market Street, Marina, Roosevelt and Presidio Junior High School Gymnasiums for certain evenings during the week would involve the expenditure of approximately $930 up to July, 1941.

The Commanding Officer at the Presidio, Colonel Corlett, was reported to be highly in favor of the proposed Saturday and Sunday night recreation for army men.

The Superintendent further stated that these special activities will not in any way curtail any other scheduled activities of the Department or disrupt the regular program.

Father Powleson suggested that the Department avail itself of the cooperation of Commander Peaat in publicizing the activities.

SUPERINTENDENT'S REPORT (CONT.)

Motion

Service Men

The Commission, on motion of Mrs. Stern, and seconded by Father Powleson, unanimously approved these experimental plans of the Superintendent in the matter of recreation for men in the service, and their continuation if they prove successful.

Ruling Re: Answering Commission's Communications

Motion

The Superintendent reported that several letters come to the Recreation Department directed to the attention of the Commission, but that they deal with matters that do not demand the Commission's action. The Superintendent recommended that "the Commission permit the Secretary or the Superintendent, to answer such communications before receiving action at a Commission meeting, with the understanding that a notation of the substance of such letters be listed on the agenda under communications, and that such letters be kept in readiness if it is the wish of any commissioners to have them read at the meeting." On motion of Miss Mosgrove, seconded by Father Powleson, the above recommendation was unanimously adopted.

Estimate Repair Costs Fire Investigation

In reference to the communication from Frank P. Kelly, Chief of the Division of Fire Prevention and Investigation, recommending certain alterations of the Michaelangelo Building, the Superintendent reported that the estimated cost of suchalterations would be between $3000 or $4000. In view of this large expense the Superintendent recommended "that the Auditorium at the Michaelangelo Playground be closed to any activities stating that if this is done the rest of the building may be used, therefore meeting the regulations of the Fire Department." The Commission agreed with this proposed action.

The owner of the property at 683 Buchanan Street has given the Commission permission to make any necessary alterations to conform with the rules of the Fire Department. The Superintendent reported that the cost of such improvements including the fire escape would approximate $400. Commissioner Raffetto asked for a definite figure of the cost of renovating this building before the Commission approves any action.

No report has been received from the lessor of the building at 1254 Market Street as yet and the Superintendent expects to hear from them before the next meeting.

Request for Ruling Re: Maternity Leaves of Absence

The Superintendent brought to the attention of the Commission the need for a definite ruling on the subject of leaves of absence for women directors during pregnancy and after childbirth. The physical strain of playground directors' work and the danger of serious accidents to women directors are two factors mentioned which make a ruling necessary. The Superintendent recommended that the Commission adopt a ruling similar to that in force in the School Department, namely a ruling that would place women employees on leave for the period six months before and six months after childbirth. On motion of Miss Mosgrove, seconded by Mrs. Stern, the above recommendation was unanimously adopted and the Superintendent instructed to draw up such a ruling.

SUPERINTENDENT'S REPORT (CONT.)

Asst. Supt. Granted Leave

The Superintendent reported that Mr. Kimbell, the Assistant Superintendent, had been granted a leave by the Civil Service Commission for a six months' period. He has been appointed Assistant Regional Coordinator for the Federal Security Agency.

Superintendent's Meetings

Miss Randall reported that a meeting was held on Wednesday, March 19th, for thirty-three full time directors, and the summer program plans were formulated and presented. In the future the Superintendent will reserve Wednesday mornings for interviews with playground directors and Friday mornings for staff meetings, and that in the future required directors' meetings will be held on week days between the hours of 12 and 2 P.M.

Re: Asst. Supt.'s Leave

The Superintendent reported that it is not her intention to replace Mr. Kimbell during the period of his leave and that the money set aside in the salary ordinance for the position of Assistant Superintendent would be diverted to special experimental uses in the summer program such as additional summer picnics, day camps, story telling programs, etc.

Civil Defense Council

The Superintendent reported that at a meeting of the Defense Relief Committee formed by Mayor Angelo J. Rossi, the members discussed the matter of home defense. Reference was made to the Morale Committee as used in England where trained recreation leaders do much to brighten the situation and maintain courage by providing leadership in confined quarters, shelters, and during blackouts. The Committee expressed the belief that in our own case if such occasion should arise it would be the duty of the Recreation Department to take an active and leading part in the Morale Committee work.

UNFINISHED BUSINESS

Delegate from Model Midget Auto Assn.

Mr. Jack Leavitt representing the Model Midget Audomobile Association appeared before the Commission and presented letters from the San Francisco Girl Scout Council in which they grant him permission to use their camp at Lake Merced for a track. Mr. Leavitt stated that the property was owned by the Public Utilities Commission. He stated further that the cost of the track indicated by several bids already received would not be over $500. Miss Mosgrove informed Mr. Leavitt of the difficulties arising from a city department sponsoring activities of a private nature and of the problems of public liability, property damage, sanitary facilities, drainage and sewage that such a project would entail.

In answer to the Commission's inquiry concerning the fad element of this activity, Mr. Leavitt assured them that it would enjoy continued popularity.

Model Midget Auto Assn.

The Commission suggested to Mr. Leavitt the advisability of the Model Midget Association constructing their own track independent of any other body as the best solution to this problem in view of the many difficulties. The Chairman stated that the Commission would retain the matter for consideration and inform Mr. Leavitt of its decision.

There being no further business, the meeting was declared adjourned at 3:15 P.M.

Respectfully submitted,

Edward A. McDevitt

Secretary

WB

MINUTES

April 3, 1941.

The regular meeting of the Recreation Commission was called to order this day, April 3rd, at 2:15 P.M. with Mr. Raffetto presiding as Chairman.

PRESENT: Mr. William Raffetto
Mr. William Coffman
Miss Alicia Mosgrove
Mrs. Sigmund Stern
Rev. Leo W. Powleson

ABSENT: Mr. J. P. Nourse
Mr. John McLaren

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The minutes of the previous meeting held on March 20th were, on motion of Miss Mosgrove, seconded by Mr. Coffman, approved as read.

COMMUNICATIONS

A letter from the Board of Education informing the Commission of their following resolutions regarding Horace Mann Junior High Gymnasium and the George Washington High School Gymnasium:

Horace Mann
gym use granted

"RESOLVED: That, pursuant to recommendation of the Superintendent's office, the Board of Education hereby grants the request of the Recreation Commission to supervise in the evenings the Horace Mann Junior High Gymnasium; that is, the gymnasium formerly supervised by the Recreation Commission, in addition to the new gymnasium, such supervision to be on the same basis as the supervision of other gymnasiums under the Recreation Department. Be it further

Geo. Washington
gym use denied

RESOLVED: That, pursuant to recommendation of the Superintendent's office, the request of the Recreation Commission to supervise in the evenings the George Washington High School Gymnasium, be not granted, as there has not been a final determination of the possibility of having evening classes in said high school."

Bd. of Ed.
asks clarification Polytechnic
gym request

From the Board of Education relative to the request of the Recreation Commission to supervise Polytechnic High School Gymnasium evenings. The Board of Education requested in the letter that the Recreation Commission clarify the request to indicate supervision on specific evenings and asked for an early reply. The matter was referred to the Superintendent.

Sea Scouts
request for
Gilman Beach

From Dean Field, Field Executive, Senior Scouting, Boy Scouts of America, requesting the use of Gilman Playground for summertime sea scout activities. The communication asked permission for the sea scouts to conduct classes in such activities as handcraft, sail making, boat making, signalling, practical piloting, etc., with the understanding that such classes would be open to all boys attending the playground, and that only

Sea Scouts request for Gilman Beach

first class scouts would be allowed to handle boats. Use of the pier, boat house, sanitary facilities, building and barbecue pits was also requested. Father Powleson brought before the Commission the hazards of such activities and liability resulting to the department when playground children take part in classes conducted by the sea scouts. The Commission desired to know more of Mr. Dean Field's status in scout work and requested that the Secretary ask Mr. Field to come before the Commission at their next regular meeting so that the above matters could be clarified.

Letters answered by Secretary

Letters to the Commission not needing Commission action and answered by the Secretary.

From Irma Gwin, Secretary of the Central Council of Civic Clubs inquiring as to the status of the Eureka Valley Playground site in next year's budget.

From James D. Lucey, attorney-at-law, asking for a specific date when work would start on the fence at Father Crowley Playground and requesting cooperation in keeping trespassers off his client's property at 224-226 Harriet Street.

From the Excelsior Improvement Club, the Cleveland P.T.A., the P.T.A. of the Denman Junior High, the Hillcrest P.T.A., the Longfellow P.T.A., and the Monroe-Excelsior P.T.A. requesting a swimming pool in the Outer Mission District.

From Mr. George Kane, Southern Heights Improvement Club to Mayor Angelo J. Rossi asking what the status of his district is in regard to present or future playground development.

REPORTS OF COMMITTEES

On motion of Mr. Coffman, seconded by Miss Mosgrove, the following financial transactions were approved.

Finance Committee

Improvement Resolutions:

No. 674 - North Beach Playground Reinstallation of deteriorated floodlight.........................$	141.55
No. 675 - James Rolph, Jr. Playground Electrical repairs to floor light panels..............................	98.05
No. 676 - North Beach Pool Repair and back fill walk..........	121.30
No. 677 - Father Crowley Playground Property line survey...............	67.50

Eleanor Bowman accident case Motion

A bill was presented to Mr. Jordan, Business Manager for the Commission's approval for payment in the matter of the Eleanor Bowman accident case. On motion of Mr. Coffman, seconded by Miss Mosgrove, the following resolution was unanimously adopted.

WHEREAS, A bill in the amount of $240.80 for expenditures resulting from the accident case of Eleanor Bowman vs. the City and County of San Francisco No. 283,371 in the Superior Court Department #3 has been presented to the Recreation Commission, and,

The Chairman of the Camp Committee announced the personal interview of the qualified applicants would be held on Tuesday, April 8th, in two sessions, the first at 10:30 A.M. and the second at 1:30 P.M.

The Secretary was instructed to send letters to applicants informing them of the time of their interview. If the applicants were not eligible the Secretary was instructed to write them telling them of the reason why they do not qualify.

SUPERINTENDENT'S REPORT

Leaves of Absence Maternity

The Superintendent reported that in accordance with the Commission's request at the last meeting she had investigated the matter of leaves of absences for women employees who were expectant mothers. Medical authorities were of the opinion that six months' leave before childbirth would be sufficient, if there were no complications of any kind. If there were complications the leave should be extended to six months after the birth. The Commission asked that further inquiries be made from the Board of Education as to reasons why they made a ruling of six months before and six months after in the matter of maternity cases. The Commission felt that the experience of the Board of Education over a period of many years in this matter was a good and sufficient reason for following their example, but suggested further investigation before taking definite action or making a definite ruling.

The leave of absence granted to Theodore Hamm, Playground Director, on motion of Miss Mosgrove, seconded by Father Powleson, was renewed for another three months.

There being no further business, the meeting was declared adjourned at 2:55 P.M.

Respectfully submitted,

Edward A. McDevitt

Secretary

wb

Eleanor Bowman
Accident case

WHEREAS, the said bill has been approved by the Office of the City Attorney as part of costs assessed against the City and County of San Francisco to be borne by the San Francisco Recreation Department.

THEREFORE, BE IT RESOLVED that the Recreation Commission approve the payment of said bill in the amount of $240.80.

Intra-Fund Transfers:

No. 60	Judgment paid in Bowman case...	$ 240.80
No. 61	Necessary materials and supplies essential to open Camp Mather..................	1500.00

CAMP COMMITTEE

The Superintendent reported that both Mr. Center, Camp Manager, and Mr. Jordan, had conferred with Mr. Ross of the Controller's Office on the matter of camp finances. Mr. Center appeared before the Commission and stated that the Controller had explained that a $2500 surplus from last year's camp revenues had already been placed in the Cash Reserve Fund and was no longer available to the department.

Request for
Controller's
method of procedure re:
Camp Mather
finances

It was reported that while many of the problems of camp finances were reviewed in the conference of Messrs. Ross, Center and Jordan, no definite method of handling the surplus revenues for Camp Mather had been adopted. The Commission realizing the need for a definite understanding between the Controller's Office and the Recreation Department as to the system to be followed in the matter of Camp Mather finances adopted the following:

Motion

On motion of Mr. Coffman, seconded by Miss Mosgrove, the Recreation Commission went on record as expressly desiring a written statement from the Controller on the matter of Camp Mather finances in which the Controller would lay down a definite method of procedure so that the Recreation Department could proceed in a businesslike manner in the operation of its camp and arrive at some method which would minimize the difficulty in carrying funds over from one fiscal year to another. This written statement could then be referred to as a guide for the future. The Secretary was instructed to make known in writing to the Controller's Office the request of the Commission.

Eligibility
Ruling -Camp
Mather applicants

The Superintendent brought to the Commission's attention the need for a more specific ruling in the matter of eligibility of applicants for summer work at Camp Mather. The rule adopted by the Camp Committee and later by the Recreation Commission at the regular meeting of March 6th was:

"1.- In the future no sons of city officials will be permitted to accept positions at Camp Mather."

Amendment to
Rule Page 16
Motion

New Rule:
The Commission, on motion of Father Powleson, seconded by Miss Mosgrove, amended the original ruling to read, "Anyone whose parent (either mother or father) is an employee or an official of the City and County of San Francisco will not be permitted to accept a position at Camp Mather."

MINUTES

APRIL 17, 1941.

The regular meeting of the Recreation Commission was called to order on this day, April 7th, at 2:14 P.M. with Mr. Raffetto, Chairman, presiding.

PRESENT: Mr. William Raffetto
Rev. Leo W. Powleson
Mrs. Sigmund Stern,
Mr. J. P. Nourse,
Miss Alicia Mosgrove

ABSENT: Mr. John McLaren
Mr. William Coffman

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The minutes of the previous meeting of April 3rd, were, on motion of Miss Mosgrove, seconded by Mrs. Stern, approved as read.

COMMUNICATIONS

Laurel Hill Subdivision

From San Francisco Center, California League of Women Voters relative to their letter to the City Planning Commission requesting the setting aside of a portion of Laurel Hill subdivision for a playground.

Laurel Hill Area & Geary School

Superintendent of Schools, Mr. Nourse, brought to the attention of the Commission the desire which had been expressed by Mr. Doyle of the Board of Education that the land which may be set aside for recreational purposes in the Laurel Hill Tract be situated in that tract so as to be adjacent to the Geary School. The Geary School is located just beyond the southwest boundary of the Laurel Hill Cemetery on Cook Street between Geary Boulevard and the Tract boundary. Mr. Nourse explained that a recreation area so situated would serve both the recreation and school departments, and suggested that the Commission make such a recommendation to the City Planning Commission.

The Commission approved the recommendation and instructed the Secretary to write to the City Planning Commission and to Heyman Bros., Realtors of the Tract, making this request.

City Planning Commission Re: Laurel Hill

From the City Planning Commission: A copy of their letter to Heyman Bros., realtors, suggesting that they improve in the subdivision an area of not less than six acres to provide recreational facilities in the Laurel Hill Tract.

Letters answered by the Secretary:

1.- To George Kane, Sunset Heights Improvement Club, giving requested information on the John F. Murphy Playground.

2.- To Mrs. S. K. Hamilton, the Hunters' Point Association, requesting a playground in that district.

REPRESENTATIVES AND DELEGATES

Mr. Dean Field and Mr. Mahoney, representing the Sea Scouts Division of the Boy Scouts of America, and Mrs. Eleanor Morris, present in the interests of the Sea Scouts.

Request Gilman Beach Use for Sea Scouts

Mr. Dean Field appeared in answer to the invitation of the Commission to explain in detail the request for the use of Gilman Beach and playground facilities during the summer months by the Sea Scouts. Mr. Field summarized the work, the plan and the aims of the Sea Scouts and Boy Scouts, stressing their character building qualities, and their importance in the democratic form of life. Mr. Field asked for the following: first, the use of the Gilman Beach pier, boat house, convenience stations, barbecue pits, and the lower section of the turfed area of the playground for Sea Scout activities. He stated that classes will be available to all boys in the nautical skills to be practiced at Gilman Beach; that a large whale boat and a small outboard boat would be used in patrolling the inlet during water activities; that a Sea Scout director will be present at all times when classes are in session; that definite time schedules would be set for classes and for boating; that the Sea Scout program would at all times be so constructed as not to interfere with the playground directors' program, and that the Sea Scout activities would be under the authority of the playground director.

Mrs. Morris appealed to the Commission to consider the case of the Sea Scout request and told of the present plight and lack of facilities.

Miss Mosgrove informed the representatives of the Commission's difficulty in granting special privileges to private groups. Father Powleson explained the hazards of volunteer leadership when associated with youth activities, and in particular water sports or nautical skills.

Chairman Raffetto assured the delegates that the question would be taken under advisement, that the Commission appreciates the value of their activity and would endeavor to develop a practical arrangement, and would notify Mr. Field of their action.

Opinion of City Attorney requested re: Sea Scouts

Mrs. Stern recommended that the Commission seek the opinion of City Attorney O'Toole on the question of responsibility of the Recreation Department in the event of accident or injury occurring in an activity of a private group on the Department's property, and as to the advisability of permitting playground children to participate in activities of such private groups, as the Sea Scouts.

The Commission accepted this recommendation and instructed the Secretary to ask Mr. O'Toole for his opinion in this matter.

REPORTS OF COMMITTEES

Finance Committee

On motion of Father Powleson, seconded by Miss Mosgrove, the following improvement resolutions were ordered paid.

No. 678 - Ocean View Playground Furnish and install posts and chains on two entrances..................	$ 68.90
No. 679 - Aptos Playground Furnish and install chain link fence.	725.00
No. 680 - Bay View Playground Replacing one 60 gallon water heater with 63 gallon full automatic heater.	146.35

On motion of Miss Mosgrove, seconded by Mrs. Stern, the Commission approved the following fund transfer.

That the balance of unappropriated "Camp Mather Account" in the sum of $1,753.13, and the balance of the "Camp Mather Reserve for Adjustment Account" in the sum of $118.30 be transferred into the Camp Mather Foodstuffs Appropriation so that sufficient supplies will be available for the opening of the Camp Season on May 30th.

Motion

On motion of Father Powleson, seconded by Miss Mosgrove, the Recreation Commission approved the following:

Controller re: Supplementary Budget for gym directors

"That the Controller be asked to establish a supplementary budget to meet the salaries of the three recreation directors employed to work in the three additional school gymnasiums now supervised by the Recreation Department, namely: Denman, Horace Mann Junior High Schools and the Polytechnic High School."

Camp Committee

Examination Results

Father Powleson reported that the Camp Committee had interviewed applicants for summer work and that the final selections had been made and a standby list established. The Commission discussed the responses and reactions which had reached them on the eligibility rules established for this season.

Letters sent Camp Applicants

In the matter of the candidates selected by the Camp Committee to be employees at Camp Mather during the summer Camp Committee Chairman Father Powleson expressed to the Superintendent and the Commission his belief that the notice sent to these candidates informing them of their employment, and the set of rules governing their conduct at Camp during the period of their employment should have been signed by the Camp Committee rather than by the Superintendent or the Camp Manager, stating that as the Camp Committee had interviewed and made the selections that it was logical that the Camp Committee should have completed its assignment. Miss Mosgrove stated that communications would have greater force if signed by the Camp Committee.

The Superintendent assured the Camp Committee that this had been considered a departmental matter and in the future committee matters would be referred to the committee chairman for approval of action.

SUPERINTENDENT'S REPORT

Motion

The Superintendent presented, as requested at the last meeting, the rules governing maternity leaves in the Board of Education, and the Commission adopted the following rules to govern maternity cases:

Final Ruling Adopted re: Maternity Leaves

"That a woman employee who expects to become a mother must request the Recreation Commission for a leave of absence from duty, to become effective at least six months before the anticipated date of birth of the child and to extend for six months thereafter; provided, however, that such leave may be extended or abridged by the Recreation Commission on recommendation of the Superintendent. In no case shall a leave be abridged without presentation of a doctor's certificate that the employee is physically able to resume her duties."

In re six months' requirement before birth, it was felt that an employee should not be on duty after the first three months of pregnancy because of physical fitness for duty and appearance.

In re six months' requirement after birth, it was felt that the child needed the care of the parent for at least six months after birth and also that the mother's physical condition would not warrant her return to duty for at least six months after childbirth.

Swimming Instructors

The Superintendent reported that it would be necessary to requisition employees immediately and told of her concern regarding the need for workers to staff the swimming pools. The Commission gave their approval to the Superintendent to requisition employees for the swimming pools with the stipulation that the requisitions may be cancelled if the workers are not needed when the pools open on May 1st.

Citizens' Hospitality Committee Re: Aquatic Park supervision

Motion

Miss Randall informed the Commission that the Hospitality Welfare Committee has been given assurance that they will be granted the use of the second and top floors of the Aquatic Park Building for clubrooms for the enlisted men and have requested the Recreation Department to supply a recreation leader for the conducting of activities on the top floor. The Committee has little or no funds on which to operate and needs encouragement in getting their program under way. On motion of Miss Mosgrove, seconded by Mrs. Stern, the Commission gave their approval to the Superintendent's recommendation to supply a part-time recreation leader for the Hospitality Welfare Committee in the Aquatic Park Building.

Re: Lease Renewal 1254 Market St.

The Commission was informed that it would be advisable to vacate the building at 1254 Market Street before the lease on this property comes up for renewal. Miss Randall explained that a search is being made for a building with a good floor in a good neighborhood that is centrally located to house the music and dance activities.

SUPERINTENDENT'S REPORT (CONT.)

Bus Transportation for Playground children

Motion

Approval was asked of the Commission to proceed with inquiries of a plan to acquire the use of busses for the transportation of playground children during the summer on special activity programs. On motion of Miss Mosgrove, seconded by Father Powleson, the Commission approved the plan of using busses during the summer for special events and instructed the Secretary to write to the Public Utilities Commission on this matter.

There being no further business, the meeting was declared adjourned at 4:37 P.M.

Respectfully submitted,

Edward A. McDermott

Secretary

WB

MINUTES

MAY 1ST, 1941.

The regular meeting of the Recreation Commission was called to order this day, May 1st, at 2:14 P.M. with Mr. Raffetto, Chairman, presiding.

PRESENT: Mr. William Raffetto
Mr. William Coffman
Mrs. Sigmund Stern
Miss Alicia Mosgrove
Mr. J. P. Nourse

ABSENT: Rev. Leo W. Powleson
Mr. John McLaren

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COMMUNICATIONS

A copy of a letter sent to Mr. Lundborg, Chairman of the Special Committee on Juvenile Delinquency from the San Francisco 2nd District P.T.A. making recommendations to the Special Committee on Juvenile Delinquency under the Community Chest.

The Superintendent reported to the Commission that she was serving as a member of the Special Committee on this juvenile delinquency study for the Community Chest, and that the recommendations of the P.T.A. would be considered by that special committee.

Laurel Hill

From Mark Jorgensen, Secretary of the City Planning Commission to Heyman Bros. enclosing copy of the Recreation Commission's letter to him requesting the area in the Laurel Hill Tract be situated near the Geary School.

The Superintendent informed the Commission that Mr. Stern of the City Engineer's Office would appear later to present a map of the subdivision of the Laurel Hill Tract proposed by Heyman Bros., Realtors.

Water permit
Camp Mather

From Lawrence Merriam, Superintendent, U.S. Department of Interior, presenting a Special Use Permit authorizing use of the water supply from park lands to serve Camp Mather, for the approval of the Commission and the signature of the Chairman. The permit granted the following: "San Francisco Recreation Department of City and County of San Francisco, is hereby authorized during the term of one year from January 1, 1941, to December 31, 1941, to use the following described water from an unnamed creek in Yosemite National Park and to maintain the existing pipe line running westerly across park lands to the park boundary and to conduct said water from the source of supply located approximately on line between the NE1/4 of NW1/4 and NW1/4 of NE1/4 of Section 5 T1S-R20E. MDBM for the purpose of obtaining a water supply to serve the permittee's development known as "Mather Recreation Camp" and to provide an adequate supply of water for the buildings at the Mather Ranger Station and drinking water for the convenience of park visitors."

COMMUNICATIONS (CONT.)

City Attorney Opinion re: Sea Scout Use of Gilman Beach

The Chairman affixed his signature to the permit.

From City Attorney's Office stating opinion requested on granting permission to the Sea Scouts for the use of Gilman Beach.

In the communication Mr. E. P. Bergerot, Deputy City Attorney, informed the Commission that "The Statutes of 1923 impose a liability upon the City for the maintenance of a defective and dangerous condition of works or property. Therefore, if the facilities made available to the Sea Scouts should be in a dangerous or defective condition, there would be a liability upon the Recreation Commission. However, we believe that the use of these facilities by boys of fifteen years of age or more and under supervision would not greatly add to the already existing liability upon the Recreation Commission imposed upon your Commission by the above mentioned statute."

"We understand that the Sea Scouts will furnish their own boats, and in our opinion, the greatest possibility of liability would arise in the improper manner in which the boats might be used. In so far as we do not furnish the boats or supervise those activities, we do not believe that by granting permission to the Sea Scouts the liability of the City would be materially increased, and therefore we see no objection to such permission being granted."

Motion

Sea Scouts Granted Use of Gilman Beach

On motion of Mr. Coffman, seconded by Miss Mosgrove, the Commission gave their approval to grant permission to the Sea Scouts to use the Gilman Beach during the summer for their activities, subject to certain conditions, such permission to be revocable, and with the stipulation that the Commission be informed regularly during the summer period on the supervision and the manner in which the activities are conducted. It was requested that Mr. Dean Field be informed and that definite regulations be prepared covering the use of Gilman Beach as a base for the Sea Scout's summer activities.

Sciots request Use of Stern Grove

From Robert Brockman, scribe of the Pyramid #1 of the Sciots requesting the use of the Sigmund Stern Grove for barbecue and ceremonials, on the afternoon and evening of August 23rd, accompanied by a regular application form for Grove reservations and a communication from Fitzgerald Ames, a member of the Sciots.

Mr. Ames' letter informed the Commission that exclusive use of the Grove was desired; that a nominal amount was to be charged participants to cover the cost of the barbecue and food, and that optimistic estimates placed the number of persons attending at between 500 and 750 in the afternoon for the barbecue and from 250 and 300 in the evening for the ceremony. If the Commission objected to a collection being made Mr. Ames stated there would be no collection.

OMMUNICATIONS
(CONT.) Motion

On motion of Mr. Coffman, seconded by Mrs. Stern, the Commission approved having the Secretary inform the Sciots that inasmuch as exclusive use of the Grove was desired and that a nominal charge was to be made it would be necessary for them to pay the usual fee of $100 for the rental of the Grove.

ontroller re:
ather finance
rocedure

A letter from Harold J. Boyd answering request for procedure in the operation of Camp Mather funds. The brief letter is as follows: "In responce to your communication of April 4, you are hereby advised that a definite and businesslike procedure has always been provided for the operation of Camp Mather funds. The difficulty there has been in the past in the operation of this fund has been due to the fact that your department did not follow the existing procedures. If you desire any revision in the existing procedures, please submit your suggestions."

Miss Mosgrove stated that all past procedures had been under the department of the controller and that the Commission has been unaware of any failure on its part to follow the existing procedures.

usiness Manager
o present plan

Miss Mosgrove suggested that either we inquire of the controller where the department has deviated from the regular procedure; or to develop a plan, present it to the city attorney to ascertain its legality and being assured of this, present the plan to the controller. Mr. Jordan, Business Manager, was requested to present a plan of procedure for the operation of camp finances at the next meeting.

Mr. Center, Camp Manager, said that some type of revolving fund should be obtained to properly operate the camp finances. Mr. Coffman stated that the question reduced itself to one of whether or not the controller wished to allow the department to use surplus revenues from the camp funds.

Mr. Jordan informed the Commission that in the past departments could use their surplus funds if given approval by the Board of Supervisors, but at present such approval must be gained from the controller's office. Mr. Jordan also stated that in looking through the records he could find no definite procedure under which the camp finance problem operated.

Mr. Center informed the Commission of the necessity of his need for an emergency fund to meet the expenses for the coming camp season.

Motion

F nds for Camp
Operation

On motion of Miss Mosgrove, seconded by Mr. Coffman, the Commission gave approval to a transfer of funds in the sum of $3500.00 to be placed at the disposal of the Camp Manager so that the necessary commitments could be made for the coming camp season.

COMMUNICATIONS (CON.T)

Mr. Coffman suggested that in the event a serious difficulty arises in the above matter, the chairman be notified and a special meeting be called.

From Congressman Thomas Rolph presenting information and report on H.R. Bill 2685 on leasing of government lands to municipalities for park and recreational purposes.

The only parcel of land in this locality which this bill affects is the Mendocino Woodlands, 5000 acres situated approximately 150 miles north of here. The Commission is familiar with this camp site and expressed appreciation of Congressman Rolph's interest in notifying them of the proposed legislature.

From George H. Allen, Chairman Citizens' Committee requesting use of Visitacion Valley Playground for a ceremony celebrating the inauguration of bus service between Visitacion Valley and North Beach Districts, and for permission to erect a speakers' stand and drive a sound truck on the field.

The Commission approved Mr. Allen's request and referred the matter to the Superintendent for final arrangements.

Letters answered by the Secretary not requiring Commission action:

Letter to Mrs. Zimmerman of California Club giving requested information on the first playground in San Francisco at Bush and Hyde Streets in 1898. The California Club plans to mark the site with a commemorative placque.

From Dr. Jud of the Ocean View district requesting information on prospects of improvements to be made on playground tennis courts.

REPRESENTATIVES AND DELEGATES

City Engineer Re: Laurel Hill Subdivision

Mr. Stern of the City Engineer's Office brought before the Commission a map of the proposed subdivision of the Laurel Hill Tract by Heyman Bros. showing the layout of blocks, lots and street ways. The area set aside for recreational purposes in the proposed subdivision while adjoining the boundary adjacent to the Geary School as requested, is inadequately planned for a recreation area. It is a long, narrow strip which would not accommodate activities requiring large open spaces.

Mr. Stern informed the Commission that it is necessary that he make a report to the Board of Supervisors on the subdivision and that the state law requires that such report be made within thirty days.

SUPERINTENDENT'S REPORT

It was reported that the W.P.A. Coordinating Committee had appropriated the sum of $10,000 to be used for a study of social conditions for colored people in San Francisco. It is believed that a survey is not necessary, and that the fund may be used for the development of a recreation center for colored people. The Hamilton Playground was suggested as the most suitable location for such a center as this district has a large colored population. Mr. Healy of the Board of Public Works conferred with the Superintendent on this matter, and Miss Randall had been requested to inquire if the Commission would approve the action of allocating the funds for plans rather than spending the money on a survey.

Proposed Hamilton Center for Colored People

The Commission informed the Superintendent that it recommended the allocation of a fund that would be sufficient to include both the complete plans and the construction of the first unit of the recreation center. It advised that an amount large enough to pay for the actual construction of the building or the first unit of the building be set aside so that actual benefits from the amount will be realized for the colored population in the very near future. The Superintendent was asked to inform the delegates of their recommendation.

Test Case

The Superintendent reported that Mr. O'Toole, City Attorney, had informed her that the controller had not appointed an attorney in the matter of a proposed test case. Mr. O'Toole stated that he would confer with Mr. Boyd again. The Commission requested that the City Attorney be present at the next Commission meeting so that a definite decision could be made in this matter.

Miss Randall reported that a burned body of a dead man was found in the lavatory of the Father Crowley Playground on the morning of Tuesday, April 29th. The Police Department is now making an investigation to determine the cause.

Approve Printing Weekly Bulletin

The proposed printing of the Weekly Bulletin was presented. Mimeographing the bulletin involved a yearly expenditure of $2,400. The estimate for printing the bulletin for one year was $2,407. It was reported that the mimeographing has placed a burden on the office staff in general and hindered the completion of duties, and that the proposed printed bulletin would be a more businesslike and neater publication.

Motion

On motion of Miss Mosgrove, and seconded by Mr. Nourse, the printing of the weekly bulletin was approved.

Life Guard Camp Mather

The Superintendent recommended that the Commission approve the appointment of Mr. Cohen for the position of life guard at Camp Mather. The applicant has the recommendation of Mayor Angelo J. Rossi. The Commission approved the Superintendent's recommendation provided he has the necessary requirements and qualifications.

SUPERINTENDENT'S REPORT (CONT.)

Mather Director

Motion

The Superintendent stated that she regretted to report that Mr. William Bruce will not be able to accept the position of director at Camp Mather during the summer, and asked permission to appoint some other director. On motion of Mr. Coffman, seconded by Miss Mosgrove, this was approved.

Bus Transportation

The request for municipal busses for the use of playground children during the summer months has been made to the Public Utilities Commission. The Public Utilities Commission is awaiting Mr. Cahill's return from the east before taking definite action.

Mission Playground Album

A large book compiled by Miss Hulda Popper, Director of Mission Playground, containing a very complete record of the activities of the Mission Playground while under her direction was presented to the Commission. Miss Popper is planning to retire during the coming year. The Commission appreciated having the excellent record brought to its attention and commented on the energy and work represented in its compilation.

There being no further business the meeting was declared adjourned at 4:10 P.M.

Respectfully submitted,

Edward G. McDevitt

Secretary

wb

MINUTES

MAY15TH, 1941.

The regular meeting of the Recreation Commission was called to order this day, May 15th, at 2:09 P.M. by Mr. Raffetto, Chairman.

PRESENT: Mr. William Raffetto
Mrs. Sigmund Stern
Miss Alicia Mosgrove
Mr. William Coffman
Mr. J. P. Nourse

ABSENT: Mr. John McLaren
Rev. Leo W. Powleson

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The minutes of the previous meeting held on May 1st were, on motion of Miss Mosgrove, seconded by Mr. Nourse, and carried, approved as presented.

COMMUNICATIONS

From Dorothy Conner and Alice Monahan requesting approval of a proposed radio program which would promote events of general interest and publicize recreational activities in San Francisco.

Proposed Radio Sponsorship

Approval was withheld subject to selection of a sponsor as it was believed that this would bear a direct relationship to the type of radio program to be conducted.

The Secretary was instructed to inform Misses Conner and Monahan of their action.

City Planning Commission

Proposed subdivision Ordinance

From Mark Jorgensen of the City Planning Commission presenting a proposed ordinance of the City and County which would adopt subdivision regulations and minimum standards of design for certain areas of said City and County and pursuant to the provisions of Chapter 670, of the Statutes of 1939 of the State of California.

Special attention was directed to Requirement No. 19---"Subdivisions shall indicate lands to be dedicated to public use for park, playground, off-street parking space, and other public purposes, or for the common use of all the property owners within the proposed subdivision by covenent in the deed. In general, there shall be provided 10% of the area of the subdivision as a minimum for such purposes exclusive of property shown within street lines."

The Secretary was instructed to send a letter of approval to the City Planning Commission.

COMMUNICATIONS (CONT.)

Acreage Cost Laurel Hill

From Heyman Bros. Inc., replying to the inquiry as to the purchase price of acreage of the Laurel Hill Tract. The acreage was quoted at $20,000 to $25,000 per acre depending upon the location. A letter is to be written by the Secretary to the Laurel Hill Trustees proposing a grant of this land to the City before a final bill of sale is made with the subdividers.

From the Japanese Association of San Francisco requesting the free use of the Sigmund Stern Grove for Saturday, May 24th, for public school teachers in appreciation of their year's work in the education of Japanese children. Exclusive use of the Grove was not requested.

Approval was given to grant the request, subject to whatever special conditions the Superintendent wishes to establish.

Budget Request

From Mrs. Edmund Gerald Brown of the San Francisco Center of the California League of Women Voters enclosing a copy of a letter sent to each member of the Board of Supervisors in regard to the Recreation Department budget. The copy strongly recommended the Supervisors' endorsement of budget items approved by the Mayor with a special request that the item of $15,000 for surfacing and lighting of Folsom Playground be added to the budget because that playground lies in one of the areas of greatest delinquency.

The Secretary was instructed to thank the San Francisco Center for their excellent letter and to send a copy of the appreciation to Mayor Angelo J. Rossi and the Chairman of the Board of Supervisors.

Phelan Beach Report

From John J. Casey, City Engineer, enclosing a copy of a report of May 1, 1941, from Hyde Forbes on the proposed sea wall at Phelan Beach. Mr. Casey stated that as soon as the map and rock foundation profile mentioned in the report were received they would be forwarded to Miss Randall, the Superintendent.

Mr. Forbes' report stated that there was no reason to change the preliminary estimates of $84,000 "as, in view of the information now available, it is probable that the sum of fifty thousand ($50,000) dollars, estimated cost of the wall, should cover cover costs and contingencies and, in my opinion, make available funds to do grading contemplated but not included in the estimate. The estimate was made on the basis of unit costs plus extras."

REPORTS OF COMMITTEES

Finance Committee

Improvement Resolutions:

No. 683 - Rochambeau Playground Installing one automatic water heater	$ 62.30

Intra-Fund Transfers:

No. 66 - To satisfy judgment of Eleanor Bauman case	2,867.36
No. 67 - To satisfy judgment of Eleanor Bauman case	1,209.94
No. 68 - Surplus created in permanent salary appropriation	4,334.05
No. 69 - Transfer funds originally transferred from regular department operating funds for Camp improvements not now required	583.77
No. 70 - Necessary funds to pay regular permanent camp employees	316.55
No. 71 - Transfer of funds for necessary contractual funds to operate Camp until June 30, 1941	215.24
No. 72 - Transfer of funds for necessary contractual funds to operate Camp until June 30th, 1941	64.10
No. 73 - Transfer of funds for necessary contractual funds to operate Camp until June 30th, 1941	95.00
No. 74 - Transfer of funds for necessary foodstuffs and temporary employment to operate Camp until June 30th, 1941	1,600.00
No. 75 - Transfer of funds for necessary temporary employment at Camp Mather until June 30, 1941	490.00
No. 76 - Transfer of funds for necessary temporary employment to operate Camp until June 30, 1941	116.00
No. 77 - Transfer of funds for necessary temporary employment to operate Camp until June 30, 1941	44.00
No. 78 - Transfer funds to accommodate payment of carpenter through June 30, 1941, at Camp Mather	28.00

On motion of Mr. Coffman, seconded by Miss Mosgrove, and carried, the above financial transactions were approved.

SUPERINTENDENT'S REPORT

Proposed Glen Park Day Camp

It was recommended that during the coming school vacation of eleven weeks a day camp be established at Glen Park Playground. Approximately fifty children, both boys and girls, from a playground district would visit the camp daily for one week arriving at 9 A.M. each day and returning at 5 P.M. A regular camping program would be conducted, with luncheon and rest periods. Playgrounds suggested as satisfactory were Father Crowley, North Beach, Potrero Hill, Chinese, Hamilton, Grattan, Folsom, Excelsior, Ocean View, Portola and Mission.

Surplus Food Commodities

The surplus food commodity agency of the federal government has assured the Superintendent that they will supply a variety of staple foods for the camps.

SUPERINTENDENT'S REPORT (CONT.)

Glen Park Day Camp (Con.)

State Teachers' College has recommended a trained man as camp leader, and a woman trained in camping is already working in the Department. The National Youth Administration will supply counsellor, cooks, or assistants as desired.

Mr. Lawrence Wong of the Hotel Division, San Francisco Junior College and present manager of the Galileo High School Cafeteria has filed for recreation work in this connection. He is recommended by the School Department.

The Superintendent reported that arrangements are still pending with Mr. Cahill of the Public Utilities Commission for the use of municipal busses. If this plan is unsuccessful the rental of a private bus is proposed. The N.Y.A. has registered drivers available.

Day Camp Approval

General approval was given of the proposed day camp plan.

Recreation in F.H.A. Projects

Motion

It was recommended that the Recreation Commission cooperate with the Federal Housing authorities in providing recreation leadership in the Holly Park, Sunnydale and Potrero Hill Housing Projects. A plan for placing playground directors on housing project recreation units and opening these units for all children in the neighborhood was recommended by the Superintendent. On motion of Miss Mosgrove, seconded by Mr. Coffman and carried, the recommended plan was approved.

It was reported that a Mr. Emanuel Marshack had offered his services to the Recreation Department as a touring musician. He desires to give free piano concerts at the recreation centers so that children may enjoy good music. The Superintendent was instructed to inquire into Mr. Marshack's references and recommendations and to secure information from Mr. Albert I. Elkus of the University of California.

Proposed building lease

The second floor of a Class C Building located at the southwest corner of Pine Street and Van Ness Avenue had been visited by the Superintendent, and presents possibilities as a headquarters for the music and dance center, and the athletic staff. The building is in need of considerable repair work and an entire new floor should be laid.

Approval of the rental of the building was given subject to the owner making satisfactory repairs and the Business Manager was instructed to communicate directly with the owner.

Test Case

The Superintendent reported that Mr. O'Toole had gone east with Mayor Angelo J. Rossi and no further action had been taken on the proposed test case due to his absence.

SUPERINTENDENT'S REPORT (CONT.)

Caretakers' Requests for Defense Leaves

Several caretakers have requested leaves of absence and others are planning to request six months' leaves in order to secure more remunerative jobs created through the preparedness and national defense programs. Granting of these leaves will prove disrupting to departmental service. These men must be replaced with new and inexperienced men. Regularly moved by Mr. Coffman, and seconded by Miss Mosgrove, the

Motion

Commission adopted the motion that six months' leaves of absence to department employees for the purpose of gaining more remunerative work be discouraged unless the position was directly related and of actual benefit to the national defense program.

NEW BUSINESS

Clean-up units South of Market

Miss Mosgrove brought to the attention of the Commission the serious condition existing in the South of Market Street area where indigent and itinerant men apparently have no facilities for maintaining personal cleanliness. It had been reported that several of these men were constant visitors to the Father Crowley Playground.

The Secretary was instructed to write a letter to Dr. Geiger, Director of Public Health bringing this matter to his attention and inquiring as to what steps may be taken to correct existing conditions.

Commodore Stockton Playground

Mr. Nourse informed the Commission that the petition of the Chinese for a playground in Chinatown had been successful, and that the property adjoining the Commodore Stockton School had been purchased. At the request of the Board of Education Mr. Nourse inquired if the Recreation Commission would provide a children's area on the playground and install playground apparatus.

The Superintendent recommended that the children's area be constructed when the playground was being paved.

Motion

On motion of Mr. Coffman, seconded by Mr. Nourse, and carried, the Commission moved to cooperate in every way possible with the Board of Education in establishing an efficient playground at the Commodore Stockton site.

There being no further business, the meeting was declared adjourned at 3:20 P.M.

Respectfully submitted,

Edward C. McDermott

Secretary

WB

MINUTES

JUNE 5, 1941

The regular meeting of the Recreation Commission was called to order this day, Thursday, June 5th, at 2:15 P.M. with Mr. William Raffetto, Chairman, presiding.

PRESENT: Mr. William Raffetto,
Mrs. Sigmund Stern,
Miss Alicia Mosgrove,
Mr. J. P. Nourse

ABSENT: Mr. John McLaren
Rev. Leo W. Powleson,
Mr. William Coffman

On motion of Miss Mosgrove, seconded by Mrs. Stern, and carried, the minutes of the meeting of May 15th, were approved as presented.

COMMUNICATIONS

From George H. Allen, Chairman, Citizens' Committee, thanking the Commission for the use of Visitacion Valley Playground facilities for the inauguration exercises of bus lines in that district. Mr. Allen complimented the playground director for his cooperation and expressed appreciation for the fine spirit evident in the department.

H. R. Bill #2685

From Congressman Thomas Rolph acknowledging the Commission's letter of May 6th regarding H.R. Bill 2685, and stating that the bill had passed the House of Representatives, and was now pending before the Senate Committee on Public Lands, and that further information on this legislation would follow.

Re: proposed Subdivision Ordinance

From William Johnson, Acting Secretary of the City Planning Commission in answer to the Commission's letter of May 19th relative to the proposed subdivision ordinance prepared by the City Planning Commission, and expressing appreciation for the Recreation Commission's favorable view toward the legislation.

From Albert I. Elkus in answer to an inquiry as to the musical background of Mr. Emanuel Marshack and Miss Ball, who proposed a plan for free concerts for the children on the playgrounds.

Mr. Elkus could not speak on the qualifications as he was unable to recall knowing them.

Clean-up Units South of Market

From Dr. J. C. Geiger, Director of Public Health, in answer to an inquiry on the cleanup units in the southern section of the city. Dr. Geiger stated that this question had received much consideration in the past, and that it had been directed to the attention of the Welfare Department on several occasions, but that apparently funds had never been made available for such an activity. It was suggested that the Commission seek further information from the Welfare Department.

COMMUNICATIONS (CONT.)

Laurel Hill Trustees

From Mr. James W. Scott, attorney for the Laurel Hill Cemetery Association, in answer to the Recreation Commission's letter of May 19th requesting the setting aside of a portion of the Laurel Hill subdivision for recreational purposes. Mr. Scott wrote that the entire cemetery property had already been contracted for sale, and that proceeds of the sale would be required for the care of the thousands of remains that have been removed from the cemetery by order of the City and County of San Francisco.

Sale of beverages on Recreation Property

From Don Marshall, Chief Liquor Control Officer of the State Board of Equalization, complying with the request of May 27th that no further licenses for the sale of beer be issued for the Sigmund Stern Grove until a further report would be received from the Commission.

From the Francis Scott Key P.T.A. directing attention to the application for a beer permit which was published in the Chronicle on May 21st, and requesting that a policy be adopted which would permit only soft drinks to be sold at centers and parks under control of the Recreation Commission. The communication further stated that the Association was concerned with the recent accounts of juvenile delinquency and urged sincere and earnest consideration of their request. The Commission withheld action until after the following two related communications were read.

From Julia C. Bevis and Grace Randall in protest of the beer permit at the Sigmund Stern Grove.

Motion

The following, on motion of Mr. Nourse, and seconded by Miss Mosgrove, was carried; That, in consideration of the several requests the Recreation Commission adopt a policy of prohibiting the issuance of beer or liquor licenses to concessionaires in the Sigmund Stern Grove.

From Emil Lamar, real estate broker, offering property for sale at Lake Tahoe for a municipal camp site. The description of the property places its location near Emerald Bay, and its area comprises 84 acres. It further states that the camp itself is ready for occupancy. The Commission was not interested in the proposed sale because the Municipal Camp at Mather is adequately serving the city's needs for a summer camp.

From Jesse C. Colman, Chairman American Citizenship Week Committee thanking the Commission for its enthusiastic cooperation in the observance of American Citizenship Week.

COMMUNICATIONS
(CONT.)

North Beach

From John Mazza, Secretary, North Beach Merchants' Association, stating that a resolution was unanimously adopted at their meeting of June 2nd commending the Recreation Commissioners for providing fine recreational facilities for the children at North Beach, and especially for having provided funds in the year's budget for the Crystal Palace Baths, and the lighting of the North Beach Playground. The Secretary was instructed to acknowledge the letter.

Motion

From Elliott W. Guild, Executive Secretary of the San Francisco Housing and Planning Association requesting permission to use the name of the Recreation Commission as a sponsor for the lecture of Mr. Lewis Mumford to be given under their auspices on June 19th in the Veterans' Memorial Building. On motion of Miss Mosgrove, seconded by Mrs. Stern, and carried, permission was granted to use the Commission's name as a sponsor for the lecture.

Supervision
Summer School
yards granted

From J. A. Ormond, Secretary of the Board of Education, granting permission to supervise thirty-seven elementary schoolyards, and one high schoolyard (Balboa) during the summer vacation, Monday, June 16th, to Tuesday, September 2nd. Relative to this matter, the Superintendent informed the Commission that the Works Progress Administration will continue assigning their matrons to the schoolyard playgrounds during the summer months, and that the surplus food commodities have offered to continue supplying foodstuffs to the children on these schoolyards.

Controller
requests
Minutes

From Harold J. Boyd, Controller, requesting the Controller's Office be supplied with copies of the minutes of the meetings of the Commission so that audit work in his office would be facilitated. The Secretary was instructed to forward copies of the minutes of future meetings to the Controller's Office.

Phelan Beach

From J. J. Casey, City Engineer, enclosing copies of the plans covering test borings and contours of rock base in connection with the proposed sea wall at Phelan Beach.

Surplus Foods
Glen Park Day
Camp

From Ted Landsborough, Chief of the Bureau of Surplus Commodities certifying the application for surplus foods for the Glen Park Day Camp, and stating that commodities would be allocated on the basis of fifty children, and that any change in the number of children should be forwarded to his office.

REPORTS OF COMMITTEES

Finance Committee

On motion of Miss Mosgrove, and seconded by Mr. Nourse, and carried, the following financial transactions were approved.

Intra-Fund Transfers:

No. 80 - To supplement funds necessary for Camp Directors to 6/30/41	$ 85.00
No. 81 - To supplement hourly directors appropriation for summer vacation schoolyards	355.00
No. 82 - Surplus caused by death of painter to materials and supplies appropriation for vacation period through 6/30/41	280.67
No. 83 - To supplement hourly directors appropriation so that summer vacation schoolyards can be operated	400.00
No. 84 - Supplementing hourly directors appropriation so that summer vacation schoolyards can be operated	50.00
No. 85 - Supplementing hourly directors appropriation for summer schoolyards.	133.50
No. 86 - Surplus in equipment appropriation to materials and supplies for vacation period	345.00
No. 87 - North Beach tiling funds to materials and supplies accommodating vacation period	2,880.00
No. 88 - Supplementing hourly directors appropriation for summer vacation schoolyards	200.00
No. 89 - Supplementing hourly directors approp. for summer vacation schoolyards	282.82
No. 90 - Release of reserves as Camp Revenue will be in excess of Budget estimate. Supplementing contractual appropriation to June 30th	243.34
No. 91 - Transfer surplus needed for contractual services to 6/30/41	70.00
No. 92 - Camp surplus for high chairs..	30.00
No. 93 - Transfer surplus needed for foodstuffs	295.98

Improvement Resolutions:

No. 684 - Clement Tennis Courts, Installing flag pole and painting	104.75
No. 685 - Sigmund Stern Grove, construct portable stand for concession	250.00
No. 686 - Dept. of Public Works, supplementing resolution for plumbing, glazing, painting and electrical misc. repairs to units of Recreation Dept..	800.00
No. 687 - Office equipment, 370, City Hall	105.00
No. 688 - Crocker-Amazon, furnishing and installing fences	160.00
No. 689 - Glen Park Day Camp, Transportation of children, Public Utilities Comm. busses	344.50
No. 690 - Paint 50 playground signs	333.50
No. 691 - Sigmund Stern Grove, excavate earth and install plank retaining wall	272.05
No. 692 - Building and painting six portable backstops	329.15
No. 693 - Assemble and set 20 playground signs	951.85

Finance Committee (Cont.)

Improvement Resolutions, Cont.:

No. 694 - Dolores Horseshoe Links, furnishing and installing chain link fence........................	$ 527.85
No. 695 - Angelo J. Rossi, replace wooden curb children's area with concrete, also building redwood valve box and cover.............	573.05
No. 696 - Funston Playground, paint bleachers.......................	685.85
No. 697 - Margaret S. Hayward, install drinking fountain...............	135.35
No. 698 - Richmond Playground, paint interior and exterior...........	234.55
No. 699 - Father Crowley, remove fence and install concrete wall and fence..	946.40

Motion

Execution of Crystal Palace Lease

On motion of Miss Mosgrove, seconded by Mr. Nourse, and carried, the resolution prepared by Mr. Joseph J. Phillips, the Director of Property, authorizing execution of a lease on Crystal Palace Baths for a period of one year beginning July 1st, and forwarded to the Board of Supervisors for adoption was approved.

Motion

On motion of Miss Mosgrove, seconded by Mr. Nourse, and unanimously carried, the following resolution was approved as presented.

Transfer North Beach tiling Fund

WHEREAS, the sum of Five Thousand Dollars ($5000.00) was placed in the 1940-41 Recreation Department Budget to be used for the tiling of the North Beach Playground swimming pool, and

WHEREAS, the sum of $10,000 has been placed in the 1941-42 budget for a lease of the facilities of the Crystal Palace Plunge located a short distance from the North Beach Playground, and

WHEREAS, this will eliminate the use of the North Beach Playground Swimming Pool, and will make unnecessary the tiling of the pool;

THEREFORE: be it resolved that the Recreation Commission approves the expenditure of the $5000 be set up in the 1941-42 budget for the North Beach Pool tiling work for other departmental purposes.

Civil Service Committee

Motion

Leave-Mr. Hamm Six Months

The leave of absence for Mr. Theodore Hamm, Playground Director, on motion of Mrs. Stern, seconded by Miss Mosgrove, and carried, was extended for a six months' period starting June 1st.

It was further moved that Mr. Hamm's leave be renewed in the future at six months' periods.

SUPERINTENDENT'S REPORT

Certification of the application for foodstuffs from the surplus food commodities was reported.

Glen Park Day Camp

Motion

The Superintendent requested that approval be granted the expenditure of $100.00 for incidentals needed for the operation of the day camp, and which would not be cared for by the surplus food commodities. On motion of Miss Mosgrove, seconded by Mrs. Stern, and carried, the recommendation was adopted.

The plan of the day camp has been enthusiastically received by the playground directors, and the interest manifested points toward a successful season. The playgrounds which will serve as headquarters for the eleven weeks have been scheduled as follows: Father Crowley, North Beach, Potrero Hill, Chinese, Hamilton, Grattan, Folsom Excelsior, Portola, Francis Scott Key and Rochambeau.

Bus transportation acquired

Success in obtaining a chartered municipal bus from the Public Utilities Commission for the transportation of children to and from the day camp on a round trip daily cost of $6.50 was reported.

The estimated total cost of the operation of the Glen Park Day Camp during the summer period is $1,207.00. Miss Mosgrove pointed out to the Commission that this expenditure breaks down to a very low per capita cost per child of $2.00 a week.

Camp Mather Opening

Miss Randall told of attending the opening of Camp Mather on the weekend of May 30th, and that there was a full attendance.

Camp Mather Cook's Transfer

The case of Mr. Atkinson, camp cook, who has expressed dissatisfaction with his position and who desires to return to the city and work as a laborer in the department was reported to the Commission. As Mr. Atkinson is the cook appointed through Civil Service he can only be transferred to a laborer's position through his own written request to the Civil Service, and the Superintendent reported that he had been so instructed.

National Defense: Draft

The Commission was informed of the seriousness of the employment situation resulting from young men being called to the draft.

Several of the part time and full time playground directors who were to work during the summer season will be unavailable because of selective service.

First Defense Dance at Fuhston

Miss Randall reported that the first of the series of recreation dances for the service men would be held this evening at the Funston Playground Field House. Music has been supplied by a W.P.A. orchestra and cigarettes and Coca Cola have been donated.

Red Cross Shelter Committee

The Superintendent reported that she has been appointed to serve on the Shelter Committee for the Red Cross, and that it has been proposed to use playgrounds and large playfields for headquarters in case of catastrophe.

SUPERINTENDENT'S REPORT (CONT.)

W.P.A. Labor

Mr. Foehr, Superintendent of Grounds, has requested the services of W.P.A. laborers. Mr. Clyde Healy of the Board of Public Works has assured the Superintendent that he would assist in obtaining approximately twenty men from the W.P.A. to assist in the maintenance and labor work on the playgrounds. Mr. Healy also stated that he had forwarded the plans and specifications for the proposed Ocean View and Sunset Playground buildings to the W.P.A. Headquarters in Washington, D. C., and that he hoped that government funds would be provided for the construction of these two units.

Chairman Raffetto tabled until the next meeting the selection of a day for the one Commission meeting to be held during the month of July.

There being no further business, the meeting was declared adjourned at 3:20 P.M.

Respectfully submitted,

Edward A. McDevitt

Secretary

WB

MINUTES

JUNE 19, 1941.

The regular meeting of the Recreation Commission was called to order on this day, June 19th, at 2:17 P.M. with Mr. William Raffetto, Chairman, presiding.

PRESENT: Mr. William Raffetto
Miss Alicia Mosgrove
Mr. J. P. Nourse
Mr. William Coffman

ABSENT: Mrs. Sigmund Stern
Mr. John McLaren
Rev. Leo W. Powleson

oooo

The minutes of the previous meeting of June 5th were, on motion of Miss Mosgrove, seconded by Mr. Nourse, and carried, approved as read.

COMMUNICATIONS

From Dr. G. O. Chalfant, Secretary, Monterey Heights Homes Association recommending the purchase of Lot #1 in Block 3041 of Monterey Heights Subdivision by the city for future development as a playground.

Monterey Heights Property

Consideration of this property by the Commission proved it to be too small and inaccessible for playground purposes. The poor contour of the property and its location facing the backyards of several residences makes it impractical for development. The Secretary was instructed to inform the Monterey Heights Homes Association that purchase of the property is not recommended.

From Alice Wilcock, camp guest, complimenting the Commission on the excellent management and operation of Camp Mather. Miss Wilcock expressed appreciation of the thoughtfulness of the personnel and the excellence of the accommodations. Special mention was made of Miss Lillian Horgan, camp registrar, for her helpfulness.

Water Permit for Camp Mather

From Lawrence C. Merriam enclosing a copy of the approved special use permit No. I-18p-1638 for the water rights for the Mather Recreation Camp. Appreciation of the cooperation of the National Park Service was expressed by the Commission.

Stern Grove Motorcycle Officer State Convention

Motion

From J. Emmet Hayden, Secretary, San Francisco Convention and Tourist Bureau requesting the use of the Sigmund Stern Grove for the convention of Municipal Motorcycle Officers' Association of the State of California, on Friday afternoon, August 22nd, for a barbecue, beginning at 1:30 P.M. Expected attendance 450 to 500. On motion of Miss Mosgrove, seconded by Mr. Coffman, and carried, the Commission granted approval of the request.

COMMUNICATIONS

Laurel Hill Street Extension

From Mrs. Jerome Hart, relative to the proposed subdivision of Laurel Hill Cemetery. The petition recommends the extension of Post Street through the Cemetery, and the creation of a recreational area in the subdivision. The Commission did not act on the request of approval of the petition, but instructed the Secretary to reiterate their previous recommendation that an area be set aside for recreational purposes in the Laurel Hill Tract.

Proposed Playground - La Honda District

From Howard E. Thompson, Secretary, of the Laguna Honda Association requesting consideration of the corner of Portola and Woodside Drives as a site for the future development of a playground. Rapid growth of the district prompted the association to urge the establishment of a playground before all suitable properties are taken over by home developers. Chairman referred the matter to the Grounds Committee for investigation.

Small Claim Property Damage

From City Attorney J. J. O'Toole, relative to a claim filed by Mrs. Annie McGue, for the sum of $10.00 being the cost of repairing her eye glasses which were broken on May 16th last at about 4:50 P.M. of said day, while passing the schoolyard in front of the Jean Parker School. Claimant alleges that she was struck in the face by a basketball thrown by one of the boys participating in a game of basketball in the schoolyard. City Attorney stated that if upon investigation findings were as set forth by the claimant he would approve the Commission's recommending payment of the claim of $10.00.

Motion

Upon report of the Superintendent bearing out the facts of the case it was regularly moved by Miss Mosgrove, seconded by Mr. Coffman, that in this particular case transfer of funds to pay this claim be approved, with the stipulation that said payment does not set any future precedent.

St. Mary's Playground Street work

From Mr. George Harman, Engineer, recommending conditions under which the plan of subdivision work on the property of Murray Norton, et al, fronting on the easterly side of St. Mary's Playground and the southerly side of Crescent Avenue, and submitted by Mr. R.C.R. Morser, engineer. The plan of Mr. Morser is that Benton Avenue will be extended from Roscoe Street westerly to a proposed street to run north and south which is to be known as Arnold Avenue.

Dept.Engineer's Recommendations

Mr. Harman recommended that this plan be approved under the following conditions:

1.- The shoulder be made wider.

2.- The toe of the slope resulting from the construction of the shoulder be well anchored.

3.- The shoulder (if there is sufficient extra fill available) should be continued westerly to the easterly boundary line of the playground.

COMMUNICATIONS (CONT.)

He also recommended that a letter be sent to the Department of Public Works, attention John J. Casey, City Engineer, suggesting that the conditions based upon the above recommendations, be carried out by the Bureau of Engineering prior to the acceptance of the street work.

Motion

Upon motion of Miss Mosgrove, seconded by Mr. Coffman, the recommendations of Mr. Harman were approved.

REPRESENTATIVES AND DELEGATES

Bernal Heights District - Mr. Silvey

Mr. Silvey, appearing in the interests of the residents of the Bernal Heights District, and urging the development of a playground and recreation center in the Bernal District Neighborhood. Mr. Silvey proposed that a recreation playfield be created by levelling the section known as the Bernal Mountain. The Meyer Rosenberg Construction Company has offered to remove the rock in this area, and Mr. Silvey states that within three or four years the said site would be levelled. Mr. Raffetto suggested that Mr. Silvey contact Mr. Clyde Healy and ascertain the possibility of having the removed rock used for a fill in the St. Mary's Park Playground Tract. The city has purchased nearly all of the property in the Bernal area which would be used for the recreation field. General approval of the plan to start work on the levelling of this property with the end in view that it be used for recreational purposes was requested.

The Commission withheld final approval until ascertaining from Mr. Healy whether or not the rock could be used for the St. Mary's Park fill material, and until the Superintendent could have a definite plan and layout drawn for the proposed recreation center.

Closing of streets Corona Heights

Mr. Joseph Phillips, Director of Property, appearing in the matter of the proposed closing of streets or portions of streets adjacent to the Corona Heights Playground. The proposed closing are: All of Masonic Avenue (Fairbanks) east of the easterly side of Park Hill Avenue (Roosevelt Way); all of Albany Street; all of President Street; all of Flint Street with the exception of that portion extending northerly four hundred forty-five (445') feet measured along the easterly side of said portion from the northerly side of Sixteenth Street and all of Sixteenth Street from a point two hundred twenty-six and sixteen hundredths feet (226.16) measured along the northerly property line of said Sixteenth Street from the westerly property line of Flint Street to Masonic Avenue (Roosevelt Way) as shown on a map of Flint Tract and Park Hill Homesteads Nos. land 2 prepared by C. E. Gransky, City Engineer, January, 1901, and amended February, 1924.

REPRESENTATIVES AND DELEGATES

Mr. Harman recommended that the Director of Works be asked to close the above streets, and that a friendly agreement be worked out with neighbors whose property would be affected so that access to their homes could be had from the streets that remained opened. The Commission adopted the recommendation of Mr. Harman, but suggested that he make friendly negotiations and arrangements with the parties whose properties would be affected, before asking the Director of Public Works to close the streets.

REPORTS OF COMMITTEES

Finance Committee

On motion of Mr. Coffman, seconded by Miss Mosgrove, and carried, the following financial transactions were approved.

Improvement Resolutions:

No. 700 - Eureka Valley Playground site Installing new storage heater..........	$ 100.45
No. 701 - Department of Public Works, Plumbing, glazing, painting, electrical and misc. repairs to units of Rec. Dept., 1941-42................................	12,000.00
No. 702 - Purchasing Department, maintenance of automotive equipment of Rec. Dept. 1941-42....................	2,400.00
No. 703 - Power consumption mountain camp at Mather, 1941-42................	1,475.00
No. 704 - Public Utilities, telephone calls, Camp Mather, 1941-42...........	30.00
No. 705 - Dept. of Public Works, blue prints................................	275.00
No. 706 - S.F. Retirement Bureau, medical fees and compensation, 1941-42.........	700.00
No. 707 - S.F.Water Dept. meter service 118-122 Collingwood Street............	39.00
No. 708 - S.F.Water Dept. meter service 133½ Diamond St.......................	33.00
No. 709 - M.S.Hayward, Boys', sandpaper and lacquer floodlights...............	518.50
No. 710 - Payroll Dept. floor model Kardex................................	190.60
No. 711 - Bookkeeping Dept. purchase of calculator..........................	540.00

Intra-fund Transfer

No. 1 - Pianists' fees quarter ending Sept. 30..............................	900.00
2 - Office equipment...............	753.00
3 - Accommodate Camp operation end of 1941 season...............	32,483.60
4 - Accommodate encumbrance request, rent of Crocker Amazon Reservoir Site........................	1,800.00
96 - Court costs in Bauman case Claim to repair glasses of Mrs. A. McGue.................	112.27

Finance Committee (Cont.)

Authorize revised Crystal Plunge Lease

Motion

On motion of Mr. Coffman, seconded by Miss Mosgrove, the Commission approved the recommendation of the Director of Property that the Board of Supervisors authorize the revised lease for the Crystal Palace Baths.

The revision of the lease constituted the following change: "The Lessor shall wash and dry all suits and towels and store the same safely when not in use, and shall collect for the account of the Recreation Department such sums as are prescribed by said Department for such service."

SUPERINTENDENT'S REPORT

Opening Glen Park Day Camp

Successful opening of the Day Camp on Monday, June 16th, was reported. The enthusiastic response of the playground directors and children was expressed, and the attending newspaper publicity given the camp opening was presented to the Commissioners. Miss Randall spoke highly of the cooperative service of the Public Utilities in the agreement to supply transportation during the operation of the day camp; and the adopted plan of conducting an evening campfire for parents of the day camp children each Thursday evening.

The Federal Surplus Commodities Bureau has been supplying food stuffs, fresh fruit and vegetables to the Glen Park Day Camp, and this week requested permission to distribute fresh fruits to the playgrounds throughout the city during the summer vacation. Distribution has been started and the playgrounds have proved an excellent outlet for these items. This food cannot be taken away from the centers but must be consumed on the premises. Scheduled distribution times are being set and there is no doubt that this service will be a factor in attracting additional attendance.

Christmas Pageant

Because of the interest which the playground children have evidenced in the past in being privileged to conduct their Christmas Pageant on the stage of the Memorial Opera House, and because of the special enjoyment and satisfaction derived by the directors, children, their parents and their friends in presenting the program, it was recommended that the Commission approve the necessary expenses of presenting the 1941 Christmas Pageant in the Opera House setting. As reported by Miss Randall last year's operating expenses for the pageant were $964.09; $559 to the Opera House; $66.08 for our own trucks and Directors, and $339.01 for programs, costumes, etc.

Motion

On motion of Miss Mosgrove, seconded by Mr. Coffman, the Commission adopted the above recommendation.

SUPERINTENDENT'S REPORT (CONT.)

Delegates to National Recreation Conference in Baltimore

The Superintendent requested permission to take Mr. Walker, Curator of the Junior Recreation Museum to the National Recreation Conference in Baltimore with her as a representative of the Recreation Department staff. Delegations from several communities throughout the country were deeply interested in the Junior Museum plan as presented at the last year's Conference. Mr. Walker would also have the opportunity of visiting the Brooklyn and other nearby children's museums.

Motion

On motion of Miss Mosgrove, seconded by Mr. Coffman, the expenses of Miss Randall and Mr. Walker to the Baltimore Convention were approved.

In accordance with the past policy the Chairman announced that the Commission would recess during the month of July. No date was set for a meeting, a special meeting to be called if occasion arises, and the Commission is subject to call.

There being no further business, the meeting was declared adjourned at 3:55.

Respectfully submitted,

Edward G. McDevitt

Secretary

WB

MINUTES

August 7, 1941.

The regular meeting of the Recreation Commission was called to order at 2:10 P.M. with Mr. William Raffetto, Chairman, presiding.

PRESENT: Mr. William Raffetto
Mrs. Sigmund Stern
Miss Alicia Mosgrove
Mr. William Coffman

ABSENT: Mr. J. P. Nourse
Rev. Leo Powleson
Mr. John McLaren

On motion of Miss Mosgrove, seconded by Mr. Coffman, the minutes of the previous meeting were approved as presented.

COMMUNICATIONS

Telegraph Hill Association

From Alice Griffith, Telegraph Hill Association, requesting lowering of the assessment on North Beach Annex, and the cancellation of delinquent taxes.

During recess of the Commission the Telegraph Hill Association was instructed to request action through the Board of Supervisors. On Tuesday, July 22nd, the Board of Supervisors, sitting as a Board of Equalization, reduced the assessment on the North Beach Annex property from $3200 on the land to $10.00, and on the building from $240 to $10.00, and relief from payment of last year's taxes was approved by the Board of Supervisors, with the consent of the City Attorney, and a request for an opinion from the City Attorney was asked on how this desired relief might be granted.

Sigmund Stern Grove

Seasonal Rehabilitation

From Mary Zielinski, of the United Polish Societies requesting use of the Sigmund Stern Grove for a benefit to raise funds for victims of the war in Poland; and a reduction of fee or no fee charged was requested.

Mrs. Stern reported that a severe hardship experienced by the Grove throughout the summer concert series will make it necessary to close the Grove to large weekend gatherings immediately after the final program, in order that landscaping, resodding and rehabilitating can commence in advance of the winter season.

Motion

The following motion of Mr. Coffman, seconded by Miss Mosgrove, was unanimously passed: Because of the numerous department activities, it is the sense of this Board that the Grove is not to be used on open Sundays after the summer concert series, and that for rehabilitation purposes the Grove will be closed for an indefinite period, and for the same reason it is also the sense of the Commission that the use of the Grove be limited to one large gathering per week throughout the year.

Ruling - Limited Use of Grove

Sigmund Stern Grove

From Fitzgerald Ames of the Sciots informing the Commission that the Ceremonial Committee of the Sciots voted to cancel reservation of the Sigmund Stern Grove in August.

COMMUNICATIONS (CONT.)

James D. Phelan Beach

From John Covington, Fxecutive Secretary, Department of Natural Resources, Division of Parks, enclosing proposed agreement between the city and state parks for the operation of James D. Phelan Beach State Park, and requesting advice of the Commission's wishes in the matter.

The case history of Phelan Beach was reviewed by the Commissioners, and the Secretary reported that this communication resulted from a disclosure that there was in existence no written agreement between the Division of Parks of the State of California and the City and County of San Francisco for the operation of Phelan Beach, and that since 1935 operations had been carried on under those conditions.

The Secretary was instructed to submit the proposed agreement to the City Attorney and the Director of Property for study and corrections, and that on recommendation of both these parties they would enter into the prepared agreement.

The Secretary was further instructed to inform J. H. Covington of the action of the Commission.

Camp Mather

From Dr. James Zion in which appreciation is expressed for an enjoyable vacation at Camp Mather. Dr. Zion expressed a belief that the newly adopted policies in the selection of camp personnel, and in limiting employment to a period of three years, were constructive steps that would benefit both the guests and the employees.

City Attorney

From Robert McMahon, deputy city attorney, requesting a report on a claim filed by E. J. Brigmon for $6.00 for repair of an automobile window damaged by a baseball thrown or batted from Funston Playground while his automobile was parked on Bay Street on June 27th. Investigation according to the Business Manager proved the claim to be just. On motion of Mr. Coffman, seconded by Miss Mosgrove, and unanimously carried, payment of the claim was approved.

Motion

The claim of Bessie Love in the sum of $3.60 for a window broken by a ball thrown by children of the Mission Playground on July 8th on investigation according to the Business Manager proved to be just.

Motion

On motion of Mr. Coffman, seconded by Miss Mosgrove, and unanimously carried, payment of the claim was approved.

Payment of small claims authorized

Motion

In order to expedite the payment of small claims arising from the normal operation of playgrounds, and with the purpose in mind of continuing the good will of neighbors and patrons of the playgrounds, Mr. Coffman moved and Miss Mosgrove seconded the following which was unanimously adopted: That the Superintendent be authorized to settle at her discretion all claims the amount of which would not exceed $5.00.

National Recreation Association Conference

From Robert Garrett, Chairman of the Board of the National Recreation Association inviting commissioners to attend the National Recreation Congress at Baltimore from September 29th to October 3rd.

Realizing the importance of the Congress the Commissioners expressed appreciation of the invitation and instructed the Secretary to inform Mr. Garrett that Superintendent Miss Josephine D. Randall and a staff worker, Mr. Bert Walker, Curator of the Junior Museum would be in attendance at the Congress.

Sigmund Stern Grove

From Nora Swenson, of Woman's Auxiliary, No. 21 to S. F. Typographical Union, No. 21, protesting against use of non-union labelled printing on Recreation Commission notices.

From Harry F. Young of Typographical Union protesting use of non-union printing on Recreation Commission programs at Sigmund Stern Grove.

Protest re Non-union printing

Inasmuch as the contract for printing of the Grove programs, and notices were let through the Purchasing Department of the City and County of San Francisco and given to the low bid printer, the Chairman instructed the Secretary to refer the complaint to the Purchaser of Supplies by forwarding copies of the above communications.

REPRESENTATIVES AND DELEGATES

Mr. Clyde Healy of the Board of Public Works appeared at the request of the Superintendent to inform the Commission on matters pertaining to the development of the Bernal District.

Bernal Mountain

Mr. Healy explained that he is appearing as a citizen interested in the development of recreation areas and desiring to promote character building agencies and reduce juvenile delinquency in the Bernal District.

Mr. Healy stated that a Boulevard has been built around a section of land known as Bernal Mountain and that it is his understanding that eventually it is planned to construct a park or playground on the top of the hill. Two factors which would hinder the establishment of a playground at the crest of this mountain were the inability to pump water to the top of the hill, and the strong winds prevailing there.

Proposed removal Bernal rock

Mr. Healy introduced the following proposal. The federal government has requested that the city supply a large amount of rock to be used in construction of the airport in San Francisco Bay. If this rock were to be taken from the Bernal Mountain, 250,000 to 300,000 yards is the expected amount, its removal would go a long way toward forming a recreation area or bowl in the sheltered side of the hill.

Bernal Mountain (cont.)

Title to the property at the present is vested in the City and County of San Francisco, and Mr. Healy stated that if the Recreation Department would acquire this property the proposed removal of rock could be directed with consideration being given to the future development of a playground area.

Motion

The following motion of Mr. Coffman, seconded by Miss Mosgrove, was unanimously carried: That the Superintendent be instructed to investigate thoroughly and to report to the Commissioners on the advisability of the proposal at the next regular meeting.

REPORTS OF COMMITTEES

Finance Committee

On motion of Mr. Coffman, seconded by Mrs. Stern, and unanimously carried, the following financial transactions were approved as presented.

Improvement Resolutions:	
No. 712 - Grattan Playground, Acquisition of property Title report, work order for real estate fee	$6,150.
No. 713 - Public Utilities Comm. drawings and specifications for floodlighting Folsom and North Beach	700.
No. 714 - Angelo J. Rossi, Specifications and bids, Construction of backstops	4,350.
No. 715 - Dept. of Public Works, plumbing, glazing, painting, misc. repairs to Rec. Dept. units	1,500.
Additional Allotments:	
No. 6 - Larger requirements in first quarter for playground directors' wages due to operation of summer vacation schoolyard playgrounds, etc.	$23,000.00
No. 7 - Rent of Music Studio July 1, September 30th	450.00

SUPERINTENDENT'S REPORT

The Superintendent reported on the following:

Crystal Baths Opening

Red Cross Safety Classes

That the lease for the Crystal Palace Baths had been given final approval, and that the Baths were officially opened on Wednesday, July 30th, under the operation of the Recreation Department. Between 400 and 500 children, both boys and girls, are in attendance daily. Red Cross courses in life saving and water safety are being conducted from August 4th through the 9th.

Day Camp Glen Park

Junior Chamber of Commerce

This new activity has progressed most successfully with 55 to 68 children attending the daily camp each week. Records are being kept of the children's weight and substantial gains are shown in nearly all cases. Surplus food commodities, and fresh milk through the Junior Chamber of Commerce, are being supplied, and an excellent program is being conducted. A complete report will be prepared and presented at the close of the season.

National Defense

Activities for Service Men

Dances conducted exclusively for men in uniform are held each Thursday evening at the Funston Playground and have proved most successful. It is proposed to start a similar program on Tuesday evenings at the Sigmund Stern Grove.

Camera Craft

The camera craft at 7th and Bryant Streets, under Mr. Wetzel, is conducted daily from 4:30 to 10:30 P.M., and all day on both Saturday and Sunday, and service men from Fort Scott, Presidio, Fort Cronkhite, Marin County, and Fort Ord have been attending. Both Colonel Munteneau and Lieutenant Dunker of the Presidio have expressed complete satisfaction and appreciation of the department's activities.

Joseph Lee Day

The annual special observance of Thursday, July 31st, National Joseph Lee Day was outstanding this year with playground programs, a city-wide open house on playgrounds, radio and press notices, window displays and street car announcements.

In recognition of her part in many of the Joseph Lee observances the Commission instructed the Secretary to send a letter to Miss Gertrude Freese expressing their appreciation of her work.

Red Cross Shelter Division

The Superintendent reported that City Attorney J. O'Toole had assured her that there is no objection to city employees serving on Red Cross Shelter Committees and that in the event of disaster the services of city employees would naturally tend toward assisting the work of the Recreation Commission. The use of San Francisco's playgrounds as part of a plan being developed by the Red Cross Shelter Division.

Test Case

The City Attorney has again informed the Superintendent that it would be necessary for the Controller's Office to retain an attorney in order to have a test case between the two departments clarifying charter provisions in the matter of contractual services. The City Attorney gave assurance of immediate action on his part and that he would ask the controller to retain a lawyer for the case. The Chairman stated that further steps by the Recreation Commission is dependent upon the result of the City Attorney's action.

Personnel

Leadership

As a striking example of the important part the leadership plays in the success of a playground director, the Superintendent directed the Commission's attention to the excellent summer program conducted by Miss Margaret Wormell at the Corona Heights Playground. This playground is lacking in facilities and is limited in its adaptability, yet a most successful and efficient playground program is being conducted through the originality, initiative, and leadership of Miss Wormell. Miss Mosgrove stated that she had visited Corona Heights and confirmed the Superintendent's report.

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Personnel
Resignations

Mr. Paul Gay and Mr. Robert Robinson, full time playground directors, are resigning from the Department in the near future to enter the teaching profession. As the late autumn and winter months give rise to difficulties in the assigning of full time personnel during the rainy season it is not intended to replace these men with full time playground directors but to restrict assignments to part time workers.

Personnel
Leadership

Another instance of commendable work on the part of a playground director was cited by the Superintendent. Mr. Clarence Nelson of the Jackson Playground thwarted the intended harmful action of a pervert to an eight year old girl attending Jackson Playground through his alertness and quick thinking in contacting the office. The morals squad of the Police Department was notified and apprehended the man.

Personnel

Miss Alice Weir and Mr. Joseph Madison, playground directors on the eligible Civil Service list, have been transferred on several occasions to different playgrounds in an effort to improve their work but repeated changes have not proved successful. Both directors are sincere in their attempt to improve but do not seem adapted to the recreation profession.

Presidio Heights Playground

It was reported that due to an extremely low attendance caused by the change in the residents of the district, and the proximity of the large Julius Kahn Playground, the Presidio Heights Playground at Clay and Walnut Streets would be closed in the future on Sundays.

Personnel
Leave of absence denied

Motion

Mrs. Pauline McGuire, full time Playground Director, planning to resign in the near future has requested through the Superintendent a six months' leave of absence. On motion of Mr. Coffman, seconded by Miss Mosgrove, and unanimously carried, the following was adopted: That considering the circumstances, and the hardships resulting to the Commission in granting leaves as protective measures to employees planning to resign, the request of Mrs. Pauline McGuire for a six months' leave of absence be denied.

Personnel

Delegate Softball Conference, Detroit

Motion

Mr. Lang, Supervisor of Athletics, requested through the Superintendent, that he be granted permission to attend the Major Softball Association Conference in Detroit, September 5th through the 10th, as a representative of the San Francisco Metropolitan District, and the Northern California Softball Association. The Superintendent recommended that the leave be granted. On motion of Mrs. Stern, seconded by Miss Mosgrove, and unanimously carried, the following was adopted: That Mr. James P. Lang's request to the Commission for permission to attend the Softball Congress in Detroit be granted, and that he be relieved of his duties in San Francisco from September 2nd to the 13th.

UNFINISHED BUSINESS

Theodore Hamm Leave

The request of Mr. Theodore Hamm, Playground Director, for the continuation of his leave of absence without pay for a period of two months was presented. The Commission referred to their previous action in which action had been taken which extended Mr. Hamm's periods of leave to six months' duration, and approved Mr. Hamm's request with that stipulation. The Secretary was instructed to notify Mr. Hamm accordingly.

NEW BUSINESS

Application for Federal Grant: Rossi Playground

The Secretary reported that a recently passed House of Representatives' Bill provided for financial aid from the federal government to communities engaged in national defense activities. The Recreation Department, through the City and County of San Francisco, is making application for a federal grant to construct a reinforced concrete community center building on the Rossi Playground, Arguello Boulevard and Edward Street to be used exclusively for men in Defence for the duration of the existing national emergency.

ADJOURNMENT

There being no further business the meeting was declared adjourned at 3:30 P.M.

Respectfully submitted,

Edward A. McDevitt

Secretary

EMcD:WB

MINUTES

August 21, 1941

Written notices for the regular meeting of the Recreation Commission for August 21, 1941, were mailed to all Commissioners by the Secretary.

This meeting was postponed because it failed to record a quorum.

Edward McDevitt

Secretary

MINUTES

September 4, 1941.

The regular meeting of the Recreation Commission was called to order at 2:10 P.M. with Mr. William Raffetto, Chairman, presiding.

PRESENT: Mr. William Raffetto
Mrs. Sigmund Stern
Miss Alicia Mosgrove
Rev. Leo W. Powleson
Mr. J. P. Nourse

ABSENT: Mr. John McLaren
Mr. William Coffman

On motion of Mrs. Stern, seconded by Mr. Nourse, and carried, the minutes of the meeting of August 7th were approved as presented.

COMMUNICATIONS

From Robert R. Gamble of the National Recreation Association, thanking the Commission for their intended representation at the coming Recreation Congress, which he believed would contribute much to the Congress.

From Dr. Norman Fenton of Stanford University, expressing appreciation of conducted tour of Recreation Centers given the Stanford Summer students on Saturday, August 9th. Special mention was given the Junior Recreation Museum.

From William Raffetto and family, acknowledging and thanking the Commission for flowers for the funeral of Mr. Raffetto's mother.

Supervision granted Commodore Stockton Schoolyard

From J. P. Nourse, Superintendent of Schools, granting permission for the use of the Commodore Stockton School as a schoolyard playground. This supervision commenced with the fall opening of the public schools on September 3rd.

Lawton Schoolyard closed

The Superintendent reported that in order to accommodate the supervision to be conducted at the Commodore Stockton School, the Lawton Schoolyard playground has been discontinued. Two reasons were given for the closing; the low attendance during the past fiscal year, and the opening of the new Sunset Playground in the immediate vicinity of the Lawton School. It is believed that this new playground provides adequate recreational facilities for the district.

From the National Recreation Association, requesting data regarding fellow members of the Commission for a Recreation "Who's Who". The Commission as a whole agreed that for the purpose of uniformity the following information would be given: names of the members, positions held on the Board by individual members, their term of expiration, and their occupations. It was believed that the other information requested was only indirectly related to recreation work and not to be given.

Mayor asks suggestions on Juvenile Delinquency survey

From His Honor, Mayor Angelo J. Rossi, requesting the reaction of the Commission to the Community Chest Special Committee's Report on Juvenile Delinquency, and that if that portion or those portions thereof which involve our department meet with our approval, to add our suggestions for procedure in carrying out the Committee's recommendations, together with an estimate of the annual cost involved.

LONG TERM PROGRAM

Superintendent presents Long Range Plan

The Superintendent presented a prepared long term program for playground development for study by the Commissioners. This plan included:

I - Purchase Completed and Playgrounds to be Constructed:

A. Buildings and Grounds at Longfellow, St. Mary's, Corona Heights and Phelan Beach.
B. Buildings only at John P. Murphy, Sunset, Ocean View, Angelo J. Rossi, Potrero Hill, Crocker Amazon and Gilman.
C. Grounds only at Francis Scott Key.

II - Purchase to be completed and playgrounds to be constructed at Bay View (Purchase approved 1941 budget); Haight-Ashbury (Purchase approved 1941 budget); Eureka Valley ($55,000 balance due on purchase); and Upper Noe ($120,000 balance due on purchase).

III - Playgrounds to be lighted at Excelsior, M.S.Hayward (Boys and girls), Michaelangelo, Bernal, Hamilton, Jackson, Glen Park, Father Crowley, Noe Valley, Helen Wills, Dolores Horseshoe Links, Visitacion Valley, Portola, Potrero Hill, Ocean View, Aptos, Douglass, Sunset, Rossi, St. Mary's, Crocker Amazon, Bay View and Francis Scott Key.

IV - Additional recreational centers in the neighborhood of the following: North Beach, Helen Wills, Chinese, Hayes Valley, Mission, Potrero Hill, Bay View, Father Crowley, Ocean View, Rossi, Bernal Heights, Hamilton, Presidio Heights, and Crocker Amazon Playgrounds; and Redding, Fremont, Marshall, Cogswell, Fairmount, Farragut, Longfellow and Parkside Schools; and Haight-Ashbury, Eureka Valley, Mountain Lake Park and Laurel Hill Park.

V - Playgrounds to be purchased in all new districts: Cayuga, West of Ocean View, Forest Hill, Lake Merced, Lakeside, Ingleside, Miraloma, Parkside, Sunset and Laurel Hill.

VI - Children's Special Activities: Day Camp, Glen Park Canyon or Pine Lake proposed; Nearby camp, La Honda; Mountain Camp, Ike Dye Place, 163 acres; Junior Museum, Corona Heights; Boat House, Gilman, Skating rink, centrally located; trails and trail shelters, down the peninsula; Bicycle and hiking trails within the city from Sigmund Stern Grove, Glen Park, Crocker Amazon, Gilman, St. Mary's, Corona Heights to Sigmund Stern Grove.

VII - Industrial Center at Father Crowley, children's playground in park across street from Father Crowley.

VIII - Additional enclosed swimming pools at Portola, Ocean View, Sunset, Hamilton, Potrero Hill and Mission.

Consulting Architect to prepare estimates

Motion

The Superintendent informed the Commission that it would be necessary to secure the services of an architect to prepare estimates for construction costs and annual costs involved in the development of this plan. On motion of Miss Mosgrove, seconded by Mr. Nourse, and carried, it was unanimously approved that the Recreation Commission engage the services of William G. Merchant, architect, for a fee not to exceed $500.00 to supply architectual estimates on the proposed recreation areas as designated in the above plan.

Miss Randall stated that these estimates and costs together with the fully prepared plan would again be presented to the Commission for final study and approval before being presented to the Mayor.

Mayor asks Department Ten Year Review

From His Honor, Mayor Angelo J. Rossi, suggesting that the past ten years of municipal government under the new charter be made the subject of a review embracing a comparative statement of each city department. His Honor the Mayor asked that the Commission give thought to this suggestion and inform him whether the preparation of such a comparative statement would present any particular difficulties.

The suggestion was welcomed by the Commission. Miss Mosgrove and Father Powleson stated that past comparative studies on department activities had proven most enlightening. The Chairman instructed the Secretary to inform His Honor the Mayor that the Commission would be pleased to have such a comparative statement of the Recreation Department prepared. It was asked that the report be presented to the Commission upon its completion.

Junior Chamber of Commerce and Day Camp

From Ben Elkus of the Junior Chamber of Commerce, listing the ten local dairies who contributed milk to the Recreation Department Day Camp. The writer stated that the Junior Chamber is in favor of the project and will offer any aid it can in coming years. The Secretary was instructed to write letters of appreciation to the ten dairies for their donation. A letter of appreciation was to be sent to the Junior Chamber of Commerce thanking them for their assistance in procuring the above donations.

Report by Secretary of request of Mr. Tissier, Food Show Manager, for participation of the Recreation Commission in the coming Food Show, October 4th to 11th.

16th Annual Food Show

Motion

Attention was drawn to last year's action of the Commission in which it was decided not to have a Recreation Department exhibit at the Annual Food Show because of the low attendance and the cost involved in participation. The following, on motion of Miss Mosgrove, seconded by Mrs. Stern, and carried, was adopted: That the Commission follow last year's policy and not exhibit at the 16th Annual Food Show to be held October 4th to 11th in the Civic Auditorium.

Letters answered by the Secretary:

1.- Letter to Shafter Howard requesting information on the production of plays.

2.- Letter to Mr. Len Hale regarding the requested refund of deposit because of illness at Camp Mather.

3.- Letter to Mrs. R. P. Passow regarding requested cooperation in controlling children's conduct outside the Broadway Bowling Alleys adjacent to the Helen Wills Playground.

4.- Letter to A. Caminetti, Jr., Insurance Commissioner Liquidator, supplying affidavit of Recreation Commission's claim of $8.00 for distribution of credits in the Gibraltar Casualty Association.

REPORTS OF COMMITTEES

Finance Committee

On motion of Miss Mosgrove, seconded by Father Powleson, and carried, the following financial transactions were approved:

Improvement Resolutions:	
No. 712 - Grattan Playground, Acquisition of Lot 1, Assessor's Block 1283, title report, real estate fee..	$6,150.
No. 713 - Public Utilities Comm. Preparing construction drawings and spec. for floodlighting Folsom and North Beach Playgrounds..............	700.
No. 714 - Dept. of Public Works Plumbing, glazing, painting, electrical repairs to units of Rec. Dept........	1,500.
No. 715 - Rossi Playground, Glen Park & Sunset. Specifications, calling for bids, construction of baseball backstops............................	4,350.
Additional Allotment No. 7 Rent of Music Studio July thru September............................	450.

SUPERINTENDENT'S REPORT

Miss Randall reported to the Commission that the Department had been requested to conduct recreation activities for the California State Guard at the State Armory located at 14th and Mission Streets.

Motion

Supervision State Armory Building for California State Guard

The report of James P. Lang, Supervisor of Athletics, on the matter was read to the Commission. After consideration of the problems of equipment and personnel involved, Father Powleson made the following motion which was seconded by Mr. Nourse, and carried; That the Recreation Commission, considering the request of the California State Guard that the recreation activities be conducted by this department, believes that such supervision is only remotely related to municipal recreation, and further because of the cost of equipment and supervision it is not considered a proper activity for this department.

Resignations

Miss Randall reported that three full time playground directors had resigned from the department to secure positions in the teaching profession, Mr. Passinisi, Mr. Robinson and Mr. Gay. Mrs. Pauline McGuire had also resigned.

Miss Phyllis Fogerty will continue her assignment of conducting scheduled classes in puppetry and handicraft on the various playgrounds throughout the city.

Personnel

Miss Camille Lilienthal, former director at the Chinese Playground, has been assigned director of the recreation rooms at Crystal Plunge.

These vacancies in full time positions have necessitated many transfers of personnel assignments in order to eliminate difficulties experienced during the last of the winter season. Part time directors are being placed on playgrounds where club house activities cannot be conducted. All full time men directors have now being placed on grounds where they can work every day regardless of weather conditions. A review of all changes made was read to the Commission by Miss Randall.

Personnel

Father Powleson informed Miss Randall and the other Commissioners that he had received complaining inquiries regarding the change made at Fulton Playground, and Mr. Raffetto had received complaints regarding the change at the Julius Kahn Playground. Miss Randall stated that in her experience of parents and residents of the neighborhood from which a director has been transferred usually regret and resent the change but in due time become entirely satisfied with the services of the new director.

Superintendent to report on full and part-time workers

Miss Randall assured the Commissioners that persons on the eligible Civil Service list were either working full time, part time, or have been given the opportunity to accept part time work. Delay in selecting full time workers from the eligible Civil Service list had not been the result of discrimination but solely because part time playground directors had adequately filled the needs of the department. To clarify the personnel matter, Superintendent Nourse suggested that a report from the Superintendent be given the Commission, first, the comparative costs between the employment of full time playground directors and that of part time directors; and second, a comparison between full time and part time workers regarding their experience in recreation work. The Commissioners agreed with Mr. Nourse's suggestion, and the Chairman asked that the Superintendent prepare such a report.

Commission to be notified by mail of all personnel changes in future

Father Powleson and Mr. Nourse were of the opinion that there would be a better understanding of the playground personnel problem if Commissioners were informed of all changes in personnel by mail at the time that changes are effective. The Commissioners were in agreement with this suggestion and Miss Randall assured the Commission that the above suggestion would be followed in the future.

Day Camp

The Superintendent reported the successful conclusion of the initial summer season at the childrens Day Camp at Glen Park Playground.

703 children attended camp.

Food came out even, no food remaining to be returned to the Surplus Commodity Bureau.

Proposed Children's Camp

Use of La Honda property offered

Mr. R. R. Miller, Chief Probation Officer of the Juvenile Court told Miss Randall of the 30 acres in La Honda which his Department has leased with the option to buy for the establishment of a boys' ranch. Mr. Miller has offered the use of an ideal parcel of this property to the Recreation Department for a children's camp. Miss Randall suggested that the Commission as a group visit the La Honda property so that a clear picture of the proposed camp would be had by each member when the matter was under consideration. The Commission agreed to visit the camp, and the Chairman stated that a definite day would be set.

Crocker Amazon The forwarding of the application through the Mayor's Office for a federal grant to construct a recreation center at the Rossi Playground was reported by the Superintendent. Preparation of a similar application for federal grant for the completion of the Crocker Amazon Playground structure has been started. Miss Randall stated that the Mayor assured her he would ask the Public Utilities for a clearance to erect structures on the Crocker Amazon property. On motion of Miss Mosgrove, seconded by Mr. Nourse, and carried, the Commission approved the recommendation of the Superintendent to complete and submit application for a federal grant to complete the structures planned at the Crocker Amazon Playfield. Ayes: Mrs. Stern, Miss Mosgrove, Mr. Raffetto, and Mr. Nourse. Noes: Father Powleson.

**** Father Powleson stated that his reason for opposing the motion was that the manager of the Public Utilities Commission was of the opinion that the pouring of concrete would make the structures permanent.

Test Case Miss Randall stated that the Commission was well aware of the test case difficulties that have been encountered for some time in bringing about an understanding between the various departments involved in the matter of contractual services. In order that definite forward action toward a settlement of this action can get under way it was suggested that the Recreation Commission as a body meet with Mayor Angelo J. Rossi, Controller Harold Boyd, Mr. Harry Ross and City Attorney John O'Toole. This meeting would follow the regular Commission meeting of September 18th, at 3:30 P.M. if such arrangements can be made with the department heads.

There being no further business, the meeting was declared adjourned at 3:57 P.M. on motion of Mr. Nourse, seconded by Mrs. Stern, and carried.

Respectfully submitted,

Edward A. McDevitt

Secretary

EMcD:WB

**** Correction:
Father Powleson stated that his reason for opposing the motion was that Mr. Cahill, the manager of the Public Utilities Commission, and the Public Utilities Commission were on record that concrete structures are permanent structures.

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MINUTES

September 18, 1941.

The regular meeting of the Recreation Commission was called to order this day, September 18th, at 2:00 P.M. with Mr. William Raffetto, Chairman, presiding.

PRESENT: Mr. William Raffetto
Mrs. Sigmund Stern
Miss Alicia Mosgrove
Mr. J. P. Nourse
Rev. Leo W. Powleson

ABSENT: Mr. William Coffman
Mr. John McLaren

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On motion of Miss Mosgrove, seconded by Father Powleson, and carried, the minutes of the meeting of September 4th were approved as read.

COMMUNICATIONS

A letter was read from Colonel Curtis O'Sullivan, Commanding Officer of the 184th Infantry, expressing appreciation for the many kindnesses shown his battalion on their visit to Crocker Amazon Playground on August 16th.

Army letters of appreciation

Several letters from privates in the army who had attended the dances on Thursday evenings at the Funston Playground extending their thanks for the pleasant times they had in San Francisco.

Board of Supervisors Resolution: Praise of Midsummer Musicals Sigmund Stern Grove

From the Board of Supervisors stating that a resolution had been passed at their regular meeting of September 8th tendering to the Recreation Department its warmest praise and grateful appreciation for having sponsored a series of midsummer musicals, presented each Sunday afternoon in Sigmund Stern Grove. The Commission requested that a letter of appreciation be sent to the Board of Supervisors thanking them for this resolution, a copy of which follows:

WHEREAS, the Recreation Department of the City and County of San Francisco has sponsored, during the period beginning June 15th and ending September 21, 1941, a series of midsummer musicals, presented each Sunday afternoon in Sigmund Stern Grove; and

WHEREAS, These midsummer musicals have been the means of presenting for the edification of throngs of music-loving San Franciscans some of the nation's foremost conductors, instrumental soloists, vocalists, and dancers, and have also given to many young and aspiring San Francisco artists the opportunity to exhibit their talented offerings; and

WHEREAS, the Recreation Department is deserving of the highest praise for its successful efforts to present to the citizens of San Francisco the best in musical diversion, and to encourage the development of our own talented artists; now, therefore, be it

RESOLVED, That this Board of Supervisors, in recognition of the meritorious work that has been and is being performed by the Recreation Department, does hereby tender to said Recreation Department its warmest praise and grateful appreciation."

REPORTS OF COMMITTEES

Finance Committee

On motion of Miss Mosgrove, seconded by Father Powleson, the following financial transactions were approved and ordered paid.

Improvement Resolutions:

No.		Amount
No. 716	Retirement Bureau, Medical fees & compensation July 1-31, 1941	$1,300.00
" 717	North Beach Playground, Repairing wrought iron picket fence	215.10
" 718	Sigmund Stern Grove, Repairs to pump according to plans Bd.Pub.Works	525.00
" 719	Sunset Playground Changing location of gates.	50.00
" 720	Glen Park Playground Changing drop bolt assembly.	40.00
" 721	Francis Scott Key Center Installing metal guards around radiators	683.45
" 722	Helen Wills Playground, Installing one 30-gallon water heater	89.75
" 723	City Hall Office, Rearrange reception hall	296.60
" 724	Clement Tennis Courts, Check valve on overflow line	102.10
" 725	John P. Murphy Playground, Replace bulkhead	261.55
" 726	Argonne Playground Furnishing and installing drinking fountain	297.40
" 727	Property at 130 Collingwood St. Renew front stairs and paint	120.75
" 728	Bernal Center Additional furniture	200.00
" 729	Purchase of misc. small equipment items	500.00
" 731	370, City Hall Purchase of one typewriter	130.00

St. Mary's Playground **Motion**

On motion of Miss Mosgrove, seconded by Father Powleson, and carried, Resolution No. 730 in the amount of $18,000.00 for the correction of the slide condition together with necessary inspection, engineering and geological survey at the St. Mary's Park Playground was approved and ordered paid.

Additional Allotments

No.		Amount
No. 12	Purchase small equipment items Additional furniture Bernal Typewriter-Office	$ 830.00
" 13	Necessary for temporary employment	1000.00
" 14	Rent of Music Studio, Oct. 1 thru Dec. 31	450.00

Grounds and Activities Committee

Mrs. Stern, Chairman, reported that she, Miss Mosgrove and Miss Randall had visited the suggested camp site in La Honda and found it very beautiful.

La Honda Camp Site

Father Powleson reported that he and Mr. Raffetto had also visited it and thought it very beautiful.

SUPERINTENDENT'S REPORT

The Superintendent reported that a new program for the service men was inaugurated on Tuesday evening at the Sigmund Stern Grove. These programs will be held every other Tuesday evening and will consist of campfire programs, dancing to accordion music and group games.

Miss Randall reported that the Day Camp had been very successfully completed and read several letters from children who had attended Camp expressing their appreciation.

Department Ten Year Comparative Study sent to Mayor

The Superintendent presented a report to the Commission that had been prepared at the request of Mayor Angelo J. Rossi giving a comparative statement of the growth of the Recreation Department during the past ten years under the new charter. This report was approved by the Recreation Commission, and the Superintendent was requested to forward a copy to the Mayor.

Superintendent's Report: Full and part-time workers

At the request of the Recreation Commission at the previous meeting, Miss Randall presented a report covering the comparative costs between the employment of full time playground directors and that of part time directors. Miss Randall stated that there was an approximate saving of $3,651.30 for the five playgrounds given as an example. When the report is completed for changes on all of the playgrounds, a copy will be forwarded to each Commissioner.

ADJOURNMENT

Inasmuch as the Recreation Commission was to meet with Mayor Angelo J. Rossi, Assistant Controller Ross and City Attorney O'Toole to discuss the test case at 3:30 P.M., and there being no further business, the meeting was declared adjourned at 3:15 P.M.

Respectfully submitted,

Winifred F. Batkin

Acting Secretary

MINUTES

October 2, 1941.

The regular meeting of the Recreation Commission was called to order at 2:20 P.M. with Mr. William Raffetto, Chairman, presiding.

PRESENT: Mr. William Raffetto
Mr. William Coffman
Rev. Leo W. Powleson
Mr. J. P. Nourse

ABSENT: Mrs. Sigmund Stern
Miss Alicia Mosgrove
Mr. John McLaren

On motion of Mr. Coffman, seconded by Mr. Nourse, and carried, the minutes of the previous meeting held on September 18th, were approved as presented.

COMMUNICATIONS

From B. R. Nichol, 450-5th Street, thanking the Commission for the enjoyable concerts conducted in the Sigmund Stern Grove during the recent summer series.

From Frank Magary, 158 Alpine Terrace, expressing appreciation for the excellent work the Commission has done on San Francisco's playgrounds, and complimentary mention was made by the writer for the supervision and activities at the Corona Heights Playground.

Health Department Report: Camp Mather

From Dr. J. C. Geiger enclosing a copy of the Health Inspector's Report of the annual summer inspection of Camp Mather. Dr. Geiger was gratified to note the high degree of sanitation maintained and complimented the personnel of the camp for their desirable type of supervision. Corrections were made on the illegal bottle caps on the milk supplied the camp, and corrections in the operation of the camp chlorinator eliminated pollution in the drinking water supplied.

Mayor Rossi: Civil Defense Council

From Mayor Angelo J. Rossi enclosing a copy of a report by the Civil Defense Council of San Francisco containing certain recommendations for action in the event of an emergency regarding the safety of our citizenry. Mayor Rossi requested the Commission's reaction to the report, suggestions in carrying out the committee's recommendations, and an estimate of the annual cost involved.

The Superintendent's notations on this report were presented to the Commission, e.g., that the Recreation Department can best serve through morale service, Page 34 of the report, and could also be of assistance through Evacuation Service Page 32 of the Civil Defense Council Report. The Chairman requested that Commission members be forwarded individual copies of the report for study; that Commission recommendations would be made at the next meeting.

COMMUNICATIONS (CONT.)

Chinese Playground

Motion

From Albert K. Chow, Vice-President, Chinese Six Companies, requesting the use of the Chinese Playground for the entire evening of Saturday, October 4th, from 8 P.M. to 1 A.M. for a San Francisco defense program celebration. The Chinese community wishes to extend the hospitality of the Chinese to 15,000 men and officers who will be in the city to participate in the extensive defense pageant. On motion of Mr. Nourse, seconded by Father Powleson, approval of the request was granted.

From William Sorensen, Chairman, American Legion Historic Markers Committee, inviting the Commission to attend the dedication of a Bronze Marker to commemorate the site of the first San Francisco Public Playground at Bush and Hyde Streets, Sunday, October 5, 1941, at 2:00 P.M. The Secretary reported that Miss Randall had been invited to make a short address at this dedication and in her absence he had been delegated to represent the Superintendent and the Commission.

LETTERS ANSWERED BY THE SECRETARY

Proposed Bernal Center

From Thomas Brooks, Chief Administrative Officer, requesting the advice of the Superintendent on the investigation of a letter from the Bernal Progressive Club, Inc., which alleges that it is the desire of the Recreation Commission that Mt. Bernal be graded for a recreation center. Mr. Brooks was informed that Miss Randall was attending the National Recreation Congress and would be informed of his request on her return on October 14th.

REPORTS OF COMMITTEES

Finance Committee

On motion of Mr. Coffman, seconded by Father Powleson, the following financial transactions were approved for payment.

Improvement Resolutions:

No. 732,	Sigmund Stern Grove, Stain 428 benches.	$ 350.00
No. 733,	Hamilton & Sigmund Stern Grove Power mowers.	1075.00
No. 734,	Miscellaneous sand box benches.	1485.00

Additional Allotments

No. 16,	To accommodate Camp operation until December 31, 1941.	3150.00
No. 17,	Hamilton, Funston, Sigmund Stern, and general use, power mowers. .	1075.00
No. 18,	Miscellaneous sandbox benches. .	1485.00

SECRETARY'S REPORT

Purchase of Hetch Hetchy Bonds

It was reported that on Monday, September 29th, a special meeting of city officials was called by Mayor Angelo J. Rossi to urge support of the campaign for the passage of a charter amendment that will appear on the November 4th ballot designed to permit the City and County of San Francisco to take over distribution of Hetch Hetchy power made mandatory on the city by a recent decision of the United States Supreme Court. This message is being forwarded to the employees of the department and their support of the amendment is being solicited.

SECRETARY'S REPORT
(CONT.)

Potrero Hill Fall Festival

The annual Potrero Hill Fall Festival program under the direction of the Recreation Department will be held on Sunday, October 5th, at 1:30 o'clock at Potrero Hill Playground. The Commission was invited to attend the program.

Armistice Day Committee

The initial meeting of the Mayor's Committee for plans for the observance of the Armistice Day celebration was held in the Supervisor's Chambers. The Superintendent was appointed a member of the committee. It is planned to have children of San Francisco's playgrounds participate in the program.

UNFINISHED BUSINESS

Crocker Amazon

Father Powleson requested: First, a report on the previous action of the Commission approving the Superintendent's recommendation to submit application for a federal grant to complete the structures planned at Crocker Amazon Playground. The Commission was informed that the Federal Security Agency would not grant application forms for improvements at Crocker Amazon. Second, Father Powleson stated that he has been informed that there is a serious need for a backstop at the Crocker Amazon baseball field, and requested a report from the Business Manager on the possibility of this needed installation. Mr. Jordan reported that materials required for the construction of a backstop were priority list items and difficult to obtain. He stated further that a drawing of the proper type of construction was being prepared and upon completion, estimates of the cost would be made and an improvement resolution presented.

ADJOURNMENT

There being no further business, the motion of Mr. Coffman for adjournment was seconded by Father Powleson and passed at 3:30 P.M.

Respectfully submitted,

Edward A. McDevitt

Secretary

EMcD:WB

MINUTES

October 16, 1941.

The regular meeting of the Recreation Commission was called to order this day, Thursday, October 16th, at 2:10 P.M. with Mr. William Raffetto, Chairman, presiding.

PRESENT:	Mr. William Raffetto Mrs. Sigmund Stern Miss Alicia Mosgrove Mr. William Coffman
ABSENT:	Rev. Leo W. Powleson Mr. J. P. Nourse Mr. John McLaren

*****

The minutes of the previous meeting held on Thursday, October 2nd, were, on motion of Miss Mosgrove, seconded by Mrs. Stern, and unanimously carried, approved as presented. Ayes: Mrs. Stern, Miss Mosgrove, Mr. Raffetto and Mr. Coffman

COMMUNICATIONS

From Congressman Thomas Rolph thanking Miss Randall for the opportunity to have been of service during her visit to the national capitol. The Superintendent reported that Congressman Rolph was most kind and assisted in gaining information regarding financial assistance for the Department from the Federal Security Agency.

Crystal Plunge

From Francis V. Keesling, President of the West Coast Life Insurance Company, relative to the assignment of rentals to that company by Mr. and Mrs. Edward Cerruti as lessors of the City and County of San Francisco. Commissioner Coffman stated that for the future interests of service to the Department at the Crystal Palace Plunge the West Coast Life Insurance Company should be informed that in the event the assignment of rentals would in any way interfere with the service given by the lessor to the City and County of San Francisco the assignment agreement would be held up. The Secretary was instructed by the Chairman to inform the West Coast Life Insurance Company by letter to that effect and to send a copy to Mr. Edward Cerruti.

Use of JuliusKahn Playground by U.S.Army

From Lieutenant Colonel George Munteanu requesting the following corrections in installations:

1.- Install a 2½ gallon soda and acid Fire Extinguisher in the Club House, as no first aid fire appliance is available.

2.- Place electric and telephone wires under ground, in conduit, from corner of Spruce Street across West Pacific Avenue to Club House.

The Secretary was instructed by the Chairman to write a letter informing Lt. Colonel Munteanu that the corrections requested would be made. The Letter was referred to the business department.

Potrero Hill
Folk Day

From Helen Richardson, Secretary of the Potrero District Coordinating Council complimenting the Department on Potrero Hill Folk Day Festival of October 5th. The directors at the playground were complimented and the hope was expressed that the event would continue to be an annual one. The Superintendent cited this program as an example of successful accomplishment through good leadership.

Request for
Library at
Funston; Denied.

From Margaret E. Pordon, Executive Secretary, Marina Boosters, Inc., requesting the Commission's consideration of a proposed library building at the Funston Playground. After discussion, in which the need for the entire area at Funston for recreation purposes was expressed, and the inadvisability of placing a library on a recreation area was emphasized, Miss Mosgrove moved that in answering the request of the Marina Boosters, for an opinion in the matter, that the Commission go on record as opposing the use of any department facilities for any purpose other than recreation. The motion was seconded by Mr. Coffman and unanimously passed. Ayes: Mrs. Stern, Miss Mosgrove, Mr. Coffman and Mr. Raffetto.

Motion

REPORTS OF
COMMITTEES

Finance Committee

On motion of Miss Mosgrove, seconded by Mr. Coffman, and carried, the following financial transactions were approved. Ayes: Mrs. Stern, Miss Mosgrove, Mr. Coffman and Mr. Raffetto.

Improvement Resolutions:

No. 735, Portola Playground, Installation of steel sash and 3 metal louvres	$ 578.10
No. 736, Drama Center, Electric mangle	100.00
No. 737, Sigmund Stern Grove, Real estate service in connection with acquisition of Parcel 5-Lots 2, 3, 4, 5, 52 and 53, Assessors Block 2488	5,798.33

Additional Allotment

No. 19 Pianists fees for quarter ending 12/31/41	900.00
No. 20 Necessary for temporary employment	2,000.00
No. 21 Sigmund Stern Grove Land Acquisition	5,798.33

Ordinance reappropriating $1,240.00 out of surplus existing in Appropriation No. 113.110.00 providing funds to accommodate one B-408 General Clerk-Stenographer at $155.00 per month for the fiscal year 1941-1942. The position of 1 B-454 Telephone Operator at $150.00 per month is hereby abolished.

SUPERINTENDENT'S
REPORT

Long term
program

The Commission's attention was again directed to a copy of the report by the Community Chest Special Committee on Juvenile Delinquency, and a letter from Mayor Angelo J. Rossi of August 21st, in which was requested the Commission's reaction to the report, suggestions for procedure in carrying out the special committee's recommendations and an estimate of the annual cost involved.

Long Term Plan Approved

The Superintendent presented for approval of the Commission a plan for the development of recreation facilities in accordance with the program for child welfare in relation to the prevention of juvenile delinquency. The Superintendent stated that the plan submitted was the proposed expansion and improvement over a ten year period of needed recreation facilities for the youth of San Francisco, and operations of the Recreation Department which serve adult and industrial interests of the city were not considered.

Preference had been given in the early years of the plan to the completion and full utilization of already owned recreational areas, and the creation of additional facilities in areas in which the need is greatest, and the incidents of juvenile delinquency highest.

The plan requiring additional monies supplemental to the regular department yearly budget was prepared on a year by year basis that may be revised either upward or downward to meet existing conditions.

Motion

After consideration and study Mrs. Stern moved that the Commission approve and accept the Recreation Department long term plan as submitted by the Superintendent, and that in forwarding it to the Mayor express to him the Recreation Commission's belief that the recommendations made by the Community Chest's Special Committee on Juvenile Delinquency are both sound and constructive in all portions which involve the Recreation Department, and that those recommendations have been followed in the development of the plan presented to him. The motion was seconded by Mr. Coffman and unanimously carried. Ayes: Mrs. Stern, Miss Mosgrove, Mr. Coffman and Mr. Raffetto.

Leave of absence Gono Morena

The Superintendent reported that Gono Morena had been called to the Department of Education to a position as child guidance investigator in the newly established counseling system, and recommended that a leave of absence be granted him. Mrs. Stern moved that a six months' leave of absence from the Department be granted Gono Morena so that he may serve as a child guidance investigator for the Board of Education. The motion was seconded by Miss Mosgrove, and unanimously carried. Ayes: Mrs. Stern, Miss Mosgrove, Mr. Coffman and Mr. Raffetto.

Motion

Reopening of Bernal Center

The reopening of the Bernal Center scheduled for Friday evening, October 17th, was reported to the Commissioners and an invitation to attend the open house was extended.

National Recreation Congress

The proceedings of the National Recreation Congress at Baltimore September 28th to October 4th at which the Superintendent attended as a delegate of the San Francisco Recreation Commission, the City and County of San Francisco, the San Francisco Citizens' Hospitality Committee and the State of California were reported. The main theme of the Congress was the 'America We Defend'. The Superintendent submitted a detailed written report. The Chairman requested that the Secretary send copies to individual members of the Commission.

UNFINISHED BUSINESS

C.A.O. requests advice on proposed Bernal Playfield

The request of Thomas A. Brooks, Chief Administrative Officer, for advice as to the desires of the Recreation Commission in the proposed Mt. Bernal grading for a recreational center was introduced. The Commission reviewed the facts regarding Bernal Heights, and the audiences which they had granted to Mr. Silvey on June 19th and the late Mr. Clyde Healy, Assistant City Engineer, on August 7th. Mr. Coffman moved, first; that a reply be sent to Mr. Brooks affirming the statement that it is the desire of the Recreation Commission that Mr. Bernal be graded for a recreational center, and that previous consideration has been given this development for some time; second, that preliminary plans for the development of a playground on the Bernal property have been prepared by William G. Merchant, Architect, and any contemplated grading, excavation or fill would not be approved by the Recreation Commission unless it conformed to this plan. The motion was seconded by Miss Mosgrove and unanimously carried. Ayes: Mrs. Stern, Miss Mosgrove, Mr. Coffman and Mr. Raffetto.

Motion

CIVIL DEFENSE COUNCIL

ayor requests ervices of epartment

The letter of September 16th from His Honor, Angelo J. Rossi, requesting the Commission's reaction to the report of the Civil Defense Council of San Francisco which contains certain recommendations for action presented at the previous meeting was presented. After discussion, the Chairman asked for a recommendation from the Superintendent as to ways in which the Recreation Department could best serve the Civil Defense Council. Miss Randall stated that the Department could best assist the Civil Defense Committee, first, through the morale service (page 34); second, the evacuation service, (page 3w); third, by placing the facilities of the Department at the service of the city in the event of an emergency; and fourth, by enlisting the services of the trained personnel of the department to render aid in protecting the safety of our citizens. This service on the part of the department would not involve an increase in the annual operation costs, the superintendent stated.

Motion

Miss Mosgrove moved first, that the recommendation of the Superintendent be accepted by the Commission, and those recommendations to be forwarded to the Mayor; and second, that in answering Mayor Angelo J. Rossi's letter the Secretary express the Commission's appreciation of the very excellent report prepared by the Civil Defense Council. The motion was seconded by Mr. Coffman and unanimously carried. Ayes: Mrs. Stern, Miss Mosgrove, Mr. Coffman and Mr. Raffetto.

NEW BUSINESS

Xmas Pageant at Opera House

Commissioner Coffman stated that the Annual Shrine East-West football rally committee would deeply appreciate whatever assistance the San Francisco Recreation Department might render in changing the reservation of the Annual Christmas Pageant scheduled for the evening of Monday, December the 22nd. The East West Football Rally has been held on the Monday evening preceding Christmas for several years and any change in its procedure would result in considerable inconvenience and additional expense.

Change of date
Xmas Pageant

Motion

Miss Mosgrove moved that the San Francisco Recreation Commission authorize the release of the reservation for the War Memorial Opera House for the evening of Monday, December 22nd to the Shrine East West Football Rally Committee. The motion was seconded by Mrs. Stern, and unanimously carried. Ayes: Mrs. Stern, Miss Mosgrove, Mr. Raffetto and Mr. Coffman.

There being no further business the meeting was declared adjourned at 3:40 P.M. on motion of Mr. Coffman, seconded by Miss Mosgrove, and unanimously carried.

Respectfully submitted,

Edward G. McDevitt

Secretary

WB

MINUTES

November 13th.

SPECIAL MEETING

A special meeting of the Recreation Commission was called in Room 370, City Hall, this day, November 13th, at 2:00 P.M. for the purpose of considering the following matters:

1.- The proposed test case between the Recreation Department and the Controller's Office in the matter of contractual services.

2.- Financial transactions from November 6,1941.

3.- Defense Program

Meeting convened at 2:18 P.M., President William J. Raffetto, Presiding.

PRESENT: William Raffetto
Miss Alicia Mosgrove
J. P. Nourse
William Coffman

ABSENT: Mrs. Sigmund Stern
Rev. Leo W. Powleson
John McLaren

On motion of Miss Mosgrove, seconded by Mr. Nourse, and carried, the minutes of the regular meeting of October 16th were approved as read. Ayes: Miss Mosgrove, Mr. Raffetto, Mr. Nourse and Mr. Coffman

TEST CASE

City Attorney presents resolution on test case

City Attorney J. J. O'Toole appeared before the Commission and stated that in the matter of the proposed test case between the Recreation Commission and the Controller's Office, consideration should be given to the type of contract to be drawn. The City Attorney advised that an entirely new undertaking be contracted for rather than a repair or maintenance work contract. He further stated that both Mayor Angelo J. Rossi and Controller Harold J. Boyd want a judgment resulting from a test case as said judgment would be a basis on which other city departments would operate.

Motion

It was regularly moved by Miss Mosgrove, seconded by Mr. Nourse, and carried, that the following resolution, which was presented to the Recreation Commission by the City Attorney, be adopted.

Construction Corona Heights Convenience Station as Test Case Project

RESOLUTION NO. 739:

RESOLVED that the Recreation Commission enter into an agreement with WILLIAM G. MERCHANT, a duly licensed architect, to prepare plans and superintend the construction of a convenience station and club rooms at Corona Heights Playground; and that said William G. Merchant be paid six percent (6%) of the cost of the construction of said buildings, the preparing of the necessary plans for the erection of said convenience station and said club rooms and for the superintending of the construction thereof;

said amount to be paid in progressive payments as may be agreed upon between the Superintendent of Recreation and said William G. Merchant; and

BE IT FURTHER RESOLVED that the Superintendent of Recreation be, and she is, hereby authorized to execute the agreement to be entered into between said Recreation Commission and said William G. Merchant.

FINANCIAL TRANSACTIONS

On motion of Mr. Coffman, seconded by Mr. Nourse and carried, the following financial transactions were approved. Ayes: Miss Mosgrove, Mr. Raffetto, Mr. Nourse and Mr. Coffman.

Improvement Resolutions:

No. 738	War Memorial Opera House Rental of Opera House for Christmas Pageant...............	$ 488.50
No. 739	Corona Heights Playground Architectural services..........	600.00

Additional Allotment:

No. 22	Additional repair and maintenance necessary in first six months...	6,000.00
No. 23	Extra expenditures for warehouse stock..........................	6,000.00
No. 24	State Sales Tax charged against this appropriation..............	1,000.00

DEFENSE PROGRAM

The Superintendent reported that Colonel Munteanu has requested the use of Crocker Amazon Playfield for the encampment of 5000 soldiers in December.

Hospitality House

Saturday, November 15th, has been assigned as the day on which the San Francisco Recreation Department will act as hostess at the Hospitality House for Service Men in the Civic Center. The Superintendent extended an invitation to the Commissioners to attend.

Physical Fitness Program for Women

Miss Dorothy Mitchell, Director of Funston Playground, is to be appointed to direct the physical fitness program for girls and women in relation to the national defense program, working under Mrs. Fogarty, Supervisor of Girls' and Women's Activities. The monthly car allowance, formerly assigned to Gono Morena on leave with the Board of Education, will be assigned to Miss Mitchell.

Service Men's Activities, Treasure Island

The Superintendent stated that the officer in charge of athletics and social recreation for service men at Treasure Island and Yerba Buena Island has requested assistance from the department. It is planned to cooperate with the naval authorities and assist them in conducting a recreation program.

There being no further business it was regularly moved by Mr. Nourse, seconded by Miss Mosgrove, and carried, that the meeting be adjourned. Ayes: Miss Mosgrove, Mr. Raffetto, Mr. Nourse and Mr. Coffman.

Respectfully submitted,

Edward A. McDevitt

Secretary

EMcD:WB

MINUTES

December 4, 1941.

The regular meeting of the Recreation Commission was called to order on this day, Thursday, December 4, 1941, at 2:12 P.M. with Mr. William Raffetto, Chairman, presiding.

PRESENT: Mr. William Raffetto
Mrs. Sigmund Stern
Miss Alicia Mosgrove
Mr. J. P. Nourse

ABSENT: Rev. Leo W. Powleson
Mr. William Coffman
Mr. John McLaren

The minutes of the Special Meeting of the Commission on November 13, 1941, in Room 370, City Hall, were, on motion of Miss Mosgrove, seconded by Mr. Nourse, approved as read. Ayes: Mr. William Raffetto, Mrs. Sigmund Stern, Miss Alicia Mosgrove, Mr. J. P. Nourse.

COMMUNICATIONS

West Coast Life assures service at Crystal Plunge

From F. V. Keesling, President West Coast Life Insurance Company acknowledging the Commission's letter relative to payment and assignment of rentals by the City and County of San Francisco under the lease of the Crystal Palace Baths with Mr. Edward Cerrutti. The writer stated that the officers of his company would not conceive that there should be any interference with or curtailment of service contracted for by the City and County of San Francisco, and that it was expected that performances required by the Recreation Commission would be carried out by the lessor.

Portsmouth Square suggested for playground in Chinatown

From Mrs. W. W. Gainey, Corresponding Secretary of the Commodore Sloat Mothers' Club suggesting that adequate playground space be provided for the children of the Chinese districts, and informing the Commission of a motion passed by their organization to lend the moral support of their club toward the proposed conversion of Portsmouth Square into a playground for the children of the Chinatown district. Inasmuch as the Portsmouth Square properties are not under the jurisdiction of the Recreation Commission, no action was taken.

Public Works Reserve Meeting called by Mayor

From Mayor Angelo J. Rossi informing Commission of a meeting scheduled for Thursday, November 27, 1941 in Room 282, City Hall, in which Mr. Terrell McKenzie, State Director, Public Work Reserve, was to discuss the objectives and operation of the Public Work Reserve program, organized for the purpose of developing local programs of needed public improvements to be instituted at the end of the present emergency period. The Superintendent reported her attendance at the meeting, and told the Commission of her interview with Mr. Bert K. Tunberg, Public Work Placement Engineer of Northern California and Nevada.

COMMUNICATIONS
(CONT.)

Public Works Representative studies plans

The Superintendent reported that the completed working drawings for construction on the Ocean View, Rossi, Crocker-Amazon, Sunset, John P. Murphy, and Longfellow Playgrounds, Sigmund Stern Grove, and Camp Mather were reviewed by Mr. Tunberg; and that he stated these completed working drawings, as well as the summary of the Long Range Plan would be helpful in starting construction work when his Bureau began operations after the emergency period.

Stanford Hospital compliments Glen Park Day Camp Results

From Mary Layman, M. D., of the School of Medicine, Stanford University Hospital, complimenting the Commission on the success of the Summer Day Camp conducted at the Glen Park Playground. The writer stated that ten child patients of their clinic had attended the Camp, that marked improvements were recorded in these cases, and that such improvements were undoubtedly due to the children's camp experience.

Public Utilities grants permission for Junior Museum to use Lake Merced

From R. J. McDonald, Assistant Secretary, Public Utilities Commission, enclosing copies of the revocable permit granting the Recreation Commission the right to occupy and utilize a portion of the Lake Merced property, known as Ocean View Gulch, for nature study groups from the Junior Museum, and asking that acceptance of the permit be indicated, and executed copies returned to his office. The Chairman instructed the secretary to accept the permit and return the executed copies.

Admission Taxes

From Harold J. Boyd, Controller, directing attention to a new schedule of regulations regarding collection and payment of Federal admission taxes which became effective as of October 1, 1941. A reduction in the minimum amount subject to tax and the repeal of all functional exemptions has caused this tax to apply to all social, athletic, and sporting activities where admission is paid. The Controller requested that proper tickets, records, and reports on such activities be furnished to the Controller's Office not later than the fifteenth of each succeeding month in order that he may pay pay taxes promptly when due.

Request for club house at Sigmund Stern Grove bowling green

From D. J. Boccabella, Clerk, Education, Parks and Recreation Committee of the Board of Supervisors, enclosing a petition stating that the Board of Supervisors had been petitioned by the Sigmund Stern Lawn Bowling Club to make available to the Recreation Commission sufficient funds for the construction of a suitable club house. The writer requested that the Commission check into this matter and advise the Education, Parks and Recreation Committee of the Board of Supervisors as to what steps can be taken to bring about the desired results.

Action deferred

The Superintendent reported that Mr. Charles J. Geddes, Secretary of the Sigmund Stern Bowling Club met with her and requested the construction of a club house, and that she had informed him that it was her intention to recommend that a sufficient amount included in next year's budget for such construction. The Commission deferred action on this matter until the proposed budget would be submitted to them for study next February.

Military Leave granted R.S.Kimbell, Asst. Supt.

From W. L. Henderson, Personnel Director and Secretary of the Civil Service Commission giving notice of the action at its meeting of November 26, 1941, in which the request for military leave by Raymond S. Kimball, Assistant Superintendent, was approved, subject to filing proof of attendance. The leave extends for one month from November 19, 1941, with pay, and eleven months from December 18, 1941, without pay.

The Superintendent reported that it was not her intention to assign any member of the staff to the duties of Assistant Superintendent, but that it was her plan to assign seven district playground chairmen to special supervisory duties in their particular districts. Pro-rating the salary of the Assistant Superintendent would permit each district chairman to accomplish twelve hours of supervision in his district each week in addition to his regular duties.

Musicians' Union re Junior Civic Symphony and Christmas Pageant

From Eddie B. Love, Secretary Musicians' Union, Local No. 6, American Federations of Musicians, inviting the Superintendent to appear at a special meeting of their Board of Directors to be held on Friday, December 5, 1941, for the purpose of discussing the request of the Recreation Department that the Junior Civic Symphony orchestra be permitted to take part in the Christmas Pageant of the Recreation Department at the War Memorial Opera House on December 20. The Superintendent informed the Commission that it was planned to use the services of a Union musician organist. She stated that it was her intention to appear at the special meeting of the Musicians' Union. Miss Mosgrove suggested that the Superintendent be accompanied by Mr. McDevitt, the secretary.

R.A.F. Cadets special soccer program at Crocker Amazon

From Mr. Maurice Hudson, Secretary of the California Football Association requesting that permits be granted to their organization to use the Soccer field of the Crocker-Amazon playground for the games with the R. A. F. cadets to be held on Christmas Day, December 25, and Saturday, December 27. The California Football Association expressed willingness, if granted the permits, to assume any extraordinary necessary expenses for supervision and care of the field.

Motion

It was regularly moved by Miss Mosgrove and seconded by Mrs. Stern and carried that the use of the Crocker-Amazon soccer field be granted to the California Football Association for games with the R. A. F. cadets on December 25 and 27; with the understanding that the California Football Association pays whatever additional expense results from supervision and care of the field. Ayes: Mr. William Raffetto, Mrs. Sigmund Stern, Miss Alicia Mosgrove, and Mr. J. P. Nourse.

Letters answered by Superintendent and Secretary

From Mr. Chas. H. Spengemann, property owner, requesting, through petition of the neighborhood residents, the return of Miss Claire Otten as playground director of the Fulton Playground. (Denied).

From Mr. George Kane, Secretary, Sunset Heights Improvement Club, requesting the exact status of the John P. Murphy Playground in this year's budget. (Answered).

From Alice Fong Yu, Chinese Improvement Association, requesting information whether or not the Chinese Community is included in the Long Range Plan of the Recreation Department. (Answered)

From Mrs. B. Grass, representing a writers' group, requesting the use of the Francis Scott Key Center as a meeting place for their city-wide membership and asking sponsorship so that display posters may be placed in the San Francisco Public Libraries. (Denied)

Representatives and Delegates

Request for land purchase in Bay View District for playground

From Mr. Charles F. Lengeman, 1340 Fairfax Avenue representing property owners and residents of Bay View district and presenting a petition signed with approximately 250 signatures, requesting the purchase of Block 5241 in the Bay View district, and that consideration be given to the same as a playground. Mr. Lengeman stated that there is a serious need for such a playground in the district. The Commission informed him of the Department's purchase of property within a short distance of Block 5241. The Chairman informed Mr. Lengeman that consideration would be given the petition of the Bay View residents and property owners when the 1942-1943 proposed recreation budget was prepared for study in February, 1942.

Working Drawings submitted and approved for Longfellow J.P.Murphy Sigmund Stern Grove Sunset

Mr. William G. Merchant, Consulting Architect, appeared before the Commission to submit for approval the working drawings contracted for under an agreement of January 18, 1940, and known as Contract No. 1766, involving a consideration of $6531. The working drawings submitted were considered as follows:

1.-Longfellow Playground (Lowell & Morse Sts.)
Field House

Motion
Longfellow

On motion of Miss Mosgrove, seconded by Mr. Nourse, the working drawings were approved as submitted. Ayes: Mrs. Sigmund Stern, Mr. William Raffetto, Miss Alicia Mosgrove, Mr. J. P. Nourse.

2.-Sigmund Stern Grove (Sloat Blvd. & 19th Ave.)
(a) Children's playground, including a convenience station.
(b) Construction of new entrance way on Nineteenth Avenue
(c) Music shell and stage.

Motion
S.S.Grove

On motion of Miss Mosgrove, seconded by Mrs. Stern, and carried, the above working drawings were approved as submitted. Ayes: Mrs. Sigmund Stern, Mr. William Raffetto, Miss Alicia Mosgrove, Mr. J.P. Nourse.

3.- John P. Murphy Playground (9th Ave. & Ortega)
(Formerly Ortega Playground)
Field House

Motion
J.P.Murphy

On motion of Mrs. Stern, seconded by Miss Mosgrove, and carried, the above working drawings were approved as submitted. Ayes: Mr. William Raffetto, Mrs. Sigmund Stern, Miss Alicia Mosgrove, Mr. J.P. Nourse.

4.- Sunset Playground (28th Ave. & Moraga St.)
Field House

On the working drawings submitted, the consulting architect had included an auditorium on the second unit of the plan. A discussion centered on the question of whether it would not be advisable to construct a gymnasium rather than an auditorium.

Motion
Sunset

Mr. Nourse moved that the working drawings of the first unit of the field house be approved, and that the approved section be designated as the original L-shaped unit on the drawing, and the rejected portion - the auditorium - be designated as unit two. The motion was seconded by Miss Mosgrove and carried. Ayes: Mr. Raffetto, Mrs. Stern, Miss Mosgrove, and Mr. Nourse.

Reports of
Committees

On motion of Miss Mosgrove, seconded by Mr. Nourse and carried, the following financial transactions were approved. Ayes: Mr. Raffetto, Mrs. Stern, Miss Mosgrove, Mr. Nourse.

Improvement Resolutions:
No. 740 - Grattan Playground
Appraisals of land and improvements
For Director of Property....$100.00
No. 741 - Bay View Playground
Appraisals of land and improvements
.... 25.00
No. 742 - Equipment Items as Follows:
Filing Cabinet-Administration and
Directors-at-Large.......... 200.00
Concert Grand Piano for Music Center
.... 600.00
Recording Machine for Drama Center
.... 275.00
Cocoa mats for golf cage
Funston Playground.......... 300.00
2 doz. steel card tables for
General Dept. use............ 144.00
$1,519.00
No. 743 - Retirement Bureau
Medical fees & Compensation.1,300.00
No. 744 Crocker Amazon Playground
Furnishing materials and
erecting back-stop.......... [illegible].00
No. 745 - Dept. of Public Works, Building
Maintenance
To supplement Resolution #701 for
Fiscal Year 1941-1942 of $12,000
Plumbing, glazing, etc......6,000.00
No. 746 - St. Mary's Playground
Make necessary sewer connection
extending from side sewer to third
level of playground-estimated.1,000.00
No. 747 - Department of Public Works, Bureau
of Engineering; Making and correcting
maps for department, est. 150.
No. 748 - Department of Public Works,
Bureau of Engineering; Services of
Civil Service Draftsman for approx.
one month................Est. 250.00

Additional Allotments:

No. 25-Hourly wage directors..........	$[illegible],000.00
No. 26-Camp Manager for allotment for quarter ending 3-31-41..........	1,700.00
No. 27-Medical fees and compensation to S.F. Retirement Dept.........	1,002.67
No. 28 - Rent of Music Studio from Jan.1, 1942, through Mar.31,1942.	450.00
No. 29-Equipment as per I.R. #742......	1,519.00
No. 30-Appraisal of land and improvements for Bayview Playground..........	22.56
No. 31-Appraisal of land and improvements for Grattan Playground..........	100.00

Superintendent's Report

Mayor's Assistant requests complete report on Long Range Plan

It was announced that Mr. David Lewis, Administrative Assistant to the Mayor, had requested that there be submitted to his office for use in conjunction with a study of the Long Range Plan a report on the advisability of converting public parks and squares into playground areas, in order to reduce the amount of land purchases required for adequate play space. A report was also requested on the advisability of utilizing to a greater extend the existing facilities of the School Department for recreational purposes. The above requested reports have been submitted to Mr. Lewis.

Bureau of Governmental Research requests report on Long Range Plan

It was announced that Mr. William H. Nanry of the Bureau of Governmental Research had requested a complete report on the use of the Department's facilities, and the needed improvement and development of these existing facilities. This requested report, together with master analyses and studies of the subject, are to be used by Mr. Nanry in his conferences with departmental and other civic groups in conjunction with the future planning of the city.

Rosenberg Foundation asked to finance Corona Heights Junior Museum

The Superintendent reported that a request which had once been denied by the Rosenberg Foundation for financial assistance in procuring working drawings for the proposed Junior Museum to be constructed on the Corona Heights property had been re-submitted to them for approval, and that a possibility exists that such assistance may be forthcoming.

Supervisor Uhl proposes playground in Portola Heights District

The Superintendent reported that Supervisor Adolph Uhl has been active in the interest of land purchases in the neighborhood immediately east of Bayshore Boulevard and Silver Avenue. Mr. Raffetto stated that the above designated neighborhood is a large section of rapidly improving property, and suggested that an investigation and study be made to determine the advisability of such purchase.

Mrs. Sigmund Stern, Chairman of the Grounds Committee, requested the Secretary to send a memorandum describing the location of the previously mentioned property to her.

Ind. Order of Foresters ask to dedicate plaque at Murphy Playground

It was reported that Mr. Andrew Bischoff, representing the Independent Order of Foresters had requested permission to place a dedicatory placque on the flag pole of the John P. Murphy Playground. The placque was to be a gift of the teams of the I.O.O.F. and was to be in memory of Mr. John P. Murphy, late Recreation Commissioner, and former president of the I.O.O.F.

Motion

Miss Mosgrove moved that in keeping with the policy of the Recreation Commission, the request of Mr. Andrew Bischoff to place a commemorative gift placque of the I.O.O.F. on the John P. Murphy Playground be denied. Motion was seconded by Mr. Nourse and carried. Ayes: Mr. Raffetto,

Mrs. Stern, Miss Mosgrove, Mr. Nourse. The Chairman instructed the secretary to inform Mr. Bischoff of the Commission's action.

Corona Heights

It was reported that Mr. Spencer Mackey, owner of property immediately adjacent to Corona Heights had informed Miss Mosgrove that he had no objections to the proposed action of the city to close the street adjacent to the Corona Heights Playground, as recommended by Mr. Joseph Phillips, Director of Property, at the Commission meeting of June 19, 1941.

Photography Center

It was reported that William Wetzel, who has been conducting activities at the Photography Center, will be able to work for a further period of ninety days. It is planned to have Mr. Frederick Levy, Director of Father Crowley Playground, continue the work at the Photography Center.

Training Course

Announcement was made that a training course had been conducted for new playground directors on the evenings of Wednesday, November 26, and Wednesday, December 3. Sessions were held at the Funston Playground Field House.

Defense Program

It was reported that the facilities of Portola Playground, Potrero Hill, and Crocker-Amazon were being used by the United States Army for the housing of soldiers and equipment.

The dances at Funston Playground and Sigmund Stern Grove were conducted with much success. The Recreation Department's Day at Hospitality House on November 15 was a completely successful affair.

It was announced that the Industrial Division was to hold a dance on Wednesday evening, December 10, at the Palace Hotel. Five hundred soldiers are to be invited, and all expenses will be borne by the Industrial Division. The athletic activities of the Department have been designed to permit the fullest participation by men of the Army and Navy.

Christmas Programs

It was announced that preparations for the annual Christmas program in the Opera House on December 20th were moving forward on schedule.

Opera House
Playgrounds

It was announced that several playgrounds would conduct special Christmas programs, and the Superintendent invited the Commissioners to attend, stating that they would be informed as to the date and place of the various programs.

Unfinished Business

Phelan Beach Agreement

The secretary reported that the Director of Property had forwarded to the Commission a copy of the proposed agreement between the City and County of San Francisco and the State Park Commission for the operation of the James D. Phelan Beach. The proposed agreement is now in the hands of the City Attorney's office for his correction and approval, after which it will be presented to the Recreation Commission for approval before being submitted to the State Park Commission.

New Business

None.

Adjournment

There being no further business, the Chairman, William J. Raffetto, declared the meeting adjourned at 3:48 P.M.

Respectfully submitted,

Edward McDevitt

Secretary

EMcD:WB

MINUTES

December 18, 1941

Written notices for the regular meeting of the Recreation Commission for Thursday, December 18, 1941, were mailed to all Commissioners.

Failing a quorum, no meeting was held.

Edward McDevitt.
Secretary.

MINUTES

January 15, 1942

Annual Meeting

The Annual Meeting of the Recreation Commission was called to order this day, Thursday, January 15th, 1942, in room 370, City Hall, at 2:15 P.M. with Mr. William Raffetto, Chairman, presiding.

PRESENT:	Mr. William Raffetto Mrs. Sigmund Stern Miss Alicia Mosgrove Rev. Leo W. Powleson Mr. J. P. Nourse
ABSENT:	Mr. William Coffman Mr. John McLaren

The Secretary reported that Mr. Coffman wished to express his regrets to all Commissioners that he was unable to be present because of a death in his organization.

READING OF MINUTES

The minutes of the regular meeting of the Commission of Thursday, December 4th, were on motion of Mrs. Stern, seconded by Mr. Nourse, and unanimously carried, approved as presented. Ayes: Mrs. Stern, Miss Mosgrove, Father Powleson, Mr. Raffetto and Mr. Nourse.

ELECTION OF OFFICERS

As prescribed by the rules of the Commission the second regular meeting of January is known as the Annual Meeting at which time officers for the coming term are elected.

William Coffman elected President

Chairman Raffetto called for nominations. Miss Mosgrove nominated Mr. William Coffman. The nomination was seconded by Mrs. Stern, and unanimously carried.

In the absence of the new President the Commission appointed Mr. Raffetto to act as chairman pro tem for the Annual Meeting.

COMMUNICATIONS

Mayor requests 1942-43 Budget expenditures be curtailed

1.- From Mayor Angelo J. Rossi, requesting the Commission to study their proposed budget expenditures for the balance of the fiscal year for the purpose of eliminating or deferring items not absolutely necessary to the operation of the department, in order to curtail expenditures.

Study of these requests were to be taken up by the Commission under budget considerations as presented by the Finance Committee later in the meeting.

2.- From Mayor Angelo J. Rossi, informing the Commission of the necessity of holding routine operating expenditures to a minimum for the 1942-43 budget, due to the existing emergency.

The Mayor stated that he would not approve any additional employments, service, equipment, or capital expenditures unless each item is shown clearly to be absolutely essential to the welfare or safety of the citizens of San Francisco.

Study of these requests were to be taken up by the Commission under budget considerations as presented

by the Finance Committee later in the meeting.

COMMUNICATIONS (Continued)

Controller re needed funds for Civilian Defense

3.- From Controller Harold J. Boyd, informing the Commission that funds are needed to finance the Civilian Defense Program and requesting information as follows:

a.- Balances which are now available in existing appropriations for transfer for the above stated purpose.
b.- Appropriations or portions thereof where the service or the improvement might be dispensed with at this time.

Study of these requests were to be taken up by the Commission under budget considerations as presented by the Finance Committee later in the meeting.

4.- From Archibald B. Young, Chairman, Committee on Health, Welfare and Consumer Interest, State Council of Defense, requesting the Superintendent to serve on the sub-committee.

Superintendent appointed sub-committee civilian defense

The Superintendent reported her attendance at the meeting of the Sub-Committee held in Sacramento January 7th. The relationship between public recreation, physical fitness and physical education and the development of a stronger morale and a greater national unity was outlined. General approval of the Commission was given to the appointment of the Superintendent as liaison officer between local agencies and the state council of defense, and to her activities in relation to this appointment.

Request improvement Longfellow Playground

5.- From E. Micco, Secretary, Longfellow-Mt. Vernon Improvement Club, requesting that moneys appropriated for playground budgets be used in the improvement of the Longfellow Playground. (a) Also, copy of this communication from the Mayor's Office.

The Secretary was instructed to inform Mr. Micco of the request of the Mayor's Office regarding budget expenditures for the coming year.

W.P.A. approves Murphy Field House Project

6.- From Thomas Rolph, Congressman, advising that the Works Progress Administration has approved the project for the construction of a field house at the John P. Murphy Playground, involving the sum of $19,093.00. State Number is 15080, Registry No. 704506.

The Superintendent informed the Commission that while the W.P.A. has approved the project it is not now possible to obtain materials for the construction work.

Mayor re extra service of city employees for Civilian Defense

7.- From Mayor Angelo J. Rossi, informing all employees of the City and County of San Francisco of the necessity for extra service on their part for the efficient operation of municipal government and civilian defense.

The letter stated that where possible arrangements will be made with the Civilian Defense Council to release municipal employees who have registered for Civilian Defense work and assign such employees to regular municipal service performed by such employees.

COMMUNICATIONS (Continued)

8.- From Eneas J. Kane, Acting Executive Secretary, Mayor's Office, acknowledging the notice of December 30th of the transfer of Funston Playground to the United States Army as a military headquarters.

Board of Education permits supervision Marina Schoolyard

9.- From the Board of Education, granting permission to the Commission to operate the Marina Junior High School as a Schoolyard Playground, under the same rules governing supervision of other schoolyards throughout the city. (Request made due to closing of Funston Playground.)

Negro community center Fillmore District

10.- From Sara Jenkins, Housing Council of the Negro Women of San Francisco, requesting that a Community Center be established in the Fillmore District and that the Commission include funds for this item in the coming budget.

The Secretary was instructed to inform Miss Jenkins by letter of the Mayor's request for the curtailment of budget expenditures due to the emergency.

Balboa P.T.A. requests supervision of tennis courts

11.- From Dorothy Russo, President of the Balboa High School Parent Teacher Association, requesting supervision of the Balboa High School tennis courts after school hours and Saturdays and Sundays. Approximately eighty students enrolled in the tennis club as an extra-curricula activity are deprived the use of school courts due to the Board of Education ruling which limits play to school hours only.

Miss Russo suggested that the requested supervision might be included in the physical fitness program of the department. The request was denied. The Secretary was instructed to inform Miss Randall that such supervision would not be possible inasmuch as it would be given to a special group. It is to be suggested that the Balboa P.T.A. form a counsellor group of their own to supervise the courts and refer the matter to the Board of Education.

City Planning Commission sends Master Plan Report

12.- From W. W. Chapin of the City Planning Commission enclosing a report on the program that has been made on a master plan for the physical development of San Francisco. The report stated that master plan studies would be undertaken according to their relationship; for example, "Play fields are to be studied in their relation to school locations; libraries have a definite relation to both school and recreation." The item in the study listed as 'Parks, Play Fields and Recreation Studies' treating with park system enlargement, play field location and size and other recreational studies.

The Secretary was instructed to thank the City Planning Commission for the report.

REPORTS OF COMMITTEES

Finance Committee

Civ. Defense Motion

In reference to letters from the Mayor's Office listed under communications of this meeting regarding budget expenditures a financial statement 'The 1941-42 Buildings and Improvements as of December 31, 1941,' was presented for consideration. On motion of Father Powleson, seconded by Miss Mosgrove, and unanimously carried, the above statement was approved for submission to the Mayor as a report with the requested information. The Chairman suggested that while the report had the approval of the Commissioners present that it be presented to Mr. Coffman, Finance Chairman, for final approval.

Financial Trahsactions

Motion

On motion of Miss Mosgrove, seconded by Father Powleson, and unanimously carried, the following financial transactions were approved. Ayes: Mr. Raffetto, Mrs. Stern, Miss Mosgrove, Father Powleson and Mr. Nourse.

Improvement Resolutions

No. 749 -	Bernal Center, Installing safety treads and linoleum	$ 238.60
No. 750 -	Junior Museum, Installation of plugs	220.50
No. 751 -	Michelangelo Installing water heater	65.46
No. 752 -	Bay View Playground Real Estate Dept. service and expenses in connection with acquisition of land	200.00
No. 753 -	Haight Ashbury Grattan Land Real Estate Dept. services	250.00
No. 754 -	Civilian Defense - Red Cross Home Nursing 20 cots, mattresses and pillows	300.00
No. 755 -	Camp Mather 1 6 gallon battery of coffee urns	356.38
No. 756 -	Supplement Resolution #713 Preparing necessary construction drawings and specifications for floodlighting Folsom and North Beach Playgrounds	300.00
No. 757 -	Bernal Center, Installation of heating system	3,000.00

CAMP COMMITTEE

The three following recommendations of the Camp Committee were presented to the Commission for consideration.

Rate increase

1.- Recommendation to raise adult rate from $2.00 per day to $2.50 per day. No raise in children's rate is recommended. An increase in revenue of $10,000 will result from this raise in rate.

Close Auto Camp

2.- Recommendation that a request be made of the Public Utilities Commission to close the Automobile Camp at Mather.

Personnel

3.- Recommendation that the Camp Committee to be appointed give consideration to the following factors in selection of boys to work at Camp.

a.- Age limit may have to be lowered on account of the war.
b.- The form of application.
c.- The question of trying to obtain the crew from the Junior College should be discussed.

Motion

On motion of Father Powleson, seconded by Mrs. Stern, and unanimously carried, the above recommendations were adopted. Ayes: Mr. Raffetto, Mrs. Stern, Miss Mosgrove, Father Powleson and Mr. Nourse.

SUPERINTENDENT'S REPORT

Defense Activities

It was reported that use of recreation areas by the United States Army forces has included Potrero Hill, Funston, Julius Kahn, Portola and Crocker Amazon Playgrounds. The action of the United States Army utilizing these areas has been most cooperative and courteous.

Athletics for Service men

The use of the Department's athletic and recreational supplies by service men has been appreciated by the commanding officers and the men themselves at the above mentioned playgrounds.

Leagues

It was reported that the Supervisor of Athletics has included the Army, Navy and Marine Corps units in all municipal city-wide athletic tournaments, and is also conducting special leagues for service groups.

Free swimming

The free use of Crystal Palace Baths by service men during the morning and early afternoon hours on week days was reported.

Dances

The conversion of the Funston Playground into a military headquarters for the United States Army has brought about the discontinuance of service men's dances at that recreation center. The dance program will be resumed Thursday, January 22nd, at the Crystal Plunge Ballroom.

Superintendent Membership on Defense Committees

Representation of the Recreation Department by the Superintendent on the following committees was reported.

Member, Children's Defense Committee, San Francisco Defense Council;
Chairman, Recreation Committee, Children's Defense Committee;
Member, Recreation Committee, California State Defense Council.
Liaison Officer between Recreation Committee, San Francisco Defense Council and Recreation Committee, State Defense Council.
Member, Morale Committee, San Francisco Defense Council:
Member, Youth Committee, Morale Committee.

Defense Organization of playgrounds

An organization plan has been devised to efficiently meet the needs of Civilian Defense, and the following steps are being taken to complete the plan.

Outline of Plan

1. A District Director is assigned to each of seven districts.
2. A Director-at-Large and a staff member are assigned to each district in case of disaster.
3. Large playgrounds left open at night for evacuation use; small playgrounds left closed at night as safeguard against vandalism and as a safety measure in case of a disaster.
4. District Directors working on an enlarged activity program for their district.
   a.- Arranging special classes in First Aid; Home Nursing; and Nutrition.
   b.- Planning intramural activities of all types.
5. Mr. Center has been appointed liaison officer between the seven district chairmen directors and the Superintendent. Working directly with him is Mrs. Ansley Salz, liaison officer between the Red Cross and the Recreation Department.

First Aid Classes

6. The majority of the Recreation Department employees are enrolled in First Aid classes. Mr. Lang and Mr. De Meyer are the instructors. Standard Red Cross First Aid certificates will be issued all candidates successfully completing the twenty hour course. Instructors' cards will be issued those completing the thirty hour course.

7. For the protection of those in attendance at city playgrounds, Mr. Harman of the Engineering Department and Mr. Merchant, consulting architect, are preparing plans for the construction of air raid shelters. Chief Charles Dullea, Civilian Defense Director, has requested that a list of the needed shelters be forwarded to him so that the necessary funds for their construction may be provided under emergency procedures.

8. The member firms of the Industrial Division of the Department are being served in a special new activity. Mr. Ernest Meyer is organizing a definite recreation program for individual industrial firm employees for the purpose of bolstering morale. The program includes activities, music and games in established recreation rooms for firm employees in the event of day time air raids.

9. The Superintendent has arranged with Chief Dullea, Civilian Defense Head, that she will be apprised immediately in the event of an air raid. Miss Randall would then contact the twelve members of the supervisory staff, each one of whom has been given a definite district assignment.

10. The physical fitness program for women and girls under the direction of Miss Dorothy Mitchell was reported well under way. Excellent responses and large enrollments have been received in both schools and playgrounds.

Defense Gardens

Approval withheld

The Superintendent reported the proposed use of unimproved city property for development of vegetable gardens by the playground children. This activity, it was stated, would be in direct relationship to the need of food conservation and physical fitness and Civilian Defense. Inasmuch as the property to be used for such an activity has not been designated the Superintendent requested approval of the plan which would involve expenditures of purchase and laying of water pipes. Approval was withheld pending a further report indicating the property to be used and the amount of expenditures.

Post War Reconstruction Plan

Applications submitted

The Public Works Reserve Department of the federal government, through its representative, Mr. Tunberg, has advised city departments of the need to prepare for the post war period. Mr. Harman, department engineer, is working with Mr. Tunberg and is engaged in preparing plans for the construction program, applications for which will be submitted as completed. Twelve such applications have already been signed by the Mayor, Angelo J. Rossi, and forwarded to the federal government, the Superintendent reported.

Cancellation of Christmas Pageant

The Superintendent reported that the Civilian Defense Council ordered the cancellation of the Annual Pageant scheduled for Saturday, December 20th, at the War Memorial Opera House. Many of the numbers, as well as costumes and properties, which have been safely stored, can be utilized in the coming annual Spring Festival.

ADJOURNMENT

There being no further business the meeting was declared adjourned at 3:47 P.M. by Chairman Raffetto.

Respectfully submitted,

Edward McLaurin

Secretary.

MINUTES

January 29, 1942

A Special Meeting of the Recreation Commission was called in Room 370, City Hall, this day, January 29th, at 2:00 P.M., for the purpose of considering the following matters.

1.- Appointment of committees for the coming term.
2.- Budget Consideration 1942-43.
3.- Defense.

PRESENT: Mr. William Coffman,
Mr. William Raffetto,
Miss Alicia Mosgrove,
Mr. J. P. Nourse.

ABSENT: Mrs. Sigmund Stern,
Rev. Leo W. Powleson,
Mr. John McLaren.

APPOINTMENT OF COMMITTEES

President Coffman announced the following appointments for the respective committees for the coming term.

Finance
Miss Alicia Mosgrove, Chairman
Mr. William Raffetto
Rev. Leo W. Powleson

Grounds
Mr. William Raffetto, Chairman
Mrs. Sigmund Stern
Mr. John McLaren

Camp
Rev. Leo W. Powleson
Miss Alicia Mosgrove
Mr. J. P. Nourse

Activities
Mrs. Sigmund Stern, Chairman
Mr. William Raffetto
Miss Alicia Mosgrove

Delegates to Group Work and Recreation Council

A communication from R. W. Simcock, Chairman, Group Work and Recreation Council of the Community Chest of San Francisco, was admitted which requested that two delegates from the Commission be appointed to serve on the Council for 1942. President Coffman announced the reappointment of Miss Alicia Mosgrove and Miss Josephine Randall as delegates.

Budget Consideration

Rental of Crystal Palace Baths

Relative to the proposed 1942-43 budget a communication from Edward Cerruti, proprietor of the Crystal Plunge Salt Water Baths was introduced.

Mr. David Lewis of the Mayor's Office, was in attendance during this portion of the meeting.

Mr. Cerruti informed the Commission of his serious financial circumstances and requested that an additional $5000 rental be paid for the use of his properties. The writer also offered to sell the properties to the City and County of San Francisco.

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Regarding Increased Rental of Crystal Plunge

The Commission discussed the relative value and services that have been offered to the people of the city through the lease of the plunge. Mr. Coffman stated that serious consideration must be given to the actual value of the property to the Commission in its replacement of the North Beach Pool. He stated that the Commission has an obligation to the city to abide by the original lease agreement, and that it is not in a position to acquire such property.

The Chairman asked Mr. Lewis for an expression of opinion. Mr. Lewis offered the suggestion that the West Coast Life Insurance Company, owners of the deed of trust, take over the operation of the Crystal Plunge baths, handling all of the receipts and expenditures and applying payments to the principal of the loan according to seasonal fluctuations of the profits or loss.

Letter to West Coast Life

Mr. Coffman suggested that as a preliminary action a letter be written to Mr. Francis V. Keesling, of the West Coast Life Insurance Company, outlining the Commission's position, offering the suggestion of Mr. Lewis, and further suggesting that the West Coast Life Insurance Company, in view of the value of the Crystal Plunge facilities to civilian defense, physical fitness and benefits to the men in the service, offer the property to the United Service Organizations.

Motion

It was moved by Miss Mosgrove, seconded by Mr. Nourse and carried, that the letter suggested by Mr. Coffman be sent to the West Coast Life Insurance Company together with a copy of Mr. Cerruti's letter to the Commission. Ayes: Mr. Coffman, Mr. Raffetto, Miss Mosgrove and Mr. Nourse.

Director of Property; Suggested land purchases.

The communication from Mr. Joseph J. Phillips, Director of Property, suggesting that the following amounts for the purchase of additional lands required for the following playgrounds be included in the 1942-43 budget.

Upper Noe	$25,000
Eureka Valley	25,000
Grattan	5,000

The Chairman referred the communication to the Finance Committee.

The Superintendent submitted a list of tentative improvements to be included in the 1942-43 budget. The Chairman referred this list to the Finance Committee.

Salary Increases

C.S. Method

Mr. Jordan, Business Manager, submitted a suggested method of computing salary increases for the 1942-43 budget, a system in keeping with the Civil Service recommendations for salary raises. General approval was given to this method of computation for the coming budget.

1942 Grand Jury Report on Recreation Department

The Superintendent informed the Commission that the office was in receipt of a copy of the report of the Juvenile, Recreation and Parks Committee of the 1942 Grand Jury. The Grand Jury stated that their study discussed duplication of effort and finances in the Parks and Recreation Department, and recommended that a Citizens' Committee of five be appointed by the Mayor to further study a consolidation of the Park Commission and Recreation Commission into one board. No action; communication was ordered filed.

Grattan School Center

It was reported that many requests have been made by residents of the Haight-Ashbury District for the Recreation Department to conduct a recreation center in the Grattan School after school hours, and the question was raised whether the Board of Education would grant permission to operate such a center, the Recreation Department bearing all expenses of supervision and activities, and the Board of Education bearing the charges of heat, light and janitorial services.

Request to Board of Education to supervise

Mr. Nourse stated that he believed that the interested persons in the Haight-Ashbury District should request of the Board of Education that such operations be permitted.

The Chairman then suggested that the Recreation Commission ask the Board of Education for an expression as to whether or not they would permit the use of the buildings and assume the charges of heat, light and janitorial services.

Motion

It was moved by Miss Mosgrove, seconded by Mr. Raffetto, and carried, that the request suggested by the Chairman be made in writing to the Board of Education. Ayes: Mr. Coffman, Mr. Raffetto, Miss Mosgrove and Mr. Nourse.

Bernal Recreation Playground, Bernal Mountain

The Superintendent reported that the new committee of Parks, Education and Recreation for the Board of Supervisors had been approached by Mr. Silvey of the Bernal District in regard to the grading of Bernal Mountain for a recreation area.

Miss Randall said she had appeared before the committee informing them that if the Recreation Commission were given the land and the money for plans and construction the proposed plan would receive its approval.

Plan for Grading

The City Attorney has given a verbal opinion that it is legal to use any expendable funds because of priorities at a later date for work on Bernal.

Mr. Wilder, Director, Department of Public Works, is making a study to determine the cost involved in removing the rock. As the Commission's stand in the matter is entirely clear it was agreed that no further action can be taken at the present time.

Chairman Coffman asked that the Superintendent acknowledge Supervisor MacPhee's communication informing him that the Commission is awaiting the findings of Mr. Wilder's study.

SPECIAL FINANCE COMMITTEE MEETING CALLED

Chairman Coffman instructed the Secretary to send notices to the members of the Finance Committee that a special meeting will be held on Wednesday, February 4th at 2 P.M. for further consideration of the 1942-43 budget.

Defense

GLEN PARK SHOW

The Superintendent reported the request of residents of the Glen Park District for permission to conduct a "Buy a Bomber" campaign through a series of entertainments at the Glen Park Community Center. The request was denied as it is the policy of the Recreation Department to prohibit collections of funds by private organizations on city playgrounds.

State Guard
Stationed at
Camp Mather

Public
Utilities to be
Contacted

Mr. Norman Center, Camp Manager, informed the Commission that the California State Guard stationed forty of their men at Camp Mather. The Guard has been placed there for the protection of the Hetch Hetchy Dam and other Public Utilities Commission properties. The Guard is occupying the bunk-house and a number of cabins, and availing themselves of the use of camp equipment. Mr. Center expressed the opinion that serious difficulties may arise during the coming camp season if the State Guard continues to be stationed on Mather property. He recommended to the Commission that arrangements be made with the Public Utilities Commission to accommodate the State Guard inasmuch as the primary purpose of the guard's presence at Camp was for the protection of the Utilities' property, and suggested that the State Guard be quartered at the Mather auto camp which will undoubtedly be closed this summer.

Motion

It was moved by Miss Mosgrove, seconded by Mr. Nourse and carried, that the matter be referred to the Camp Committee Chairman, Father Powleson, who would inform the Public Utilities Commission of the problem.

ADJOURNMENT

There being no further business the meeting was declared adjourned by Chairman Coffman at 3:50 P.M.

Respectfully submitted,
Edward McDevitt
Secretary.

EMcD:MM

MINUTES

February 5, 1942

The regular meeting of the Recreation Commission was called to order this day, February 5th, at 2:03 P.M. by Chairman William Coffman.

PRESENT: Mrs. Sigmund Stern,
Miss Alicia Mosgrove,
Mr. William Coffman,
Mr. William Raffetto,
Mr. J. P. Nourse.

ABSENT: Rev. Leo W. Powleson
Mr. John McLaren.

The minutes of the Annual Meeting of January 15th, on motion of Miss Mosgrove, seconded by Mr. Raffetto, were approved as read.

The minutes of the Special Meeting of Thursday, January 29th, on motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, were approved as read.

COMMUNICATIONS

Upper Noe Budget Request

1.- A communication from John Mahoney of the Upper Noe Valley Improvement Association, requesting, on behalf of that organization, that an appropriation of $20,000 be placed in the 1942-43 budget for the purchase of additional playground land in their district. Miss Mosgrove informed the Commissioners that this sum had been placed in the budget by the Finance Committee at their meeting of Wednesday, February 4th. The Secretary was instructed to inform Mr. Mahoney of the Commission's action.

Bay View Budget Request

2.- From the Bay View Civic Club presenting to the Commission the information they had received from the Director of Property on the status of the proposed Bay View Playground. They had been advised that the final $15.000 necessary to complete the purchase included in the 1941-42 budget had not as yet been spent. The writer requested that a substantial sum be appropriated in the 1942-43 budget for the grading of the playground site and for the purchase of necessary recreation facilities so that work might progress immediately after the purchase of land is completed.

Miss Mosgrove informed the Commissioners that action had been taken on this communication at the Finance Committee Meeting of February 3rd. In keeping with the business policy of the Commission the Finance Committee did not recommend an appropriation for the grading or purchase of facilities on the Bay View Playground site in advance of the actual acquisition of all land.

The Commission approved the action of the Finance Committee and instructed the Secretary to answer the letter.

Request of Stern Club-House for private dance class

From Mary Shirley, dramatic teacher, 1428 Portola Drive, requesting the use of the Sigmund Stern Grove Club House on Tuesday and Thursday afternoons for children's play rehearsals, the final presentations of the children's dramatic efforts to be made in army camps. Referred to the Superintendent to investigate and action to be at her discretion.

REPRESENTATIVES AND DELEGATES

Call-Bulletin Junior Army

Request use of playgrounds

Mr. W. W. Cullenward, representing the Call-Bulletin. Mr. Cullenward came before the Commission to request permission for his publishing company to enroll children in the Call-Bulletin Junior Army through the playground system. Mr. Cullenward explained that the purpose of the Junior Army was to enlist the volunteer service of the thousands of San Francisco children in the interests of Civilian Defense. The card enrollment system would indicate the interests and abilities of each child. He stated that the P.T.A. of the public schools were cooperating with the Call-Bulletin's efforts and were registering the children at booths in the public school hallways.

It was brought to Mr. Cullenward's attention that enrollment on the playgrounds would be a duplication of the enrollment being carried on in the schools; that only a few playground centers had adequate space for such enrollment, and that playground directors could not engage their time in assisting in the enrollment. The Chairman informed Mr. Cullenward that the Commission desired to afford the same cooperation as the schools, and that after consideration he would be notified of their action.

Motion

It was moved by Mr. Raffetto, seconded by Miss Mosgrove, and carried that the matter be referred to the Superintendent with the suggestion that if permission is to be granted there shall be no loss of time or material to the department, no advertising matter on the enrollment cards, and that the P.T.A. conduct the enrollment on the designated playgrounds.

REPORTS OF COMMITTEES

Grounds Committee

Portola Heights

Chairman Raffetto reported the rapid development of a new home district in the Bayshore and Thornton Avenue and Silver Avenue district. Construction of homes in this area has been so rapid that Mr. Raffetto informed the Commissioners that he had recommended to the Finance Committee that an appropriation of $16,000 be placed in the 1942-43 budget so that an option may be procured on some of the land for playground purposes. Miss Mosgrove, Chairman of the Finance Committee reported that this sum had been placed in the budget.

Finance Committee

Miss Mosgrove, Chairman of the Finance Committee reported on the meeting of February 4th.

1942-43 Budget

Mr. Coffman stated that the Finance Committee in preparing the budget had given serious consideration to war time emergencies and war demands on the city government, and every effort had been made to comply with the requests of Mayor Angelo J. Rossi to keep expenditures at a minimum. He stated that in buildings and improvements alone the figure had been culled approximately 75% and that the proposed budget was now a bed rock figure.

Female Director-at-Large

Miss Mosgrove then asked that an amendment be made to the salary item of the Finance Committee's report in order that provision might be made for the position of a woman director-at-large as recommended by the Superintendent.

Budget Report Amended

Motion

On motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried the budget report of the Finance Committee was amended increasing the total personal service appropriation from $59,895 to $62,115 to include the $2200 necessary for the position of director-at-large (female). Ayes: Mrs. Stern, Miss Mosgrove, Mr. Coffman, Mr. Raffetto and Mr. Nourse.

Budget Report Approval

Motion

After further consideration it was moved by Miss Mosgrove, seconded by Mr. Raffetto, and carried, that the following 1942-43 budget as presented by the Finance Committee, be approved. Ayes: Mrs. Stern, Miss Mosgrove, Mr. Coffman, Mr. Raffetto and Mr. Nourse.

Class		Est. Re~~tire~~ments 1942-43
110	Permanent Salaries	$ 369,115.
120	Temporary Salaries	4,530.
130	Wages	8,778.
130.02	Directors' Wages	138,463.
140	Fees & Special Compensations	3,500.
200	Contractual Services	103,593.
203	Allowance, Employees' Cars	6,402.
204	Hire Autos, trucks	265.
231	Heat, Light & Power	12,000.
300	Materials & Supplies	50,748.
400	Equipment	10,000.
500	Buildings, Structures & Improvements	84,500.
600	Land	60,000.
801	Accident Compensation	3,600.
804	Judgments	5,000.
815	Miscellaneous Insurance	1,000.
860	Retirement Allowances	15,000.
880	Rentals	19,230.
		$895,724.

Tentative Budget Expenditures Department	895,724.
Tentative Budget Expenditures Camp Mather	57,000.
TOTAL General Recreation Tentative Budget	952,724.

Financial Transactions

Motion

On motion of Miss Mosgrove, seconded by Mr. Nourse, and carried, the following requests for additional allotments were approved. Ayes: Mrs. Stern, Miss Mosgrove, Mr. Coffman, Mr. Raffetto and Mr. Nourse.

Additional Allotments:

No. 35	Pianists' Fees . . .	900.
Mo. 36	Camp Operation . . .	8,355.68

SUPERINTENDENT'S REPORT

Cost of air raid shelters

The Superintendent presented to the Commission the report of Mr. George Harman, Department Engineer, on the construction and cost of air raid shelters on city playgrounds in the event such construction will be deemed necessary in the future.

Protection for Public Utilities properties by State Guard

The Superintendent asked Mr. Center, Camp Manager, to report to the Commission on the presence of the California State Guard at Camp Mather.

Mr. Center reported that the Guard at the present time is taking over one bunk-house and three cabins, and that there is a possibility that the company will be increased in the future. The area formerly used as the auto camp would be a suitable location for the construction of housing facilities for the men. The guard has been placed there to protect the Public Utilities properties and for such protection the Public Utilities Commission would naturally be obligated to provide proper housing.

Chairman Coffman stated that it should be understood that the Guard is welcome to use improvements made by the Recreation Commission but that during the summer camp season such use would restrict the activities of the camp, and that the Public Utilities should consider adequately taking care of the men during the summer season.

Pending the return of Father Powleson, Mr. Coffman referred the matter to the Camp Committee.

ADJOURNMENT

There being no further business, on motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, the meeting was declared adjourned at 3:45 P.M. Ayes: Mrs. Stern, Miss Mosgrove, Mr. Coffman, Mr. Raffetto and Mr. Nourse.

Respectfully submitted,

Edward McDevitt

Secretary.

EMcD:MM

MINUTES

February 19, 1942

Written notices for the regular meeting of the Recreation Commission for February 19, 1942, were mailed to all Commissioners by the Secretary.

This meeting was postponed because it failed to record a quorum.

Edward McDevitt

Secretary

MINUTES

March 5, 1942

The regular meeting of the Recreation Commission was called to order this day, March 5th, at 2:00 P.M. in room 370, City Hall.

PRESENT:	Mr. William Coffman, Chairman, Mrs. Sigmund Stern, Miss Alicia Mosgrove, Mr. William Raffetto, Rev. Leo W. Powleson, Mr. J. P. Nourse.
ABSENT:	Mr. John McLaren.

READING AND APPROVAL OF MINUTES

On motion of Miss Mosgrove, seconded by Father Powleson, the minutes of the regular meeting of February 5th were approved as read.

COMMUNICATIONS

Developing Playground Portola Heights District

1.- From the office of His Honor, Mayor Angelo J. Rossi, referring to the Commission a letter from George Valador, President, Portola Heights Boosters' Club requesting the cooperation of the Commission in developing a playground in their district. The letter stressed the rapid development of this residential district; the limited suitable space still available for purchase; and, the serious need for a playground area. Particular mention was made of a parcel of land of approximately 6½ acres that could be purchased at minimum cost to the city. Residents ask that an option be obtained on the property to hold it until some future date when conditions would permit complete purchase. The Secretary was directed to inform Mr. Valador that the Commission is acquainted with the serious needs for a supervised playground in the Silver Avenue District, and that $15,000 has been placed in the proposed 1942-43 budget for the land purchase in the Portola Heights District.

Shortage of Baseball Fields

Backstop erected

2.- From Walter Mails, San Francisco Baseball Club, Inc. relating the shortage of baseball fields due to the army use of some of the large playgrounds in the city, and requesting cooperation in the erection of a backstop at the Rossi Playground to provide baseball facilities in that district. The Superintendent reported that erection of the backstop had been completed and that Mr. Mails had been notified.

Hamilton Playground Croquet

3.- From Ollie J. Hendrikson, 2116 Post Street, petitioning for permission to put a croquet set on the lawn of Hamilton Square for the use of the elderly people living in the vicinity. Petition with 24 signatures attached.

Motion

On motion of Miss Mosgrove, seconded by Mrs. Stern, and unanimously carried, the petition for permission to put a croquet set on the lawn of Hamilton Playground was granted with the proviso that no expense is to be incurred by the Department, and that the group would be governed by the rules and regulations of the playground.

Use of Sigmund Stern Grove for picnic denied

4.- From Dr. Carl E. Widing, President, Swedish-American Patriotic League applying for use of the Sigmund Stern Grove for the Annual Midsummer Picnic and Pageant of that organization on Saturday, June 20th.

COMMUNICATIONS (Continued)

On motion of Mrs. Stern, seconded by Miss Mosgrove, the Secretary was directed to inform Dr. Widing that permission cannot be granted for the use of the Sigmund Stern Grove, on Saturday, June 20th, for a Midsummer Picnic and Pageant, because of an established rule governing the use of the Grove adopted at the meeting of August 7th, 1941, which limits the use of the Grove to one large gathering per week throughout the year.

5.- From Mrs. F. J. Weiman, President, and other officers of the Francis Scott Key Parent Teacher Association urging cooperation of the Commission to have the western half of the old Francis Scott Key school site placed under its control. Attached thereto were copies of letters sent to the Board of Education, and to the Mayor, which requested the Board of Education to enter into an agreement with the Recreation Commission whereby the western half of the old Francis Scott Key School site consisting of ten lots on 43rd Avenue between Irving and Judah Streets, may be used as a playground in connection with the community center, and which stressed the necessity of such a playground to maintain morale and health of the children in the community during the anxious months to come.

b.- From J. A. Ormond, Secretary of the Board of Education, referring to the above asking that the Commission make reply to the Francis Scott Key Parent Teacher Association; also requesting for his Board the reaction and advice as to what the Commission might be willing to do in relation to the proposal of the Association.

c.- A copy of J. A. Ormond's reply to the Francis Scott Key Parent Teacher Association, which stressed the following; that action on such proposals should initiate from the Recreation Commission that heretofore that Commission was not disposed to meet any expenses in relation to the property; and third, that the Board of Education has felt such property should be sold and the money derived from the sale was for school improvements.

After carefully noting the contents of the above letters the Commission reviewed the matter. Chairman Coffman recalled to the Commission that action had been taken on such requests in the past and that no funds were available at that time for such purposes, and that due to the Mayor's appeal for urgent economies of operation during the emergency, no funds are available at the present time.

It was further stressed that the property in question was in need of considerable filling and grading before it could be useful.

On motion of Miss Mosgrove, seconded by Mrs. Stern, and unanimously carried, the Secretary was instructed to inform the parties concerned that it is the understanding of the Commission that the Board of Education desires to sell the ten lots on the western half of the old Francis Scott Key school site; and that inasmuch as the Commission is not in a position to purchase the property, a sale cannot be considered at this time, and further that even if an arrangement were reached whereby property would be loaned to this Commission by the Board of Education the expenditure of any money to improve the property for temporary use would not be justified.

COMMUNICATIONS (Continued)

Paving West Portal J.P.Murphy tennis courts

6.- From Wilfred Tuska calling attention to the need for resurfacing tennis courts at the J.P. Murphy and West Portal Playgrounds, and emphasizing the dangerous condition of these courts, the small service which they offer the public because of the poor playing surface, and the attendant overcrowding of other courts in other districts.

In reviewing the matter it was recalled that the sum requested for paving and resurfacing in last year's budget was not included in the final budget appropriation, and that it is therefore extremely important that the sum of $52,000 placed in the proposed 1942-43 budget be retained.

Motion

On motion of Mrs. Stern, seconded by Father Powleson, and unanimously carried, the Secretary was instructed to notify Mr. Tuska of the provision that has been made in the proposed budget. A copy of the letter is to be sent to his Honor, Mayor Angelo J. Rossi, together with a special letter stressing the danger of the existing conditions of surfacing on playground areas, the denial of the budget request over a period of years for funds for paving and resurfacing, and the importance of having this year's budget request for this item retained.

Letter referred to Park Comm.

7.- From Mrs. Philip Bodley, petitioning supervision of the play area at Judson and Phelan Avenues, calling attention to the undesirable condition existing there, and the questionable characters who frequent the park because of the lack of supervision. (Petition with 104 signatures attached).

Referred to the Park Commission as the above mentioned property is under their jurisdiction.

Proposed renaming West Portal Playground

8.- From the West Portal P.T.A. requesting that the Commission give the resolution consideration in which they resolve that the playground adjoining the West Portal Playground be named the Charlotte Estes Playground. Held in abeyance until the delegation from the West Portal P.T.A. appears later in the meeting.

H.P.E.R. Conference Sacramento

9.- From C. C. Christianson, Superintendent of the Recreation Department of Santa Barbara requesting the attendance of department personnel at the Health, Physical Education and Recreation Conference in Sacramento March 30th to April 1st, and suggesting that Mr. James Lang and Mrs. Alta Bunker act as representatives.

Motion

Miss Randall expressed to the Commission the advisability of having representatives at the Conference. On motion of Miss Mosgrove, seconded by Mrs. Stern, and carried, approval was given the Superintendent's recommendation that two of the above mentioned employees attend the Conference, actual expenses to be paid by the department.

Letters Answered

Balboa P.T.A. asked supervision

Answered the further request of the Balboa High School P.T.A. for supervision of the tennis courts, in which Mrs. Max Kallo, corresponding secretary, was informed that there is no school in the city where only tennis courts are supervised, and that supervision includes the entire schoolyard facilities to provide a wide field of recreation activities for the children.

REPRESENTATIVES AND DELEGATES

Mrs. Newell, President and Mrs. M. A. Batchelor, Secretary, respectively for the West Portal P.T.A., acting as spokesmen, with a large delegation of their organization appeared before the Commission to request that the Commission consider their request to name the West Portal Playground the Charlotte Estes Playground, in memory of the deceased principal of the West Portal School.

Request of West Portal P.T.A. to rename Playground

Mrs. Newell presented letters commending the proposal of their organization, and cited excerpts of the resolution telling of the merits of the late Charlotte Estes. Mrs. Newell related the failure of their organization to receive permission from the Board of Education to rename the West Portal School, or to place a plaque in the school building.

Commissioner Nourse stated that because of established rulings it had not been possible for the Board of Education to grant these requests.

Addresses of several of the delegation were heard.

The Chairman informed Mrs. Newell the visit was appreciated, that the matter was one which required further consideration, and that the delegation would be notified.

Motion

Discussion of the proposal followed. It was moved by Mr. Raffetto, seconded by Mr. Nourse, and carried, that the matter be postponed until the next meeting, and that the West Portal P.T.A. be notified of the postponement of action.

REPORTS OF COMMITTEES

Finance Committee

On motion of Miss Mosgrove, seconded by Mrs. Stern, and unanimously carried, the following financial transactions were approved.

Request for Additional Allotment:		
No. 38	IR 758, Requisition 838 & 839 Circulation heaters for replace inadequate heating at Cabrillo and Fulton Playgrounds	600.00
No. 39	To supplement funds necessary for purchase of materials and supplies	3,000.00
No. 40	Cast and Set Sandbox Benches at Argonne, Corona Hts., Fulton and Glen Park Playgrounds	821.90
No. 41	Purchase of equipment and installation for heating system Bernal Center	2,000.00
Intra-Fund Transfers:		
No. 42	To supplement hourly directors' appropriation	14,932.14
No. 43	Transfer surplus needed for contractual services	1,230.00
Improvement Resolutions:		
No. 758	Fulton, 27th Ave. & Fulton St., Cabrillo, 38th Ave. & Cabrillo St., Circulating heaters for above playgrounds	650.00
No. 759	Set five playground signs at various locations	237.60
No. 760	James Rolph, Jr. Playground, Potrero Ave. & Army St., Construction catch basin and drain	300.00

SUPERINTENDENT'S REPORT

Fresno Baseball Conference

Miss Randall reported the request of Mr. Lang, Supervisor of Athletics, that he be permitted to attend the American Baseball Congress at Fresno, expenses not to exceed $25.00.

The Commission considered the expense of appropriation excessive.

Motion

On motion of Miss Mosgrove, seconded by Father Powleson, and carried, Mr. Lang's attendance at the Congress was approved, providing the expense allowance be limited to the actual costs.

Report on Test Case.

The Superintendent reported that inquiries made to the City Attorney's Office regarding the proposed test case on contractual services had been discouraging. The City Attorney J. J. O'Toole has indicated that emergency matters have delayed the action on the test case.

Letter to City Attorney and Mayor re delay

Motion

It was moved by Miss Mosgrove, seconded by Father Powleson, and carried, that a letter be sent to City Attorney O'Toole, a copy to Mayor Angelo J. Rossi stating that the Commission has endeavored for some time to bring about this needed case, that transactions of importance to the Commission are being held up because of the delay, that the doubt regarding the section of the charter concerning contractual services has embarrassed department heads, and made decisions difficult for the Controller, and that the Commission would appreciate knowing the exact situation of the progress of the proposed test case at this time.

Report on Improvement Allocations

Miss Randall reported that unexpended funds which had been earmarked for probable use for emergency city expenditures had been released for their regular improvement allocations, and that work which had been threatened with postponement or indefinite delay could now be accomplished if materials can be procured.

Report on Crystal Plunge

West Coast Life Operations Report

The report of the investigation of operations and financial position of Crystal Plunge Baths made by Ralph C. Smith, controller for the West Coast Life Insurance Company, for his officers to determine whether or not the recent request of Mr. Edward Cerruti, owner of the baths to the Commission for an additional $5000 annual rental is justified was presented.

Increased operating expenses, reduced income during the period of each day that the pool is not leased to the city, taxes, and interest on the mortgage loan were presented in the report to conclude that Crystal Plunge cannot operate without additional revenue. The report brought out that at the present rental of $10,000, Mr. Cerruti cannot continue in business, and it would be necessary to foreclose; that Mr. Cerruti can maintain the baths with greater efficiency and economy than either the city or the insurance company, and that an adjustment of rental should be arranged, retroactive to July 1, 1941, on the basis of $15,000 per year.

After carefully noting the report members discussed the value of the use derived from the Baths to the Commission to determine if the Commission could conscientiously ask for an additional sum in the budget to be used as rental. The Superintendent, at the request of the Chairman, outlined the additional benefits derived from the rental, namely, year round use of the facilities, the increased attendance in swimming activities, the accommodation offered the North Beach District in that the Funston Playground is not available, and the night recreation afforded adults and men in the service.

Crystal Palace Baths (cont.)

The Commission was generally agreed that it could not accept the recommendations of the report for an adjustment of rental that would be retroactive.

Suggested increased rental

It was generally agreed that in the light of the past nine months' operation in which the department had used the facilities more than had been anticipated, and derived additional benefits by transferring activities from the Funston Club House, the Commission would be justified in paying an additional $5000 rental during the next fiscal year.

Motion

It was moved by Mr. Raffetto, seconded by Miss Mosgrove and carried, that a supplemental budget of $5000 be prepared and submitted to the Mayor to meet the demand of Mr. Cerruti for additional annual rental for 1942-43.

ACTIVITIES REPORTED

For armed Forces

The activities which the Department has been conducting for soldiers and sailors at the Crystal Plunge under the direction of Mrs. Rose Fogarty have been enthusiastically attended, and are proving continued successes.

The athletic programs under the direction of Mr. Lang for men in uniform have been especially arranged to accommodate soldiers and sailors stationed in this city for brief periods.

Civilian Defense Activities

1. - The facilities of the Department are now being used by the Recreation Commission to conduct fourteen First Aid Classes, fifteen classes in Home Nursing and six classes in Nutrition.

Fire Department bomb demonstrations on playgrounds

2. - The San Francisco Fire Department is conducting a series of demonstrations to acquaint the public with the proper method of combating incendiary bombs. Fifteen demonstrations have been staged on large playground athletic fields throughout the city. The programs are instructive, effective and draw thousands of spectators.

The blue prints prepared by the Department's engineer and architect for the construction of proposed bomb shelters on playground areas were presented for inspection. As requested these plans are to be submitted to Civilian Defense Chief Charles Dullea.

Gardening

Plans for children's garden plots

The Superintendent presented the landscape gardening plans prepared by Fred Mah, Playground Director, assisting in the gardening program at the Junior Recreation Museum. The plans show in detail prospective development of landscaping for the children's flower and vegetable gardens.

Suggested children's radio program

A series of prospective radio scripts for children's programs received from Raymond Hoyt of the National Park Service were presented for consideration for their possible value to the Department. On motion of Mrs. Stern, seconded by Father Powleson, and carried, the script was referred to Miss Mosgrove.

Commissioner Raffetto's early departure from the meeting limited his vote on the above matters to the Crystal Palace budget and the request of the West Portal P.T.A.

ADJOURNMENT

Chairman Coffman declared the meeting adjourned at 4:05 P.M.

Respectfully submitted,

Edward McDevitt

Secretary.

EMCD:MM

MINUTES

March 19, 1942

The regular meeting of the Recreation Commission was called to order this day, March 19, at 2:15 P.M. with Mr. William Coffman, Chairman, presiding.

PRESENT: Mr. William Coffman
Miss Alicia Mosgrove
Mr. William Raffetto
Mr. J. P. Nourse

ABSENT: Mrs. Sigmund Stern
Rev. Leo W. Powleson
Mr. John McLaren

READING AND APPROVAL OF MINUTES

The minutes of the last meeting of March 5th were on motion of Miss Mosgrove, seconded by Mr. Raffetto, approved as presented.

COMMUNICATIONS

Request for use of Grove by Norwegian National League

1.- From Peter Myrvold, Norwegian National League of San Francisco, requesting exclusive use of the Sigmund Stern Grove for Sunday afternoon, May 17th, to conduct a patriotic rally commemorating Norway's Declaration of Independence. The purpose of the rally would be to raise funds for Norwegian War Relief, and it was requested that an admission charge be permitted, and the privilege to dispense refreshments within the Grove be granted.

The Secretary introduced a resolution governing reservations at the Sigmund Stern Grove that would effect a discontinuance of the practice of granting exclusive use of the Grove to any group on Saturdays, Sundays or Holidays.

RESOLUTION ADOPTED DISCONTINUING EXCLUSIVE USE OF STERN GROVE BY ORGANIZATIONS OR GROUPS

RESOLUTION

Governing Reservations at Sigmund Stern Grove

WHEREAS, The Sigmund Stern Grove was acquired through a gift to the city of San Francisco in which the express conditions of the deed conveying such land stated that it be used solely and exclusively for recreation purposes under the jurisdiction of the San Francisco Recreation Commission;

WHEREAS, The people of this city have enjoyed and appreciated the recreation, musical, dramatic and social activities made available through the Sigmund Stern Grove during the past ten years;

AND WHEREAS, The practice of leasing or granting exclusive use of the Grove to organizations and groups on Saturdays, Sundays or Holidays has deprived the general public of the recreational advantages of the Grove, has resulted in several organizations reserving the Grove to conduct bazaars, or hold gatherings for the sole purpose of making a profit, has resulted in situations necessitating the adoption of a policy prohibiting the issuance of beer or liquor licenses to concessionaires in the Grove; and further has inflicted several hardships upon the grounds and physical properties making it necessary to limit the use of the Grove to one large gathering a week;

RESOLUTION ADOPTED DISCONTINUING EXCLUSIVE USE OF STERN GROVE BY ORGANIZATIONS OR GROUPS

THEREFORE BE IT RESOLVED, That the Recreation Commission discontinue the practice of renting, leasing or granting the Grove for the exclusive use of any organization or group on Saturdays, Sundays or Holidays, so that this recreational area may be more fully enjoyed and used by the public at large for whom it was intended.

AND FURTHER BE IT RESOLVED, That this Commission prohibit any charges of admission, collections, sales or concessions by groups, individuals or organizations applying for use of the Grove,

AND FURTHER BE IT RESOLVED, That the practice of limiting the use of the Grove to one large gathering per week be continued.

Motion adopting resolution

After discussion and amendment the above resolution was, on motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, adopted. Ayes: Miss Mosgrove, Mr. Coffman, Mr. Raffetto and Mr. Nourse.

Easter Sunday program Crocker Amazon field

2.- From Patrick O'Neill of the Gaelic Athletic Association requesting use of Crocker Amazôn playfield to conduct a St. Patrick's Day Convention Program for the United Irish Societies on Easter Sunday, April 5th.

The communication stated that the California Soccer Football League has withdrawn its reservation for the field on that day, and that it is understood that the rental charge of the field will be 15% of the gross receipts. Gaelic football and hurling games are to comprise the program.

Motion

On motion of Mr. Raffetto, seconded by Miss Mosgrove, the request for the use of Crocker Amazon Field on Easter Sunday, April 5th, was granted. Ayes: Miss Mosgrove, Mr. Coffman, Mr. Raffetto and Mr. Nourse.

Riding concession Camp Mather

3.- From Don Tresidder, Yosemite Park and Curry Company, informing the Superintendent that Mr. Joe Barnes, chief operator for the saddle horse riding concession at Camp Mather for many seasons will probably be unable to work at Camp this season. The Draft Board has reclassified him and he will be called to active duty within the next few weeks. Mr. Tresidder gave assurance that the Yosemite Park and Curry Company would do their best to provide adequate service this summer, but because of the uncertainty of existing conditions things do not look promising. Experienced guides are scarce and the trail riding will be confined to immediate vicinities of camp. It is probable that no riding will be permitted between Mather and Hetch Hetchy Dam. Ordered filed.

Re proposed purchase of Francis Scott Key lots

4.- From J. A. Ormond, Secretary, Board of Education, acknowledging the communication of the Commission which informed the Board of Education of their position regarding the western half of the old Francis Scott Key School Site. The Board agreed with the Commission that it is advisable to follow the request of the Mayor to restrict expenditures to essentials during the war period. Communication was ordered filed.

Water Permit Camp Mather

5.- From John P. Wosky, Acting Superintendent, Yosemite National Park, enclosing a copy of approved Special Use Permit No. I-18-p-1699 authorizing the Recreation Department to maintain a pipe line and obtain water from a source of supply in the Yosemite National Park. The permit has been approved by the Washington Office. Ordered filed.

LETTERS ANSWERED

State Guard requests closing of Camp Mather

1.- From the Adjutant General's Office of the California State Guard, Brigadier General J. O'Donovan informing the Commission that the Guard has undertaken protection at O'Shaughnessy Dam and Early Intake Dam and the upper reaches of the Hetch Hetchy area at the instruction of Governor Olson. Cooperation of the Commission in the closing of the Mather public camp ground in the interests of safety was requested.

The Superintendent reported that a second letter had been received following the answer in which the Commission offered to cooperate in closing the auto camp, and in which the State Guard was informed of the control operation existing in the Mather Municipal Camp.

The reply requested that the entire camp be closed.

The matter has been presented to City Attorney J. J. O'Toole, His Honor, Mayor Angelo J. Rossi, who are strongly of the opinion that the valuable service that Camp Mather affords the public should not be curtailed. The Mayor and the City Attorney have accepted the referral of the matter, and will forward their findings to higher authorities.

Request for convenience station J.P.Murphy

2.- From Irma A. Gwin, Secretary, Central Council of Civic Clubs, requesting that funds be made available for a convenience station at the J. P. Murphy Playground. In compliance with requests for the practice of the most rigid economy during the war emergency, funds have not been appropriated for this improvement in the present budget. Ordered filed.

High School Swimming Meet Crystal Plunge

3.- From L. M. Elder, Chairman of the Board of Education A.A.A. requesting use of the Crystal Plunge for the San Francisco High School Annual Swimming Meet on Saturday, May 9th. The request for the exclusive use of the pool between the hours of 1 and 5 P.M. at a charge of 10¢ for each participant and no charge for spectators was granted.

4.- From Ronald Campbell, Secretary, San Mateo County Recreation Commission, enclosing a copy of the first annual report published by that Commission. Ordered filed.

REPORTS OF COMMITTEES

FINANCE COMMITTEE

Request for Additional Allotment:

No. 44 - To accommodate request #151 - rent of Music Studio at 1254 Market Street from April 1, 1942 through June 30, 1942, $150.00 per month.

Service Order #150 - Annual rental of Levi Strauss Playground for year ending March 2, 1943 $1.00 — $ 94.50

Intra Fund Transfers:

No. 45 - Surplus in Accident Compensation Appropriation needed for rental of Music Studio at 1254 Market Street for last quarter of fiscal year. Property rental apprn. short this small sum of $36.00 due to increased rental cost of Hayes Valley Center with increased tax rate. — $ 36.00

Intra-Fund Transfers: (Continued)

No. 46 -	IR 759, WO 147 - Set five playground signs at various playgrounds $237.60 IR 760, WO 149 - Construction of catch basin, James Rolph Plygrd - $184.95 IR 762, Sewage pump and motor, Sigmund Stern Grove - $750.00	$1172.55

Improvement Resolutions

No. 761 -	North Beach Playground, Greenwich nr Jones St. Repair and replace approximately 50 feet of iron fence damaged by automobile. Paint damaged section to match present fence	$ 318.65
No. 762 -	Sigmund Stern Grove, 19th Ave. & Sloat Blvd. Purchase of Sewage Pump - estimated	750.00
No. 763 -	Crocker-Amazon Playground, Geneve Ave & Moscow Furnishing and installing wire rough glass in steel cash, doors and transoms now broken (53 lights) D.P.W. Estimate #718	$ 89.15
No. 764 -	St. Mary's Playground, Crescent and Agnon Aves Engineering Topographical & Boundary Survey as directed by Sr. C.E. Draftsman	$1400.00
No. 765 -	Gilman, Gilman and Griffith Sts. $200 Longfellow, in block bounded by Lowell, Morse, Brunswick and Whittier $150 Furnish engineering field surveys	$ 350.00

CAMP COMMITTEE

The Superintendent reported that the Camp Committee is waiting more definite assurance that the camp will continue before detailed plans are made.

SUPERINTENDENT'S REPORT

GLEN PARK DAY CAMP

Approved for 1942

Motion

Miss Randall submitted a complete report of the operation and costs of the Glen Park Day Camp conducted during eleven weeks of the summer vacation of 1941. The Superintendent recommended the continuance of this activity this summer expressing her conviction that a total operation cost of $2,324.77 for the last year period under which over 700 children enjoyed a week's stay at the camp, full value had been received. Anticipated difficulties in obtaining transportation through the municipal bus system, food from the surplus food commodities, and culinary help from the W.P.A. were discussed. It was moved by Mr. Nourse, seconded by Miss Mosgrove, and carried, that the Superintendent be authorized to proceed with discretion in the preparations and plans for the operation of the Glen Park Day Camp this summer. Ayes: Miss Mosgrove, Mr. Coffman, Mr. Raffetto and Mr. Nourse.

Use of Southside Center by State Guard

State Guard request for the use of Southside Center, 7th and Bryant Streets:

The Superintendent reported that Regiment #1 of the State Guard had requested the use of the available facilities at Southside Center for sleeping and storage headquarters for their men who are stationed in the vicinity for the

Use of Southside Center for State Guard

protection of the Bay Bridge, and other valuable properties. Chairman Coffman stated that all reasonable requests by the armed forces which placed no great burden on the regular activities or operation of the Department should be complied with as it is part of our duty to serve in every instance possible.

Motion

It was moved by Miss Mosgrove, seconded by Mr. Nourse, and carried, that the above request be granted. Ayes: Miss Mosgrove, Mr. Coffman, Mr. Raffetto and Mr. Nourse.

Key to Argonne Playground given to Air Raid Warden

Request of civilian defense air raid warden, Richmond District:

Miss Randall reported that the air raid warden on 18th and 19th Avenues, Geary and Anza Streets, had requested that he be granted a key to the Argonne Playground in order that in the event of air raids it will be possible to go through the playground. It was moved by Miss Mosgrove, seconded by Mr. Nourse, and carried, that the request be granted. Ayes: Miss Mosgrove, Mr. Coffman, Mr. Raffetto and Mr. Nourse.

Motion

Report on Visitacion Valley Playground:

Land agreement with Bd. of Educ. to be investigated

The Superintendent introduced a blueprint outlining the boundaries of the Visitacion Valley Playground and the adjoining property of the Board of Education. Miss Randall reported that Delta Street, which formerly separated the property of the School Department and the Recreation Department, had in 1936 been closed. The entire lower, or southern half of Delta Street, was given to the School Department by the Recreation Department, and the northern section given in exchange by the Board of Education, and on which the Recreation Department had planned to construct a tennis court, has since been occupied by a wooden school structure. Funds now being available for the construction of a tennis court, Miss Randall reported that Mr. George Harman, Engineer, had conferred with J. A. Ormond, Secretary of the Board of Education, to determine the exact status of property ownership so that the matter can be definitely settled and construction started. Mr. Ormond has no written record of an agreement. Chairman Coffman and Commissioner Nourse agreed that until definite records covering the transfer of property are found it would be difficult to take any action on the matter. Mr. McDevitt, the Secretary, was asked to thoroughly check the minutes of the Recreation Commission for records covering this transaction for the next meeting.

UNFINISHED BUSINESS

Renaming West Portal Playground denied

The postponed consideration of the request of the West Portal P.T.A. that the Recreation Commission rename the West Portal Playground the Charlotte Estes Playground was brought before the members. After serious thought and study and much deliberation, members were generally agreed that it would be unwise to establish a precedent by renaming the West Portal Playground. It was moved by Mr. Raffetto, seconded by Miss Mosgrove, and carried, that the Recreation Commission continue the policy of refusing requests for the renaming of established playgrounds.

Sun dial suggested

The Secretary was instructed to inform Mrs. Batchelor, President of the West Portal P.T.A. of the Commission's action expressing to her their appreciation of the worthiness of their request, and suggesting that the West Portal P.T.A. consider the donation of a properly inscribed sundial or drinking fountain on the West Portal Playground that would memorialize the late Charlotte Estes.

NEW BUSINESS

Use of city-owned automobiles:

Suggested economies in city auto operations

Chairman Coffman stated that it was his opinion that employees of the Recreation Department who had city automoniles assigned to them for the execution of their duties should restrict the operation of those cars to business purposes. In conformity with the request of Mayor Angelo J. Rossi for the practice of rigid rules of economy in all branches of city operation, Mr. Coffman urged that wherever possible the city automoniles be stored in garages at the completion of the day's work. The Superintendent assured every cooperation, explaining to the members that such a rule has been in effect but that the duties of the employees using city-owned cars often required irregular hours and assignments in widely spread sections of the City even on Saturdays, Sundays, Holidays and nights.

Chairman Coffman stated he was offering counsel and not urging any formal action on the matter.

ADJOURNMENT There being no further business the meeting was declared adjourned at 3:03 P.M. by Chairman Coffman.

Respectfully submitted,

Edward McDevitt,

Secretary.

EMcD:MM

MINUTES

CAMP COMMITTEE MEETING

April 13, 1942

PRESENT: Rev. Leo W. Powleson, Chairman
Miss Alicia Mosgrove
Mr. Joseph P. Nourse
Miss Josephine D. Randall

Chairman Father Powleson presided.

OPENING OF CAMP

Miss Randall reported to the members of the past correspondence with Brigadier General J. O. Donovan of the California State Guard relative to his request that the Camp Mather area be closed in the interests of safety. In meetings with Mayor Rossi, City Attorney O'Toole, Mr. Eckart of the Public Utilities Commission, and Mr. Ross of the Controller's Office, relative to the request of Brigadier General Donovan, it has been the consensus of opinion that every effort should be made to continue operation of the Camp this summer. Mayor Rossi offered to sign a letter, prepared by City Attorney O'Toole, addressed to Brigadier General Donovan expressing this opinion and urging operation of the Camp.

At this point in the proceedings Mr. John J. O'Toole, City Attorney, appeared before the Committee. Mr. O'Toole stated that a letter has been written and a copy would be forwarded to the Committee. He was of the opinion that inasmuch as neither the Berkeley Camp nor the Oakland Camp is to be closed, no action would be taken by the Army to close the Mather area and that the State Guard also would probably permit Camp operation. If further objections to the operation of Camp are voiced by the State Guard, Mr. O'Toole advised that appeals be made directly to Lt. General DeWitt, Commander of the Fourth Army.

In referring to the actual operation of Camp, Mr. O'Toole further advised that necessary care and precaution be taken in warning guests of the restricted or closed trails or areas in and around Camp.

CAMP MANAGER REPORT

Miss Randall presented to the Committee the written report of Norman Center, Camp Manager. The Committee discussed or took action on the following matters:

Duties of Camp Staff

Miss Randall recommended that a male position be created which would combine the duties of Assistant Manager and Camp Recreation Director. Mr. Clifford Nelson was recommended for this position. It was also recommended that the position of Hostess and Dining Room Attendant be continued as in the past, and Mrs. Tod Powell was suggested for this position. It was further recommended that the position of Naturalist and Guide be broadened to include assistance in the duties of the daytime activities director, and Mr. Harry Medlin was suggested to fill this position. It was recommended that medical attention and first aid needs of the guests at Camp be provided through the position of Nurse rather than a Camp Doctor, that two night watchmen be employed, and that approximately twenty boys of school

Duties of Camp Staff (Cont'd.)

age be employed to fill the position of Camp Attendants. Miss Randall reported that it should not be necessary for the Assistant Manager or Camp Director to consume a great deal of time or give an unusual amount of attention to the activities of these young men but be free to concentrate on his other duties. Students from the San Francisco Junior College who are being trained in restaurant or hotel management courses, while in demand elsewhere, may still be available as employees. Mr. Silva, Placement Officer at the Junior College, assured the department that at least four of these trained students would be available.

The Committee accepted these recommendations.

Civil Service Crew

In the matter of the temporary Civil Service kitchen crew, the difficulty arising from the ninety-day employment limitation ruling was recognized. The possibility of using culinary workers employed by the School Department immediately after the closing of the school term was suggested.

The Committee recommended that as far as possible the regular Civil Service employees operate on a 41-hour week and not accumulate overtime, the Bookkeeper to be on a 41-hour, 5-1/2 day week basis.

Public Camp Grounds

Both the National Park Service and the Public Utilities Commission being in agreement with the Recreation Commission on the advisability of closing the auto camp, the Committee moved, seconded and regularly carried the motion that the public camp grounds and auto camp be closed for the 1942 season.

Rates

The following recommended rates for the 1942 season covering reservations and transient meals were accepted by the Committee:

Reservation rates:

Adults	$2.50 per day
Children 2 through 9	1.00 " "
" 10 " 13	1.25 " "

Transient Meals:

Breakfast	$ .50
Lunch	.65
Dinner	.75 week days
Sunday dinner	1.00

Children's 1/2 portion rates:

Breakfast	$ .25
Lunch	.35
Dinner	.40
Sunday dinner	.50

On board and housing rates the following action was taken:

For the stage drivers and Park Curry Corral personnel, the Committee adopted a ruling that housing charges be made in the case of these employees. In the event that these personnel be married, their wives will

Rates
(Cont'd)

be permitted to be guests at Camp Mather at the regular Camp rate for the regular period of two weeks only.

Park and Forest Service Employees:
Hetch Hetchy and Public Utilities Commission Employees:

Board and Housing Rates for Employees

The recommendation that a reciprocal rate be extended to these employees - i.e., whatever rate the men are being charged by their own departments at the time - was adopted.

Civil Service Employees' Families:

It was moved, seconded and carried by the Committee that Civil Service employees employed at Camp Mather not be permitted to provide residence for their wives or families at Camp; exceptions to this ruling would apply to those Camp employees whose families already have residence there - namely, Mr. Jack Garrison, Mr. Sam Lewin, and Mr. Al Hagedorn.

Sale of Gasoline

The Committee adopted the following ruling: Gasoline may be drawn from the metered pump at Camp Mather only by the following duly authorized employees:

Mr. Norman Center
Mr. Jack Garrison
Mr. Al Hagedorn
Mr. Bill Gray
Operators of City-owned Recreation Department Automobiles on official business.

All such gasoline distribution must be signed for and the use to which it is put stipulated.

Official Visits

The recommendation covering cabin assignment for official visitors was accepted, with this amendment--that a cabin be reserved at all times throughout the entire camp season for the arrival of official guests.

Friends or Relatives of Official Visitors

A ruling was adopted that the regular rates be charged friends or relatives of all official visitors.

Official Visitors from Outside Agencies

Notification is to be made to the Camp Manager when official visitors are to visit Camp. If in the company of a department official, regular payments are to be made and vouchers given so that reimbursement may be made. If not in the company of a department official, the Camp Manager, having been duly notified, is to prepare vouchers of the expenses and present them to the office for reimbursement.

Sale of Daily Newspapers and Post Cards

It was the opinion of the Committee that this service to guests can be handled satisfactorily by the cashier of the dining room. A newspaper dispensing stand, containing a coin box, can be obtained and placed at the entrance to the dining hall for the convenience of guests.

Respectfully submitted,

Edward McDevitt
Secretary

EMcD:11

MINUTES

April 16, 1942

The regular meeting of the Recreation Commission was called to order this day, April 16, 1942, at 2:10 P.M., with Mr. William Coffman, Chairman, presiding.

PRESENT: Mr. William Coffman
Miss Alicia Mosgrove
Mr. William Raffetto
Mr. J. P. Nourse
Rev. Leo W. Powleson

ABSENT: Mrs. Sigmund Stern
Mr. John McLaren

READING OF MINUTES

The minutes of the last meeting of March 19th were, on motion of Miss Mosgrove, seconded by Father Powleson, approved as presented. Ayes: Mr. Coffman, Miss Mosgrove, Mr. Raffetto, Mr. Nourse, Father Powleson.

COMMUNICATIONS

Children's Community Welfare Comm. report

1. - From Thomas M. Foley, Judge of the Superior Court and Chairman of the Children's Community Welfare Committee, urging consideration of problems indicated in a suggested war program for San Francisco children and youth, and enclosing a report of a special committee which studied the problems of education, health and recreation. The report called attention to the possibilities of greater use of volunteers, extension of the school term, credits towards graduation being given for work experience, and training of girls for trades.

The Commission was in general agreement with the recommendations of the report and instructed the Secretary to write to Judge Foley that Miss Randall, as a member of his committee, had regularly informed the Commission of the problems under consideration and that they extend their cooperation and all available facilities to assist the war program for children.

Russian War Relief request for Stern Grove denied

2. - From Elizabeth H. Gordon, National Secretary for Northern California of Russian War Relief, Inc., requesting exclusive use of Sigmund Stern Grove for a benefit program during the month of June.

The Chairman instructed the Secretary to inform the writer that while the Commission is sympathetic towards the efforts of the organization to conduct a benefit program for Russian War Relief, the request for the exclusive use of Sigmund Stern Grove, being contrary to the policy of the Commission, cannot be granted.

Controller commends Dept.'s accounting procedure

3. - From Mr. Harry Ross for Harold J. Boyd, Controller, commending the Recreation Department on its progress in keeping its accounting records, and enclosing a description of the procedure being sent to the Municipal Finance Officers Association of the United States and Canada.

Mr. Jordan, Business Manager, and Mr. Swanson, Bookkeeper, were mentioned in the letter for their part in the installation of this accounting procedure.

COMMUNICATIONS (Continued)

The Secretary was instructed to write a letter of appreciation to the Controller's office.

Motion

Miss Mosgrove moved that a copy of the Controller's letter be spread upon the Commission's minutes and that copies of the letter be forwarded to Mr. Jordan and Mr. Swanson, which motion was seconded by Mr. Raffetto and carried. Ayes: Mr. Coffman, Miss Mosgrove, Mr. Raffetto, Mr. Nourse, Father Powleson.

Controller commends Rec. Dept.'s accounting procedure

March 18, 1942

Miss Josephine D. Randall, Superintendent
Recreation Department
City and County of San Francisco

RECREATION DEPARTMENT - Accounting Procedure

Dear Miss Randall:

It is gratifying to receive, through my own Audit Division, a report commending a Department's progress in keeping its accounting records.

Just such a report came to me recently regarding the accounts inaugurated by you last July. I was told that Mr. Jordan and Mr. Swanson of your office, did an excellent job in the installation of this procedure.

So that the advantages of this procedure may be available to other municipalities, a description of the procedure has been sent to the Municipal Finance Officers Association of the United States and Canada. A copy of that report is attached.

Yours very truly,

H. Ross (Signed)
For HAROLD J. BOYD
CONTROLLER

Director of Property re Land purchase Bay View

4. - From Joseph J. Phillips, Director of Property, enclosing for approval a draft of a resolution authorizing the purchase of certain lands from Fred H. Todd, et al, required for Bayview Playground. A Service Order in favor of Northern Counties Title Insurance Company of San Francisco, in the amount of $108.75, to furnish title service in connection with the purchase was submitted for approval.

Generally approved by the Commission, the communication was referred to the Superintendent for action.

Letter of appreciation Univ. of Calif. class tour

5. - From Edna W. Bailey, Professor of Education, University of California, expressing appreciation for the assistance given her class in their study and tour of recreational facilities throughout the city.

The recognized value of such conducted tours for students was a subject of discussion.

COMMUNICATIONS (Continued)

Lease governing Army occupation Potrero Hill Playground

6. - From Joseph J. Phillips, Director of Property, presenting a proposed lease between the United States Government and the City and County of San Francisco for the Government's partial occupancy of Potrero Hill Playground for anti-aircraft defense, and requesting that the Commission pass a resolution authorizing him to sign the lease in behalf of the City.

Motion

The Secretary introduced the following resolution which, on motion of Miss Mosgrove and seconded by Mr. Nourse, was adopted. Ayes: Mr. Coffman, Miss Mosgrove, Mr. Raffetto, Mr. Nourse, Father Powleson.

RESOLUTION

Authorizing Director of Property of the City and County of San Francisco to sign Potrero Hill Playground Lease:

Potrero Hill Lease Agreement with U. S. A.

WHEREAS, This country is at war and the City of San Francisco is a recognized combat zone; and

WHEREAS, The United States Government desires to strengthen the defenses of this area by partial military occupancy of Potrero Hill Playground; and

WHEREAS, Such partial military occupancy being restricted to the upper level and consisting of approximately 56,000 square feet will not interfere in any way with the regular use of the Potrero Hill Playground facilities; and

WHEREAS, Such partial military occupancy of City property requires a Lease Agreement.

THEREFORE, Be it resolved that the Recreation Commission hereby authorizes Joseph J. Phillips, Director of Property of the City and County of San Francisco, to sign said Lease in behalf of the City and County of San Francisco.

Request of Model Airplane Club to use Crocker Amazon

7. - From Robert W. Fulda, 1563 Page Street, Flight Chairman of the Sportsman's Aero Club, asking permission to fly controlled model airplanes on any large area under the jurisdiction of the Recreation Department.

The Superintendent stated that in discussing the matter with Mr. Walker of the Junior Museum, he informed her that some of his craft model students were interested in flying controlled model airplanes and that it is a worthwhile and interesting activity.

A section of Crocker-Amazon Field would provide sufficient space.

At the suggestion of Chairman Coffman, the Commission placed the request at the discretion of the Superintendent and staff.

Letters Answered

1. - From Mrs. May Marchant, Secretary of the Fairmount Improvement Association, asking that a delegation be permitted to attend a meeting of the Recreation

Letters Answered (Cont'd.)

Commission to discuss the purchase of property for recreation purposes. (Fairmount Improvement Association agreed to postpone interview until budget consideration next January.)

2. - From Mrs. J. D. Allen, Corresponding Secretary of the McKinley Parent-Teacher Association, requesting that money be allotted for comfort station at Corona Heights Playground. (Informed of the $10,000 request in 1942-43 budget.)

3. - From Mrs. Vernon Skewes-Cox, Recreation Chairman of the San Francisco Second District, requesting an all-year school playground supervisor for the Fairmont School. (Informed of the summer supervision to be provided and that no funds are available for year round supervision.)

4. - From Edith J. Linford, Research Assistant of the Department of Economics of the University of California, requesting information on locations, accommodations and prices of vacation camps for the 1942 summer season. (Information supplied.)

5. - From Mrs. Fred A. Steinmann, Secretary of St. Mary's Park Improvement Club, requesting that money be included in forthcoming budget for the completion of St. Mary's Park Playground. (Informed of the drainage work in progress and that because of necessary economies, no further money has been provided for building or improvements.)

REPRESENTATIVES AND DELEGATES

Delegation from Fairmont District re land purchase

Mrs. Lindsley, President of the Fairmount Improvement Association, appeared before the Commission to inform them of the needs for a recreation center in the Fairmount District. Mrs. Lindsley called attention to the possibilities of purchase of a large wooden structure immediately north of Fairmount Elementary School for recreation purposes.

Chairman Coffman informed the delegate that the Commission had already drawn and submitted its 1942-43 budget for approval. It was suggested that the request of the Fairmount Improvement Association be brought to the attention of the Commission at the time of preparation of next year's budget.

REPORTS OF COMMITTEES

Finance Committee

Reclassification of clerical positions

A communication from Mr. J. J. Jordan, Business Manager, directing attention to the reclassification by the Civil Service Commission of Walter Swanson, Bookkeeper, and Harold Davis, General Clerk, to Senior Bookkeeper and Senior Clerk respectively, and requesting that authorization be made for a supplement to the 1942-43 budget eliminating positions of one Bookkeeper and one General Clerk and adding one Senior Bookkeeper and one Senior Clerk at the entrance salary rates.

Motion

On motion of Mr. Raffetto, seconded by Miss Mosgrove, the above supplement to the budget was approved. Ayes: Mr. Coffman, Miss Mosgrove, Mr. Raffetto, Mr. Nourse, Father Powleson.

Request for Additional Allotment:

No. 766 - To paint approximately 800 benches at Sigmund Stern Grove, at an estimated cost of $ 700.00

Finance Committee (Cont'd.)

No. 767 - Service Order, Title and Search and Title Insurance Policies, Lot 13-15, Block 5310, Burnett Playground $ 108.75

On motion of Miss Mosgrove, seconded by Mr. Raffetto, the above financial transactions were approved. Ayes: Mr. Coffman, Miss Mosgrove, Mr. Raffetto, Mr. Nourse, Father Powleson.

Camp Committee

The recommendations and rulings of the Camp Committee as drawn up at the Camp Committee meeting of Monday, April 13th, were presented for approval by Father Powleson and read by the Secretary, as follows:

1. Recommendations on duties of Camp Staff:

It was recommended that:

a) A male position be created which would combine the duties of Assistant Manager and Camp Director, Mr. Clifford Nelson being named for the position

Camp Staff

b) The position of Hostess and Dining Room Attendant be continued as in the past, Mrs. Tod Powell being named for the position.

c) The position of Naturalist and Guide include assistance in the duties of the daytime director, Mr. Harry Medlin being named to fill this position.

d) Medical attention and first aid needs of the guests be provided through the position of Nurse rather than Camp Doctor.

e) Two night watchmen be employed.

f) Approximately twenty boys of school age be employed to fill the positions of Camp Attendants.

2. Civil Service Crew:

It was recommended that:

Civil Service Crew

a) As far as possible, regular Civil Service employees operate on a 41-hour week and not accumulate overtime.

b) The bookkeeper be placed on a 41-hour, 5-1/2 day week.

3. Public Camp Grounds:

Public Camp Grounds

Both the National Park Service and the Public Utilities Commission being in agreement with the Recreation Commission on the advisability of closing the auto camp, the Committee ruled that the auto camp be closed for the 1942 season.

Camp Committee (Cont'd.)

Reservation rates:

Adults	$2.50 per day
Children 2 through 9	1.00 " "
" 10 " 13	1.25 " "

Rates

Transient Meals:

Breakfast	$ .50
Lunch	.65
Dinner	.75 week days
Sunday Dinner	1.00

Children's 1/2 portion rates:

Breakfast	$ .25
Lunch	.35
Dinner	.40
Sunday Dinner	.50

Housing and board rates:

Stage drivers and Park Curry Corral Personnel:

Housing charges are to be made in the case of these employees. In the event that these personnel are married, their wives will be permitted to be guests at Camp Mather at the regular Camp rate for the regular period of two weeks only. An exception to this ruling will apply to the Park Curry employees whose families already have residence there - namely, Mr. Joseph Barnes.

Park and Forest Service, Hetch Hetchy and Public Utilities Commission Employees:

It was recommended that a reciprocal rate be extended to these employees - that is, whatever rate the men are being charged by their own departments at that time.

Civil Service Employees' Families:

Civil Service employees employed at Camp Mather will not be permitted to provide residence for their wives or families at Camp; exceptions to this ruling would apply to those Camp employees whose families already have residence there - namely, Mr. Jack Garrison, Mr. Sam Lewin, and Mr. Al Hagedorn.

5. Sale of Gasoline:

Sale of Gasoline

Gasoline may be drawn from the metered pump at Camp Mather only by the following duly authorized employees:

Mr. Norman Center
Mr. Jack Garrison
Mr. Al Hagedorn
Mr. Bill Gray
Operators of City-owned Recreation Department Automobiles on official business.

All such gasoline distribution must be signed for and the use to which it is put stipulated.

Camp Committee (Cont'd.)

6. Official Visits:

Official Visits

a) A cabin is to be reserved at all times for the arrival of official guests.

b) Official visits are to be duly authorized. The quarters for such official visits are not to be charged for, but all meals taken by such visitors are to be paid for at transient rates at the cash register and then vouchers written for reimbursement.

c) Friends or relatives of all official visitors are to be charged the regular Camp rates.

7. Official Visitors from Outside Agencies:

Notification is to be made to the Camp Manager when official visitors are to visit Camp. If in the company of a Department official, regular payments are to be made and vouchers given so that reimbursement may be made. If not in the company of a Department official, the Camp Manager, having been duly notified, is to prepare vouchers of the expenses and present them to the office for reimbursement.

8. Sale of Daily Newspapers and Post Cards:

Sale of Daily Newspapers and Post Cards

This service to guests is to be handled by the cashier of the dining room. A newspaper dispensing stand, containing a coin box, is to be placed at the entrance to the dining hall for the convenience of guests.

Mr. Raffetto moved that all of the above recommendations and rulings of the Camp Committee for the 1942 summer season, which motion was seconded by Miss Mosgrove and carried. Ayes: Mr. Coffman, Miss Mosgrove, Mr. Raffetto, Mr. Nourse, Father Powleson.

A copy of the letter written by City Attorney John J. O'Toole to Brigadier General J. O. Donovan, protesting the closing of Camp Mather, was presented, read and ordered filed.

SUPERINTENDENT'S REPORT

Community Sings

Miss Randall reported that under the direction of the Music Department, it was planned to conduct community singing on Sunday afternoons at Sigmund Stern Grove.

Sponsorship of Paving at Visitacion Valley Center

Miss Randall reported that Miss Florence Friedman had discussed with her and City Attorney John J. O'Toole the suggested sponsorship of the Recreation Commission for paving work at the Visitacion Valley Community Center.

As this property is in no way under the jurisdiction of the Recreation Commission, members expressed the opinion that it would not be possible to sponsor improvements of said property. No action was taken.

SUPERINTENDENT'S REPORT (Cont'd.)

Test Case

The Superintendent reported that no forward action has been taken in regard to the proposed test case on contractual services. No reply has been received from the City Attorney's office to the letter of March 13 requesting information on the exact status of the test case progress and advise on the matter.

Chairman Coffman stated that he would send a letter to the office of the City Attorney, enclosing copies of past correspondence and forms of contracts and expressing the Commission's reaction to this unaccountable delay, and strongly urging that some immediate action be taken. Copies of this communication are to be sent to Mayor Angelo J. Rossi and to Controller Harold J. Boyd.

Army Shelter Potrero Hill Playground

Miss Randall reported that the soldiers of the United States Army Anti-Aircraft Battery, 216th Coast Artillery, stationed at Potrero Hill Playground, have received contributions of building materials and have asked permission to construct a small wooden structure on the upper level, with the understanding that if the Department could contribute some assistance in the laying out and construction, the structure would remain in possession of the Department after Army occupation of the playground has ceased.

Motion

On motion of Mr. Raffetto, seconded by Miss Mosgrove, the Commission authorized the Superintendent to furnish carpenter labor, provided the construction of such a building is duly authorized by military officers in authority and the Commanding Officer of the District, and that all rights and privileges to supervise activities of the building will rest with the Commission. Ayes: Mr. Coffman, Miss Mosgrove, Mr. Raffetto, Mr. Nourse, Father Powleson.

Provisions governing the construction and use of the building were referred to the Superintendent.

Personnel

Appointments Act. Asst. Supt. and Sup. Athletics

The Superintendent reported that in the absence, because of military leave, of Mr. Raymond Kimbell, Assistant Superintendent, Mr. James P. Lang has been given a temporary appointment as Assistant Superintendent, Mr. Ernest O. Meyer has been given a temporary appointment as Supervisor of Athletics, and Mr. Anthony Patch, Director of Bernal Playground, has been assigned to assist Mr. Meyer in the Athletics Department.

UNFINISHED BUSINESS

Tennis Court Visitacion Valley Playground

Land transfer

Consideration of the proposed construction of a tennis court on the Visitacion Valley Playground: The Secretary presented excerpts from the minutes of the meetings of the Recreation Commission of August 21, 1935, September 4, 1935, and October 16, 1935, relative to the transfer of property between the Board of Education and the Recreation Commission. While these minutes disclosed a gentlemen's agreement covering the transfer of the property resulting from the closing of the street between Visitacion Valley Playground and the Visitacion Valley School, no legal transfer of such property had been recorded.

UNFINISHED BUSINESS (Cont'd.)

Mr. Nourse stated that no written transfer was recorded in the records or minutes of the Board of Education.

Visitacion Valley land transfer investigation

Chairman Coffman suggested that in order to clarify now what was not made clear in the past, Mr. Phillips, Director of Property, be requested to legally negotiate an agreement between the Board of Education and the Recreation Commission whereby the lower section of the property in question may be retained by the Board of Education and the upper section be transferred to the Recreation Commission.

Motion

On motion of Father Powleson, seconded by Miss Mosgrove, the Chairman appointed Mr. Raffetto as a committee of one, together with Mr. Richard E. Doyle, Vice President, Board of Education, to confer with Mr. Phillips, Director of Property, on the preparation of such an agreement.

ADJOURNMENT

There being no further business, the meeting adjourned at 4:10 P.M. by Chairman Coffman.

Respectfully submitted,

Edward McDevitt.

Secretary.

EMcD:ll

MINUTES

May 7, 1942

The regular meeting of the Recreation Commission was called to order on this day, Thursday, May 7th, at 2:00 P.M., with Miss Alicia Mosgrove, acting Chairman, presiding.

PRESENT:	Miss Alicia Mosgrove Mrs. Sigmund Stern Mr. William Raffetto Mr. J. P. Nourse
ABSENT:	Rev. Leo Powleson Mr. William Coffman Mr. John McLaren

READING OF MINUTES

The minutes of the last meeting of April 16th, were, on motion of Mr. Raffetto, seconded by Mr. Nourse, approved as presented. Ayes: Miss Mosgrove, Mrs. Stern, Mr. Raffetto and Mr. Nourse.

COMMUNICATIONS

Army clubhouse Potrero Hill

1. - From Paul F. Schlick, Commanding Colonel, 216th Coast Artillery (AA), authorizing the men of his Regiment to construct a small wooden structure on the upper level of Potrero Hill Playground, and thanking the Commission for its thoughtfulness concerning the welfare of his men.

State Guard re closing Mather

2. - Copy of letter from Colonel J. Pierce, acknowledging letter from Mayor Angelo J. Rossi to General Donovan with reference to the closing of Camp Mather.

A reconnaisance will be made of the area, and the City will then be advised as to what steps to take to serve the interests of all concerned.

There followed a general discussion regarding the seriousness of the delay in having no definite information as to whether or nit it will be possible to operate Camp Mather for the coming summer season.

Proposed agreement with State, Phelan Beach

3. - From Eugene J. Riordan, a copy of letter from J. H. Covington, Executive Secretary of the State Park Commission, relative to the agreement governing the operation of James D. Phelan Beach, stating the proposed agreement has been referred to Mr. Darwin William Tate, Chief of the Division of Beaches and Parks, for his recommendation and report, and that the Recreation Commission will be advised of action to be taken.

U.S.A. Army telephone contract Crocker Amazon

4. - From Lt. Col. M. G. Mauer of the Presidio, requesting that the enclosed contract covering telephone service on playgrounds under military occupancy be signed.

Motion

On motion of Mrs. Stern, seconded by Mr. Raffetto, and carried, the execution of the contract covering the telephone service on the Crocker-Amazon Playground was approved. Ayes: Miss Mosgrove, Mrs. Stern, Mr. Raffetto and Mr. Nourse.

COMMUNICATIONS (Cont'd.)

Neighbor complaint re hard baseball Rossi Playground

5. - From Morton Rude, 2 Willard Street, San Francisco, calling attention to the difficulties he has encountered as a neighbor of Rossi Playground. The letter complained that a serious and dangerous condition existed at Rossi Playground due to hard baseball being played there and stating that adequate fencing for the protection of the public should be installed.

Motion

On motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, all baseball activity on the Rossi Playground baseball diamond was ordered discontinued for a period of two weeks pending an investigation of conditions. Ayes: Miss Mosgrove, Mrs. Stern, Mr. Raffetto and Mr. Nourse.

The Chairman referred the matter of investigation to Mr. Raffetto. Secretary to answer.

Participation in American Citizenship Week

6. - From Jesse Colman, Chairman of American Citizenship Week, requesting department participation in the exercises on Sunday, May 17th, at the Golden Gate Park Band Concourse.

The Superintendent informed the Commission of the past participation of the department in the observance of "I am an American" Day and recommended that the department again take an active part through an exhibit of recreation activities, with a department representative in attendance. The recommendation of the Superintendent was approved. Secretary to answer.

Mayor's message on 42-43 budget

7. - From Mayor Angelo J. Rossi, enclosing copies for each member of the Commission of his message to the Board of Supervisors covering the budget for 1942-43 as submitted on May 1st. Secretary to acknowledge.

Letters Answered

1. - From Mr. L. L. Norris of the National Automobile Club, requesting full information on the facilities and use of Sigmund Stern Grove so that proper directions may be given tourists. (Information supplied.)

Request for longer play hours

2. - Two letters from Miss Dorothea Rosenberg, 129 Hyde Street, San Francisco, and Miss Dorothy I. Rea, 1345 Taylor Street, San Francisco, requesting the lengthening of the hours of supervision on city playgrounds to include daylight evening hours, until 8:00 P.M., so that greater use may be made of the tennis courts. (Referred to large play areas where gates remain opened throughout the night.)

REPORTS OF COMMITTEES

Finance Committee

Motion

On motion of Mr. Raffetto, seconded by Mr. Nourse, the following Improvement Resolutions and Requests for Additional Allotments were approved. Ayes: Miss Mosgrove, Mrs. Stern, Mr. Raffetto and Mr. Nourse.

Improvement Resolutions:

No. 768 - Maintenance of automotive equipment owned and operated by the Recreation Department, for April, May and June, 1942 $ 600.00

REPORTS OF COMMITTEES (Cont'd.)

Finance Committee

No. 769	- Departmental Blue Prints, Fiscal Year 1941-42 (Supplementing Resolution 705)	$ 75.00
No. 770	- Benches and playground apparatus $1,000, Tables and chairs $500, Miscellaneous equipment $500	2,000.00
No. 771	- Richmond Playground - Replacing Broken Drinking Fountain	58.70
No. 772	- Mission Playground - Repaving of basketball court	400.00
No. 773	- Crocker-Amazon Playground - Replace manhole cover and frame	238.10

Additional Allotments:

No. 50	- Surplus scavenger funds	$ 129.02
No. 51	- Surplus gas and oil funds	405.00
No. 52	- Surplus gas and electric funds	4,112.26
No. 53	- Surplus retirement funds	1,400.00
No. 54	- Pianists' fees for quarter ending June 30, 1942	450.00
No. 55	- Surplus accident compensation funds	849.91
No. 56	- Surplus judgment funds for hourly directors' wages	4,747.44
No. 57	- Surplus insurance funds	232.69
No. 58	- Purchase of equipment for miscellaneous units	2,000.00
No. 59	- Surplus directors' wage appropriation	7,600.00

SUPERINTENDENT'S REPORT

Community Sing at Sigmund Stern Grove

Miss Randall reported that the first informal Community Sing program was conducted at Sigmund Stern Grove on Sunday afternoon, May 3rd, and had an attendance of approximately 600. This new activity providing recreation and maintaining morale will continue throughout the Sundays of May under the direction of Mrs. Marie Foster, Supervisor of Music. Special invitations have been extended to men on all Army, Navy and Marine posts throughout the Bay Area.

Sunset Playground convenience station

City Attorney O'Toole appeared at the request of the Commission regarding the department's contracts.

City Attorney on playground construction

The Superintendent reported the estimate of $1500 for the cost of construction of a convenience station at Sunset Playground, provided in the 1941-42 budget, had been increased by the Department of Public Works to $2000, plus $275 for inspection and specifications. The item of $1000 for fence construction at Crocker-Amazon Playground had been increased by the Department of Public Works to $1400.

The Commission inquired of Mr. O'Toole when action would be taken on the proposed test case so that difficulties such as the above may be cleared. Mr. O'Toole stated that other urgent emergency matters had delayed action on the proposed test case but that he would inquire of Mr. Wilder if the Department of Public Works would permit the construction at the Sunset Playground, under the Recreation Department inspection and specifications in this instance.

SUPERINTENDENT'S REPORT (Cont'd.)

1942-43 Budget

The Superintendent reported that the requests of $10,000 for both Wawona Bowling Green and the Corona Heights Playground field houses had been cut to $2,000. These two important items may be increased by action of the Board of Supervisors as they are capital expenditures.

Paving

The Superintendent reported that several Building and Improvement items totaling approximately $62,000 in the 1941-42 budget had not been expended because of war priorities, and suggested that if it is not possible to earmark this money for the use for which it was provided, it then be used for working drawings for St. Mary's Playground and other necessary work. The Commission was of the opinion that paving of playground areas is the most urgent and necessary immediate work, and that after all necessary paving has been done the existing surplus could be used for working drawings for St. Mary's Playground. The following resolution was introduced on motion of Mrs. Stern, seconded by Mr. Nourse, and carried. Ayes: Miss Mosgrove, Mrs. Stern, Mr. Raffetto and Mr. Nourse.

Motion

Resolution authorizing use of unexpended funds for paving improvements

RESOLUTION

WHEREAS, a serious and dangerous condition exists on many of our city's playgrounds due to playing paved surfaces, approximately 860,000 square feet, which are either completely worn out or in an extreme state of disrepair as a result of several years in which the budget requests of the Recreation Commission for such work have been either drastically cut or refused entirely; and

WHEREAS, there have been several Building and Improvement items in the budget this year which have not been expended because the work required could not be done due to war material priorities, and the funds for such items could be spent in no better way than to correct the serious condition of paved areas of the playgrounds.

THEREFORE, BE IT RESOLVED that the Recreation Commission recommend that funds which have not been used for Buildings and Improvement items in the present budget because of war priorities be expended for the necessary paving of approximately 860,000 square feet of playground areas.

Motion

Surplus funds for St. Mary's working drawings

It was moved by Mrs. Stern, seconded by Mr. Nourse, and carried, that in the event of an existing surplus when the necessary paving has been completed, it be used to obtain working drawings for St. Mary's Playground. Ayes: Miss Mosgrove, Mrs. Stern, Mr. Raffetto and Mr. Nourse.

Corona Heights

Rosenberg Foundation aid

Miss Randall reported that Mr. Elkus of the Rosenberg Foundation had visited Corona Heights and had expressed interest in its development. He has stated that the Rosenberg Foundation may be interested in affording financial assistance for unit development of plans so that partial construction might be carried on, but could not consider the entire undertaking at one time.

SUPERINTENDENT'S REPORT (Cont'd.)

On motion of Mr. Raffetto, seconded by Mr. Nourse, and carried, the Commission went on record that they would willingly accept financial assistance from the Rosenberg Foundation for partial unit construction of the Corona Heights Project. Ayes: Miss Mosgrove, Mrs. Stern, Mr. Raffetto and Mr. Nourse.

UNFINISHED BUSINESS

Further consideration was given the proposed construction of a tennis court on the Visitacion Valley Playground. The matter was again referred to Mr. Raffetto.

NEW BUSINESS

The Commission was informed that the Finance Committee of the Board of Supervisors would hold their hearing on the 1942-43 budget on Tuesday, May 12th, at 7:00 A.M., in Room 228, City Hall. The Secretary was instructed to prepare briefs on budget items for the reference of the members of the Finance Committee on that day.

ADJOURNMENT

There being no further business, the meeting was declared adjourned at 3:20 P.M.

Respectfully submitted,

Edward McDevitt

Secretary

EMcD:11

MINUTES

May 21, 1942

The regular meeting of the Recreation Commission was called to order Thursday, May 21st, at 2:05 P.M., with Miss Alicia Mosgrove presiding as Chairman in the absence of President William Coffman.

PRESENT:	Mrs. Sigmund Stern Miss Alicia Mosgrove Mr. J. P. Nourse Mr. William Raffetto
ABSENT:	Mr. William Coffman Rev. Leo W. Powleson Mr. John McLaren

READING OF MINUTES

The minutes of the meeting of Thursday, May 7th, were approved as presented, on motion of Mr. Nourse, seconded by Mr. Raffetto, and carried.

COMMUNICATIONS

1. - From Eric Cullenward of the firm of Lee & Losh, 1220 Hearst Building, San Francisco, relative to sending Mr. Carl Wallen, photographer, to Camp Mather, and suggesting a reciprocal arrangement through which the services of Mr. Wallen could be used for taking a series of professional photographs at Camp Mather in exchange for a two weeks' stay at Camp Mather for Mr. Wallen, his wife and daughter. The Commission did not accept the offer inasmuch as it is contrary to the regular conduct of city business.

2. - From W. W. Gudmundson, Second Lieutenant, Recreation Officer, expressing appreciation of the Recreation Department's work in providing entertainment and recreation for the armed forces. Particular mention was made of the dance of May 13th held in the Civic Auditorium, and given in honor of the 101st Coast Artillery Brigade. The Commissioners expressed their pleasure.

3. - From Mrs. A. B. Sperry, Corresponding Secretary of the Francis Scott Key Parent-Teacher Association, proposing an arrangement with the Library Commission, and asking that consideration be given to the establishment of a branch library at the Francis Scott Key Recreation Center for the duration of the war. The writer stated the small branch library that has been conducted in a drug store at 48th Avenue and Judah Street is to be discontinued; that the possibility of erecting a new library during war time is extremely remote, and that the use of one of the rooms of the Francis Scott Key Recreation Center for a branch library would be of great value.

The Secretary was instructed to refer the letter to the Library Commission offering the facilities of the Francis Scott Key Center.

4. - From Mrs. Maurice J. Sweeney and Family, gratefully acknowledging the kind expression of sympathy of the Commission on the death of Maurice Sweeney, member of the Department for many years.

COMMUNICATIONS
(Continued)

5. - From Mayor Angelo J. Rossi, a copy of the letter to the Bay View Civic Club informing that organization that on May 4, 1942, the Board of Supervisors passed Resolution No. 2610 authorizing the purchase of the last remaining parcel of land necessary for the Bay View Playground.

Navy barbecue
Stern Grove

6. - From J. J. Doyle of the U.S.O., requesting use of the Sigmund Stern Grove for a Sunday afternoon in July to entertain men of the Navy at a barbecue. The request of the U.S.O., including use of the grills and club house, was granted, and the men of the service who are to be entertained at the barbecue were to be invited to attend the regular concert program of the Mid-Summer Series on the afternoon selected.

Letters
Answered

1. - From Thomas P. Ludcke, Chairman of the Parks and Playground Commission, City of Mill Valley, requesting information and guidance in the establishment of a recreation program in that city. (Information provided.)

2. - From Helen Barraya of the Laguna Honda Parent-Teachers Association, requesting year-round supervision of Laguna Honda Schoolyard. (Informed that no funds are provided for year-round supervision, but that the schoolyard will be supervised during summer vacation.)

REPRESENTATIVES
AND DELEGATES

1. - City Attorney John J. O'Toole regarding Visitacion Valley Community Center.

City
Paving
Visitacion
Center

Mr. O'Toole informed the Commission that part of the property used by the Visitacion Valley Community Center, an agency of the Community Chest, is city property. The Center desires to pave the property.

Mr. O'Toole has instructed Miss Florence Friedman, Director of the Visitacion Valley Community Center, to forward a check in the amount of $105, the estimated cost of the paving, to the Recreation Commission so that this department may submit a work order to the Department of Public Works for the above work.

2. - Supervisor Adolph Uhl regarding proposed Portola Heights Playground.

Requested land
purchase
Portola Heights

Supervisor Uhl informed the Commission that a large delegation from the Silver Avenue-Bayshore Boulevard District had appeared before the Finance Committee of the Board of Supervisors requesting that sufficient funds be provided to obtain an option on the only available property suitable for development as a playground in their district. The Finance Committee, Mr. Uhl reported, had set aside $1,000 for this option at their meeting of this morning, Thursday, May 21st. Mr. Uhl inquired whether or not the Recreation Department would place children's playground apparatus on the property in the event further funds could be provided for actual purchase this year.

Mr. Phillips, Director of Property, appearing before the Commission in the matter, stated that his department could provide funds for the purchase of approximately 60,000 square feet of this property if the Recreation Department agrees to provide playground equipment.

REPRESENTATIVES AND DELEGATES (Cont'd.)

Mr. Riordan of the Real Estate Department will be assigned to make a detailed study of the available property for the purpose of obtaining sufficient area for playground purposes.

Request land purchase Portola Heights

Mr. Uhl said he would suggest that the Finance Committee add additional funds to the $1,000 originally intended for option purposes for the improvement of the playground.

Motion

On motion of Mr. Raffetto, seconded by Mrs. Stern, and carried, the Commission agreed to accept the property to be purchased by the Real Estate Department in the Portola Heights District, and the funds provided through the Board of Supervisors for the purchase of equipment for the playground. Ayes: Mrs. Stern, Miss Mosgrove, Mr. Raffetto and Mr. Nourse.

REPORTS OF COMMITTEES

Motion

On motion of Mr. Raffetto, seconded by Miss Mosgrove, and carried, the following financial transactions were approved. Ayes: Mrs. Stern, Miss Mosgrove, Mr. Raffetto and Mr. Nourse.

Finance Committee

Improvement Resolutions:

No. 774 - Bay View Land, Acquisition of property....................	$ 12,050.00
No. 775 - Construction of fences at Gilman, Mission, Visitacion Valley and Douglass Playgrounds....................	6,831.40

Intra-Fund Transfers:

No. 60 - Camp Manager request transfer surplus for directors' wages..	$ 177.00
No. 61 - Camp Manager request transfer surplus for foodstuffs........	180.00
No. 62 - Camp Manager request transfer surplus for foodstuffs.......	750.00
No. 63 - Camp Manager request transfer surplus for foodstuffs.......	500.00
No. 64 - Camp Manager request transfer surplus for foodstuffs.......	110.00
No. 65 - Camp Manager request transfer surplus for foodstuffs.......	150.00
No. 66 - Camp Manager request transfer surplus for foodstuffs.......	12.40
No. 67 - Camp Manager request transfer surplus for foodstuffs.......	885.00
No. 68 - Camp Manager request for release of Camp reserves............	525.72
No. 69 - Acquisition of property Bay View Land (Additional Allotment)	12,049.78

Camp Committee

Report of George Harman, Engineer, Supplementary Budget, Camp Mather Sewage System

Supplemental Budget Camp Mather sewage

A report of George S. Harman, Engineer, on the sewage system at Camp Mather was submitted.

The report stated that the present disposal fields were not functioning properly, and it would be possible to obtain crushed rock to correct this condition from the Hetch Hetchy project which is being operated this summer about twelve miles from Camp.

REPORTS OF COMMITTEES (Cont'd.)

Camp Committee

The report recommended that every effort to submit a supplementary budget to the Board of Supervisors for the construction of two disposal fields at Camp Mather at a cost of $5,500. On motion of Mr. Nourse, seconded and carried, the recommendation to submit a supplementary budget to the Board of Supervisors, through the Mayor, for $5,500 for the construction of two disposal fields at Camp Mather was approved. Ayes: Mrs. Stern, Miss Mosgrove, Mr. Raffetto and Mr. Nourse. Referred to Business Manager.

Grounds Committee

Rossi Playground Complaint

Mr. Raffetto reported on his investigation of the baseball difficulties encountered at the Rossi Playground. He stated that any danger to neighboring persons or property would result from foul balls only, and that a wire overhang construction on the baseball backstop would correct the situation. Calling attention to the difficulty in obtaining material for such construction, Mr. Raffetto urged the installation as soon as possible. To remedy the present situation, Mr. Raffetto recommended that the home plate be moved back two feet, and that after this has been done permission to resume baseball playing be granted.

On motion of Mr. Nourse, seconded by Mr. Raffetto, and carried, the recommendation was adopted.

Proposed Visitacion Valley Tennis Courts

Mr. Raffetto reported having visited the site of the Visitacion Valley Playground and the Visitacion Valley School with Mr. Richard Doyle of the Board of Education.

Referred to Superintendent

Mr. Doyle had suggested to him that the Recreation Department place a tennis court on the lower end of the Visitacion Valley Schoolyard as a temporary remedy. This suggested presented several difficulties.

Motion

On motion of Miss Mosgrove, seconded by Mr. Raffetto, the entire matter of the Visitacion Valley properties was referred to the Superintendent who is work out a definite and final agreement with the Board of Education.

Transfer tennis court budget fund

Here, the Superintendent reported that, first, the sum of $3,500 in the Department budget for construction of the tennis court would evidently not be expended at this time, and recommended that the Commission approve the expenditure of this money for the paving of other property; and, second, that any portion of $1,000 provided in the budget for the erection of a backstop at Crocker Amazon be used for playground paving.

Motion

On motion of Mrs. Stern, seconded by Mr. Raffetto, and carried, the two above recommendations were approved. Ayes: Mrs. Stern, Miss Mosgrove, Mr. Raffetto and Mr. Nourse.

SUPERINTENDENT'S REPORT

Budget report

Miss Randall asked Mr. Jordan, the Business Manager, to report further on the present situation of the budget. Mr. Jordan, Business Manager, reported on the deletions and transfers made in the Department budget by the Finance Committee of the Board of Supervisors, and also reported on supplemental requests which have been forwarded to the Mayor's Office.

SUPERINTENDENT'S REPORT (Cont'd)

Budget Report

Miss Randall reported that in meeting with Harry Ross, Controller's Office, Miss Mosgrove and the Business Manager, he had informed them that the funds provided for improvements at the Longfellow, North Beach, St. Mary's and Folsom Playgrounds, have been earmarked for their definite purposes and will be held in the Department's reserve fund.

Mr. Ross stated that he does not approve holding any funds in reserve over an unusually long period and informed them that he will release this money for paving if it cannot be used for the purposes for which it was originally intended.

Vacation and leave Superintendent

The superintendent informed the Commission that it is advisable for her to be away approximately a month, and that on June 1st she will take two weeks' leave and two weeks' vacation. Mr. Lang, Acting Assistant Superintendent, will serve as the Acting Superintendent during her absence in any emergency matters. Miss Randall stated that the routine matters of the Department are operating smoothly and that no changes in assignments of duties are deemed necessary.

NEW BUSINESS

Leave of Absence - Mrs. Nell D'Arcy

Miss Randall recommended that the request to the Civil Service Commission for a six months' leave of absence for Mrs. Nell D'Arcy, Playground Director, for absence from her duties, be approved by the Commission. Mrs. D'Arcy's reason for the request is that her husband is subject to draft call any moment and she wishes to be with him as much as possible. Mrs. D'Arcy cannot claim dependency under the draft act and will have no income except that from her playground work, a position which she has held for thirteen years.

The Commission approved the request.

ADJOURNMENT

There being no further business, the meeting was declared adjourned at 3:40 P.M.

Respectfully submitted,

Edward McDevitt

Secretary

EMcD:11

MINUTES

June 4, 1942

The regular meeting of the Recreation Commission was called to order Thursday, June 4th, at 2:15 P.M., with Mr. William Coffman, Chairman, presiding.

PRESENT:
Mr. William Coffman
Mr. William Raffetto
Mrs. Sigmund Stern
Miss Alicia Mosgrove
Rev. Leo W. Powleson

ABSENT:
Mr. John McLaren
Mr. J. P. Nourse

READING OF MINUTES

On motion of Miss Mosgrove, seconded by Mr. Raffetto, and unanimously carried, the minutes of the meeting of May 21st were approved as presented.

COMMUNICATIONS

1. - From Mrs. H. L. Edgerley, Corresponding Secretary, West Portal P.T.A., informing the Commission that funds have been acquired through voluntary donations for the purchase of a sun dial to perpetuate the memory of Charlotte Estes.

The Secretary was instructed to inform the writer that the Commission was gratified that its suggestion had been acted upon, and to request a representative to confer with the Commission on the selection of the gift. The Chairman appointed Miss Mosgrove a committee of one to confer on the selection.

2. - From Peter R. Maloney requesting permission to place a plaque on the Rolph Playground in memory of Maurice J. Sweeney.

The Commission expressed appreciation of the request of hundreds of Mr. Sweeney's friends and associates. It being a policy of the Commission to avoid the establishment of a precedent through granting permission for the placing of plaques on the various playgrounds throughout the city, the following motion of Mr. Raffetto's, seconded by Father Powleson, was carried.

That Mr. Peter Maloney be informed it is contrary to the policy of the Commission to permit the placing of plaques on city playgrounds; therefore, the suggestion be offered that consideration be given to the donation of a properly inscribed sun dial or drinking fountain to be placed on the Rolph Playground as a tribute to the memory of Maurice J. Sweeney. Ayes: Mr. Coffman, Mrs. Stern, Miss Mosgrove, Mr. Raffetto, and Father Powleson.

3. - From the residents of the Portola District, petitioning for the prohibition of ball playing at Portola Playground.

COMMUNICATIONS (Cont'd.)

Neighbors request baseball control at Portola

The Secretary was instructed to inform the writer that there are two baseball diamonds. The larger diamond is restricted to hard baseball for boys through sixteen years of age or for adult softball. The smaller diamond is restricted to softball playing exclusively. That under proper supervision playground activities are conducted with safety; and further, that the military occupancy of Portola Playground during recent months accounted for the lack of supervision on the playground.

4. - From Mrs. Effie Brekle, 355 Silliman St., suggesting a remedy for the unsatisfactory baseball condition at the Portola Playground. A reply similar to that in the above communication is to be sent the writer.

Aptos P.T.A. ask deferment recreation leaders

5. - From Charles Simonds, Principal, Aptos Jr. High School, directing attention to a resolution passed by the P.T.A. on the deferment from selective service of recreation leaders.

The Chairman instructed that in acknowledging the communication it be stated that the Commission believed it was a matter in which it was not in position to either take action or pass judgment, but that members appreciate the value which the Aptos P.T.A. has placed on the services of recreation leaders.

Civil Service ruling Camp Mather overtime

6. - From William J. Henderson, Civil Service Commission, regarding overtime worked by members at Camp Mather, stating that such overtime may be taken in the months of July or August, but that overtime after August 31st cannot be approved.

Mr. Norman Center, Camp Manager, stated that satisfactory arrangements could be made that will abide by the Civil Service regulations.

7. - From William J. Henderson, Civil Service Commission, giving notice that the requested examinations for the Playground Caretaker, Senior Bookkeeper, Senior Clerk and Supervisor of Athletics (Male) have been placed on the schedule for examinations to be held.

Letters Answered by the Secretary

1. - From Mary Schick, Secretary of the Glen Park Community Club, requesting that the children's swings be re-installed. Informed that delay occurred through suspension of W.P.A. and also priorities in war material

2. - From Mrs. Mayfield of the Parkside P.T.A., requesting supervision of the school ground during summer vacation. Informed that supervision would be provided.

REPRESENTATIVES AND DELEGATES

Mr. Walter Mails, Public Relations Director of the San Francisco Baseball Club, regarding baseball on city playgrounds.

Walter Mails re playground baseball

Mr. Mails stated that he had requested to appear before the Commission in the interests of baseball for the young boys of the City of San Francisco, and particularly those in the neighborhood of Rossi Playground where baseball has been suspended. He expressed

REPRESENTATIVES AND DELEGATES (Cont'd.)

concern over the discontinuance of baseball from time to time in the past on other city playgrounds, although aware that such suspension of baseball resulted from complaints of neighboring residents who believed themselves and their property to be in danger.

Walter Mails re playground baseball

The Commission expressed appreciation of Mr. Mails' interest informing him that it is a matter of record that baseball has never been suspended unless the complaints under consideration were of a serious nature; assuring him that it has never been the attitude of the Commission to eliminate baseball, and that all interests concerned must be taken into consideration; otherwise, the Commission would be negligent of its duty.

Mr. Mails recommended that the Rossi baseball diamond be restricted to the use of boys of high school age and under, and that an additional tier of wire be placed on the left field fence for the protection of the neighbors.

Full assurance was given Mr. Mails that the Commission has a supporting interest in baseball just as it has in other sports and recreation activities.

REPORTS OF COMMITTEES

Finance Committee

On motion of Miss Mosgrove, seconded by Mrs. Stern, and carried, the following financial transactions were approved as presented. Ayes: Mr. Coffman, Mr. Raffetto, Mrs. Stern, Miss Mosgrove and Father Powleson.

Improvement Resolutions:

No. 776 - Hamilton Playground, Repair Fence	$600.00
No. 777 - St. Mary's Playground, Engineering and Inspection...	700.00

Intra-Fund Transfer:

No. 70 - Camp Manager's request transfer of surplus for Camp foodstuffs	$450.00

Budget Report

Mr. Jordan, the Business Manager, reported that transfers effected by the Finance Committee of the Board of Supervisors, removed the possibility of the $5,000 purchase of Grattan land; reported also that all salaries had been increased according to the scale set by the Civil Service standardization; that the $5,000 for Crystal Plunge rental, as well as the request for an additional Director-at-Large, had been refused. The only supplemental request approved by the Board of Supervisors was the $1,300 necessary for payment of delinquent taxes on the North Beach Annex. The sum of $2,000 for grading and equipment on the Silver Avenue-Bayshore Tract had been added to the budget by the Board of Supervisors.

Improvement Fund Transfers

It was reported that there is in the current budget a number of improvements which due to war conditions will not be completed during the current fiscal year. These improvement items are the installation of an oil furnace at Bernal; the Sunset convenience

REPORTS OF COMMITTEES (Cont'd.)

station; the rehabilitation of Folsom; the playground unit at Longfellow; North Beach lighting; and the St. Mary's drainage.

The Business Manager recommended that the Commission approve the transfer of these improvement funds so that they may be carried forward into the next fiscal year.

On motion of Miss Mosgrove, seconded by Mrs. Stern the Commission approved the transfer of the above funds for improvements. Ayes: Mr. Coffman, Mrs. Stern, Miss Mosgrove, Mr. Raffetto, and Father Powleson.

All such transfers are to be subsequently presented for final approval.

Camp Committee

Mr. Center, Camp Manager, reported that Camp had enjoyed a successful opening and expressed satisfaction with the cooks, the camp attendance, the recreation program and the personnel.

He stated that he believed the only obstacle to a successful camp season is the probability of gasoline rationing.

Sewage Disposal Fields

Mr. Center, reporting on the supplemental budget request of $5,500 to improve the sewage disposal fields at Camp Mather that had been refused, stated that the field cannot function properly through the camp season, and that every effort should be made to have this necessary work done, particularly at this time when the needed crushed rock from Hetch Hetchy may be obtained at low cost. The following motion of Father Powleson, seconded by Miss Mosgrove, was carried. Ayes: Mr. Coffman, Mrs. Stern, Miss Mosgrove, Mr. Raffetto, and Father Powleson.

That the Recreation Commission deems it absolutely necessary that the sewage disposal fields at Camp Mather be corrected, and therefore approves transfer of funds wherever possible in order that this necessary work be accomplsished.

REPORT OF SECRETARY

Department Activities

It was reported that the Athletic Department is conducting a softball league exclusively for Service Men's teams, and that the physical fitness program, featuring Hale America Clubs, is operating successfully.

Day Camp

The second year of the Day Camp at Glen Park Playground is scheduled to start on Monday, June 22nd. Seventy-five children are to be accommodated each week with a weekly charge of 50¢ per child. Provision of bus transportation for these groups is still undecided.

Training Course

A preparatory training course for playground directors who will supervise the summer schoolyards and playgrounds will be conducted in five sessions starting June 8th. A course of general instruction in the conduct of playgrounds, the theory of play, and the demonstration of games and crafts will be given by the supervisory staff.

REPORT OF SECRETARY (Cont'd.)

Summer Schoolyards

The Board of Education has again approved the Department's request to supervise thirty-nine additional schoolyards during the summer vacation period. Supervision will start June 22nd.

Surplus Foods

Arrangements are being completed to have fresh and dried fruits provided on the playgrounds and schoolyard playgrounds throughout the city. The Glen Park Day Camp will also make use of the service of the Surplus Food Commodity Bureau.

ADJOURNMENT

There being no further business, the meeting was declared adjourned at 3:20 P.M.

Respectfully submitted,

Edward McDevitt

Secretary

EMcD:11

MINUTES

June 18, 1942

The regular meeting of the Recreation Commission of Thursday, June 18, 1942, was called to order at 2:05 P.M. in Room 370 City Hall.

PRESENT: Mr. William Coffman
Mrs. Sigmund Stern
Miss Alicia Mosgrove
Rev. Leo W. Powleson

ABSENT: Mr. William Raffetto
Mr. J. P. Nourse
Mr. John McLaren

READING OF MINUTES

On motion of Miss Mosgrove, seconded by Father Powleson, the minutes of the previous meeting of Thursday, June 4th, were approved as read.

COMMUNICATIONS

Lease Hayes Valley Center

1. From Joseph Phillips, Director of Property, requesting advice regarding the renewal of the Hayes Valley Community Center Lease, which expires on June 30th.

It was moved by Miss Mosgrove, seconded by Mrs. Stern, that the Recreation Commission authorize the Real Estate Department of the City and County of San Francisco to renew the existing lease for the coming year with the Temple Methodist Episcopal Church for the Hayes Valley Community Center. Ayes: Mr. Coffman, Mrs. Stern, Miss Mosgrove, and Father Powleson.

Repaving Ocean View Playground tennis courts

2. From O. W. Brower requesting the repaving of the Ocean View Playground tennis courts, and calling attention to the dangerous condition of the playing area.

The Chairman instructed the Secretary to inform the writer that there are no funds available in the present budget, and that for several years passed the Commission's budget requests for paving funds have not been approved. Copies of correspondence on this subject are to be sent to the Mayor.

Request for teacher as director at Dudley Stone

3. From Bertha E. Roberts, Deputy Superintendent, Elementary Schools, Board of Education, referring to the Commission a communication from Mrs. J. M. McCauley, President of the Dudley Stone Parent Teacher Association requesting that Myrtle Peck, Vice-Principal of the Dudley Stone School be appointed supervisor of the schoolyard playground for the coming summer.

The Secretary was instructed to reply that assignments for summer positions are made well in advance, and that this position is already filled by a playground director who has priority on the Civil Service eligible list. Further, it is necessary for all summer schoolyard directors to attend the training course conducted by Department Supervisors prior to receiving an appointment.

COMMUNICATIONS
(Cont'd.)

Nell D'Arcy
leave request
denied

4. From W. L. Henderson, Civil Service Commission, informing that the request of Nell D'Arcy, Playground Director, for a business leave of six months from June 29, 1942, was denied in accordance with established policies.

Micro-film of
Commission
Minutes

5. From Thomas A. Toomey, Recorder, giving estimate on the purchase of micro-film for the reproduction of valuable Department records. The estimate made by the Engineering Bureau of the Department of Public Works, in addition to the cost of the film, for the Recreation Department records is $61.00. Approving this expenditure a work order is to be forwarded to the Department of Public Works.

Re-opening of
Camp Mather
Roads

6. From Charles S. Skelly, Exexutive Secretary for Mayor Rossi, enclosing copies of letters from the office of the Adjutant General in Sacramento regarding roads in the vicinity of Camp Mather. Colonel J. Pierce, Executive Officer, advised in the communication that a survey of the Camp at Mather had been made, and that the roads which were previously obstructed had been made accessible to the public.

Appreciation
Spring Festival

7. From Wilfred Tuska complimenting the presentation of the Annual Spring Festival at the Sigmund Stern Grove on June 14th, and offering the suggestion that acts from the show be presented at the various Army Camps. The Secretary was instructed to acknowledge the communication and thank the writer for the suggestion.

Army appreciation
Grove
concerts

8. From Captain William E. Millikin, Recreation Officer of Fort Mason, acknowledging receipt of information on the Sigmund Stern concerts, and thanking the Commission for the invitation for service men to attend. The writer stated that the concerts will be widely publicized.

Bd. of Education
re request
summer supervision
Yerba
Buena School

9. From Walter Schmidt, Board of Education, referring to the Commission a letter from Alice B. McBoyle, School Principal, suggesting that the Yerba Buena Schoolyard be supervised during the summer. After discussion regarding the inadequate size of the above schoolyard, the Secretary was instructed to reply that the recreation needs of the Yerba Buena School neighborhood would be adequately cared for through the summer program conducted at the Marina Junior Schoolyard Playground, where two directors have been assigned.

Home nursing
classes using
school
buildings

10. From E. E. Nichols, Deputy Superintendent, Board of Education, granting request for the use of classrooms for home nursing at the Bay View, Monroe, Cabrillo, James Lick and Lafayette Schools. Miss Mosgrove outlined the program of home nursing classes conducted on the playground, which are being transferred to school buildings in order to permit the greater use of playgrounds.

LETTERS
ANSWERED

Folsom paving

1. From Mrs. Hazel Barry, 2465 Folsom Street, requesting repaving of the grounds. Informed that rehabilitation of Folsom Playground will start in the near future.

2. From Marty Mathiesen, Director of Recreation, Eureka, requesting information on conducting a summer program. Information supplied.

LETTERS ANSWERED (Cont'd.)
Req. night lighting Crocker Amazon

3. From Isabela Lewzey, Secretary, Crocker Amazon Park Improvement Association, requesting night lighting at Crocker Amazon. Informed that night lighting cannot be installed because of lack of funds and priorities.

REPORTS OF COMMITTEES

Finance Committee

On motion of Miss Mosgrove, seconded by Father Powleson, and carried, the following financial transactions were approved. Ayes: Miss Mosgrove, Mr. Coffman, Mrs. Stern, and Father Powleson.

Improvement Resolutions:

No. 778 -	Sunset Playground, Convenience Station	$ 1,[illegible].00
No. 779 -	Folsom Playground Cost of engineering and contract for alterations	7,500.00
No. 780 -	Department of Public Works Plumbing, glazing, painting, electric and misc. repairs to units of Recreation Department Fiscal year 1942-43	18,000.00
No. 781 -	Purchasing Dept. Central Shop #2 Maintenance of automotive equipment	[illegible],75[illegible].00
No. 782 -	Camp Mather Power consumption	1,5[illegible].00
No. 783 -	Public Utilities Commission Telephone calls to Camp Mather. .	25.00
No. 784 -	Dept. of Public Works Departmental Blueprints 1942-43 .	350.00
No. 785 -	Retirement Bureau Costs and Medical Fees Recreation Department, 1942-43	600.00
No. 786 -	Retirement Bureau Workmen's compensation benefits and medical fees.	[illegible],5[illegible].00
No. 787 -	Sigmund Stern Grove Installing drain line and 6 drinking fountains	4[illegible].10
No. 788 -	Administration Photographing minutes of Recreation Commission	61.00
No. 789 -	Chinese Playground Paint exterior, benches, etc. . .	443.10
No. 790 -	Potrero Hill Replacing broken sewer and drinking fountain.	536.75
No. 791 -	Folsom Sandbox and bench, and relocate apparatus	1,000.00
No. 792 -	James Rolph Jr. Playground Pipe from catch basin to sewer. .	134.45
No. 793 -	Richmond Playground Relocate apparatus.	400.00
No. 794 -	Richmond Playground Stucco Fieldhouse	225.00
No. 795 -	Argonne Playground Stucco Fieldhouse and new roof. .	275.00
No. 796 -	Visitacion Valley Playground Replace wooden curb with concrete	313.00
No. 797 -	Chinese Playground Rebuild sandbox and bench	207.00
No. 798 -	Julius Kahn Playground Replace wooden curb with concrete	343.00

REPORTS OF COMMITTEES (Cont'd.)

No. 799 - Gilman Playground Replace wooden curb with concrete	$ 315.00
No. 800 - Portola Playground Paint interior of clubhouse	950.00

Additional Allotments:

No. 1 - Pianists' fees quarter ending September 30	$ 900.00
No. 2 - Camp operation end of 1942 season	32,400.00
No. 3 - Rent of Crocker Amazon Rent of Music Studio	2,250.00

Crystal Palace Plunge Lease

Motion

A report was presented from the Business Manager that the Real Estate Department inquired whether the Commission wishes to take advantage of the option renewal for one year contained in the Crystal Palace lease. It was moved by Mrs. Stern, seconded by Miss Mosgrove, and carried, that the Real Estate Department, City and County of San Francisco be authorized to take up the option to renew the existing lease on the Crystal Palace Plunge for the coming year.

Taxes, North Beach Annex

The Business Manager, J. J. Jordan, presented a written request for permission to refer the matter of delinquent taxes on the North Beach Annex to the Real Estate Department, and to negotiate a lease for a nominal sum to take care of taxes in the future. At present $1,369 has been appropriated in the 1942-43 budget to clear delinquent taxes.

The Business Manager further reported that a petition will be presented to the Board of Equalization to have the assessment of the above property reduced to the sum of $10.00 a year.

Motion

On motion of Father Powleson, seconded by Miss Mosgrove, and carried, the above requests of the Business Manager were approved.

SECRETARY'S REPORT

Day Camp

Glen Park Day Camp

The Secretary reported that the Secretary of the San Francisco Dairymen's Association had informed him that action would be taken on the donation of milk for the Glen Park Day Camp by local dairies at their next regular meeting. Milk is being donated by the Bell Brooke Dairy for the first week of the Day Camp.

A scheduled bus transportation for the Glen Park Day Camp has been obtained from the Market Street Railway Company at a cost of $10.00 per round trip.

Miss Mosgrove requested that Day Camp Directors keep careful and accurate accounts of the weight gains and losses of children attending the Day Camp.

Training Course

Training Course

The training course for summer schoolyard directors was successfully completed on Wednesday, June 17th. All city playgrounds and schoolyard playgrounds go on the new schedule of hours starting Monday, June 22nd.

SECRETARY'S REPORT (Cont'd.)

The Secretary reported that word had been received from Miss Randall, Superintendent, who extended her greetings to the Commission members.

Camp Mather

It was reported that while Camp Mather was not filled during the opening two weeks, full reservations have now been received for the month of July.

UNFINISHED BUSINESS

Sun Dial, Charlotte Estes Memorial, West Portal Playground

Charlotte Estes Sun Dial, West Portal Playground

The Secretary is to communicate with Mrs. Newell, President of the West Portal P.T.A. and forward any information regarding the purchase and installation of a sun dial to Miss Mosgrove.

Sun Dial, Maurice Sweeney Memorial, James Rolph Playground

Maurice Sweeney Sun Dial James Rolph Playground

The Secretary reported that Mr. Peter Maloney had informed him that a dial had been purchased, and that his committee was making further arrangements for the selection and installation of an appropriate pedestal.

NEW BUSINESS

Commission recesses during July
Motion

In keeping with the past practice of the Commission the Chairman entertained a motion for recess during the month of July. It was moved by Miss Mosgrove, seconded by Mrs. Stern, and carried, that the regular meetings of the Recreation Commission will be suspended during the month of July; meetings to be at the call of the Chairman. Ayes: Mrs. Stern, Miss Mosgrove, Mr. Coffman and Father Powleson.

ADJOURNMENT

There being no further business, the meeting was declared adjourned on motion of Miss Mosgrove, seconded by Father Powleson, and carried, at 3:00 P.M.

Respectfully submitted,

Edward McDevitt

EMcD:c

Secretary.

MINUTES

August 6, 1942

The regular meeting of the Recreation Commission was called to order on Thursday, August 6, 1942, at 2:00 P.M. with Mr. William Coffman, Chairman, presiding.

PRESENT: Mr. William Coffman
Mrs. Sigmund Stern
Miss Alicia Mosgrove
Rev. Leo W. Powleson

ABSENT: Mr. William Raffetto
Mr. J. P. Nourse
Mr. John McLaren

READING OF MINUTES

On motion of Miss Mosgrove, seconded by Father Powleson, the minutes of the previous meeting of Thursday, June 18th, were approved as read.

COMMUNICATIONS

Proposed renaming of baseball fields denied

1. From Al Sundberg, suggesting the renaming of baseball diamonds at the Father Crowley, Jackson and Bay View Playgrounds in honor of persons who have made outstanding contributions to the game of baseball. It was the consensus of opinion of the Commission that this suggestion not be approved because at the present time it was not deemed practical.

Fire Dept. bomb demonstrations on playgrounds permitted

2. From Albert J. Sullivan, Acting Chief, Engineer, San Francisco Fire Department, requesting permission to make a survey of several playgrounds as part of the plan to establish auxiliary fire stations on these areas as a measure of Civilian Defense. Permission granted.

Crystal Lease increased to $15,000

3. A copy of the Resolution authorizing a Lease between the City and County of San Francisco and E. Cerruti, covering Crystal Plunge, increasing the rental to $15,000 a year and permitting the Lessor to retain any amounts paid by patrons of the Crystal Baths for the privilege of using same was presented to the Commission.

Motion

On motion of Miss Mosgrove, seconded by Father Powleson, and carried, this lease was approved as presented. Ayes: Mrs. Stern, Miss Mosgrove and Father Powleson.

Magicians' playground performance denied

4. From Mr. Ben Tekara, Magician, 494-27th Ave., offering to present his program of magic without charge for the entertainment of children on San Francisco's Playgrounds. The Secretary was instructed to write a letter to Mr. Tekara, thanking him for his offer of entertainment, but informing him that due to the Department's planned program it will not be possible to include any outside activities.

N.R.A. War
Congress
Cincinnati

5. From Charles F. Skelly, Executive Secretary to the Mayor, enclosing a copy of a letter addressed to Mayor Rossi from the Mayor of Cincinnati, regarding the War Recreation Congress to be held in Cincinnati. A copy of a letter to Mr. Howard Braucher from President Roosevelt regarding the Congress was also enclosed.

No Commission
delegate

After discussing the matter, the Commission was of the opinion that due to the present existing conditions it would not be advisable to send a delegate to the Recreation Congress, and recommended that the printed proceedings be obtained at the conclusion of the Congress.

Personnel
H.P.Pack req.
for leave

6. From Homer B. Pack relative to a possible request for leave for the purpose of preparing for service in the United States Navy.

Mr. Pack was advised by the Superintendent that there is a form to be filled out when he finds this necessary, and it will be approved in the routine manner.

State Park's
proposed five
year lease
agreement
Phelan Beach
(Refused by
Commission)

7. From J. H. Covington, Executive Secretary, State Park Commission giving notice that the State Park Commission approves the agreement covering operation of James D. Phelan Beach, with the exception of that part covering the term of years. The State Park Commission will approve a term of five years, but does not feel justified in granting a term of fifty years.

Mr. Eugene Riordan of the Real Estate Department was called before the Commission to discuss the Phelan Beach lease. It was recalled that in addition to the $80,000 spent toward the purchase price, additional funds had been spent by the Recreation Commission for testings, fencing, correcting a spring situation on the land, and that the Commission could not afford to expend additional money on it for such a short lease.

Motion

On motion of Miss Mosgrove, seconded by Mrs. Stern, and carried, the Commission agreed that it would not be possible to consider a five year lease because it would mean that no funds whatever could be spent during this interval for improvements, and requested Mr. Riordan to write to the State Park Commission reviewing the circumstances regarding our operation of this property, and asking them to approve a lease for at least fifty years, but preferably the usual ninety-nine year lease, to warrant our continued operation of this unit. Ayes: Mrs. Stern, Miss Mosgrove and Father Powleson.

Mission Y.W.C.A.
Building offered
to Commission

8. From Essie L. Maguire, Secretary, Young Women's Christian Association, relative to the proposed use of the Y.W.C.A. Mission Branch by the San Francisco Recreation Commission, and citing excerpts from the Minutes of their Board Meeting relative to this matter.

Appreciation
Camp Mather
guest

9. From Vincent W. Hallinan, informing the Commission of his most enjoyable stay at Camp Mather, and expressing appreciation of the accommodations and personnel.

U. of C.
student tour

10. From Emily G. Palmer, University of California, expressing appreciation for the tour conducted for her class.

Army softball

11. From Sergeant Merle C. West, Manager of the Army All Stars, expressing appreciation of his team for the hospitality shown them on July 22nd at Seals' Stadium.

Letters Answered

Funston ball fields commended by K. of C.

A letter from Lucy F. Lewis, Knights of Columbus, in which attention is directed to the improvements made on the baseball areas in Golden Gate Park, and enclosing a resolution of the Local Knights of Columbus Council supporting such improvements and suggesting that park baseball areas be developed similar to those at Funston Playground. A letter was addressed to Mr. Lewis, in which the Commission's appreciation was expressed.

Sweeney Memorial Sun dial

From Peter Maloney, Committee Chairman, extending an invitation to the Commissioners to attend the dedication of a Sun Dial in memory of Maurice J. Sweeney, at the James Rolph Playground on Sunday, August 2nd. (Letter addressed to Mr. Maloney, in which his invitation was acknowledged on behalf of the Commissioners.)

War Celebration Chinese Playground

From Chinese Consolidated Benevolent Association, requesting permission for the use of the Chinese Playground for a civic celebration observing the fifth anniversary of China's struggle against Japan. (Permission was granted.)

Warning Signs Phelan Beach (Army)

From Major Frank Shapro, Adjutant General, indicating the Army's agreement to install signs and institute patrols and other measures for the proper operation of China Beach. (Letter expressing agreement of the Commission to this procedure, and appreciation of the Army's cooperation.)

Civilian Defense

From P. J. Feeney, Air Raid Warden, requesting use of Douglass Playground Clubhouse to raise funds for the promotion of needed air raid equipment. (Request denied, due to policy which prohibits the use of properties or facilities under jurisdiction of the Commission for money raising purposes.)

REPRESENTATIVES AND DELEGATES

Y.W.C.A. offers Mission Branch Building to Commission

(Refused)

Mrs. Clift, Mrs. Heil and Miss Lawson, members of the Y.W.C.A. Finance Committee appeared before the Commission and offered the use of the Mission Branch of the Y.W.C.A. to the Recreation Commission to be operated as Recreation Department Neighborhood Center, as they feel that the type of service they offer is no longer needed in that locality. It was offered from the time it is taken to July 1, 1943, for $1.00 plus taxes and insurance for one year. Beyond that time, either rental or sales price would have to be decided by their Board of Directors. The assessed valuation of the property is $6,710.00 for land and building; $4,710 for land alone.

Mr. Coffman informed the Commission that they would take the matter under advisement and inform them of their decision.

After the Committee left, the Commission discussed the matter and it was agreed that the building is old; that repairs are needed to the floor and the roof, and that the assessed valuation as quoted is probably a low figure for tax purposes.

Refused

(Motion)

On motion of Miss Mosgrove, seconded by Father Powleson, and carried, it was agreed to notify the Y.W.C.A. Committee that after careful consideration, inasmuch as the Commission is restricted in operation of present properties in order to conform to budget requirements, that in view of present conditions it is not considered advisable to consider additional property, even as a gift, because of the cost of maintenance. Ayes: Mrs. Stern, Miss Mosgrove, and Father Powleson.

FINANCIAL TRANSACTIONS

On motion of Miss Mosgrove, seconded by Mrs. Stern, and carried, the following financial transactions were approved as presented. Ayes: Mrs. Stern, Miss Mosgrove, and Father Powleson.

Intra-Fund Transfer No. 75 to accommodate excess liquidation amounts of Camp Mather Materials and Supplies Appropriation, and No. 5, to set up military leave appropriation per Controller's instructions, for Final Approval by Commission.

No. 6 to accommodate encumbrance request #233 - rent of Hayes Valley Recreation Center and Cottage from July 1, 1942, through July 1, 1943, in the amount of $1620.00.

SUPERINTENDENT'S REPORT

Christmas Pageant War Memorial Opera House

Miss Randall suggested that if the Department is planning to have a Christmas Pageant this year, it will be necessary to start preparations immediately. The Commission agreed, and it was recommended that our 1942 Christmas Pageant be held on a Sunday afternoon in the Opera House.

Low schoolyard attendance

Miss Randall reported that the attendance on the playgrounds has been very low due to the fact that the older boys are working during the summer and the children attending the playgrounds are mostly young children. It has been necessary to adjust the activity program and directors as a result. Nine schoolyards, where the attendance was very small, were closed.

Miss Randall reported two accidents, as follows:

Lake Temescal drowning

The drowning of a boy at Lake Temescal (Camp Cilia), one of a group of thirteen under the supervision of one of our directors. Miss Randall stated that there appeared to be no basis for negligence on the part of the director.

Child injury Glen Park Day Camp

An accident at the Day Camp to a child running down hill, who cut her lip very badly. The doctor assures the mother there will be no scars. The child was taken to the Emergency Hospital and then to St. Mary's Hospital.

Camp Mather Birch Lake report

Miss Randall reported that she had stopped at Camp Mather on the way home from her vacation, and that everything at Camp is going very well. However, the Lake is in an unsatisfactory condition being filled with cat tails and weeds. Mr. Center assured her that everything possible is being done to correct the situation. Inasmuch as he is unable to secure a harvester the work is being done by hand. One area is being cleared particularly for swimmers.

Stern Grove concerts

Miss Randall reported that the Summer Concerts at the Sigmund Stern Grove have been highly successful and the attendance most gratifying.

Drainage St. Mary's Playground

In regard to St. Mary's Playground, Miss Randall reported that Mr. Forbes has been working on the drainage problem, and inasmuch as this year there was no slide, it appears that he has found the source of the difficulty.

ADJOURNMENT

There being no further business the meeting was declared adjourned at 3:15 P.M.

Respectfully submitted,

Dorothy Carniglia
checked by
Acting Secretary
Edward McDevitt,
Secty.

VB

MINUTES

August 20, 1942

The regular meeting of the Recreation Commission was called to order Thursday, August 20th, at 2:00 P.M., with Mr. William Coffman, Chairman, presiding.

PRESENT: Mr. William Coffman
Miss Alicia Mosgrove
Rev. Leo W. Powleson
Mr. William Raffetto
Mr. J. P. Nourse

ABSENT: Mrs. Sigmund Stern
Mr. John McLaren

READING OF MINUTES

The minutes of the meeting of Thursday, August 6th, with two corrections, were, on motion of Miss Mosgrove, seconded by Mr. Raffetto, approved.

COMMUNICATIONS

Phelan Beach swimming O.K'd.

1. From J. J. Casey, City Engineer, advising that the Sea Cliff Pumping Station No. 2 is now in service eliminating sewage flow heretofore discharged near Phelan Beach. Mr. Casey advised that he could see no reason why swimming cannot be permitted at Phelan Beach. Filed.

Sea Cliff residents request private playground developed (Denied)

2. From Joseph Leon, of 445 Camino Del Mar, requesting that a small lot, privately owned, on Camino Del Mar, between 27th and 28th Avenues, be levelled and cleared by the city so that it may be used as a play area for children in the Sea Cliff District. The Chairman instructed the Secretary to inform Mr. Leon that regulations restricted city departments from making improvements on privately owned property.

Appreciation Camp Mather

3. From Mr. and Mrs. James A. Fogarty expressing appreciation of their enjoyable stay at Camp Mather, and complimenting the personnel and the Director, Clifford Nelson.

Yosemite Company advises limiting Mather riding concession

4. From Don Tresidder, President of the Yosemite Park and Curry Company, drawing attention to the lack of patronage of the riding concession at Mather, and suggesting the discontinuance of such operation, if it cannot be continued without loss.

Mr. Tresidder is to be advised that patronage of the riding concession is now increasing, and a marked improvement is anticipated during the coming holidays. A reduction, rather than discontinuance, in the string of riding horses, is to be suggested.

Proposed Department radio broadcasts

5. From Gertrude Freese, submitting a report on a suggested sponsorship of weekly radio programs over stations KYA and KSAN. The additional time and effort necessary to properly conduct a weekly radio series and its resultant effect on the office and playground operation was discussed. The Commission did not deem it advisable to avail itself of this radio assignment at the present time.

Mayor requests Department's scrap metal collection

6. From Charles F. Skelly, Executive Secretary to the Mayor, requesting a survey of Department properties for the purpose of obtaining metals to be used as war material. The Superintendent reported that the Department properties did not contain any suitable scrap metals.

Negotiation of Telegraph Hill lease authorized

Motion

7. From Joseph J. Phillips enclosing a copy of the proposed lease of the Telegraph Hill Neighborhood Association covering the North Beach Annex, and requesting authorization to enter into this lease agreement. The proposed lease is drawn for a period of five years, and the following motion of Mr. Raffetto's seconded by Miss Mosgrove, was carried:- "That the Recreation Commission authorize the Director of Property to negotiate the proposed five year lease with the Telegraph Hill Neighborhood Association."

City Attorney opinion on increased rental Crystal Plunge

8. Copy of a letter from Harold J. Boyd, Controller, to John J. O'Toole, City Attorney, requesting rulings regarding the Crystal Palace lease.

The Superintendent reported that City Attorney O'Toole is at present writing the opinion; that the increased rental does not constitute a gift, and that authority to set the fee rests with the Recreation Department.

School Department's use of Crystal Plunge

Proposed use of the Crystal Palace Plunge for the physical education program of the Board of Education was discussed. Arrangements covering such use were referred to the Superintendent and Commissioner Nourse.

War Recreation Congress

9. Copy of communication of Mr. William Coffman, President, Recreation Commission, and Governor Olson, relative to the War Recreation Congress at Cincinnati, Ohio, September 28th-October 2nd. Ordered filed.

Supervisor of Grounds report Needed tree topping Stern Grove and Glen Park

10. From Frank Foehr, Superintendent of Grounds, reporting on the necessity of topping and limbing eucalyptus trees at Glen Park Playground and Sigmund Stern Grove, directing attention to the existing dangerous condition, and requesting that a tree topper be employed or a contractor engaged to perform the work required. It was agreed that this work could be more economically performed through the City and County than through an independent contractor or tree surgery company. Action was deferred until a report is submitted by the Business Manager covering the approximate number of trees to be topped and whether workers can be obtained from other City Departments.

REPORTS OF COMMITTEES

Finance Committee

On motion of Mr. Raffetto, seconded by Father Powleson, and carried, the following financial transactions were approved. Ayes: Mr. Coffman Miss Mosgrove, Father Powleson, Mr. Raffetto and Mr. Nourse.

Additional Allotment No. 7	
Requirements for Playground Directors Wages due to summer vacation operation	$24,500
Additional Allotment No. 8	
Request of Camp Manager for additional contractual service funds	1,000
Additional Allotment No. 9	
Required for materials and supplies	3,000

SUPERINTENDENT'S REPORT

TEST CASE

City Attorney suggests Amendment Sect. 42-Charter

Motion

Miss Randall reported that City Attorney J. J. O'Toole considered it inadvisable to continue efforts to conduct a test case that would determine the contractual powers of the Commission. As an alternative Mr. O'Toole has suggested that a charter amendment clarifying the Commission's powers be placed before the voters. This charter amendment must be submitted to the Board of Supervisors prior to September 15th in order to be placed on the November Ballot. Members discussed the importance of having the proposed charter amendment correctly drawn. The proposed charter amendment prepared by the Commission in 1941 was presented and read. The following motion of Mr. Raffetto's, seconded by Miss Mosgrove, was carried:- "That the Recreation Commission request the City Attorney to prepare a proposed charter amendment clarifying the powers of the Recreation Commission for submission to the voters; that the Commission desires the same powers as outlined in the Old Charter with an expressed statement of its right to enter into contracts or engage architectual services. His Honor, Mayor Angelo J. Rossi, is to be notified of the above action.

The Superintendent reported that a meeting is planned for Monday morning, August 24th, with the City Attorney on the proposed charter amendment.

Camp Mather

Clifford Nelson Director, complimented

The Superintendent reported that Mr. Clifford Nelson, Camp Recreation Director, has been conducting an excellent program at Camp Mather. Several letters and reports from visitors and guests complimenting Mr. Nelson have been received. Camp is well attended and is enjoying a successful season.

Dim-out Regulations governing playgrounds

The Superintendent reported that due to the War Department dim-out regulations placed in effect on August 20th, it has been necessary to revise the outdoor evening activities. The following playgrounds are to be closed after dark; Mission, Chinese, James Rolph, North Beach, M.S.Hayward, Excelsior, and Folsom. Switches controlling outdoor lighting on these playgrounds have been disconnected. It has been necessary to close the Francis Scott Key Center until such time as dim-out corrections are made. There is a possibility that night gymnasiums may be closed.

In order to avoid further curtailment of the evening recreation program, it is hoped that arrangements can be made with the Board of Education to meet dim-out regulation requirements in the evening gymnasiums.

Personnel Allan Sullivan military leave

It was reported that Mr. Allan Sullivan, Director-at-Large will be on military leave having enlisted in the United States Navy.

Alice Slater Director-at-Large

Miss Randall reported that she has appointed Miss Alice Slater to the vacated position of Director-at-Large.

Phyllis Morena resignation

The resignation of Mrs. Phyllis Morena, Playground Director in charge of handicraft, was reported. Mrs. Morena has accepted a position with the American Red Cross.

Homer B. Pack requests leave of absence

Mr. Homer B. Pack, Supervisor of Construction and Maintenance, has requested a leave of absence from his duties, stating that he wished to go into defense service. The Civil Service Commission will not grant a leave of absence to Mr. Pack unless there is a written statement from him admitting insufficient

maintenance and construction work. Action on the matter was referred to the discretion of the Superintendent.

Service men's Recreation Room Southside Center

A large detachment of soldiers is stationed in the square directly opposite the Father Crowley Playground. Approval was given the Superintendent's recommendation that recreation rooms for these service men be provided in the building at 7th and Bryant Streets.

The regular Thursday evening dances for service men at the Crystal Palace Plunge, as well as the special dances conducted for the Navy, Fort Mason and Funston Playground detachments are proving most successful.

Playground Directors' Employment Qualifications (Educational & age requirements temporarily lowered)

The difficulty in obtaining candidates for positions of playground directors who have the necessary age requirements, 20 years, and educational qualifications of two years of college, was reported. Miss Randall asked advice in the proposed lowering of these standards. Members were agreed that if such appointments were limited to temporary positions it would be permissible to waive the age and educational requirements due to the emergency.

Federal Physical Fitness Program

A meeting of the Superintendent and Mr. George Holstrum, representative of the physical fitness division of the federal office of Civilian Defense, to discuss local plans was reported.

Mr. Holstrum had previously been uninformed of the extensive program conducted by this department in the physical fitness field and expressed interest in the activities of the Industrial Division, the general playground program, Hale America girls, Junior Commandos, and the boys' physical fitness program.

ADJOURNMENT

There being no further business the meeting was declared adjourned at 3:35 P.M., on motion of Mr. Raffetto, seconded by Miss Mosgrove, and carried.

Respectfully submitted,

Edward McDevitt.

Secretary

WB

MINUTES

August 28, 1942.

A special meeting of the Recreation Commission was called to order at 2:00 P.M. on Friday, August 28th, with Mr. William Coffman, Chairman, presiding.

PRESENT:	Mr. William Coffman Mr. William Raffetto Mrs. Sigmund Stern Miss Alicia Mosgrove
ABSENT:	Rev. Leo W. Powleson Mr. J. P. Nourse Mr. John McLaren

CHARTER AMENDMENT

Purpose

The purpose of this meeting was to consider the adoption of a proposed charter amendment to be placed before the qualified electors of the City and County of San Francisco at the general municipal election in November.

Submission of Charter Amendment to Electors November 3rd Election

The purpose of this proposed charter amendment is to set forth a clarification of the powers of the Recreation Commission which are not expressly stated in Section 42.

City Attorney J. J. O'Toole appeared before the Commission and presented a proposed amendment for consideration.

Motion

On motion of Mr. Raffetto, seconded by Miss Mosgrove, and carried, the following resolution was adopted.

RESOLVED, That the Recreation Commission accept the following proposed amendment of Section 42 of the Charter clarifying the powers of the Recreation Commission; and,

FURTHER BE IT RESOLVED, That the Recreation Commission submit the proposed charter amendment to the Honorable Board of Supervisors for consideration, and request that it be placed on the ballot at the general municipal election in November, 1942.

Section 42 amended to read as follows:

Amending Section 42 to read as follows:

SECTION 42. The recreation department shall be under the management of a recreation commission consisting of seven members, five of whom shall be appointed by the mayor, and who shall serve without compensation. Three of the members appointed by the mayor shall be men and two shall be women. The Superintendent of schools and the superintendent of parks shall be members of the commission ex-officio.

Text
Section 42
Amendment

The members of said commission heretofore appointed by the mayor and who shall continue to hold office on the effective date of this section, as amended, shall continue to hold their respective offices for the respective terms for which they have been appointed, and at the expiration of each of said terms the mayor shall fill the vacancies created by the expiration of the term of any member of said commission, and the mayor shall have the authority to fill any vacancy otherwise occurring in said commission.

The recreation commission shall appoint a superintendent, who shall be the chief executive officer of said department, and who shall hold office at the pleasure of the commission.

The commissioners shall have the complete and exclusive control, management, and direction of all playgrounds, recreation centers, and all other recreation facilities, now or hereafter placed under charge of the commission, including exclusive right to erect and to superintend the erection of buildings and structures thereon, and to construct new playgrounds and recreation centers, except as in this charter otherwise provided.

ADJOURNMENT

There being no further business, the Chairman declared the meeting adjourned at 4:05 P.M.

Respectfully submitted,

Edward McDevitt

Secretary

NB

MINUTES

September 3, 1942

The regular meeting of the Recreation Commission was called to order this day, September 3rd, at 2:00 P.M. In the absence of President William Coffman, Miss Mosgrove was appointed Chairman pro tem.

PRESENT: Miss Alicia Mosgrove
Mrs. Sigmund Stern
Mr. William Raffetto
Mr. J. P. Nourse

ABSENT: Mr. William Coffman
Rev. Leo Powleson
Mr. John McLaren

The minutes of the regular meeting of Thursday, August 20th, on motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, were approved as read.

COMMUNICATIONS

Appreciation
Camp Mather

From Mrs. Eileen Willits, Camp Mather guest, expressing appreciation of her enjoyable stay and complimenting Mrs. Powell, Camp Hostess, Mr. Clifford Nelson, Recreation Director, and the personnel in general. The ltter graciously thanked the City of San Francisco for offering such splendid vacation opportunities to its citizens. The Secretary was instructed to express the Commission's thanks.

REPORTS OF
COMMITTEES

Finance
Committee

On motion of Mr. Nourse, seconded by Mr. Raffetto and carried, the following financial transactions were approved. Ayes: Mrs. Stern, Miss Mosgrove, Mr. Raffetto and Mr. Nourse.

Intra-Fund Transfer

No. 10	Miscellaneous claim judgments	$100.00

Additional Allotment

No. 11	Miscellaneous equipment purchases	500.00
12	Contractual Services	2,000.00
13	Survey maps Burnett Site	2,450.00
14	Survey maps Haight-Ashbury Site	2,450.00
15	Survey and contour map St. Mary's Playground	150.00
16	Camp Mather permanent salaries	2,200.00

Resolution No. 801

Paint rooms Southside Center	959.55

SUPERINTENDENT'S REPORT

Newspaper Publicity

Miss Randall presented several recent newspaper clippings, photos, and drawings dealing with activities of the Recreation Department for review. Satisfaction was expressed in the Department's present relations with the local newspapers.

Service Men's Dance

The Superintendent announced a special costume party and dance to be given for the service men on Thursday, September 10th, at the Crystal Plunge Ballroom. Invitations outlining the theme of the evening, a '49er Party', were issued to each Commissioner.

Mr. Lang, Delegate to Amateur Softball Congress

The Superintendent recommended that Mr. J. P. Lang, Acting Assistant Superintendent be granted permission to attend the Softball Championship games in Detroit, serving in the capacity of Vice-President of the Pacific Coast Softball Managers' Association. Expenses of the trip are to be borne by that organization, and no expense is to be incurred by the Recreation Department.

Motion

Mr. Raffetto moved, Mrs. Stern seconded, and carried, the following: That Mr. James P. Lang be granted a leave of absence from September 14th to September 23rd inclusive for the purpose of attending the National Softball Championship Games at Detroit.

Personnel Changes

New directors inexperienced in leadership

Staff workers assigned to instruct

The Superintendent reported that due to the present emergency many recently appointed playground directors are inexperienced and lack recreation training. As a corrective measure of this situation two full time experienced directors, Miss Claire Otten and Miss Dorothy Mitchell, have been assigned to playgrounds to assist the individual inexperienced directors for a period of a few days, or as long as may be necessary actually offering counsel and engaging in programs and activities. The Commission felt this to be a very good arrangement.

National Recreation Association

Requests report on present activities

The Superintendent read a comprehensive report to the National Recreation Association covering the services offered by the Department to civilian adults and children of the community at the present time. This report has been requested by Robert Gamble of the National Recreation Association to be submitted to a correspondent of the Saturday Evening Post who is interested in preparing an article on the above phases of municipal recreation.

Miss Randall also read a report requested by Howard Braucher, President of the National Recreation Association, outlining in detail the cooperation that this Department has extended to local Civilian Defense authorities.

UNFINISHED BUSINESS

Charter Amendment before Board of Supervisors

The Superintendent reported that the proposed amendment of Section 42 of the Charter clarifying the powers of the Recreation Commission was considered and passed by the Judiciary Committee of the Board of Supervisors at their meeting of Wednesday, September 2nd. The proposed amendment will now be presented to the Board of Supervisors at their next meeting on Tuesday, September 8th, for submission to the people on the ballot at the regular municipal election in November.

Topping of Trees

Stern Grove and Glen Park

Business Manager report

The Business Manager reported that the Department to date has been unsuccessful in obtaining tree toppers for the Sigmund Stern Grove and Glen Park. Laborers assigned to this task in the Park Department have refused to accept the assignment in this Department as there is no increase in the compensation and the work is relatively far more dangerous than the ordinary labor. The report of Mr. Frank Foehr on the subject presented at the last regular meeting was re-read. The matter was again referred to Mr. Jordan with the suggestion that further efforts be made to obtain the services of the men from the Park Department.

ADJOURNMENT

There being no further business the meeting was declared adjourned at 2:50 P.M.

Respectfully submitted,

Edward McDevitt

Secretary

WB

MINUTES

September 17, 19[illegible]

The regular meeting of the Recreation Commission was called to order this day, September 17th, at 2:00 P.M. in Room 370, City Hall, with Mr. William Coffman, Chairman, presiding.

PRESENT: Mr. William Coffman
Rev. Leo W. Powleson
Miss Alicia Mosgrove
[illegible]

ABSENT: Mrs. Sigmund Stern
Mr. John McLaren
Mr. William Raffetto

READING AND APPROVAL OF MINUTES

The minutes of the regular meeting of Thursday, September 3rd, on motion of Miss Mosgrove, seconded by Father Powleson, and carried, were approved.

COMMUNICATIONS

Bd. of Education Physical Education Department proposes swimming classes

From E. E. Nichols, Deputy Superintendent, Board of Education, requesting permission to use the Mission Pool and Crystal Plunge in a proposed swimming program for San Francisco's schools. At the present time a definite program has not been prepared, but an indication that permission will be granted to use the facilities was asked by the writer.

Commission approves School Department use of Crystal Plunge

The Superintendent recommended that the Commission cooperate with the School Department in an educational swimming program. The present Department policy of permitting school groups to use the pools free of charge during school hours, and charging the usual 5¢ admission fee after three o'clock could continue in effect. The Commission was in accord with these recommendations, and placed final arrangements at the discretion of the Superintendent.

Board of Education use of Mission Pool

From E. S. Anderson, Principal of Samuel Gompers Trade School, requesting the use of the Mission Swimming Pool for physical education classes two days weekly, and inquiring what arrangements might be made concerning suit and towels.

Inasmuch as the preceding communication from Mr. Nichols, Deputy Superintendent, embraced the entire school department swimming program, it was considered advisable to clear this matter through Mr. Nichols.

The Superintendent informed the Commissioners that it was a regular practice to permit the use of the Mission Pool to the School Department, and that the Recreation Department in the past supplied suits and towels; the School Department the instruction and life guards. The outdoor Mission Pool will close November 1st.

Letter of Inquiry Drama Dept.

From Charles Henry Chaney, Palos Verdes, Redondo Beach, addressed to William Coffman, requesting the latest information on the little theatre movement in San Francisco to be used in publication of a book "Amenities of Cities". Communication referred to Miss Hester Proctor, Supervisor of Dramatics, for detailed reply.

Air raid shelter report Dept. of P.W.

A progress report on air raid protection for playgrounds from George S. Hill, structural engineer for the Department of Public Works. The report outlined in detail the various locations of air raid shelters adjacent to city playgrounds, and presented directions through which the use of these shelters might be obtained.

The Superintendent reviewed the past difficulties encountered in obtaining information on adequate air raid protection for playgrounds, and cost involved. The Progress Report of Mr. Hill has been prepared without charge to the Department, but further work will require a work order.

Motion

Above report to be presented to Civ. Def. Planning Comm.

On motion of Miss Mosgrove, seconded by Father Porleson, and carried, the recommendation of the Superintendent that the report of Mr. George S. Hill, structural engineer, Department of Public Works, on playground air raid shelters be presented to the Planning Committee of the Children's Committee of the Civilian Defense Council at their meeting of Saturday, September 19th, was adopted. This Committee was instrumental in obtaining the Progress Report through the Civilian Defense Council.

Rental Opera House Christmas Pageant confirmed

From Edward Sharkey, Managing Director of the War Memorial Opera House confirming reservation of the Opera House for rehearsals and Christmas Pageant December 19th and 20th, and setting the rental at the same figure as [illegible].

From Delton Poston outlining his qualifications and volunteering his services as a boxing instructor for the playgrounds.

Services offered boxing instruction (Not accepted)

The Commission expressed appreciation of Mr. Poston's interest in providing proper athletic instruction for San Francisco youth. The Secretary was instructed to thank Mr. Poston, and in reply inform him that the San Francisco playgrounds provide instruction in many athletic skills, but that facilities do not adopt themselves to instruction in boxing. Several private agencies and boys' clubs throughout the city adequately fill the needs of the youth in this respect.

REPORTS OF COMMITTEES

Finance Comm.

The following modification of the lease between Edward Cerruti and the City and County of San Francisco covering the use of Crystal Palace Baths by the Recreation Commission was presented for approval, in which the fixing of admission charges is vested in the Recreation Department.

Modified Crystal Plunge lease

"WHEREAS, EDWARD CERRUTI, as Lessor, and CITY AND COUNTY OF SAN FRANCISCO, a municipal corporation, as Lessee, entered into a written lease of the CRYSTAL PALACE BATHS located at 775 Lombard Street, San Francisco, California, for a period of one year beginning July 16, 1941, at a rental of $10,000.00 per year, payable in monthly installments; and

WHEREAS, by Resolution No. 2735, Series of 1939, adopted by the San Francisco Board of Supervisors on June 29, 1942, and approved by the Mayor on July 1, 1942, the Lessee renewed said lease for an additional period of one year beginning July 16, 1942, and ending July 15, 1943, at a rental of $10,000.00 per year; and

WHEREAS, since the renewal of said lease it has been deemed necessary to increase the use of the facilities of said premises in view of the existing war conditions in that it is desired to permit the members of the armed forces of the United States to patronize said baths and to conduct swimming lessons for said members of the armed forces, and also to use said premises for a place of recreation for said armed forces; and

WHEREAS, the Lessor has agreed to provide the increased facilities as outlined above; said increased facilities to be provided with an additional payment of Five Hundred ($500) Dollars per month beginning September 16, 1942, for the ten months remaining under the lease and the Lessor to retain such amounts as may be paid by those using the Crystal Palace Baths;

NOW THEREFORE, the parties hereto do agree, as follows, to-wit

Text..
Modified
Crystal Plunge
Lease

That the rental of said premises shall be changed from $833.33 per month to $13333.33 per month, payable monthly in advance, for the remaining ten months of said lease, beginning September 16, 1942, and ending July 15, 1943.

That the Lessor shall furnish the increased facilities as provided above to the Lessee in consideration of said additional payment of $500.00 per month, and the Lessor shall have the right to retain such admission charges as may be paid by those persons using the Crystal Palace Baths while the same is under the control of the Lessee. It is understood, however, that the amounts of such admission charges shall be fixed by the Recreation Department of the City and County of San Francisco.

That all of the rights, privileges, terms and conditions set forth in said lease shall remain in full force and effect until July 15, 1943, except as otherwise provided herein.

A copy of Resolution No. 2884, Series of 1939, adopted by the Board of Supervisors on September 14, 1942, and approved by the Mayor on September 15, 1942, is attached hereto and made a part hereof.

IN WITNESS WHEREOF, the parties hereto have executed this instrument in quadruplicate this 16th day of September, 1942,

(Signed) Edward Cerruti,
Joseph J. Phillips, Director of Property
Reynald J. Bianchi, Deputy City Attorney
Josephine D. Randall, Superintendent, Recreation Department

On motion of Father Powleson, seconded by Miss Mosgrove, and carried, the above lease modification was approved.

Financial Transactions

On motion of Father Powleson, seconded by Miss Mosgrove, and carried, the following financial transaction was approved. Ayes: Miss Mosgrove, Father Powleson, Mr. Nourse and Mr. Coffman.

Additional Allotment No. 17

Rent of Crystal Plunge from July 1, 1942 through July 15, 1942.	[illegible]
Rent of Music Center, October 1, 1942 through Dec. 31, 1942.	450.00

SUPERINTENDENT'S REPORT

Report Glen Park Day Camp (Complete statement of 11 weeks summer season)

A comprehensive report covering the ten weeks' operation and activities from June 22nd to August 29th of the Glen Park Day Camp was presented by the Superintendent. The report included a detailed account of the attendance and participation of various playgrounds. The total attendance for the season was 991 boys and girls.

736 children were "weighed in" on their first day at camp and, for the most part, on Friday of the same week. These children gained a total of 2,218 pounds or averaged a weight gain of three pounds each.

Accidents were few. The Alemany Emergency Hospital cooperated wholeheartedly with our camp staff in precautionary examination of minor wounds or other injuries.

Much of the food that was served was made available to us by the Division of Commodity Distribution of the State Department of Social Welfare.

Through Mr. Pete Connelly of the H. Moffatt Company, camp received 25 pounds of meat each week.

The Junior Chamber of Commerce arranged for camp to have 75 pints of milk delivered to camp each day. The following dairies donated milk.

People's Dairy	1 week
Marin Dairyman's MilkCo.	"
Borden's Dairy Delivery	"
Spreckles-Russell Dairy	"
Golden State Lim.Sonoma [illegible] Co.	"
New Clara-Cal Creamery	"
Del Monte Creamery	1½ weeks
Marin-Dell	"

All cooking and baking was done by a staff of two cooks and three cooks' helpers from the School Lunch Projects of the W.P.A. Many of the lunch projects were closed during the latter part of the summer, but the Day Camp was manned by W.P.A. at which time we understood only one other project was operating. The most efficient persons on the staff were assigned to camp.

The Market Street Railway, at their minimum rate, furnished a chartered bus which took children to camp each morning and returned them to their central playground each evening.

Glen Park Day Camp (Cont.)

One camp director and three counselors constituted the paid staff. This is a marked departure from usual camp standards and caused the Day Camp to be observed and studied by persons interested in camping.

This is the second year which camp has been operated during the vacation period. Its method of operation is quite unique in relation to Day Camps in other places. Those who have worked in close relation to the day-to-day activities at camp have found deep satisfaction and real joy in the experiment. Its challenges and possibilities in the future seem to be almost overwhelming until the fact is recognized that year by year it is possible to make specific [illegible] and progress, even in the face of increasing problems and apparent difficulties.

The Superintendent and Commissioners were high in their praise of the Day Camp Staff.

In addition the Superintendent related two stories of distinct human interest value, which the Commission agreed should supplement the publication of the final Day Camp report.

A discussion of public relation methods and techniques followed.

NEW BUSINESS

The Secretary presented for adoption the following rules and regulations governing the Sigmund Stern Grove.

Revised Rules and Regulations Re Sigmund Stern Grove

Facilities

The Grove may be reserved as follows: the picnic area, which contains two outdoor grills, is available to reliable groups for outings, wiener roasts, picnic lunches or suppers, for grilling steaks and the like. The maximum number that may be accommodated, in any one group, is 125.

The clubhouse is available to reliable organizations, and is suitable for dinners, socials, card parties and dances. Kitchen facilities are available, but all cooking utensils, dishes, silver and so forth must be furnished by groups attending. Private parties are not permitted the use of the Grove at night.

Rental

The Grove can be rented by reliable organizations only under special conditions. Only when the Grove is rented is it permissible to charge admission, and sell food or merchandise, if desired.

The Grove is restricted to social and recreational usage, and meetings for religious or political purposes are strictly prohibited..

Exclusive rental of the Grove will not be granted any organization on Saturday, Sunday or Holidays.

Fees

Facilities are free of cost with the following exceptions.

1. If outdoor grill is used, applicant must bring own firewood. There is no charge for use of the outdoor grill. If a group wants a camp fire, a fee of 50¢ is charged for firewood. Clubhouse Fireplace 25¢.

2. When the Kitchen Range is used for cooking food a charge of $1.50 will be made for each unit of 50 guests or part thereof. If the range is only used for making a hot beverage, the charge will be 25¢.

3. In addition to the above nominal charges, a flat fee of $5.00 will be charged all groups using the Grove building, with the following exceptions; Community Chest, bona fide public and parochial school, church, and playground groups, P.T.A. and similar organizations.

4. All fees must be paid in advance.

Reservations

Reservations must first be made by Telephone, Hemlock 2121, Local 365, or in person at 370, City Hall, and a printed application form is then to be filled out in duplicate (duplicate to be retained by applicant), and submitted to the Recreation Commission Office, at least two weeks prior to the scheduled date with accompanying fee. The Recreation Commission reserves the right to reject any application.

At least one week's notification should be given of the desire to cancel any reservation, and no refunds will be made.

General

No intoxicating liquors, wines, or beer, are permitted. Scheduled clubhouse activities must be confined to the house. When a group has planned both an outdoor and indoor event, the same evening, during each portion of the program the entire group must participate. This will facilitate proper supervision.

Guests must not pick flowers, or destroy shrubs or trees. They must leave the house and grounds in an orderly and clean condition. Acceptance of reservation is with the distinct understanding that the group assumes full responsibility for any damage to property either by one or more individuals or the group as a whole.

Cooking is not permitted in the club room, and electric appliances, flares, camp or gasoline stoves and Coleman Lamps are positively forbidden in the house or about the grounds.

All activities at the Grove must positively be concluded by 12 o'clock midnight. All minor cleaning up by the group using the building must also be completed before midnight.

Sundays

On Sundays the Grove is reserved for family picnics only. These groups are limited to a maximum of 25 each. It is not necessary for these groups to fill an application for the use of the Grove.

Only one nationality group of 25 from each nation permitted per Sunday."

War Chest

Motion recommending employees' contribution 1 day's wages

On motion of Father Powleson, seconded by Miss Mosgrove, and carried, the following resolution with respect to contributions of department employees for the San Francisco War Chest Drive was adopted.

"WHEREAS, the Community Chest has this year joined with other worthy causes in a combined solicitation of funds to be known as the San Francisco War Chest Drive, and;

Resolution re War Chest

"WHEREAS, there is a greater need than ever before to support the excellent work accomplished by the 74 agencies of the Community Chest as well as the United Service Organizations, British and Foreign War Relief, and other worthwhile causes;

"WHEREAS, a committee of members of Organized Labor composed of representatives of the A. F. of L, the Railroad Brotherhoods, and the C.I.O. recently met with directors of the San Francisco War Chest and, after discussion, moved, seconded and carried that one day's pay be used as a measuring stick for giving to this campaign by both members of Organized Labor and unorganized employees of business and industry; and

"WHEREAS, the Honorable Board of Supervisors in recognition of the worthiness of the "San Francisco War Chest" has urged all City employees to contribute a day's pay in this highly commendable and much needed wartime drive, starting October 10th, to aid the men and women of our armed forces, and those of our citizens in need at home, and

"THEREFORE, BE IT RESOLVED, the San Francisco Recreation Commission endorse the policy established by other municipal departments and labor organizations for the contribution of one day's wages to the San Francisco War Chest, and further, be it Resolved, that all employees of the San Francisco Recreation Commission be urged to subscribe to such contribution; that is, one day's wages of their respective salaries."

Charter Amendment

Argument favoring Amendment Section 42 submitted to Bd. of Super. for inclusion with sample ballots

A brief argument favoring the Recreation Commission Charter Amendment to be submitted to the voters on the ballot of the municipal election, November 3rd, was presented for approval.

"Municipal playgrounds are extremely important in the life of the children of this city.

"It is important that this amendment be passed so that the Recreation Commission may operate efficiently in your interest. The reason briefly is this:

In the old Charter the Recreation Commission was given specific powers by which it could operate. While these powers were carried over into the new charter in 1932 they were not listed or itemized; they were merely referred to as continuing in effect.

Such an incorporation of the provisions of a former charter into a new charter by mere reference is not legal according to a recent decision of the courts.

In order to be effective the powers of the Commission must be expressly put forth as they were in the Old Charter.

Therefore, it is necessary to amend Section 42 of the present charter clarifying the position of the Recreation Commission by a special statement which sets forth its powers.

Your support is urgently requested."

A request is to be made of the Board of Supervisors that they approve the necessary expenditures for the printing and mailing of this argument in the sample ballots of the Registrar of Voters.

Motion

On motion of Miss Mosgrove, seconded by Father Powleson, and carried, the presented argument was approved.

UNFINISHED BUSINESS

Paving

Miss Mosgrove then reopened the subject of the serious condition of the paving on the playgrounds throughout the city, and the difficulties the Commission has experienced in trying to make repairs.

Miss Mosgrove urged that the Commission concentrate its efforts so that some positive action may be taken.

Inquiries were made regarding Building and Improvement items in the present budget which cannot be expended because of war priorities and lack of materials. It was suggested that every effort be made to have these funds used for the necessary paving.

On motion of Miss Mosgrove, seconded by Mr. Nourse, and carried, the following resolution, to renew efforts for the repair of city playgrounds, was adopted.

Resolution .. Commission to renew efforts to obtain paving repairs for playground areas throughout the city

"WHEREAS, there exists a serious and dangerous condition throughout the playgrounds of this city due to paved playing surfaces which are either entirely worn out or in an extreme state of disrepair; and,

WHEREAS, this condition now having reached a total of approximately 860,000 square feet of needed paving;

WHEREAS, the Recreation Commission has for several years made budget requests for such repair work, said requests having been either drastically cut or refused entirely; and,

WHEREAS, the present war emergency due to priorities, lack of equipment and materials has made it impossible to use certain funds appropriated in the Recreation Commission budget for building and improvements; and,

WHEREAS, there is no greater need for which those funds could be spent than the correction of the dangerous condition of the paved areas on city playgrounds.

THEREFORE, BE IT RESOLVED, that the Recreation Commission make every effort to defer those building and improvement funds which cannot be spent because of war material priorities to be used for badly needed paving, and

FURTHER, BE IT RESOLVED, that the advice of the Controller, and also the assistance and the support of the Board of Supervisors of the City and County of San Francisco, be sought through its proper committees, so that permission be soon granted to transfer funds which cannot be expended for use on this extremely important paving and repair work."

ADJOURNMENT

There being no further business, the meeting was declared adjourned at 3:25 P.M.

Respectfully submitted,

Edward McDevitt

Secretary

MINUTES

October 1, 1942

Written notices for the regular meeting of the Recreation Commission for Thursday, October 1, 1942, were mailed to all Commissioners.

Failing a quorum, no meeting was held.

Winifred F. Batkin
Secretary.

MINUTES

October 15, 1942

The regular meeting of the Recreation Commission was called to order this day, October 15, at the hour of 2:15 P.M. In the absence of Chairman William Coffman, Commissioner Alicia Mosgrove was appointed to act as temporary chairman.

PRESENT: Miss Alicia Mosgrove
Mrs. Sigmund Stern
Mr. William Raffetto
Mr. J. P. Nourse

ABSENT: Mr. William Coffman
Rev. Leo W. Powleson
Mr. John McLaren

READING AND APPROVAL OF MINUTES

The minutes of the meeting of September 17th, with one typographical correction were, on motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, approved as corrected.

COMMUNICATIONS

Mark Graham, Swimming Instructor, complimented

From Mrs. Alice Arnautou, 1754-17th Avenue, letter of appreciation for the excellent work of Mr. Mark Graham, Recreation Department Swimming Instructor at Crystal Plunge. Secretary instructed to reply and forward a copy of letter to Mr. Graham.

Proposed lease agreement covering James D. Phelan Beach

From Joseph J. Phillips, Director of Property, a copy of the letter to J. J. Covington, Executive Secretary, State Division of Parks, regarding a proposed lease agreement covering James D. Phelan Beach. The communication outlined reasons why it is essential that the city obtain an agreement for a period of at least fifty years; also setting forth reasons why it is impossible to consider a term of five years proposed by the State Park Commission. The four main reasons are quoted.

"In addition to the contribution of $80,000 toward the cost of purchasing the land, the City and County of San Francisco has also expended a considerable amount of money for a geological report, preliminary office and field engineering, etc.

"To properly develop and improve this park we are confronted with costly engineering construction problems as the land comprises a beach with adjoining high, steep bluffs. The bluffs must be stabilized as they are now subject to tidal scour, slippage and erosion.

"It will be necessary for the City to grade the land, construct a drainage system and large concrete walls on the premises, together with other improvements, including buildings.

Proposed lease agreement covering James D. Phelan Beach (Cont.)

"The San Francisco Recreation Department has estimated that it will cost the City approximately $160,000 to develop and improve the park for the use and enjoyment of the public, which work will require about five years to complete after the war. When the work has been completed, the total cost to the City and County of San Francisco will be about $250,000."

Ordered filed.

Lions' Club expresses appreciation for use of Stern Grove

From Dr. Walter J. Straub, San Francisco Lions' Club, expressing appreciation for the use of the Sigmund Stern Grove on Saturday, September 12th, when the Blind Work Committee sponsored a picnic for the indigent blind of San Francisco. The Secretary was instructed to thank the writer.

Restoration of Funston Playground by the Government

From Joseph J. Phillips, Director of Property, informing the Commission that he has signed a permit whereby the War Department may do certain work at Funston Playground for a period of sixty days. This work is in line with the restoration of Funston Playground. The permit contained the following:

> "The Government, if required by the Permitter, shall restore the premises to the same condition as that existing at the time of entering, on or about December 30, 1941, reasonable and ordinary wear and tear and damages by the elements or by circumstances over which the Government has no control excepted."

Mr. Jordan, Business Manager, reported that representatives of the Real Estate Department, the Recreation Commission, and the United States Army thoroughly inspected Funston Playground, and that there is a mutual understanding regarding rehabilitation.

Supplemental appropriation of $22,500 for purchase of land on Silver Avenue near Ledyard St.

From Joseph J. Phillips, Director of Property, a copy of resolution authorizing a supplemental appropriation of $22,500 for the acquisition of certain real property required for a playground on Silver Avenue near Ledyard Street. The appropriation was set up as follows:

Reserve for Land Purchases - Sheriff	$3,750.00
Reserve for Land Purchases - Public Works	2,750.00
Reserve for Land Purchases - Miscellaneous	16,000.00
	$22,500.00

At the suggestion of the Superintendent, the Commission instructed the Secretary to thank Sheriff Murphy for the transfer of funds from the Reserve for Land Purchases of his Department.

Salt Lake City inquiry

From Fred Tedesco, Commissioner of Parks and Public Property, Salt Lake City, requesting a statement from the Recreation Commission in the importance of municipal recreation during war time. (Letter acknowledged and statement forwarded.) Secretary was instructed to prepare such a statement.

LETTERS ANSWERED

From Rose Resnick, expression of appreciation for the use of Sigmund Stern Grove, and inquiring regarding a swimming program for the blind. (Acknowledged and referred to Crystal Plunge.)

From Elizabeth Turnbull, St. Francis Hospital, letter of appreciation for the Sigmund Stern Grove. (Acknowledged.)

REPORTS OF COMMITTEES

Finance Committee

On motion of Mr. Raffetto, seconded by Mr. Nourse, and carried, the following financial transactions were approved and ordered paid.

Improvement Resolutions:	
No. 802 - Rental of War Memorial Opera House for Christmas Pageant	$ 596.50
No. 803 - Establishment of property lines and making surveys at Burnett and Grattan Playgrounds	1,130.00
No. 804 - Paving walks at Portola Playground	715.00
No. 805 - Repairing roof at Michelangelo Playground	176.40
Intra-Fund Transfer	
No. 19 - Funds needed for military leaves	600.00
No. 18 - Provide temporary salary of B4 Bookkeeper	177.49
Additional Allotment	
No. 20 - Miscellaneous photographic equipment	200.00

Grounds Committee

The Superintendent presented a copy of the October issue of the Recreation Magazine directing attention to the article contained therein "Do You Believe in Signs". The subject of the article is the construction and design of the standard playground signs on the units under the jurisdiction of the San Francisco Recreation Commission.

Superintendent's Report

Opening of Bowling Greens

Miss Randall reported that the bowling greens on the upper level of the Sigmund Stern Recreation Grove located at Wawona Street and 19th Avenue would be opened to the public on Sunday, October 25th, with a brief dedicatory ceremony. The Superintendent is to send invitations to His Honor, Mayor Angelo J. Rossi, and members of the Board of Supervisors.

Probable construction of the proposed convenience station at the above location was briefly discussed.

Report on Non-Payment for Crocker Amazon

It was reported by Mr. Ross of the Controller's Office that payment of rent heretofore collected by the Public Utilities Commission from the Recreation Department for use of Crocker Amazon Playground and recreation field, will no longer be approved by the Controller.

Report on Rented Property

The Superintendent reported on the financial difficulties encountered through extensive repairs on improved rental property owned by the Department. In the past such buildings were wrecked when the repair of such property was greater than the income received. Due to the present emergency and the housing situation, tenants cannot be removed nor can the property be razed.

$13,534.10 received through such rentals in 1941 is considered part of the Department operating budget, but the cost of heavy repairs which must be made on properties now in very poor condition may exceed this amount.

The Commission was in agreement that the Superintendent seek some method whereby the cost of such repairs may be made through the rental income.

Report on Closing of Streets, Corona Heights Playground

The Superintendent presented the report of Mr. George Harman, Engineer, in which he advised that streets in the Corona Heights District be closed. The following resolution introduced by Mrs. Stern, seconded by Mr. Raffetto, and carried, authorized the closing of Corona Heights Streets.

RESOLVED That the Recreation Commission hereby authorize the Director of Property to proceed with the closing of all public streets included within the site of the proposed Corona Heights Playground area except that portion of 16th Street adjoining Lots Nos. 6 through 42 inclusive, in Assessor's Block 2620, San Francisco.

Junior Museum Model Airplanes

The Junior Recreation Museum has presented the United States Navy Department with three complete sets of scale model airplanes for identification purposes; 50 different models comprising each set. The Lick Wilmerding School has presented one complete set. There have been many other scale models built by San Francisco children but only the above form complete sets.

Resignations and Leaves of Absence

Miss Randall reported that Miss Dorothy Mitchell, Playground Director, has received a position with the National Red Cross for overseas work in the recreation field, and tendered her resignation.

Miss Randall reported that Mr. Edward A. McDevitt, Secretary of the Recreation Commission, has received a commission with the United States Naval Reserve, and will shortly take a military leave of absence.

Supervision and Personnel

The difficulties through loss of experienced leaders and inability to replace such losses were reported. A chart designed to give greater effectiveness to the staff supervision of playgrounds and schoolyards was prepared by Mr. Lang and reviewed by the Commission.

Supervision and Personnel (Cont.)

Wherever possible, teachers from the schools have been selected to replace playground directors on their respective schoolyards. Miss Randall reported that only through the use of teachers from the School Department will it be possible to maintain to some degree the required standards of leadership.

Secretary's Report

The Secretary reported on the progress of the campaign for the passage of Charter Amendment #37 for the purpose of clarifying Section 42 of the Charter of the City and County of San Francisco dealing with powers and duties of the Recreation Commission. Over 5000 letters have been sent, a Speaker's Bureau has filled over forty assignments, directors' support has been enlisted, newspaper cooperation has been gained, and endorsements from all major civic and improvement clubs have been obtained. There is no active opposition to the measure and samples of the various types of campaign publicity were presented. Miss Randall pointed out that developing plans and specifications required time.

UNFINISHED BUSINESS

Paving of Grounds

The Superintendent reported on the efforts to obtain funds for paving playgrounds in accordance with the resolution passed by the Commission at a previous meeting.

Miss Randall stated that she had inquired of Mr. Ross of the Controller's Office regarding the necessary procedure to follow to use funds for paving which are now allotted to North Beach and Folsom Playgrounds lighting improvements. Mr. Ross stated that these funds were appropriated last year for a specific purpose, and advised that if they be re-appropriated the neighborhood groups be reached so that their objections might be overcome before the matter is presented to the Board of Supervisors for a re-appropriation of funds. The Controller will advise and assist in the preparation of the necessary ordinance.

The Commission was in agreement with the procedure advised by the Controller.

Regarding paving material, the Superintendent reported that Mr. Fay of the Fay Improvement Company informed her that asphalt can only be obtained for defense purposes, and that state and municipal projects must obtain a clearance from Washington for such material.

NEW BUSINESS

Post War Public Works Projects

The Superintendent reported that it may not be possible to obtain asphalt for other than projects essential to war effort and that as the Folsom Playground paving is being urged by the Public Utilities Department at this time, there will be a question of the Commission's ability to obtain asphalt for the paving of other areas through a government clearance.

Miss Randall recommended that if it is impossible to use our money for paving and impossible to retain it for the purpose for which it is set up that it would be advisable to be ready to take

Post War Public Works Projects (Cont.)

advantage of immediate post war public works projects by drawing plans well in advance. Local projects on which such work was advised were Corona Heights, Eureka Valley, Burnett, Portola Heights, Potrero Hill, St. Mary's Park and Phelan Beach.

The Superintendent reported that the City of New York has recently allocated $21,600,000 for the preparation of plans and specifications for post war projects, the estimated cost of which is $660,000,000.

The Commission recognized the value of early planning but reiterated the importance of using available funds for immediate paving needs.

Supervision Fairmont Schoolyard

The Superintendent recommended that the request of the Fairmont Parent Teacher Association and the Fairmont Improvement Club for supervision of the Fairmont Schoolyard Playground be granted. On motion of Mr. Raffetto, seconded by Mr. Nourse, and carried, the recommendation of the Superintendent was adopted.

ADJOURNMENT

There being no further business, the meeting was declared adjourned by Acting Chairman Mosgrove at 3:35 P.M.

Respectfully submitted,

Edward McDevitt

Secretary.

McD:c

MINUTES

November 5, 1942

The regular meeting of the Recreation Commission was called to order on Thursday, November 5th, at 2:15 P.M. by Miss Alicia Mosgrove who acted as Chairman in the absence of Mr. William Coffman.

PRESENT:
Miss Alicia Mosgrove
Mrs. Sigmund Stern
Mr. William Raffetto
Mr. J. P. Nourse

ABSENT:
Mr. William Coffman
Rev. Leo W. Powleson
Mr. John McLaren

READING AND APPROVAL OF MINUTES

The minutes of the previous meeting of Thursday, October 15th, were on motion of Mrs. Stern, seconded by Mr. Raffetto, approved as presented.

COMMUNICATIONS

Complaint regarding Excelsior Playground

From J. W. Schnittger, Corresponding Secretary, Excelsior Improvement Club, complaining of young people riding horses into the Excelsior Playground and of the dirt and trash that blows on their walks from the park walk. Secretary requested to reply and inform Mr. Schnittger that the matter will be investigated and remedied.

Request to use Rossi Playground to train dog for rescue work

(Denied)

From Park Commission, enclosing a letter from Captain Harry W. Davis, requesting permission to train a dog in Rossi Playground for rescue work in the American Red Cross. Secretary requested to reply, stating that it is a policy of the Recreation Commission not to allow dogs on the playgrounds because of the possibility of endangering children at play.

Property adjacent to Fairmount School

From Mrs. A. Linsley, President, Fairmount Improvement Association, requesting permission for a committee from her Association to meet with the Commission regarding purchase of property adjacent to the Fairmount School for a recreation center. The matter was referred to the Grounds Committee for investigation.

Request for paving material for Folsom Playground denied.

From Robert T. Collier, Petroleum Coordinator for War, Washington, denying request for material for paving for Folsom Playground, because it is not shown to be essential to the prosecution of the war and because the demand for bituminous material exceeds the supply. Ordered filed.

Payment refused for Bulbtin of October 26th

From Harold J. Boyd, Controller, informing the Commission that the cost of the Bulletin dated October 26th, could not be paid from public funds. Referred to the Superintendent for investigation.

Musicians' Union regarding Junior Civic Symphony

From the Musicians' Union informing the Commission that, "We will offer no objections to the participation of the orchestra, without our members, provided a union orchestra of no less than sixteen men are also engaged for the affair".

The Superintendent stated that it will be necessary to eliminate our Junior Civic Symphony Orchestra this year as there are no funds available in the budget for the Christmas Pageant for engaging a professional orchestra.

It is unfortunate that the Junior Civic Symphony Orchestra cannot participate in the Annual Christmas Pageant as it is a program to demonstrate to the friends and parents of the children the activities conducted by the San Francisco Recreation Department throughout the year.

Air Raid Protection for Playgrounds

From J. A. Ormond, Secretary, Board of Education, stating that Members of the Board of Education had been furnished with a copy of the correspondence from the Recreation Commission enclosing a progress report prepared by the Bureau of Building Inspection, George S. Hill, structural engineer, relating to a proposed system of air raid protection for playgrounds; seventeen schools being involved as shelters in the proposed protection plan. Mr. Ormond further stated that the Board directed that action be deferred for one week, and that he would promptly advise the Recreation Commission of any developments.

Offer by Mr. Joseph Leon to deed the Sea Cliff Playground to the city.

Communication from D. J. Boccabella, Clerk of the Education, Parks and Recreation Committee of the Board of Supervisors, respectfully requesting the attendance of the Superintendent at a meeting of the Education, Parks and Recreation Committee on October 22nd, at 2 P.M. for the purpose of considering a communication from Joseph Leon, representing parents of the Sea Cliff District, in which Mr. Leon wishes to deed the Sea Cliff Playground to the city.

The Commission authorized the Superintendent to report to the Park, Playgrounds and Education Committee of the Board of Supervisors that they considered the acceptance of this equipment impractical because this site is only 3½ blocks from our Rochambeau Playground, and therefore the Commission will not assume the responsibility of this area.

REPORTS OF COMMITTEES

Finance Committee

On motion of Mr. Raffetto, seconded by Mr. Nourse, and carried, the following financial transactions were approved and ordered paid.

Request for Additional Allotment No. 21 Rental of North Beach Annex for one year	$1,369.00
Request for Additional Allotment No. 22 Pianists' fees for quarter ending December 31, 1942	750.00
Improvement Resolution No. 806 Corona Heights Playground Engineering Survey to establish location of road	75.00

Sigmund Stern Lawn Bowling Greens

Miss Alicia Mosgrove reported on the opening of the Sigmund Stern Lawn Bowling Greens on Sunday, November 1st. It is possible for 138 bowlers to bowl at one time. The greens were commended very highly by the Lawn Bowling Association.

SUPERINTENDENT'S REPORT

The Superintendent reported that the National Recreation Association Western Division Conference would be held at the Hotel Oakland, Oakland, on Wednesday, Thursday and Friday, November 11, 12, 13, and that she had recommended that as many members of the Recreation Department as possible attend.

Report on Victory Corps

The Superintendent reported that the United States Department of Education has established a movement to be known as the Victory Corps. Activities of this group are to be administered in all instances by the local Boards of Education. It had been decided that continuation of the Junior Commando group would be a duplication of the Victory Corps, and therefore as Chairman of the Recreation Committee of the Children's and Welfare Committee of the Civilian Defense Council, she will recommend that her Committee cooperate with the Victory Corps and discontinue the Junior Commando organization.

Report on Rented Property

The Superintendent again reported on the Recreation Commission's rented property. Mr. Phillips, Director of Property, is investigating the situation and will try to work out some plan with the Controller whereby the money to be used for the repair of the property could come from the rental income.

Report on Day Care Program

Miss Randall reported that the Recreation Commission has been asked to cooperate in the proposed Day Care program by taking responsibility of the children from 3 to 7 in the afternoon. She stated that there is a possibility of obtaining funds for this project from the Lanham Fund which will provide money for nursery schools, day care and recreation.

War Chest Contributions

The Superintendent reported that $427.50 had been collected to date from the employees of the Recreation Department for the War Chest. $363.00 was collected in 1941.

Charlotte Estes Sun Dial

Miss Randall reported that the Sun Dial in memory of Charlotte Estes would be dedicated at the West Portal Playground on Sunday, November 15th, at 2 P.M.

ADJOURNMENT

There being no further business, the meeting was declared adjourned at 4:00 P.M.

Respectfully submitted,

Winifred J. Batkin
Acting Secretary.

WB:c

MINUTES

November 19, 1942

The regular meeting of the Recreation Commission was called to order at 2:15 P.M. Thursday, November 19th, with Mr. William Coffman, Chairman, presiding.

PRESENT: Mr. William Coffman
Mrs. Sigmund Stern
Miss Alicia Mosgrove
Mr. J. P. Nourse

ABSENT: Rev. Leo W. Powleson
Mr. William Raffetto
Mr. John McLaren

The minutes of the meeting of Thursday, November 5th, were on motion of Miss Mosgrove, seconded by Mrs. Stern, and carried, approved as presented.

COMMUNICATIONS

E.R.Taylor PTA expresses appreciation for use of Grove.

From Mrs. Emil Anderson, Corresponding Secretary, E. R. Taylor Parent Teacher Association, expressing appreciation for the use of the Sigmund Stern Grove for their annual picnic. Ordered filed.

Special weekly edition of S. F. Chronicle

From Bill Simons, District Editor, San Francisco Chronicle, announcing the publication of a special weekly home-town newspaper beginning Sunday, November 22nd, and requesting criticisms and suggestions of this new publication. Referred to Superintendent.

No charge made for printing line on Page 4 of Bulletin re Amendment 37

From Mr. Walter V. Walsh, Vice-President, Pernau-Walsh Printing Company, in which he states that there was no charge made for printing a line of type on page four referring to Amendment No. 37. The issues were billed at the three page rate and all copy furnished us was printed in each edition. Letter to be forwarded to Mr. Harold J. Boyd, Controller, enclosing a copy of the letter from Pernau-Walsh.

Transfer of Appropriations

From Harold J. Boyd informing the Commission that in the future, before surpluses in personal service appropriations, or any other appropriations, are transferred from one fund to another in any department, an appropriation ordinance of the Board of Supervisors must be enacted authorizing the transfer of said appropriation. Acknowledgement to be sent stating that the Recreation Commission will cooperate in every way.

Repair of City owned buildings

From Joseph J. Phillips recommending that the Recreation Department arrange for the immediate repair of the leaky roofs of the City owned buildings situated on the Eureka Valley, Grattan and Upper Noe playground sites, and also that the hole in the sidewalk at 194 Collingwood Street be repaired.

The Superintendent reported that the Controller's Office had informed the Recreation Department that there was no possible way to repair these buildings except at our own expense. The Commission therefore authorized the repair of the buildings as suggested in Mr. Phillips' letter, as inexpensively as possible, from the Recreation Department funds.

Change in automobile allowance

Communications from Mr. W. C. Hubner, Purchaser of Supplies, and approved by T. A. Brooks, Chief Administrative Officer, advising the Recreation Department that the mileage allowance to be paid all privately owned automobiles used for official business would be set at 6¢ a mile, to be effective December 1, and setting the mileage rate at 8¢ outside the limits of the City and County of San Francisco for travel over unpaved roads. Mr. Jordan, Business Manager, recommended that inasmuch as the budget approved by the Commission calls for payment of $30.00 a month for privately owned machines used for City Business, that the payment of the rates as set forth under the provisions of the ordinance, could be paid from the Recreation Department's Revolving Fund. This method has been approved by Controller Harold J. Boyd.

On motion of Mrs. Stern, seconded by Mr. Nourse, and carried, the Recreation Commission approved the recommendation of the Business Manager.

REPORTS OF COMMITTEES

Finance Committee

On motion of Miss Mosgrove, seconded by Mr. Nourse, and carried, the following financial transactions were approved and ordered paid.

Request for Additional Allotment

No. 23	Purchase of 1 gang mower	$590.50
	Purchase of 3 duty mowers	405.00
		$995.50
24	Acquisition of Silver Ave. property	22,430.00
25	To meet minimum requirements for contractual services	1,500.00

Improvement Resolution

No. 807	1 gang Mower, 3 duty mowers	995.50
No. 808	Silver Avenue playground property	22,430.00

Activities Committee

Charlotte Estes Sun Dial

Miss Mosgrove reported that as the Commission has requested, she had attended the dedication of the Sun Dial at the West Portal Playground in memory of Charlotte Estes, and presented a letter that she had received from the West Portal Parent-Teacher Association expressing their appreciation for her participation. Mr. Nourse commended Miss Mosgrove on her talk.

SUPERINTENDENT'S REPORT

Air Raid Shelter St. Mary's Playground

The Superintendent reported that some time ago residents of the St. Mary's Park Playground had requested the use of the old shack on the St. Mary's Playground for an air raid shelter. Recently they invited Miss Randall to the opening and Miss Randall stated that it was being used as a center for air raid wardens, Red Cross training station, and that all the equipment had been furnished by the Office of Civilian Defense, electricity had been installed, the road paved, and that it was now a very attractive small center.

SUPERINTENDENT'S REPORT (Cont.)

Report to Education, Parks and Recreation Committee of Board of Supervisors regarding proposed gift of playground site in Sea Cliff District.

The Superintendent reported that she had attended a meeting of the Education, Parks and Recreation Committee of the Board of Supervisors on Friday, November 6th, at 2 P.M. and presented a report from the Recreation Commission on the matter of accepting certain playground facilities from the parents of the Sea Cliff District. Mr. MacPhee requested Miss Randall to be present at a meeting scheduled for Friday, November 20th, and present an additional report giving an estimate of the cost of constructing a playground on the two lots, privately owned, on the south side of El Camino Del Mar Boulevard and an alley between Twenty-Seventh and Twenty-Eighth Avenues.

The Superintendent presented a report covering the cost estimated by our Engineer as follows:

Grading, retaining wall, fence, painting, etc.	$ 800.00
Apparatus, Plumbing work, Drinking Fountain	500.00
Landscaping, dirt surfacing, tanbark, etc.	500.00
Small Convenience Station which is very essential in the operation of a recreational area of this nature. (This figure is subject to change due to the changes in costs.)	1,750.00
Contingencies	200.00
Supervision	1,200.00
Maintenance	840.00

On motion of Miss Mosgrove, seconded by Mrs. Stern, and carried, the Recreation Commission authorized the Superintendent to comply with the request of the Education, Parks and Recreation Committee to present a report on the cost, and again present their decision as recorded in the minutes of the meeting held on Thursday, November 5th, that "they considered the acceptance of this equipment impractical because this site is only 3½ blocks from our Rochambeau Playground, and therefore the Commission will not assume the responsibility of this area."

Change in hours of Supervision

The Superintendent reported that on Monday, November 16th, the High Schools closed at 2:30, and stated that it might be to the best interests of all concerned if the playground hours were changed from 3 to 6 to 2:30 to 5:30 P.M. The Commission authorized the Superintendent to investigate the activities of the various playgrounds, and in such cases where it is advisable, to change the hours of supervision, and make such adjustments as she deems necessary.

Leave of Absence for Mr. Clement Clancy

Miss Randall reported that Mr. Clement Clancy, Carpenter, had requested a leave of absence for the duration to accept employment in the shipyards. The Commission authorized Miss Randall, inasmuch as a carpenter is necessary for the maintenance of our facilities, to intercede with Mr. Clancy's Draft Board to have Mr. Clancy deferred, and that he be permitted to remain as a carpenter in the Recreation Department, and if this does not meet with the approval of the Draft Board, to grant Mr. Clancy a leave of absence.

DAY CARE PROGRAM

Miss Mosgrove appointed to represent Recreation Department

The Superintendent reported that at the last meeting of the Civilian Defense Council a recommendation was made to the War Council that the Board of Education and Recreation Commission and the Health Board be authorized to develop a program for day care. The plan calls for responsibility of the Board of Education from 7 in the morning to 3 in the afternoon, and the Recreation Department responsible from 3 in the afternoon to 7 in the evening. The War Council has been requested to supply additional funds which will be necessary to the maintenance of centers for day care of children of mothers working in defense industries. Miss Randall recommended that Miss Alicia Mosgrove, Commissioner, be appointed by the Recreation Commission as a committee of one to assist in the plans for the day care. The Commission accepted the Superintendent's recommendation and appointed Miss Mosgrove to represent the Recreation Department.

Survey made on changes to comply with dim-out regulations

Miss Randall reported that Mr. A. A. Olson, Electrical Engineer, Public Utilities Commission, and Mr. George Harman, Engineer, Recreation Department, had surveyed Recreation Department properties, and submitted a report on the necessary work to be done to comply with dim-out regulations. In order to comply with these regulations, it will be necessary to make certain changes.

Mr. Bert Walker subject to draft

Miss Randall reported that Mr. Bert Walker, Curator, Junior Recreation Museum, is subject to draft in the near future, and that she is planning to place Miss Esther Ehlert, Director of North Beach Playground, at the Junior Recreation Museum in his place.

Number of employees maintained as set up in Annual Salary Ordinance

The Superintendent recommended that because of the many difficulties encountered in the details of appointing eligibles to positions vacated through granting of leaves of absences and military leaves, and because these positions must necessarily be filled immediately, a letter be written to the Civil Service Commission, requesting that the number of employees set up in the Annual Salary Ordinance be maintained without waiting for the approval of the Civil Service Commission. The Commission approved this recommendation, and requested the Superintendent to write to the Civil Service Commission requesting that this be done.

ervice Men's enter at 555 hestnut St.

Miss Randall reported that a service men's center for the use of the United States Coast Guard was officially opened on Monday, November 16th, at 555 Chestnut Street, and that it is to be available for Coast Guard members, their friends and families as a visiting center.

EW BUSINESS

iss Batkin ppointed Acting ecretary

On motion of Mrs. Stern, seconded by Miss Mosgrove, and carried, Miss Winifred Batkin was appointed Acting Secretary to the Recreation Commission from November 1st.

The Superintendent reported that it would be necessary to appoint a Secretary of the Recreation Commission inasmuch as the available eligibles on the Civil Service list have waived, thus making the list inactive, and recommended that Miss Winifred Batkin be appointed Secretary of the Recreation Com-

mission for the duration. Therefore, on motion of Miss Mosgrove, seconded by Mr. Nourse, and carried, the following Resolution was adopted. Ayes: Mrs. Stern, Miss Mosgrove, Mr. Nourse and Mr. Coffman.

Resolution appointing Miss Batkin Secretary to the Recreation Commission for the duration

WHEREAS: Mr. Edward McDevitt, Secretary of the Recreation Commission, has been granted a military leave of absence for the duration; and,

WHEREAS: By nature of the duties of the Secretary of the Recreation Commission the position is indispensable to the efficiency of the Commission, and a replacement is absolutely necessary; and,

WHEREAS: The available eligibles on the Civil Service list for this position have waived their right to this position, making the list inactive;

THEREFORE BE IT RESOLVED: That the Recreation Commission approve the recommendation of the Superintendent that Miss Winifred Batkin be appointed to the position of R2, Secretary, Recreation Commission, for the duration; and,

FURTHER BE IT RESOLVED: That the Honorable Civil Service Commission be requested to approve this appointment.

ADJOURNMENT

Inasmuch as there was no further business, Mr. Coffman declared the meeting adjourned at 3:30 P.M.

Respectfully submitted,

Winifred F. Batkin

Secretary.

WB:c

MINUTES

December 3, 1942

The regular meeting of the Recreation Commission was called to order at 2:20 P.M. Thursday, December 3rd, with Mr. William Coffman, Chairman, presiding.

PRESENT:	Miss Alicia Mosgrove Mrs. Sigmund Stern Mr. William Coffman Mr. William Raffetto
ABSENT:	Mr. J. P. Nourse Mr. John McLaren Rev. Leo W. Powleson

The minutes of the meeting of Thursday, November 19th, were on motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, approved as presented.

COMMUNICATIONS

Leave of Absence Horace J. Fernald

From Mr. William L. Henderson, Secretary, Civil Service Commission, stating that the Leave of Absence without pay to accept employment in the war effort for Horace J. Fernald, Gardener, had been approved by the Civil Service Commission at its meeting of November 25th.

Appointment of Winifred Batkin as Secretary to Recreation Commission

From Mr. William L. Henderson, Secretary, Civil Service Commission, stating that the appointment of Winifred Batkin, General Clerk-Stenographer, to the position of Secretary of the Recreation Commission had been approved, pending the certification of an eligible and not to exceed ninety days, by the Civil Service Commission at its meeting of November 25th.

Locations for Auxiliary Fire Stations

From Albert J. Sullivan, Acting Chief Engineer, San Francisco Fire Department, requesting the authorization of the Recreation Commission to permit Mr. Dodge Reidy, City Architect, to survey the following properties under our jurisdiction:

Bayview, Angelo J. Rossi, Rochambeau,
7th & Bryant Streets, and Crocker
Amazon Playgrounds.

The Superintendent reported that Bayview was already approved, and that the locations requested at 7th & Bryant and Crocker Amazon were satisfactory, but that satisfactory locations on Rossi and Rochambeau Playgrounds had not been agreed upon. Miss Randall recommended that until such time as she could visit the sites with Mr. Reidy, the Architect, the Commission approve Crocker Amazon and 7th & Bryant, and hold Rossi and Rochambeau Playgrounds in abeyance. The Recreation Commission, on motion of Mrs. Stern, seconded by Mr. Raffetto, and carried, accepted the Superintendent's suggestions and authorized Miss Randall to approve whatever recommendations are made for temporary sites for the Auxiliary Fire Stations if, in her judgment, they are found to be satisfactory.

COMMUNICATIONS (Cont.)

Hunter's View Housing Project Playground

From Mr. Albert J. Evers, Executive Director, Housing Authority, acknowledging the Superintendent's letter of November 30 regarding access to the northeast corner of the Hunter's View Housing Project Playground, assuring her that they will make every effort to arrange for the access recommended. Miss Randall stated that she had written the letter requesting that another access be made to the playground in order to make the play area available to the entire community.

REPORTS OF COMMITTEES

Finance Committee

On motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, the following financial transactions were approved:

Request for Additional Allotment	
No. 26 - To cover permanent Camp Salaries through March 31, 1943	$1,700.00
No. 27 - Supplemental work orders and orders to be issued for the ensuing six months of this fiscal year	1,252.00
Improvement Resolution	
No. 809 - Repairing Copper Gutters and Tile Roof at Rochambeau Playground	171.50
No. 810 - Replacement of broken rough glass at Crocker Amazon Playground	138.25
No. 811 - Administration Costs and Medical Fees, January through June 1943	600.00

Grounds Committee

Grounds Committee agreed to meet during the first of January and visit various playground sites and properties that have recently been under discussion.

SUPERINTENDENT'S REPORT

Sunset Playground Convenience Station

The Superintendent reported that the Convenience Station at Sunset Playground has been completed and is entirely satisfactory. On motion of Mrs. Stern, seconded by Miss Mosgrove and carried, the Commission authorized the Secretary to send a letter of thanks to Mr. William G. Merchant, Architect, commending him on his splendid cooperation, assistance and work in connection with the erection of the Sunset Convenience Station.

Day Care

Miss Randall reported that at the last meeting of Judge Thos. Foley's Children's Committee of the Civilian Defense Council, it was decided to open one school center as a demonstration for the Day Care of Children. The Board of Education agreed to assume the responsibility from 7 A.M. to 2:30 or 3:00 P.M. (depending upon school closing hours) and the Board of Health agreed to to take the responsibility for necessary health measures. The Superintendent stated that the Recreation Department has been requested to assume responsibility from 2:30 to 3:00 P.M. (depending on school closing hours) to 7:00 P.M. It is hoped that this demonstration will really show what is needed and what the expenses and problems will be. The Superintendent recommended that the Recreation Department cooperate in every way possible to assist in

SUPERINTENDENT'S REPORT (Cont.)

the Day Care program and the Recreation Commission, on motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, approved this recommendation.

Fourth Army Air Corps structure at Father Crowley Playground

Miss Randall reported that the Fourth Army Air Corps which has been using Father Crowley Playground, has requested permission to build a small shelter to accommodate lockers, between the bleachers and Southside Center. The Superintendent recommended that this be approved inasmuch as there is sufficient space available for this structure. The Commission authorized the Superintendent to grant permission.

Lanham Act Funds

Miss Randall reported that Mr. George, who is connected with the Federal Security Agency, had contacted her, stating that it probably would be possible to obtain funds for community service as a result of the Lanham Act. The Commission requested that the Superintendent obtain available information for the next meeting of the Recreation Commission.

Miss Ehlert not appointed to Junior Museum

Miss Randall reported that she had previously stated she was considering appointing Miss Esther Ehlert to take Mr. Bert Walker's place at the Junior Recreation Museum. This appointment was not made and does not seem wise at the present time.

NEW BUSINESS

Play Space adjoining Hospitality House

Mrs. Stern reported that the Hospitality Committee had requested that the Recreation Department cooperate with them by furnishing athletic equipment and games for the area adjoining the Hospitality House in the Civic Center. They plan to make this area available as a play space for service men. Inasmuch as the area is now owned or leased by the Recreation Commission, it is not possible to assist financially, but the Commission agreed that if the Hospitality Committee wished to have the Recreation Department submit a plan for the layout of this area, [illegible] would be very glad to do so. The Superin[illegible] was requested to have such a plan prepared.

Activities for service men

Mrs. Stern reported that she is a member of a committee that is investigating what is being done for the hospitality of service men in San Francisco. The report of this committee is being submitted to the Mayor and the Board of Supervisors in the very near future. Included in the report is a very comprehensive outline of the activities being conducted by the Recreation Commission for the service men.

Request for permission to lock playground gates at night.

Mr. William Raffetto reported that in recent visits to playgrounds in the evening he had noticed that all the playground gates were open and that a serious problem was developing because of children lingering on the playground after dark. The Commission requested that Miss Randall contact Mr. Helms, Director of Civilian Defense, and request that the Recreation Department be permitted to lock the gates of the playgrounds in the future. In order to cooperate with Civilian Defense authorities, the Recreation Department would be very glad to give keys to the Sector Wardens if this were practical.

Sigmund Stern Grove Rules

On motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, the following amendments to the Sigmund Stern Grove Rules and Regulations were approved:

1. All fees must be paid at least one week in advance.
2. At least one week's notification must be given of the desire to cancel any reservation. No refund will be made for fees of $1.00 or less. Penalty charge of $1.00 will be made on fees in excess of this amount.

ADJOURNMENT

There being no further business, the meeting was declared adjourned at 3:15 P.M.

Respectfully submitted,

Winifred F. Batkin

WB:c Secretary.

MINUTES

CAMP MATHER COMMITTEE MEETING

December 10, 1941

Meeting of the Camp Committee was called to order at 10:05 A.M. by Rev. Leo W. Powleson, who presided as Chairman.

PRESENT: Miss Alicis Mosgrove
Rev. Leo W. Powleson
Miss Josephine D. Randall,
Superintendent

ABSENT: Mr. Joseph P. Nourse

Father Powleson called on Mr. Norman Center, Camp Manager, who submitted the following recommendations:

RECOMMENDATIONS BY MR. CENTER

1. That Camp Mather be opened if conditions permit, as a family camp and that the season be changed to cover only the school vacation period. The definite dates would be June 19 to August 28.

2. That Camp reservations in the event Camp is opened, be started on May 1 rather than March 1, inasmuch as it will very likely be impossible to know until that time or possibly even later, whether conditions will permit the opening of Camp.

Inasmuch as there is a good inventory of food on hand and because of the advanced opening date, a budget drawn for the period January 1 to June 30, 1943 shows that $10,000 will be required to open Camp, and this amount and approximately $6,000 (which is in arrears at the present time) would be covered by revenue received prior to July 1.

3. That in the possibility that Camp is not opened as a family camp, a minimum maintenance program be carried out. This program would start about the first of May and would cover clearing firebreaks, ditching, change and repairs of fences and gates, repair of cattle crossings, change of septic tank to sump by removing of baffles - after being cleaned; minor repairs to foundations, floors, roofs, etc., of buildings, repair of dining room furniture, yard benches, tables and cabin furniture.

4. Budget drawn to cover the period January 1 to June 30 indicates that $3700 will be required for this work. A budget will have to be prepared at the regular budget time to cover the period of July 1 to December 31, 1943.

This will call for the continuation of a maintenance program. The balance of the budget from January 1 to June 30, 1944 will take into consideration the reopening of Camp in 1944.

5. That an amount of approximately $1,000 be included in this budget to cover the cost of grading the area for the new Recreation Building. During this coming summer this work can be very advantageously done because of the fact that there will be heavy road building machinery in use in the vicinity of Camp at the Dam.

It will be to our advantage to have this grade established because the ground will have a chance to settle and the sod and landscaping can be placed by the regular Camp caretakers. Whoever constructs the building will have his grade established and there will be no reason therefore, to add a substantial amount to cover the unknown factors in the necessary cut and fill operations.

REGARDING SURVEY BY MR. TURNER, PUBLIC UTILITIES

Mr. Center reported that Mr. Turner of the Public Utilities Commission is desirous of making a survey of the respective provinces of the Recreation Commission and the Utilities Commission at Mather in regard to the use of the entire area and facilities, in order to make possible sounder planning and remove any possible cause of friction through misunderstanding.

NAVAL RADIO STATION

Mr. Center further reported that a Naval Radio Station is to be constructed at the Dam. At the present time a small crew is working at the Dam and as soon as weather conditions permit, a large crew will be situated at Camp Mather. It will be necessary for this crew to utilize Camp facilities until they are able to construct their own. Whatever buildings are built at Camp as a result of this Station will be left and Mr. Turner feels that both the Public Utilities and the Recreation Department will benefit greatly through this construction program.

ALL YEAR ROAD

An all year road will be constructed as soon as conditions permit.

Mr. Center will check further with Mr. Turner in regard to this Navy construction and will render a more detailed report at a later date.

EXPANSION PROGRAM

It was recommended that in conjunction with the maintenance program, specific plans be drawn for the expansion of Camp and the building of Children's Camps at the Ike Dye location and at La Honda, in order that when the war is over, actual construction can start immediately as part of the Government Reserve work that is being planned for the post-war adjustment period.

NOT TO OPEN AS CHILDREN'S CAMP IN 1943

The Camp Committee decided to recommend to the Recreation Commission at their next meeting that we do not consider the possibility of opening Camp Mather as a Children's Camp in 1943 because of the difficulties of obtaining counsellors, transportation, rationing of food, and adequate medical and hospital facilities.

It was further decided that the Camp Committee would recommend that Camp Mather be reopened as a Family Camp in 1943 if possible, and to be prepared for any emergencies if it were not possible to open, and plan to conduct a maintenance program.

It was further decided to accept Mr. Center's recommendation to open Camp Mather only during the school vacation period.

ADJOURNMENT

There being no further business, the meeting was declared adjourned at 11:15 A.M.

Respectfully submitted,

Secretary.

MINUTES

December 17, 1942

Written notices for the regular meeting of the Recreation Commission for Thursday, December 17, 1942, were mailed to all Commissioners.

Failing a quorum, no meeting was held.

Secretary.

WB:c

MINUTES

January 7, 1943

The regular meeting of the Recreation Commission was held on Thursday, January 7th, at 2 P.M., with Mr. William Coffman, Chairman, presiding.

PRESENT: Mr. William Coffman
Mrs. Sigmund Stern
Miss Alicia Mosgrove
Mr. William Raffetto
Rev. Leo W. Powleson
Mr. J. P. Nourse

ABSENT: Mr. John McLaren

The minutes of the meeting of Thursday, December 3rd, were approved as presented.

On motion of Father Powleson, seconded by Miss Mosgrove and unanimously carried, the minutes of the meeting of the Camp Committee held on Thursday, December 10th, were approved as presented.

COMMUNICATIONS

Glen Park Sewer

From Mr. H. C. Vensano, Director of the Department of Public Works, with reference to the communication of the Recreation Department of December 30th, concerning the condition of the wood box sewer in the Glen Park Playground area, advising that just as soon as they were able to take care of another pending important sewer replacement, they would endeavor to accomplish the replacement of the Glen Park sewer. The Superintendent reported that the Glen Park sewer was in a very serious condition and that it was of the utmost importance to have it repaired immediately.

Sigmund Stern Grove Sewer

From Mr. H. C. Vensano, Director of the Department of Public Works, in which he transmitted plans and specifications for the replacement of the broken sewer in the Sigmund Stern Grove adjacent to 19th Avenue, and requested the Recreation Commission to approve the plans and specifications for that part of the work that will be accomplished in the Sigmund Stern Grove and also permission to do the actual work.

A report from Mr. George Harman, Engineer, Recreation Department, was read in which he stated that he had examined the plans and specifications and found that the construction of this sewer will be of great benefit to the Grove. Mr. Harman also stated that the specifications very amply take care of any damage that might be done to the landscaping and improvements due to the contemplated construction work and inasmuch as no expense will be incurred by the Commission in connection with the work, recommended that the desired approval and permission be given.

On motion of Miss Mosgrove, seconded by Mrs. Stern, and unanimously carried, the plans and specifications for the replacement of a broken sewer in the Sigmund Stern Grove adjacent to 19th Avenue were approved and the Department of Public Works was granted permission to proceed with this work.

Claim of
Lawrence
Curtiss

From the City Attorney's Office, presenting a claim of Lawrence Curtiss, a minor, by Oral Curtiss, his guardian, against the City and County of San Francisco, in the sum of $10,000 for damages to Lawrence Curtiss as a result of injuries sustained while the claimant was an occupant of the Crocker Amazon Recreation Playground. Claimant alleges he was kicked by a horse and severely injured thereby. Miss Randall submitted a report stating that the accident occurred in the area north of the fenced soccer field, which is an area not open for activities. The horse was probably ridden into the playground by some boy through a gate on the eastern end of the fenced area. These gates have been left open under instruction from the Office of Civilian Defense.

Report of
Complaint -
Crystal Plunge

Communication from Lt. Raymond S. Kimbell, Welfare and Recreation Officer, Twelfth Naval District, in which he includes a report from the Executive Officer, Local Defense School, as follows:

> "Thank you kindly for your report on the swimming tests and for your cooperation in setting up this schedule. I regret to report that the officers complained that the pool and adjacent facilities were not in a condition of cleanliness. Not only because of this fact, but because of the large number who are apparently qualified in swimming, we have decided it is best not to continue this arrangement."

Crystal Plunge-
request for
funds for re-
pairs

From Mr. Edward Cerruti, requesting the Recreation Commission to install a large water heater, rebuild part of roof, paint, etc. This work would cost approximately twenty or twenty-five thousand dollars.

Financial assis-
tance from
Federal Govern-
ment

From Mr. Edward Cerruti to Supervisor Chester MacPhee, stating that unless he received additional financial assistance for improvements, there is a possibility that the Crystal Palace Plunge will be closed. The Superintendent reported that Supervisor MacPhee had discussed the matter of Crystal Palace Plunge with her and suggested that the Board of Education pay the 5¢ fee which is charged for children using the pool, after school hours. Miss Randall also reported that Mr. George of the Federal Security, had discussed with her the possibility of the Federal Government taking over the Plunge, and having the San Francisco Recreation Department operate the pool for the armed forces.

The matter was discussed by the Commission and they agreed that they are interested in having the Crystal Palace Plunge remain open and that if the Federal Government was interested in paying all the operating expenses, the Recreation Commission would be glad to take over the supervision, control, and the responsibility of operating the pool, with no financial responsibility to the Recreation Commission.

Request for
Inspection

On motion of Mrs. Stern, seconded by Miss [illegible]grove, the Commission asked the Superintendent to request the Bureau of Building Inspection, Department of Public Works, to make an inspection of the premises of the Crystal Palace Salt Water Baths leased by the San Francisco Recreation Department at 775 Lombard Street, with particular attention directed [illegible]

structural condition of the roof. They also requested that a report be submitted as soon as possible on the safety of this portion of the structure. They further requested the Superintendent, if the Department of Public Works' report is adverse, to forward a letter to the owners of the property, calling attention to the terms of the lease which states that the property shall be kept in a safe and sound condition and ask them what steps they propose to take to put the property in a safe condition.

REPORTS OF COMMITTEES

Finance Committee

On motion of Miss Mosgrove, seconded by Mr. Raffetto, and unanimously carried, the following financial transactions were approved:

Request for Departmental Intra-Fund Transfer	
No. 28 - Funds necessary for military leaves for the quarter ending March 31, 1943.	$ 750.00
No. 29 - Present compensation and medical funds inadequate for departmental work orders for the last six months of this fiscal year.	1072.00
No. 33 - Payment of a Camp Mather compensation and medical case makes this transfer essential.	269.70
Request for Return of Allotments to Unallotted	
No. 30 - Unencumbered funds not needed because of anticipated close of Camp Mather vacation season.	3371.73
Request for Additional Allotment	
No. 31 - Carpenter for essential camp maintenance work during the remainder of the fiscal year.	1222.75
No. 32 - Camp Mather compensation and medical case makes this allotment essential.	130.30
Improvement Resolution	
No. 812 - Roof Repairs to Recreation Department properties - Eureka Valley, Grattan and Upper Noe	466.85
No. 813 - Painting - Richmond Playground	211.55
No. 814 - Painting - Argonne Playground	246.65
No. 815 - Retirement Bureau - Workmen's Compensation Benefits and Medical Fees, Supplementing Resolution No. 736 for $2,500.00	1000.00

Camp Committee

The following recommendations of the Camp Committee, on motion of Father Powleson, seconded by Miss Mosgrove, were approved:

It was recommended that in conjunction with the maintenance program, specific plans be drawn for the expansion of Camp and the building of Children's Camps at the Ike Dye location and at La Honda, in order that when the war is over, actual construction can start immediately as part of the Government Reserve work that is being planned for the post-war adjustment period.

Request for use of Ike Dye site for Children's Camp

The Recreation Commission requested the Superintendent to forward a letter to Mr. James H. Turner, Manager and Chief Engineer, Hetch Hetchy Water Supply, Power and Utilities Engineering Bureau, stating that the Ike Dye site adjacent to Mather is an ideal location for a Children's Camp and the Recreation Department would greatly appreciate it if Mr. Turner would let us know whether the Hetch Hetchy Water Supply contemplates the use of this site and if not, whether a satisfactory agreement for the Recreation Commission's use of it can be arranged between the Public Utilities Commission and the Recreation Commission.

It was recommended that the Recreation Department not consider the possibility of opening Camp Mather as a Children's Camp in 1943 because of the difficulties of obtaining counsellors, transportation, rationing of food, and adequate [illegible].

It was further decided that Camp Mather be reopened as a Family Camp in 1943 if possible, and be prepared for any emergencies if it were not possible to open, and plan to conduct a maintenance program.

It was further decided to open Camp Mather only during the school vacation period.

Day Care

Miss Alicia Mosgrove made the following report on Day Care:

In the contemplated Day Care Program, the [illegible] of Education shall assume responsibility of the children from 7 A.M. to 2:30 to 3:00 P.M., the Re[illegible] Commission will assume responsibility from 2:3[illegible] 3:00 P.M. to 7:00 P.M., and the Health Department will take care of the health of the children. The Recreation Commission has been asked to submit a budget to the War Council for the care of one hundred children of school age in thirty centers for six months.

Request for Lanham Act Funds for Day Care Program

Miss Mosgrove stated that a lett[illegible] to the Lanham Fund, requesting $530,0[illegible] amount, $250,000 is for the Recreation Commission's budget. Miss Mosgrove made the following recommendation, that the Commission sign the letter that will be sent to the War Council approving this procedure and that the Recreation Commission cooperate with the School Department and the Health Department. After approval by the War Council, the letter will then be sent to the Board of Supervisors. On motion of Mr. Mourse, seconded by Mr. Raffetto, and unanimously carried, the Commission approved Miss Mosgrove's suggestion.

SUPERINTENDENT'S REPORT

Weaving Center

The Superintendent reported that we have received several looms, dye vats, and weaving supplies that were formerly used by the W.P.A. and that these have been established at Southside Center.

Photography Center to 1254 Market Street

Miss Randall reported that the Photography Center at Southside will be moved to 1354 Market Street.

The Superintendent reported that in regard the closing of the playgrounds at night, a lett

SUPERINTENDENT'S REPORT (Cont.)

Re locking Playgrounds at night

had been sent to Mr. Helm, requesting that the Recreation Department be allowed to close the playgrounds at night and suggesting that a key be given to the Sector Warden. To date there has been no reply to [illegible].

Fire at Stern Grove

The Superintendent reported that there had been a fire at Sigmund Stern in the tool house, resulting in loss of equipment in the amount of $440.00. She further reported that Mr. Julius DeMeyer, Director-at-Large, had apprehended the four boys responsible, and was making arrangements with the parents to settle payment of the loss.

Miss Randall reported that Mr. Harold Meyer, Director-at-Large, has been granted a Military Leave. Miss Randall will place Mr. Oliver Chang as Director-at-Large of the Chinese District, and Mr. Kenneth Kim as Director of the Chinese Playground.

Approval granted to proceed with plans

The Superintendent requested approval to proceed with the contracts for the plans for the following work as outlined in the budget:

Wawona Bowling Greens
Corona Heights
Height-Ashbury
Burnett

On motion of Miss Mosgrove, seconded by Mr. Raffetto, and unanimously carried, permission was granted to proceed with this work.

UNFINISHED BUSINESS

Visitacion Valley:

In regard to Visitacion Valley, Mr. Raffetto will make arrangements to contact Mr. Doyle and visit the site with him and report further at the next meeting.

ADJOURNMENT

There being no further business, the meeting was declared adjourned at 3:10 P.M.

Respectfully submitted,

Winifred F. Gatkin
Secretary.

[illegible]:c

MINUTES

January 21, 1943

The regular meeting of the Recreation Commission of Thursday, January 21st, was called to order at 2:10 P.M.

In the absence of President William Coffman, Miss Alicia Mosgrove presided as Chairman.

PRESENT: Miss Alicia Mosgrove
Mrs. Sigmund Stern
Rev. Leo W. Powleson
Mr. William Raffetto

ABSENT: Mr. William Coffman
Mr. J. P. Nourse

The minutes of the regular meeting of Thursday, January 7th, were on motion of Mr. Raffetto, seconded by Father Powleson, approved as presented.

COMMUNICATIONS

Inspection Report - Crystal Plunge

From Mr. H. C. Vensano, Director of the Department of Public Works, regarding the inspection which was made at the premises of the Crystal Palace Salt Water Baths.

Mr. Vensano states, "It was found that the [illegible] over the Swimming Pool is in good condition other than that the trusses should be painted after all rust has been removed from the bolts and rods.

"The roof over the storage tanks needs repairing as is evident from the springy condition observed from above.

"The roof over the Assembly Hall is in a dangerous condition because of inadequate end shoe details. As a serious accident could result if this condition is not remedied, the owner of the property has been notified not to use the Assembly Hall at all until the necessary repairs have been made."

The Secretary reported that Miss Randall, Superintendent, had written a letter to Mr. Edward Cerruti, asking him what steps he was taking to correct this condition and how soon it would be possible to use the auditorium, but that to date no reply had been received from him.

Mr. Phillips re Crystal Plunge Lease

Mr. Joseph J. Phillips, Director of Property, appeared before the Commission in regard to this matter and stated that according to the terms of the lease, the burden for making the necessary repairs was placed directly upon the owner. After discussing the matter, the Commission on motion of Father Powleson, seconded by Mrs. Stern, and unanimously carried, instructed the Secretary to forward a letter to Mr. Edward Cerruti, calling his attention to paragraph 1 of the lease which places the burden on him for making the necessary repairs, advising him that these repairs should be made at once, and stating that the Controller will not approve any further payment of rental until they are made. A copy of this letter is to be forwarded to the West Coast Life Insurance Company, holders of the Deed of Trust.

Petition re eucalyptus trees in north part of Stern Grove

A letter from Thomas Langdon, Secretary, [illegible] of Park Commissioners, enclosing petition signed by the residents on the north side of Wawona Street, between 21st and 22nd Avenues, and directing the Commission's attention to said petition which was forwarded to the Park Commission in error.

The petition stated that in the north part of the Grove there are a number of eucalyptus trees which have grown to such a height that the sun is prevented from reaching the northern half of Wawona Street and drying it out following a rainy or heavy fog [illegible]. They requested that this condition be corrected by topping the first three or four rows of said trees adjacent to the southerly line of Wawona Street.

The Secretary was instructed to advise [illegible] tioners that at the present time it is absol[illegible] impossible to obtain a tree topper and that [illegible] would be taken under consideration.

Delegates to Group Work and Recreation ouncil for 1943

From Mr. R. W. Si[illegible], Chairman, Group Work and Recreation Council, requesting the Recreation Commission to appoint two delegates to the Group Work and Recreation Council for 1943.

On motion of Mrs. Stern, seconded by [illegible] Powleson, Miss Alicia Mosgrove and Miss Jos[illegible] Randall, were re-elected as delegates to the [illegible] Work and Recreation Council for the year 194[illegible]

arch of Dimes Campaign

From Mr. Thomas A[illegible], [illegible] Officer, requesting th[illegible] Department in the March [illegible] tary reported that envel[illegible] obtained and a solicitati[illegible]

Physical Fitness Exhibition at arina Jr. High

From Mr. Frank Zanazzi, [illegible] Physical Education Department, Marina Junior High [illegible]l, inviting the Recreation Commissioners to at[illegible]n "Open [illegible] and demonstration of Physical [illegible] program is to be conducted on Friday, [illegible], 9 A.M. to 2 P.M. and from 7:30 P.M. to 9[illegible] the gymnasium of the Marina Junior Hig[illegible]. Commissioners noted the time and date and st[illegible] they would make every effort to attend this [illegible]

Upper Noe Valley Improvement Association

From Mr. J. J. Mahoney, President, Upper [illegible] Valley Improvement Association, requesting that the sum of $25,000 be made available in the 1943-44 budget to complete the purchase of the Upper Noe Valley Playground.

The Secretary was instructed to reply to [illegible] Mahoney, stating that a letter had been recei[illegible] Mayor Angelo J. Rossi, requesting each department to allow in the 1943-44 budget only the minimum amounts necessary to the proper operation of the department, and requesting that no expansion of services, equipment or capital expenditure be included. Therefore, it will not be possible to complete the purchase of the Upper Noe Valley Playground during the coming year.

Re economy in use of electricity

From Mr. E. G. Cahill, Manager of Utilities, requesting the cooperation of the Recreation Department and its employees in curtailing the use of electricity during the remainder of this fiscal year. The Secretary was instructed to reply to Mr. Cahill that the employees will be as economical in their use of electricity as is possible.

Manpower Survey

From the Civil Service Commission in which they state that a questionnaire to determine available reserve of manpower in the city service in occupations critically needed in the war effort has been forwarded to all employees of the Recreation Department.

Salary Standardization

From the Civil Service Commission, stating that all employees will be given an opportunity to be heard before the Civil Service Commission in order to personally state their request for salary standardization.

Reclassification - J72 Playground Caretaker, 058 Gardener, and J4 Laborer

From Civil Service Commission regarding the reclassification of certain positions of J72 Playground Caretaker, 058 Gardener, and J4 Laborer, in the Recreation Department. Following is the letter in detail:

"We have studied the request of the Recreation Commission for reclassification of positions in the department classified as 058 Gardener, J72 Playground Caretaker, and J4 Laborer.

"Our study indicates that the positions of Gardener and Playground Caretaker are practically interchangeable and little or no distinction is made between assignments. The work being done by them is comparable to work being done by gardeners in the parks and squares. It is our conclusion that the elimination of the class of J72 Playground Caretaker and the reallocation of the positions to the class of 058 Gardener will be to the advantage of the department and the employees. However, before we do this there are certain other corrections to be made.

1. Four positions of J72 Playground Caretaker are assigned to Glen Park, Funston, Drama, and Michaelangelo Buildings, and 1254 Market Street, the Dance Studio, for janitorial duties.

2. The jobs at Bernal, Portola, and Hayes Valley grounds are properly janitorial jobs, but are occupied by old employees whom it would not be advisable to reassign at this time.

3. There is one position of J4 Laborer which is properly that of 058 Gardener.

4. There are about 70 employees in the classes of J72 Playground Caretaker, 058 Gardener, J4 Laborer, all under the direct supervision of the Superintendent of Grounds. There is an urgent need of some assistance for him in supervising this large group of employees.

Nurseryman 5. One position of gardener at the Nursery should be reclassified to Nurseryman, as the occupant is responsible for the propagation of all plants, trees, and shrubs used for transplanting to the various grounds in the Recreation Department. This situation is similar to the Park Department where the duties of running the nurseries were allocated to new classes of Chief Nurseryman and Assistant Chief Nurseryman. The occupant of this present position in the Recreation Department has been performing these duties for 9½ years and the duties were not heretofore separately classified.

058 Power Mower Tractor Operator 6. Two employees, Edward Freed and Robert Nelson, J72 Playground Caretakers 2 (1) and 35 (1) have been operating power mower tractors continuously for several years. These duties were not previously separately classified until the Park Department became subject to civil service, when a new classification of 058 Power Mower Tractor Operator was established.

C104 Janitor "It is therefore recommended that four vacant positions of J72 Playground Caretaker be classified as C104 Janitor.

"It is further recommended that one vacant position of J4 Laborer be reclassified to 058 Gardener.

082 Maintenance Foreman "It is further recommended that a new class of 082 Maintenance Foreman, Recreation Department be established with the following statement of duties:

082 MAINTENANCE FOREMAN, RECREATION DEPARTMENT: Acts as an assistant to the Superintendent of Grounds, Recreation Department, in supervising the landscaping, care and maintenance of playgrounds, lawns, and ornamental gardens, and the maintenance of buildings under the control of the Recreation Department; keeps time of subordinates; orders supplies; performs other related duties as required.

"It is further recommended that three vacant positions of J72 Playground Caretaker be reclassified to 082 Maintenance Foreman.

080 Nurseryman "It is further recommended that a new class [illegible] of 080 Nurseryman, Recreation Department, b[illegible] [illegible]

080 NURSERYMAN: Under the general superv[illegible] Superintendent of Grounds, Recreation Depart[illegible], operates the horticultural nursery of the de[illegible] and is responsible for the propagation and cult[illegible] of all plant material required for use on the grounds of the Recreation Department; orders supplies, performs other related duties as directed.

A. Nold to 080 Nurseryman "It is further recommended that the position of 058 Gardener occupied by A. Nold be classified to 080 Nurseryman, Recreation Department, and that he be given status under section 3 of the Status Resolution in the new class of 080 Nurseryman, Recreation Department.

Edward Freed and Robert Nelson to 050 Power Mower Tractor Operator

"It is further recommended that the positions of J72 Playground Caretaker occupied by Edward Freed and Robert Nelson be reallocated to the class of 050 Power Mower Tractor Operator and that these two employees be given status under section 3 of the Status Resolution in this class.

J72 Playground Caretaker to 058 Gardener

"It is further recommended that all remaining positions in the Recreation Department established under the class of J72 Playground Caretaker be reallocated to Class 058 Gardener, and employees so classified be given status in the class of 058 Gardener.

C104 Janitor

"It is further recommended that the positions occupied by Messrs. Foster, Schultz and Coffey in Bernal, Portola and Hayes Valley grounds be flagged for filling as C104 Janitor when they become vacant.

"It is further recommended that the class of J72 Playground Caretaker be abolished.

Effective as of July 1, 1943.

"It is further recommended that all of the above recommendations be made effective as of July 1, 1943."

Letters Answered:

Fairmount Schoolyard Playground

A letter written on January 19, 1943, from Mrs. Anna Linsley, President, Fairmount Improvement Association, requesting the date of the opening of the Fairmount Schoolyard Playground.

The Secretary reported that the Superintendent had answered Mrs. Linsley's letter, stating that the Fairmount Schoolyard Playground was opened on December 29, 1942.

John P. Murphy Playground

From Mrs. Irma Gwin, Secretary, Sunset Heights Improvement Club, requesting the erection of dressing rooms at the John P. Murphy Playground. The Superintendent has replied that plans had been drawn for the John P. Murphy Playground building and approval given by the W. P. A. for its construction just before the war, but that due to the present existing condition and the impossibility due to priorities of obtaining materials, it is not possible to proceed with the construction of this unit.

Father Crowley Playground - undesirable spectators

From Mr. Ed Garrigan, Secretary, Northern California Baseball Managers' Association, complaining about undesirable spectators at the baseball games at Father Crowley Playground. The Superintendent has replied that the condition will be investigated and corrected.

Claim for Damages- Lawrence Curtiss

From Mr. Robert McMahon, Deputy City Attorney, requesting a report on the claim that had been filed on behalf of Lawrence Curtiss, a minor, for the sum of $10,000 damages sustained by said minor on December 18, 1942, at the Crocker Amazon Playground. The Superintendent replied that the matter had been discussed with the directors in charge of the playground and a report submitted to the City Attorney's office.

REPORTS OF COMMITTEES

Finance Committee

On motion of Mr. Raffetto, seconded by Mrs. Storm, the following financial transactions were approved:

Improvement Resolutions:

No. 316 -	Visual Recreation (Enlargers -	$120.00
	Speedgraphic Camera -	214.00
	Teen Age Dances - Amplifiers -	300.00
No. 317 -	Architectural Services as per contract to cover Convenience Station at Corona Heights, and at Wawona Bowling Greens	1200.00

Request for Additional Allotment:

No. 35 -	Necessary equipment as follows:		
	Visual Recreation	$334.00	
	Teen Age Dances	300.00	634.00

Activities Committee

Day Care

Miss Alicia Mosgrove reported that she had written to the San Francisco Assemblymen regarding articles that had been appearing in the Chronicle, stating that a bill would be introduced in the legislature covering the care of children of parents in war industries. She stated as there is no State Board of Recreation, the important factor of recreation in the leisure time care of the children had not been considered and that if the State has a bill granting powers to local taxing units for the Day Care Centers, recreation should be recognized as part of the supervisory body where recreation departments exist. She requested that inasmuch as the recreation phase of the problem was so important that it should be given earnest consideration by the sponsors of the bill, and also advised that the legislation be an emergency measure and only effective for the duration

Miss Mosgrove stated that she had received a letter from Mr. George D. Collins, Jr., enclosing the bill, with an amendment to the bill which gav the agent in charge the authority to delegate money and power to other agencies. She stated that she had appeared at a meeting today at 1:30 P.M. in Board of Supervisors' chambers, but that the meet had been postponed because some of the members ha failed to attend.

SECRETARY'S REPORT

Tom Kim

The Secretary reported that the Superintendent had requested her to inform the Commission that inasmuch as Mr. Tom Kim had accepted employment elsewhere and was not interested in working in the Recreation Department that she would not appoint Mr. Oliver Chang Director-at-Large in the Chinese District.

Approval of $75 a month positions

Approval of the following Civil Service requisitions for $75.00 a month positions, was requested of the Recreation Commission:

Margery Livingston, to be appointed in charge of Weaving at the Southside Center.

Thomas Feeney, vice John Boyle on military leave of absence, to be appointed to Bernal Playground.

Richard Curtis, vice Paul Cay on military leave of absence, to be appointed to the Boys' Gymnasium, Everett Junior High School.

Secretary's Report (Cont.)

George Canrinus, vice Marie Schwartz, in charge of boys' activities in the Girls' Gymnasium, Everett Junior High School.

John Foy, to assist with the physical fitness activities for boys in the evening gymnasiums.

On motion of Mrs. Stern, seconded by Mr. Raffetto, and unanimously carried, the above requisitions were approved.

Retirement - Miss Hulda Popper

The Secretary reported that Miss Hulda Popper, Director of Mission Playground, 19th & Angelica Streets, had retired on January 1, 1943.

On motion of Mrs. Stern, seconded by Mr. Raffetto, and unanimously carried, the Secretary was [illegible] to send the following [illegible] on the occasion of [illegible] cisco Recreation Department, [illegible] Secretary to forward [illegible].

Resolution to Miss Hulda Popper

WHEREAS, Miss Hulda Popper, Director of the Mission Playground and an employee of the San Francisco Recreation Department, is retiring from the San Francisco Recreation Department; and

WHEREAS, her thirty-one years of loyal service and devotion to the citizens of San Francisco have won their love and admiration;

NOW, THEREFORE, BE IT RESOLVED that the members of the Recreation Commission go on record this day in recognition and appreciation of [illegible] wish her years of health and happiness;

AND FURTHER BE IT RESOLVED that this resolution be duly signed by the members of the Recreation Commission and be spread upon the minutes of the Commission and a copy be forwarded to Miss Hulda Popper.

ELECTION OF OFFICERS

Chairman Alicia Mosgrove called for nominations for President of the Recreation Commission. Mrs. Stern nominated Father Powleson as President. The nomination was seconded by Mr. Raffetto. Inasmuch as there were no further nominations, Rev. Leo T. Powleson was unanimously elected President of the Recreation Commission for the year 1943.

Father Powleson accepted with pleasure and stated that he would do everything in his power to make 1943 a very successful year for the Recreation Commission.

ADJOURNMENT

On motion of Father Powleson, seconded by Mrs. Stern, and unanimously carried, the Recreation Commission adjourned at 4 o'clock out of respect to the revered memory of John L. McLaren, and instructed the Secretary to inscribe the following resolution on the minutes of the meeting:

WHEREAS, the Creator in His Infinite wisdom has summoned to his eternal rest, John L. McLaren, Recreation Commissioner of San Francisco since its establishment in 1907, and Superintendent of the Park Department, San Francisco; and

WHEREAS, the Recreation Department has profited greatly by his wealth of experience and kindly counsel through the years, and recognizing his untiring zeal over half a century in the beautifucation of San Francisco, and the maintenance and expansion of its world renowned park system; and

WHEREAS, John McLaren had a host of friends who admired and loved him for his many endearing traits of character;

NOW, THEREFORE, BE IT RESOLVED that the Recreation Commission in regular session this day, Thursday, January 21st, expresses its profound grief and condolence with his family and the community in their great loss.

BE IT FURTHER RESOLVED that when the Recreation Commission adjourns this day, it do so out of respect to the revered memory of our beloved John McLaren and that this resolution be duly signed by the members of the Recreation Commission, and be spread upon the minutes of the Commission.

Respectfully submitted,

Winifred F. Batkin

MINUTES

February 4, 1943

The regular meeting of the Recreation Commission of Thursday, February 4th, was called to order at 2:15 P.M. by Father Leo W. Powleson, Chairman.

PRESENT: Miss Alicia Mosgrove
Mrs. Sigmund Stern
Mr. William Coffman
Mr. William Raffetto
Rev. Leo W. Powleson
Mr. Julius Girod

ABSENT: Mr. J. P. Nourse

The Minutes of the regular meeting of Thursday, January 21st, were on motion of Mr. Raffetto, seconded by Mr. Coffman, and unanimously carried, approved as read.

COMMUNICATIONS

From Mr. Edward Cerruti regarding Crystal Palace Baths, as follows:

Repairs - Crystal Palace Baths

"I desire to inform you that Mr. H. B. Hammill, Construction Engineer, has prepared drawings and is getting bids for the reenforcement of trusses required by the San Francisco Board of Public Works and in a few days I expect to have the work completed.

"The drawings have been submitted and approved by Mr. Hill who has requested me to have the contractor apply for a permit. This will be done in a day or two and the work completed and paid for by the West Coast Life Insurance Company.

"Due to the fact that I am very much in need of funds to operate I respectfully request you to inform the Controller to pay me my monthly rental due on the sixteenth of February."

The Superintendent reported that the dances for the service men were being held at the California Club until such time as the Crystal Palace Ballroom was ready for use.

Eucalyptus trees - Stern Grove

From Mrs. Annette Gebhart, stating that a row of eucalyptus trees directly in back of her home at 30 Crestlake Drive, is badly in need of trimming. She further stated that the branches had rubbed off a considerable amount of insulation from the high tension wires during the past high winds.

The Secretary was instructed to reply that it is impossible to obtain a tree topper at this time and that the situation will be investigated immediately.

REPRESENTATIVES AND DELEGATES

Major Maurice Auerbach, Regional Commander of the 17th Infantry, California State Militia, Mr. Robert Lee and Mr. W. Frank Worthington, Battalion Commanders of the California State Militia, appeared before the Commission. Major Auerbach stated that the State Militia had been organized in April 1942. When plans are completed they expect to have at least 1100 men in the State Home Guard. Major Auerbach emphasized the importance of obtaining central points in the city to

drill the men and therefore requested permission of the Recreation Commission to use approximately fifteen playgrounds in various parts of San Francisco as central training quarters one evening per week. A small storage space in addition to ground space will be required. The Commission stated that they were very happy to comply with this request.

The Commission authorized Miss Randall, the Superintendent, to cooperate in every way possible with Major Auerbach, and if the requested sites meet with the approval of the Superintendent, Major Auerbach was given permission to proceed immediately with his plans. Major Auerbach thanked the Commission and stated that he appreciated their cooperation and would be very glad to make arrangements to have one of his men visit the various sites with Miss Randall, the Superintendent, and formulate a definite plan.

REPORTS OF COMMITTEES

Rev. Leo W. Powleson, Chairman, presented the following list of Committees for the year 1943:

Appointment of Committees for 1943

Finance	Mr. William Coffman, Chairman Miss Alicia Mosgrove Mr. William Raffetto
Grounds	Mr. William Raffetto, Chairman Mrs. Sigmund Stern Mr. J. P. Nourse
Camp	Miss Alicia Mosgrove, Chairman Mr. William Coffman Mr. Julius Girod
Activities	Mrs. Sigmund Stern, Chairman Mr. J. P. Nourse Miss Alicia Mosgrove

All members of the Commission present stated that they would be very glad to serve on their appointed committees.

Finance Committee

Financial Transactions: On motion of Mr. Coffman, seconded by Miss Mosgrove and unanimously carried, the following financial transactions were approved:

Improvement Resolution	
No. 818 - Crocker Amazon - Alterations to door at Bleachers #3	$ 200.00
Request for Additional Allotment	
No. 36 - To accommodate encumbrance request #309 - rent of California Club at 1750 Clay St. for Army and Navy dances. January and February, 1943	962.50
No. 37 - Architectural Services for Convenience Station at Corona Heights	600.00
Request for Departmental Intra-Fund Transfer	
No. 39 - Necessary hiring of painter for two weeks' vacation relief at $12.00 per day.	120.00

Approval 1943-44 Budget

Mr. William Coffman, Chairman of the Finance Committee, presented the 1943-44 Budget for formal approval by the Commission. On motion of Mr. Coffman, seconded by Mr. Raffetto, and unanimously carried, the following 1943-44 Budget as presented by the Finance Committee, was approved.

Ayes: Mrs. Stern, Miss Mosgrove, Mr. Coffman,
Mr. Raffetto, Mr. Girod, Father Powleson.

	Class	Estimated Requirements 1943-44
110	Permanent Salaries	$ 364,189.
120	Temporary Salaries	4,530.
126	Military Leave	2,500.
130	Wages	10,437.
130.02	Directors' Wages	111,770.
140	Fees & Spec. Compensations	3,010.
200	Contractual Services	50,053.
203	Allowance Employees' Cars	6,042.
204	Hire Autos, Trucks	265.
231	Heat, Light and Power	10,000.
300	Materials & Supplies	50,838.
400	Equipment	4,000.
500.11	Plans for Fieldhouse, St. Mary's	7,680.
500.12	Plans for Fieldhouse, Potrero Hill	7,680.
801	Accident Compensation	3,600.
804	Judgments	500.
815	Miscellaneous Insurance	1,000.
860	Retirement Allowance	15,500.
880	Rentals	19,025.
		$ 672,619.

Tentative Budget Expenditures - Department	$ 672,619.
Tentative Budget Expenditures - Camp Mather	10,382.
Total General Recreation Tentative Budget	$ 683,001.

Shore Line Planning Committee

Mr. William Coffman stated that he had been appointed by Mayor Angelo J. Rossi as one of the six directors for the City and County of San Francisco, of the Shore Line Planning Association of California, which is a State Committee interested in the care of the erosion of the California beaches. He stated that inasmuch as the meetings were sometimes held out of the city, it might be impossible for him to attend all of the meetings.

Mr. Julius Girod, Superintendent of the Park Department, stated that he thought the work of the Committee important and that the Park was represented on the Committee and he hoped that State funds would be appropriated for the correction of the condition of all the beaches, including the James D. Phelan and Gilman Beaches which are under the jurisdiction of the Recreation Department. He would suggest that the department continue to be an active member of the Committee.

The Commission requested Mr. Coffman to remain as a member of the Shore Line Committee and to refer all notices of meetings and information pertaining to the Shore Line Committee to Miss Randall, the Superintendent, who would act as an alternate if he were unable to attend future meetings.

Mr. Coffman agreed to remain as one of the directors until such time as the matter became so active that it would then seem best to have someone else take over in the event he was unable to carry on and that he should pass on any of the notices of meetings and information received to Miss Randall.

SUPERINTENDENT'S REPORT

Army and Navy Defense

The Superintendent reported that during the month of January there were 17 dances and parties for service men. Eight dances were held for the Coast Guard and Army, 2 at Crystal Plunge Ballroom, 4 at Polk Hall, and 2 at the California Club.

Many small parties have been held at 555 Chestnut Street for soldiers and sailors, and on Sunday, January 17th, fifty girls were invited to Treasure Island to a dance as guests of the Armed Guard.

On Saturday, January 30, the San Francisco Recreation Department through the cooperation of a number of industrial firms, acted as host at Hospitality House.

Pepsi-Cola Service Men's Center

Miss Randall reported that the Pepsi-Cola Company has leased a building at Market and Mason Streets, of eight floors, to be converted into a Center for service men. A definite plan is being arranged for each floor. Miss Jergensen, the New York representative, contacted Miss Randall regarding Hostesses and Miss Randall asked her about the provisions made for dancing. Miss Jergensen is considering permitting dancing on one of the floors. The Commission, after discussing the matter, requested the Superintendent to reply to Miss Jergensen that inasmuch as there is such a definite need for dormitories for service men, that they recommended that the majority of floors be arranged for sleeping quarters and that inasmuch as Crystal Plunge Ballroom will be repaired in the very near future, and the department will be able to resume their former program, they would not be interested in planning additional dances.

Supervision of Housing Projects' Recreation

The Superintendent reported that there are several housing projects in San Francisco and a fine Housing Commission whose administrators are very cooperative. They have given recreation facilities to the whole neighborhood and have requested the department to furnish the necessary supervision. The Superintendent stated that there is a possibility of obtaining funds for community services under the Lanham Act to finance the recreation supervision in the Housing Projects and requested permission of the Commission to investigate the cost of this service and then ask for funds from the Lanham Act.

On motion of Mr. Coffman, seconded by Miss Mosgrove, and unanimously carried, the Superintendent's request was approved.

Part-Time Director for Valencia Gardens

The Superintendent stated that until such time as a definite program could be worked out, she was desirous of placing a part-time playground director at the Valencia Gardens immediately. On motion of Mrs. Stern, seconded by Miss Mosgrove, and unanimously carried, Miss Randall was authorized to place a part-time director at the Valencia Gardens.

SUPERINTENDENT'S REPORT (Cont.)

The Superintendent reported that the Samuel Gompers Schools had requested permission to use the facilities of the Mission Playground in the mornings. This was granted.

The Superintendent reported that the Army is again very extensively using the facilities of the Crocker Amazon Playground and that the Army and Navy are carrying on a full time athletic program at the Father Crowley Playground.

Teen Age Dances

Miss Randall reported that the Teen Age Dances were very successful and that Miss Alice Slater, Director-at-Large, was to be commended on the splendid work she is doing in supervising these dances.

Greetings to the Commission

Miss Randall reported that she had received word from Mr. Clifford Nelson, on military leave, who sent greetings to the Commission. Mr. Nelson is at present at Hamilton Field. The Superintendent also stated that she had been requested to extend greetings to the Commission from Mr. Harry Gray, a former employee, and from Mr. Edward McDevitt.

NEW BUSINESS

Father Powleson, Chairman, extended cordial greetings to Mr. Julius Girod, newly appointed Superintendent of the Park Department and new member of the Recreation Commission, and stated that the Commission was very glad to welcome him as a member of the San Francisco Recreation Commission.

ADJOURNMENT

There being no further business, the meeting was declared adjourned by Chairman Powleson at 3:20 P.M.

Respectfully submitted,

Winifred F. Batkin

Secretary.

WB:c

MINUTES

February 18, 1943

The regular meeting of the Recreation Commission was held on Thursday, February 18th, at 2 P.M., with Rev. Leo W. Powleson, Chairman, presiding.

PRESENT: Rev. Leo W. Powleson
Miss Alicia Mosgrove
Mr. William Coffman
Mr. William J. Raffetto

ABSENT: Mr. Julius Girod
Mr. J. P. Nourse
Mrs. Sigmund Stern

On motion of Miss Mosgrove, seconded by Mr. Coffman, the minutes of the meeting of Thursday, February 4th, were approved as presented.

COMMUNICATIONS

Request to open Crystal Pool to adults on Saturday afternoons

From Dr. Hermann Schussler, Jr., suggesting that the Crystal Pool be open to adults on Saturday afternoons at 2 P.M. instead of 6 P.M. The Commission instructed the Secretary to reply to Dr. Schussler as follows: The Recreation Commission leases the Pool from 8 A.M. to 6 P.M. daily, except Sunday, for the purpose of teaching the children of San Francisco to swim. School is out for the majority of children at 3 o'clock, and therefore the only time children can come from a distance to use the Pool is on Saturday. From a practical standpoint it is not possible for adults to use the Pool during the time it is leased from Mr. Cerruti for the purpose of teaching children to swim.

Survey of North Beach facilities for service men

From Charles Skelly, Secretary to the Mayor, enclosing copy of USO Survey of North Beach facilities for service men. The survey included a very comprehensive report on the activities conducted by the San Francisco Recreation Department for service men in the North Beach District. Included in the report was a suggestion that the leaders of the North Beach District work out an arrangement with the San Francisco Recreation Department whereby if they could sponsor special events at the Recreation Department facilities, it would be a great deal of help in stimulating the program in that district.

Joseph Lee Day article in Recreation Magazine

From Robert Gamble, National Recreation Association, in which he requests material for an article in the Recreation Magazine, of San Francisco's observance of Joseph Lee Day in 1942. Miss Mosgrove reported on the radio broadcast program which was held in 1942, stating that it was a novel and new idea, that the children were most cooperative and that the program was a great success. Miss Randall stated that Miss Gertrude Freese had worked out all the details for the 1942 Joseph Lee Day Program and was to be highly commended for it.

Crystal Pool - repairs and improvements

From Mr. Edward Cerruti acknowledging receipt of the Superintendent's request for certain repairs and improvements at the Crystal Palace Plunge, and informing the Commission that they would be promptly attended to and corrected.

COMMUNICATIONS (Cont.)

Hulda Popper

From Miss Hulda Popper, former playground director, expressing her sincere appreciation and deepest gratitude for the Resolution forwarded to her by the San Francisco Recreation Commission.

From Mr. Joseph J. Phillips, Director of Property, as follows:

Gilman Playground re sale of 50 foot strip of Lot 1

> "The City and County of San Francisco is the owner of Lot 1 in Assessor's Block 4975 acquired in connection with the above playground (Gilman Playground) for slope purposes.
>
> "Mr. Walter F. Nieder is the owner of Lot 10 in said block adjoining the City's property. Mr. Nieder desires to buy or lease the Northwesterly 50 feet of Lot 1 or any part of said 50 feet so that he may construct a garage on the property and do preventive planting and grading to protect his property against further sliding of the earth now on the City's property.
>
> "Please advise if your Commission would be willing to sell or lease the 50-foot strip of land or any part thereof."

The Superintendent submitted a report from Mr. George Harman, San Francisco Recreation Department Engineer, in which he recommends that a portion of Lot 1 owned by the City, be sold according to Charter provisions, to Mr. Nieder.

Resolution

On motion of Miss Mosgrove, seconded by Mr. Raffetto, and unanimously carried, the following resolution was adopted. Ayes: Miss Mosgrove, Mr. Raffetto, Mr. Coffman, Father Powleson.

WHEREAS, Mr. Walter F. Nieder is the owner of Lot 10 in Assessor's Block 4975 adjoining Lot 1, the City's property acquired in connection with the Gilman Playground; and,

WHEREAS, it is the desire of Mr. Walter F. Nieder to buy or lease the northwesterly 50 feet of Lot 1 or any part of said 50 feet so that he may construct a garage on the property and do preventive planting and grading to protect his property against sliding of the earth, and to acquire a small piece of city land on which his house is now located; and,

WHEREAS, the part of city property under consideration has no value from a recreational standpoint and will have no conceivable value in the future for a possible development except to afford a southeasterly entrance to the playground proper from Ignacio Street;

THEREFORE, BE IT RESOLVED that it is the intention of the Recreation Commission to sell a portion of Lot 1 according to the following approximate location:

A frontage of 20 feet on the southerly side starting at Lot 10 and extending in a southeasterly direction along Ignacio Street a depth of about 100 feet on the westerly side of Lot 1 and 50 feet depth on a line parallel with the westerly side and approximately 20 feet southeasterly from it.

COMMUNICATIONS (Cont.)

The Secretary was instructed to forward a letter to Mr. Joseph J. Phillips, Director of Property, authorizing him to start negotiations with Mr. Nieder to accomplish this transaction and state that it is the desire of the Commission that prior to the actual sale, they be advised of the exact description and the amount of land involved, at which time they will pass a final resolution for the sale.

Victory Garden Permit - Corona Heights

Carl and Mary Voss

From Mr. Joseph J. Phillips, Director of Property, requesting approval of the permit to Carl Voss and Mary Voss, for a proposed Victory Garden on a small portion of the Corona Heights Playground. On motion of Mr. Raffetto, seconded by Mr. Coffman, and unanimously carried, the Recreation Commission granted permission to Carl Voss and Mary V oss to conduct a Victory Garden on a small portion of the Corona Heights Playground, according to the terms and conditions as listed below in the Victory Garden Permit:

"CITY AND COUNTY OF SAN FRANCISCO, a municipal corporation, the first party, hereinafter referred to as the City, hereby grants permission to CARL VOSS AND MARY VOSS, the second parties, to use and occupy the following described City-owned land situated in the City and County of San Francisco, State of California:

> That certain portion of Lot 33, Assessor's Block 2614, size 23'-1¼" x 15', adjoining Lot 57 owned by the second parties.

"The second parties shall use said land only for the purpose of conducting and cultivating so-called "Victory Gardens" thereon for the production of vegetables and other food stuffs, subject to the following terms and conditions, to which the parties hereto agree:

1. The second parties may use said land under the provisions hereof during the present war emergency and for six months thereafter; provided, however, that the City shall have the right to terminate this permit in whole or in part by giving sixty days written notice to that effect which said notice may be served upon the second parties or posted on the above described land. The City may cancel this contract immediately upon breach by the second parties of any of the terms and conditions hereof.

2. No rental shall be charged for the use of said land by the second parties.

3. The second parties shall arrange for the necessary water and other utilities needed in their operations hereunder.

4. No buildings shall be constructed or placed on the land by the second parties.

5. The second parties shall be responsible for and agree to pay promptly, as the same become due and payable, all charges for labor, materials, supplies, water and other services furnished to or used by the second parties on or about said real property; and the City

COMMUNICATIONS
(Cont.)

Victory Garden
Permit - Corona
Heights

Carl and Mary Voss

shall not be chargeable with, or liable for, any part thereof. The second parties shall protect the City against liens and claims of every character arising out of their operations, including labor and materials used on said land; and agree to defend and hold the City harmless against any and all claims or liability for, death of any persons, or any injury or damage to any person or property whatsoever occurring in, on or about the premises or any part thereof.

6. This permit is made subject to any and all existing easements.

7. The City reserves the right to construct, reconstruct, maintain, operate and/or repair conduits, pipe lines, electric transmission lines, sewers or any other utility structures on said property, and to enter upon said property to perform any work in connection therewith; also to collect and retain all revenues derived from the use of such structures.

8. The obligations hereunder imposed upon the second parties shall be joint and several."

Model Airplanes
appreciated by
Ground Observer
Corps

From Major G. V. Underwood, Wing Ground Observer Officer of the Air Corps, to Mr. Bert Walker, Curator, Junior Museum. In the communication, Major Underwood complimented Mr. Walker's students on the excellent quality of workmanship of the eight sets of airplane silhouettes made for him at the Junior Recreation Museum. He stated that they will be of material value to the Army Air Force Ground Observer Corps, and thanked him very much for his cooperation.

REPORTS OF
COMMITTEES

Finance
Committee

On motion of Mr. Coffman, seconded by Miss Mosgrove, and unanimously carried, the following financial transactions were approved and ordered paid:

Request for Additional Allotment

No. 40 - Loudspeaker for Mission Pool	$ 75.00
No. 41 - Pianists' fees for the balance of the fiscal year	360.00
No. 42 - Budget inadequate, and it is necessary to have further allotted funds to meet minimum requirements.	6000.00

SUPERINTENDENT'S
REPORT

Winifred Batkin,
Secretary to
Recreation
Commission

The Superintendent reported that the emergency ninety day appointment of Miss Winifred Batkin as Secretary to the Recreation Commission, terminates on February 24th. On motion of Mr. Coffman, seconded by Miss Mosgrove, and unanimously carried, the Superintendent was requested to write a letter to the Civil Service Commission, stating that the Recreation Commission is desirous of having Miss Winifred Batkin, whose emergency appointment of ninety days as Secretary of the Recreation Commission, terminates on February 24, 1943, continue as Secretary to the Recreation Commission, and request the Civil Service Commission to approve this appointment. The Superintendent reported that it would be necessary for Miss Batkin to revert to the salary of $175 per month of her original classification and title, B408 General Clerk-Stenographer, for the balance of the fiscal year 1924-43.

SUPERINTENDENT'S REPORT (Cont.)

Camp Conference, San Jose

The Superintendent reported that there was a Camp Conference on March 4, 5 and 6 in San Jose and recommended that Mrs. Alta Bunker be granted permission to attend, with expenses paid, in order that she may obtain information regarding Day Camps. On motion of Mr. Coffman, seconded by Miss Mosgrove and carried, the Superintendent's recommendation was approved and Mrs. Bunker was granted permission to attend the Camp Conference in San Jose on March 4, 5 and 6, with expenses paid by the San Francisco Recreation Department.

Child Care Conference, University of California

Miss Randall, Superintendent, reported that on Saturday, February 20, a Child Care Conference is being held at the University of California at Berkeley. Miss Randall stated that Miss Alicia Mosgrove, Commissioner, and herself, were desirous of attending this Conference. On motion of Mr. Coffman, seconded by Mr. Raffetto, and carried, it was recommended that Miss Mosgrove, Commissioner, and Miss Randall, Superintendent, attend the Child Care Conference at the University of California, with expenses paid by the San Francisco Recreation Department.

Weaving Center

The Superintendent reported that the looms that were obtained as a result of the discontinuance of the W.P.A. Weaving Program have been set up at the 7th & Bryant Street Center and that the San Francisco Recreation Department would have one of the finest and most valuable weaving centers in the country.

Physical Fitness Demonstration and Program

It was reported that on Friday night, February 19th, Mr. Zanazzi was conducting a Physical Fitness Demonstration at the Marina Junior High School Gymnasium and invited members of the Recreation Commission to attend.

The Superintendent reported that a Physical Fitness Program for children from the 5th through the 8th grades in the elementary schools will be launched at the Lowell, Roosevelt, Presidio, and Polytechnic Gymnasiums the first week in March.

During the latter part of February, Mr. Julius DeMeyer, Director-at-Large in District 6, will speak before students in the various schools and outline to them the program that is to be offered in the gymnasiums.

The Physical Fitness Program will consist of marching, setting up exercises, games of low organization, tumbling and special activities such as picnics, hikes, swimming parties, and skating sessions.

REPRESENTATIVES AND DELEGATES

Mr. Shroeder, Senior Consultant of Physical Fitness

Mr. Shroeder, former Superintendent of Recreation, Pittsburg, Pennsylvania, visited the Recreation Commission. Mr. Shroeder is a Senior Consultant of Physical Fitness for the Defense Health and Welfare Services under the Department of Federal Security. Mr. Shroeder further stated that he had been visiting community organizations throughout the country,

investigating physical fitness programs. The Recreation Commission welcomed Mr. Shroeder, stating that they were very glad to have him visit them and that they were very much interested in what he had presented.

ADJOURNMENT

There being no further business, the meeting was declared adjourned at 3:45 P.M., by Father Powleson.

Respectfully submitted,

Winifred F. Batkin
Secretary.

WB.:c

MINUTES

March 4, 1943

Written notices for the regular meeting of the Recreation Commission for Thursday, March 4, 1943, were mailed to all Commissioners.

Failing a quorum, no meeting was held.

Winifred F. Batkin
Secretary.

WB:c

MINUTES

March 18, 1943

The regular meeting of the Recreation Commission was called to order this day, March 18th, at 2:15 P.M. In the absence of President Rev. Leo W. Powleson, Mr. William Coffman presided as Chairman.

PRESENT: Mr. William Coffman
Miss Alicia Mosgrove
Mr. William Raffetto
Mr. J. P. Nourse

ABSENT: Rev. Leo W. Powleson
Mrs. Sigmund Stern
Mr. Julius Girod

Approval of Minutes

On motion of Mr. Raffetto, seconded by Miss Mosgrove, and carried, the minutes of the meeting of Thursday, February 18th, were approved as presented.

COMMUNICATIONS

Crystal Palace Baths

Repairs Inspected

From Bureau of Building Inspection, Department of Public Works, regarding Crystal Palace Baths and stating that "Repairs to the trusses over the assembly hall of the Crystal Palace Baths, 775 Lombard Street, have been inspected and found to have been completed in a satisfactory manner as planned by Engineer Hammill and approved by the Department of Public Works 2/24/43 under building permit 67742, application 70844. Ordered filed.

Lease

From Mayor Angelo J. Rossi, enclosing a copy of a letter sent to Mayor Rossi by Mr. Edmund G. Brown, requesting an interview with the Mayor to discuss the Crystal Palace Baths and the lease thereof, and stating that it was his belief and Mr. Cerruti's belief that certain fundamental changes should be made in the lease suggested for next year and contained in the proposed budget of the Recreation Department.

Enclosed also a copy of Mayor Rossi's reply granting an interview at Mr. Brown's convenience and stating that copies of his letter had been forwarded to Mr. Joseph J. Phillips, Director of Property, and to the Recreation Commission for their attention and recommendation.

Request for $25,000 annual rental

Communication from Edward Cerruti, owner of the Crystal Palace Baths requesting a $25,000 annual rental for Crystal Palace Baths for the fiscal year 1943-44.

The Commission discussed the matter at length and reviewed the history of the Crystal Palace Baths lease. In 1941, the San Francisco Recreation Commission leased the Crystal Palace Plunge at an annual rental of $10,000. In 1942, due to the fact that the Recreation Department was using the facilities more than had been anticipated, an increased annual rental of $15,000 was approved.

Request denied

Therefore, the Recreation Commission on motion of Miss Mosgrove, seconded by Mr. Nourse, and carried, agreed that they have now reached the limit of service as afforded by the Crystal Palace Plunge and therefore do not feel justified in obligating the City and County of San Francisco for more than the present annual rental of $15,000, which amount has been included in the 1943-44 Recreation Department Budget.

The Secretary was instructed to notify Mr. Cerruti of their decision, send a copy to the West Coast Life Insurance Company, and also inform Mayor Angelo J. Rossi of the latest developments by sending to him a copy of Mr. Cerruti's request, and the reply of the Recreation Commission.

Playgrounds selected by 17th Infantry, State Militia

From Maurice H. Auerbach, Major, 17th Infantry, California State Militia, giving the names of the playgrounds he had selected, at the approval of the Superintendent, for the various companies of the 17th Infantry, California State Militia. They are:

M. S. Hayward Playground
Ocean View Playground
Portola Playground
North Beach Playground
Mission Playground
Francis Scott Key Recreation Center
Cabrillo Playground
Glen Park Playground
Chinese Playground

These quarters will be used for training and administration and particularly for emergency assembly purposes.

Major Auerbach thanked the members of the Commission for the courteous treatment accorded himself and staff members when he attended the last Commission Meeting.

Thanks for Southside Center by 101st Coast Artillery

From Captain John A. Lilygren, 101st Coast Artillery Brigade, (AA), expressing the sincere appreciation of the men of his Battery for the thoroughly enjoyable party which was given them at the Southside Center on Friday, March 12th, and also expressing thanks for the privilege of using the rooms at the Center for classes and church services.

Re possibility of opening Camp Mather

Dr. Zion

From Dr. J. R. Zion, requesting information as to the possibility of Camp Mather opening this summer. The Secretary was instructed to reply to Dr. Zion that they hope very much to open Camp this summer and are trying to make arrangements for food, personnel and transportation.

Dr. Don Tresidder

From Mr. Don Tresidder, Yosemite Park and Curry Company, regarding the possibility of the operation of Camp Mather this summer. The Secretary was instructed to reply to Mr. Tresidder that they hope to open Camp Mather this summer and are trying to make arrangements for food, personnel and transportation.

Re garbage dumping on Bay View Playground site

Copy of a letter from Cecilia J. Milly, Secretary, Bay View Civic Club, to Dr. J. C. Geiger, Director of Public Health, stating that several complaints had been received from residents in the vicinity of the proposed Bay View Playground, on Mendell Street, between Newcomb and Oakdale Avenues, relative to the unsightly condition of the area due to the fact that it is being used as a "garbage dump". The Bay View Civic Club requested the Department of Public Health to post signs prohibiting the dumping of garbage and to exercise police power, so that the condition could be remedied.

Hayes Valley Center

Inspection Report

From H. C. Vensano, Director, Department of Public Works, stating the following regarding the Hayes Valley Center.

"This matter has been investigated by Mr. F. A. Spitzer, Chief Structural Engineer for the Bureau of Building Inspection of the Department of Public Works, who reports as follows:

> 'Pursuant to request by Recreation Commission as per letter of March 3, 1943, by Mr. J. J. Jordan, Business Manager, to Mr. H. C. Vensano, I have inspected the interior of the above old church building.
>
> 'I find that due to excessive deterioration of all exposed walls and roof, causing leaks into the walls and on the floors, the further safety of the structure cannot be assured.
>
> 'To remedy this condition extensive repairs, practically 100 per cent, of wall covering and of roofing is required, as well as repairs to decayed wood sills, studs, flooring, broken plaster, etc.
>
> 'Unless such repairs are made I recommend abandonment of the structure as a recreation center before the beginning of the next rainy season.'

"From this it would [illegible] operation of this building as a recreation center, and I recommend that its use for [illegible] be discontinued unless repairs can be immediately undertaken with the idea that the required alterations be completed prior to the commencement of the next rainy season due about next November first."

Re abandonment of Hayes Valley Center

In accordance with Mr. Vensano's report, the Commission requested the Superintendent to make preparations to abandon the Hayes Valley Center as a recreation center before the beginning of the next rainy season, unless the necessary repairs are made by the owner.

Funston Floodlighting system

From Mr. Thomas A. Brooks, Chief Administrative Officer, advising the Recreation Commission that the Funston Playground Floodlighting Project, originally undertaken by the Works Project Administration, has been completed, with few exceptions, by the Department of Public Works, and stating that a copy of the final report will be forwarded to the Recreation Department. Mr. Brooks stated that in the report it will be noted that certain items of work could not, or should not, be done at this time because of present conditions, and stating that before the system is put into operation this work must be done.

Sanitary facilities - John P. Murphy Playground

From Dr. J. C. Geiger, enclosing a copy of a communication received from the Sunset Heights Improvement Club, requesting sanitary facilities at the John P. Murphy Playground on the east side of [illegible], south of Ortega Street. Dr. Geiger stated that his department had made a survey of the situation and the investigation revealed that providing priorities for materials can be obtained it would be more practical to construct that portion of the proposed Club House that houses the rest rooms than to provide emergency facilities.

After discussing the matter, the Commission, on motion of Mr. Raffetto, seconded by Miss Mosgrove, and carried, authorized the Superintendent to endeavor to obtain a commitment from the Contractor and from the Priorities Board for materials, and then determine whether or not there is sufficient sum available to construct temporary sanitary facilities before the end of this fiscal year.

Revision of plans and specifications - Folsom Floodlighting

From E. G. Cahill, Manager of Utilities, stating that the Public Utilities Commission will be pleased to revise the plans and specifications covering the floodlighting system and miscellaneous work at Folsom Playground for post war use. Funds to cover the cost of this revision are available under the work order previously issued.

North Beach Floodlighting

Mr. Cahill further stated that the estimated cost for preparing final plans and specifications covering the floodlighting system at North Beach Playground, for post war use, will be $525.00. (See Financial Transactions.)

REPORTS OF COMMITTEES

Finance Committee

Financial Transactions:

On motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, the following financial transactions were approved:

Request for Departmental Intra-Fund Transfer

No. 43 -	Necessary to supplement WO 326 Cont. #1989 for Burnett Playground Site	$43.10

Improvement Resolution

No. 820 -	Repairing Tile Roof and Copper Gutters Fulton Playground - $212.55 Cabrillo Playground - $247.65	460.20
No. 821 -	Cost for preparing final plans and specifications covering floodlighting system - North Beach Playground	525.00
No. 822 -	Crocker Amazon Playground - Repairs of steam heating boiler and pipes and electric equipment for the heating and hot water system.	436.15

Ordinance:

Reappropriating funds to care for classifications of Gardener and Janitor

Reappropriating the sum of $5,162.50 from the surplus existing in Appropriation No. 213.110,00 to the credit of Appropriation No. 213,110.00; creating the positions of 11 O-58 Gardeners at $135.00 per month and 4 C-104 Janitors at $145.00 per month, in the Recreation Department and providing funds therefor; and abolishing the following positions in the same department; 1 J-4 Laborer at $177.00 per month, 10 J-72 Playground Caretakers at $155.00 per month, 4 J-72 Playground Caretakers at $145.00 per month.

The sum of $5,162.50 is hereby reappropriated from the surplus existing in Appropriation 213.110.00 to the credit of Appropriation 213.110.00 to provide funds for 11 O-58 Gardeners at $135.00 per month and 4 C-104 Janitors at $145.00 per month, in the Recreation Department.

Section II.

The following positions are created in the Recreation Department:

11 G-58 Gardeners at $135.00 per month
4 C-104 Janitors at $145.00 per month

and the following positions are abolished in the Recreation Department:

1 J-4 Laborer at $177.00 per month
10 J-72 Playground Caretakers at $155.00 per month
4 J-72 Playground Caretakers at $145.00 per month

REPRESENTATIVES AND DELEGATES

Mr. Beard, Federal Housing Authority

Mr. Beard of the Federal Housing Authority appeared before the Commission. Mr. Beard stated that housing projects at the Hunter's Point, Candlestick Point and a project near the Gilman Playground would soon be completed. At the Hunter's Point Project there will be 2500 families; 1100 families at the Candlestick Point Project and 400 families housed near the Gilman Playground. Each project will have a separate community building. Mr. Beard stated that Mr. Evers, Executive Director of the Federal Housing Authority, was extremely pleased with the fine cooperation afforded them by the Recreation Department, and that the work at Sunnydale had been very satisfactory.

[illegible] Housing Authority that it would be possible for the Recreation Department to assist in the rec[illegible] gram at the new housing projects. They ar[illegible] having the San Francisco Recreation Department take complete charge of recreation activities and supply the necessary personnel to carry out this program.

Motion to cooperate in every way possible with Federal Housing Authority

On motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, the Commission agreed that the Recreation Department would cooperate in every possible way by furnishing personnel and leadership for the recreation program for the housing developments managed by the Federal Housing Authority of San Francisco. The Commission further decided to interview Mayor Rossi to determine whether it would be possible to obtain financial assistance to carry on this additional program. The Commission requested Miss Randall, Superintendent, to compile a financial report giving the estimated cost covering the necessary personnel for the recreation program of the housing projects.

SUPERINTENDENT'S REPORT

Musicians' Union re Spring Festival

The Superintendent reported that plans are progressing for the Annual Spring Festival in the Sigmund Stern Grove, and that it would be necessary to request permission of the Musicians' Union for the Junior Civic Symphony Orchestra to play for the Spring Festival. In view of the controversy which arose when the Musicians' Union objected to the Junior Civic Symphony Orchestra playing for our Christmas Pageant in the Opera House, the Superintendent requested advice as to what action should be taken regarding the matter. The Musicians' Union has asked that we employ a union orchestra for our Pageant next Christmas and has asked what action we will take regarding the matter.

SUPERINTENDENT'S REPORT (Cont.)

On motion of Mr. Raffetto, seconded by Miss Mosgrove, and carried, the Commission authorized Miss Randall, Superintendent, and Mrs. Stern, to appear before the Musicians' Union and request permission for the Junior Civic Symphony Orchestra to play for the Spring Festival. However, in view of the present unsettled conditions and the uncertainty of being able to hold a Christmas Pageant this year, the Commission felt it unwise to make any definite plans regarding the orchestra.

Approval of $75 a month positions

Approval of the following Civil Service requisition for $75.00 a month position, was requested of the Recreation Commission:

Louis Batmale, vice Wa[illegible], [illegible] Director at Portola Pla[illegible].

Additional pianist for Music Department, at $2.00 per call.

On motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, the above requisitions were approved.

PTA request for supervision of Yerba Buena Schoolyard

Miss Randall presented a request from representatives of the Parent-Teacher Association located in the Yerba Buena School building, for supervision of the Yerba Buena Schoolyard. The Commission asked Miss Randall to inform the members of the Parent-Teacher Association making the request, that because of the close proximity of the schoolyard to the Marina Junior High School, which is supervised as a playground, and because the schoolyard is very small, and because of the extreme difficulties in obtaining trained personnel to supervise our present playgrounds, that they did not feel justified in supervising this schoolyard as a playground.

Closing Presidio Jr. High Playground

Opening James Denman

The Superintendent reported that the attendance at the Presidio Junior High School had been very low and recommended closing this schoolyard as a supervised playground. The Superintendent requested permission to open the James Denman Schoolyard as a supervised playground. On motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, the Commission approved the recommendations of the Superintendent.

Shore Line Planning Association

The Superintendent reported that she had attended a meeting of the Shore Line Planning Association of California, representing Mr. William Coffman, who was unable to be present, and submitted the following not[illegible] from the meeting:

Assembly Bills:

No. 961 - "Where land intervenes between a State highway, either existing or to be constructed, and the mean high tide line of the Pacific Ocean, or bays or estuaries thereof, and is undeveloped, it shall be acquired as a part of the highway right of way, where it does not exceed 300 feet in width......"

No. 962 - "The State Park Commission, in addition to other powers and duties conf[illegible], shall create and establish a State-wid[illegible] master plan........

Shore Line Planning Association (Cont.)

No. 963 - "The State Park Commission is hereby authorized and directed to appoint a Beach Erosion Control Engineer........"

No. 964 - "The sum of six million dollars is appropriated to the State Park Commission .... to be expended for the acquisition, development and protection of ocean beaches........and for the developmen and protection of public beaches owned by counties or municipalities.........."

Action taken:

1. Motion made that State provide money without "matching" requirement.

2. Motion made that $100 per Director be provided for expenses of Association.

In San Francisco

$100,000 required for acquisition
500,000 required for development and protection

No provision is made for maintenance.

Mr. Morgan, the President, stated that the beaches are the greatest asset of the State; $6,000,000 spent on acquiring land inland but nothing done to protect beaches.

Mr. Larson, the Secretary, stated that the Shore Line Association works through the master plans and coordinates the master plans in the State.

Mr. Campbell, San Mateo, stated that all counties from Sonoma to Los Angeles, now have Planning Commission. Santa Barbara has a shore line plan.

Mr. Tilton, San Francisco, stated that the important work to be done is to - Acquire, Improve, Protect - our beaches.

ADJOURNMENT

There being no further business, the meeting was declared adjourned at 3:30 P.M.

Respectfully submitted,

Winifred F. Batkin

Secretary.

MINUTES

April 1, 1943

The regular meeting of the Recreation Commission of Thursday, April 1st, was called to order at 2:10 P.M., with Rev. Leo W. Powleson, Chairman, presiding.

PRESENT:	Mrs. Sigmund Stern Rev. Leo W. Powleson Miss Alicia Mosgrove Mr. William J. Raffetto
ABSENT:	Mr. William Coffman Mr. Julius Girod Mr. Joseph P. Nourse

On motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, the minutes of the meeting of Thursday, March 18th, were approved as presented.

COMMUNICATIONS

Report of Investigation Crystal Palace Baths - by Mr. Ralph C. Smith, Controller

Report of investigation on Crystal Palace Baths by Ralph C. Smith, Controller, submitted to Mr. Gordon Thomson, West Coast Life Insurance Company, under date of March 17, 1943:

"As requested, I have examined the books and records of the Crystal Palace Baths, together with our records on this loan account, for the period from May 1, 1937 to February 28, 1943.

History

"On May 1, 1937, we loaned Mr. Edward Cerruti $30,000 on the Crystal Palace Baths. This loan provided for monthly amortization payments of $450 covering interest and principal, beginning June 1, 1937. From that date to September 26, 1938, principal payments amounted to $2,040.70, reducing the loan to $27,959.30. Then the loan went delinquent and during the intervening period it has been necessary for West Coast Life to advance money for taxes, insurance, interest and other expenses, of which a total of $3,490.30 still remains due us on February 28, 1943, bringing the loan balance up to $31,449.60 as of that date.

I have had considerable contact with this loan and the Crystal Palace Baths operations since 1939, having audited their records back as far as 1931. I have also [illegible] occasions when Mr. Cerruti's lease with the City has been under consideration. I gained the impression there that [illegible] notion existed to the effect that Mr. Cerruti's financial difficulties were largely due to the amount that West Coast Life received from him out of the proceeds of the City lease.

That such is not the case is shown by the following analysis of advances and receipts:

Period	Advances to Cerruti	Received from Cerruti	Net Advanced
1/1/41 to 6/30/41	$ 4,660.68	$ -0-	$ 4,660.68
7/1/41 to 12/31/41	2,525.42	1,028.94	6,157.16
1/1/42 to 12/31/42	5,804.79	8,021.05	3,940.90
1/1/43 to 2/28/43	1,436.66	1,937.36	3,[illegible]
	$14,477.55	$10,937.25	$ 3,490.30

Report of Mr. Smith (Cont.)

"During the twenty months that the City Lease been in effect, we have been able to reduce the [illegible] owing us for tax advances etc. by only $1,1[illegible], nothing whatever has been received on the principal balance of the loan since September [illegible], [illegible].

Operations

"Operating expenses have increased during the tenure of the City lease as shown by the following comparison of operating expense items:

Expense Item	Year 1940	Year 1941	Year 1942	2 Mo. 1943
Wages	$ 5,293.57	$ 6,254.73	$ 7,471.58	$1,4[illegible]
Light, Power & Heat	4,325.92	3,871.35	4,251.28	714.[illegible]
Repairs & Maint.	2,399.14	2,652.92	3,[illegible].03	[illegible].12
Supplies	898.93	1,166.95	1,[illegible].01	475.33
Purchases	547.03	902.55	1,447.60	153.12
Misc. Taxes	504.95	535.09	1,698.23	263.03
Misc. Expense	906.95	892.39	534.07	53.57
	$14,831.49	$16,274.93	$19,919.75	$3,760.47

"Year 1943 based upon January and February [illegible].

"The trend is constantly [illegible] amount to $24,000 by the end [illegible].

"Actual results for the year 1942 were as follows:

Income: From baths and plunge		$17,007.94
From store rental		1,200.00
From City lease		12,000.00
Total Income		$30,207.94
Expenses:		
Operating Expenses (above)	$19,919.75	
Salary -(Self and wife)	3,483.73	
Interest on Mortgage	2,190.17	
Taxes on Real Estate	1,853.52	
Insurance	564.91	
Depreciation on Building	5,000.00	
Depreciation on Equipment	2,000.00	
Total Expenses		35,022.06
Loss for Year 1942		$ 4,814.12

"Under date of February 19, 1942, I submitted a report covering the year 1941 which contained (on page 5) a budget of the anticipated expenses for the year 1942, exclusive of depreciation, amounting to $27,456.95. Actual expenditures for the year, exclusive of depreciation amounted to $28,022.06, or $565.11 over my estimate. In the same report I estimated the deficit for 1942 at $4,000, actually it amounted to $4,800.

1943 Budget Projection

Income from Baths	$17,000.00	
Income from Rents	1,200.00	
Income from City (6 Mo. @ 15,000)	8,000.00	
Income from City (6 Mo. @ 25,000)	12,500.00	
Total Income Anticipated		$38,700.00
Operating Expense Items	24,000.00	
Salary (Self and wife)	3,500.00	
Interest on Mortgage	1,900.00	
Taxes on Real Estate	2,000.00	
Insurance	300.00	
Depreciation on Building	5,000.00	
Depreciation on Equipment	2,000.00	
Total Expense Anticipated		38,700.00
Anticipated Deficit (See Comment Below)		Nil

Report of Mr. Smith (Cont.)

"It will be noted that the income from the City for the last six months of the year is based upon Mr. Cerruti's request for an annual rental of $25,000. If he should fail to get this amount he will have a deficit by that amount of any reduction from the requested amount.

Mr. Cerruti's Proposals

"Rising costs, due to the War influe[illegible] increasing number of school children, soldiers, sailors and marines that are now patronizing the baths under the City lease, have compelled Mr. Cerruti to ask the City for $25,000 for the next year beginning July 16, 1942. My analysis of the expense requirements for the year indicate that such a rental will be necessary to cover expenses including depreciation. The premises are in urgent need of painting and renovating which will probably cost several thousand dollars. This expense can come out of the item for depreciation.

"As an alternate to the $25,000 annual rental under the present lease, Mr. Cerruti has offered to lease the whole plant in its entirety to the City for $1,000 per month and let the City operate the baths with their own staff, etc. They would pay all expenses including taxes, repairs and operations and receive all of the income. He would sell them his stock of supplies, towels, suits, etc. at invoice, or fair value. Mr. Cerruti would take care of the debt service on the mortgage, including fire insurance on the building. Six months after the War, or later, at the option of the City, the lease would be cancelled and the premi[illegible] returned to Mr. Cerruti, or the City could purchas[illegible] baths.

"At one time quite a few years ago, [illegible] rented this property on the above basis for [illegible] $13,000 per year. Mr. Cerruti explained tha[illegible] sonally preferred the latter proposal to the [illegible] lease because he wants to get away from th[illegible] responsibilities he is laboring under and [illegible] his health."

Chester MacPhee
regarding
Crystal Plunge

Supervisor Chester MacPhee appeared before the Commission to discuss the matter of the Crystal Palace Plunge. He stated that there was a great need for a swimming pool such as Crystal Palace Plunge at the present time and that in order for it to operate successfully and be maintained in a satisfactory manner, it would be necessary to increase the rental or else eliminate it entirely.

Needed Repairs -
Crystal Plunge

Miss Randall reported that the Crystal Palace [illegible] improvements and presented a list of absolutely essential repairs for health and safety, to be made to the Crystal Palace Plunge:

1.	Paint - Lockers, Lobby, gallery, standards, pool and pool area	$ 4,000.00
2.	Resurface pool area (Dangerously slippery)	1,000.00
3.	Repair filters - Replace sand	2,000.00
4.	Repair Roof	5,000.00
5.	Glass replacements	50.00
6.	Repair sashes in windows (for ventilation)	40.00
7.	Replace covering on staircase (in men's locker section)	50.00
8.	All new lavatory seats and paper boxes	25.00
9.	Replace one diving board and coco-matting for two	100.00
10.	Repair and paint diving platform	50.00
11.	Repair plumbing for drains in scum gutter	1,000.00
	Total estimated cost	$13,315.00

Mr. Cerruti stated in his letter that it is not possible for him to operate, maintain, repair and make necessary improvements for less than $25,000 annually. After discussing the matter, the Commission was of the opinion that if an additional amount was to be paid Mr. Cerruti, it should be designated for repairs and such repairs should be specifically listed in the renewal of the lease. The Commission further decided to ask Mayor Rossi's advice on the matter at the meeting to be held with him after the Recreation Commission meeting.

Commission to
ask advice of
Mayor Rossi -
Crystal Plunge

Hayes Valley
Recreation
Center

Communication from Joseph J. Phillips, Director of Property, enclosing a copy of a letter dated March 22, 1943, from the Executive Secretary to the Chief Administrative Officer, stating that Mr. Fred D. Farr has inquired as to whether the City can make certain repairs to the church building at Hayes and Buchanan Streets used by the San Francisco Recreation Department for the Hayes Valley Community Center. Mr. Phillips requested information as to the wishes of the Recreation Department in regard to the repairs desired by Mr. Farr, as a result of the Building Inspector's Report received from Mr. H. C. Vensano, Director of the Department of Public Works, and in regard to the renewal of the lease which is due on July 1, 1943.

The Commission requested the Secretary to inform Mr. Phillips that inasmuch as the Building Inspector had recommended repairs to the building before the next rainy season, they had decided to abandon the church building as a Recreation Center on or about November 1st, unless the repairs were made by the owner before the rainy season; therefore, they did not wich to renew the lease for another year and desired to rent Hayes Valley Center on a month to month basis from July 1st until November 1st. The Secretary was requested to send a copy of Mr. Vensano's report to Mr. Phillips.

Boy Scout Request for Sigmund Stern Grove

Communication from Mr. Walter [illegible] Minkel, Chairman, Boy Scout Troop #135, requesting permission for the Boy Scouts in the Balboa District to use Sigmund Stern Grove for camping purposes on May 1st and 2nd. The Commission requested the Secretary to inform Mr. Minkel that inasmuch as the lawn area in the Sigmund Stern Grove had recently been reseeded in preparation for the very heavy summer attendance, and inasmuch as the Grove is not planned for over night camping activities, it would be impossible to permit camping at the Sigmund Stern Grove. The Commission suggested that possibly Mr. Minkel would be able to obtain permission from the Crocker Company to use the [illegible]

Small Childrens area - Funston Playground

Petition from residents of the Marina District, stating that since the Army has taken over Funston Playground there is no place for the children to play; inasmuch as the Wacs only occupy the east half of the Playground, the west end of the playground where the sandbox, swings, etc., are, is not in use. They requested the possibility of obtaining this part of the playground for the use of the pre-school children of the Marina District. The Commission requested the Superintendent to [illegible] Playground and inv[illegible] request.

REPORTS OF COMMITTEES

Finance Committee

On motion of Miss Mosgrove, seconded by Mr. Raffetto, the following financial transactions were approved:

Improvement Resolution

No. 523 -	Repair and replace pipe lines, damaged by fallen trees - Camp Mather	$ 300.00
No. 524 -	Silver-Bayshore Site - Property Line Survey, Topographical Map and a Tracing	500.00

Request [illegible]

No. 44 - [illegible]

Activities Committee

Mrs. Stern, Chairman of the Ac[illegible], reported that a meeting of the Activi[illegible] was held on Wednesday, March 21st. The Committee recommended that a promotional examination for the position of Supervisor of Dramatics, be held. On motion of Mrs. Stern, seconded by Mr. Raffetto, and carried, this recommendation was approved.

Examination - Supervisor of Dramatics

Recreation Centers - Housing Projects

Mrs. Stern stated [illegible] to meet the Mayor on We[illegible] would hold a meeting wi[illegible], to discuss operation of [illegible] new Housing Projects on [illegible].

The Committee recommended that if any of the Centers be open before July 1st, they be administered as an experiment by members of our [illegible].

The Recreation Commission, on motion of Miss Mosgrove, seconded by Mr. Raffetto, approved this suggestion of the Activities Committee.

SUPERINTENDENT'S REPORT

Housing Projects

The Superintendent presented the estimated budget for the recreation program for the housing projects, as follows:

Temporary Housing Projects - Hunter's Point and Vicinity
Permanent Housing Project - West Court.

Open: -
May 1st - Navy Point No. 1 - Dormitory for 5[illegible] men or women
July 1st - Nary Point No. 2 - Dormitory for 500 single men or women
July 1st - South Gate - Dormitory for 500 single men or women
May 1st - Middlepoint - 500 families
July 1st - Ridge Point - 2000 families
July 1st - Candlestick - 1100 families
July 1st - Gilman - 400 families

Approximately 17,000 people

7 Community Recreation Buildings
Paying full taxes - approximately $150,000 per [illegible],

$18,300.00 - total estimated direct expense for supervision and supplies for 7 recreation centers.

$2,700.00 - total estimated direct expense for West Court, colored housing project, soon to be open.

Housing Authority to pay for construction of recreation centers and maintenance.

Recreation Commission to pay for supervision and recreation supplies.

$21,000.00 - total estimated direct expense for 8 new recreation centers in housing projects open to entire neighborhood.

Cost estimated on basis of Sunnydale, $2,608.65 for 1942.

Attendance, Sunnydale - 58,740, or 4½ cents per person.

The Commission decided to request the Mayor to submit a supplementary budget for $21,000, the total estimated direct expense for eight new recreation centers in the housing projects.

J. P. MURPHY Convenience Station

The Superintendent presented an estimate of a temporary wooden convenience station to be constructed at John P. Murphy Playground, as follows:

"This estimate is based on the actual contracted price for a convenience station constructed last year on the Sunset Playground with thirty percent added for possible increased cost in labor and materials.

"In addition, it will be necessary to construct a side sewer and then extend a sewer from the en[illegible] the side sewer out from the curb line to a point within the Playground where the plumbing of the temporary convenience station may be connected to it. (At Sunset Playground, a sewer line existed before the Convenience Station was constructed.)

SUPERINTENDENT'S REPORT (Cont.)

"Due to topographic conditions, the sewer in some places will have to be placed quite deep. There will be a number of bends in the line which will necessitate cleanouts.

J. P. Murphy Convenience Station (Cont.)

"Because the sewer line at some points will come close to the roots of shrubs and trees, it will be necessary to construct this line of six-inch cast iron pipe. When the sewer is installed, quite a bit of shrubbery will have to be moved and then replaced after the job has been completed.

DETAIL OF ESTIMATE

Convenience Station	$1,704.00
30% increase in price of labor & materials	538.20
Sewer line into Playground	785.00
Side Sewer	125.00
	$3,242.20
*Contingencies, 10%	[illegible]
	$3,566.42
For estimating purposes	$3,600.00

*Contingencies will include sufficient money to move and replace landscaping such as turf and shrubs which will be done by our own forces."

The Commission decided to recommend to the Mayor that the amount of $3600 for the construction of a temporary convenience station be submitted as a supplementary budget.

Sigmund Stern Grove - Liability Insurance

The Superintendent reported that a large tree had fallen at the Sigmund Stern Grove. Miss Randall requested that she be authorized to investigate the possibility of obtaining Liability Insurance for the Sigmund Stern Grove for accidents of this type.

On motion of Mrs. Stern, seconded by Miss Mosgrove, the Superintendent was authorized to investigate this matter.

ADJOURNMENT

There being no further business, the Commission adjourned at 3:50 P.M., to meet with Mayor Angelo J. Rossi.

Respectfully,

Winifred F. Batkin

Secretary.

[illegible]

MINUTES

April 15, 1943

The regular meeting of the Recreation Commission was called to order at 2 P.M. on Thursday, April 15th, by Chairman Rev. Leo W. Powleson.

PRESENT: Rev. Leo W. Powleson
Mrs. Sigmund Stern
Miss Alicia Mosgrove
Mr. William Coffman
Mr. William J. Raffetto
Mr. Joseph P. Nourse
Mr. Julius Girod

ABSENT: None

COMMUNICATIONS:

State Division of Beaches and Parks re James D. Phelan Beach

From Joseph J. Phillips, Director of Property, enclosing a copy of a letter dated April 1, 1943, from the State Division of Beaches and Parks regarding the James D. Phelan Beach State Park and requesting certain information relative to its proposed operation and development and asking that the Recreation Commission furnish the desired information in order that it may be transmitted to the State Division of Beaches and Parks. The Superintendent was requested to comply with this request.

Boy Scout Troop #70 - Victory Garden on lot adjoining Burnett School

From Joseph J. Phillips, Director of Property, stating that the Boy Scout Troop #70 of the Bay View District has requested permission to use a vacant city-owned lot on Oakdale Avenue near Lane Street, adjoining the Burnett School, for a Victory Garden.

Mr. Phillips requested that he be advised if this meets with the approval of the Recreation Commission and if so, he will prepare and execute the desired permit, pursuant to Supervisors' Resolution No. 3099, Series of 1939, revokable on sixty days' notice. On motion of Mr. Coffman, seconded by Miss Mosgrove, and carried, the request of the Boy Scout Troop #70 to use this property for a Victory Garden, was approved.

Musicians' Union re Junior Civic Symphony - Spring Festival

From A. Jack Haywood, Acting Secretary of the Musicians' Union, stating that the Board of Directors had granted permission to the Recreation Department to use the Junior Civic Symphony Orchestra at the Spring Festival at Sigmund Stern Grove on Sunday, June 13th, but without the presence of members of the Musicians' Union, excepting its conductor, Julius Haug. The Board will allow members to rehearse with the orchestra for their own recreation, but will not allow them to make public appearances. In order that the Board will know the professional membership of the orchestra, Mr. Haug had been instructed that any member wishing to rehearse with him must make application for permission to the Board. Letter ordered filed.

Government request for typewriters

From Mayor Angelo J. Rossi, including a letter received from William M. Coffman, in which he states that he had been appointed as agent for the Government to assist the War Production Board in obtaining typewriters from States, municipalities, schools, and

business firms, to be sold to the Government and to be assigned only to the Army, Navy, Marine and Air Corps. The Superintendent was requested to make a survey of the department to see if it would be possible to sell any of our present typewriters to the War Production Board for this purpose.

Complaint of broken windows near Rossi Playground

From Victor A. Scivelli of 10 Willard Street, complaining that numerous windows had been broken as a result of the baseball playing at the Rossi Playground. The Superintendent was requested to investigate the situation.

Request to adjust 1943-44 Budget to conform to Salary Standardization Ordinance

From Mayor Angelo J. Rossi, requesting that a letter in duplicate requesting the Board of Supervisors to adjust the salaries and wages in the Recreation Department 1943-44 Budget Estimate to conform to the new rates established by the Board of Supervisors in the Salary Standardization Ordinance of March 29, 1943, be forwarded to him as soon as possible. On motion of Miss Mosgrove, seconded by Mr. Coffman, the Superintendent was requested to forward this letter to the Mayor.

REPORTS OF COMMITTEES

Finance Committee

On motion of Mr. Coffman, seconded by Miss Mosgrove, and carried, the following financial transaction was approved:

Improvement Resolution
No. 825 - Burnett Playground Site
Construct, paint and install three signs as per blue print, File No. 1685. Clean up location. $484.80

Camp Committee

The recommendations and rulings of the Camp Committee as drawn up at the Camp Committee Meeting held on Wednesday, April 14th, were presented for approval by Miss Mosgrove, Chairman, as follows:

Season 1943 established

Camp Mather will operate the 1943 Summer Season from June 15th to August 28th, if satisfactory transportation arrangements can be made. Arrangements for transportation are to be as efficient and economical as possible.

Rates 1943 established

The following recommended rates covering reservations and transient meals were accepted by the Committee:

Adults	$2.50 per day
Children - 7 through 13 yrs.	1.50 per day
2 to 7 yrs.	1.00 per day

Transient Meals:

Breakfast	.50
Lunch	.65
Dinner (week days)	.75
Sunday or Special Dinner	1.00

Children's half-portion rates:

Breakfast	.25
Lunch	.35
Dinner (week days)	.40
Sunday or Special Dinner	.50

Camp Committee (Cont.)

Limit of Stay

The limit of stay of guests at Camp Mather will be at the discretion of the Camp Manager, depending on the conditions existing at the time they wish to lengthen their stay.

Out of Town Guests

Registration of out of town guests will be at the discretion of the Camp Manager, depending upon the patronage received from residents of San Francisco.

On motion of Miss Mosgrove, seconded by Mr. Coffman, and carried, the above rulings were approved.

SUPERINTENDENT'S REPORT

Automobile accident - Mr. Frank Foehr - new car authorized

The Superintendent reported that Mr. Frank Foehr, Superintendent of Grounds, in company with two Caretakers from the Recreation Department, had met with an accident on a business trip to Camp Mather and that the city-owned car had been badly damaged. On motion of Mr. Coffman, seconded by Mr. Raffetto, and carried, it was decided that a new car be purchased for Mr. Frank Foehr. The matter of settlement of the damaged car and the purchase of the new car was referred to Mr. Jordan, the Business Manager.

Funston Playground - small children's area

The Superintendent reported that the matter of the request from residents of the Marina District to use the small children's area at the Funston Playground had been investigated. The Lieutenant in Command of the Waacs stationed at Funston Playground, stated that they planned to build additional dormitories close to this section and that for military reasons it could not be used as a small children's playground at this time. The Secretary was requested to inform the residents who had requested the use of this section.

Report - Crystal Plunge

The Superintendent presented a report on the conditions of the Crystal Palace Plunge:

1. There has not been a Life Guard furnished by the owner of the Crystal Plunge since April 5, 1943.

2. At present a janitor is employed to clean lockers and work in the laundry. The locker work is not regularly done.

3. A twelve year old locker boy is at present employed after school at 40¢ an hour.

Recommendations of the report were:

1. That a competent Life Guard be on duty at all times.

2. That the lockers be kept clean at all times.

3. That an older boy be employed to take care of the locker rooms.

The Superintendent was requested to inform the management that the Recreation Commission is dissatisfied with the safety element in connection with the operation at Crystal Plunge and the lack of cleanliness during the past weeks, and requested the Superintendent to carefully investigate the matter and report at the next meeting and recommend what action could be taken.

ADJOURNMENT

There being no further business, the Recreation Commission adjourned at 3 o'clock to meet with the Board of Education to discuss the Child Care Program.

Respectfully submitted,

Winifred F. Batkin

WB:c

Secretary.

MINUTES

May 6, 1943

Written notices for the regular meeting of the Recreation Commission for Thursday, May 6, 1943, were mailed to all Commissioners.

Failing a quorum, no meeting was held.

Secretary.

WB:c

MINUTES

May 10, 1943

The special meeting of the Recreation Commission called by Chairman Father Powleson, convened at 1:30 P.M. on Monday, May 10th.

PRESENT: Miss Alicia Mosgrove
Mrs. Sigmund Stern
Rev. Leo W. Powleson
Mr. William Coffman
Mr. William J. Raffetto
Mr. Julius Girod

ABSENT: Mr. J. P. Nourse

Camp Mather - Transportation

Miss Mosgrove, Chairman of the Camp Committee, reported that satisfactory arrangements for transportation at Camp Mather had been arranged and therefore, it would be possible to open Camp Mather this summer. Miss Randall, the Superintendent, reported that the Greyhound Bus Lines had made successful efforts to operate busses into Camp; that they had stated they had appreciated the splendid cooperation in the past of Mr. Center, Camp Manager.

Approval of Supplemental Camp Mather Budget

The following supplemental budget for Camp Mather was on motion of Mr. Coffman, seconded by Miss Mosgrove, and carried, approved as presented:

Ayes: Mrs. Stern, Miss Mosgrove, Mr. Coffman, Father Powleson, Mr. Girod, Mr. Raffetto.

SUPPLEMENTAL CAMP MATHER BUDGET

Estimated Revenue - $35,000.00

Expenditures:

Appropriation	Description	Amount
313.110.01	Permanent Salaries	$ 4,154.
313,120.01	Temporary Salaries	8,181.
313.130.01	Wages	-
313.130.01/1	Directors' Wages	672.
313.200.01	Contractual Services	3,000.
313.203.01	Allowance Employees Cars	200.
313.300.01	Materials & Supplies	1,850.
313.350.01	Foodstuffs	16,018.
313.400.01	Equipment	250.
313.801.01	Compensation & Medical	475.
313.860.01	Retirement	200.
		$ 35,000.

Replacement of non-Civil Service Positions

The following Civil Service requisitions for $75 a month positions were, on motion of Miss Mosgrove, seconded by Mrs. Stern, and carried, approved as presented:

Thomas Conlan vice Hugh Clenahan, Military Leave, appointed to Glen Park Playground.

Elizabeth Lyle vice Margery Livingston, Southside Center.

Margaret Horner, additional pianist for Music Department at $2.00 per call.

William Meade, additional assistance, Sigmund Stern Grove.

Mrs. Janet Nickelsburg, vice Rose Peterson, resigned.

Financial Transactions

The following financial transactions, on motion of Mr. Coffman, seconded by Mr. Raffetto, and carried, were approved as read:

Request for Department Intra-Fund Transfer

No. 48 - Necessary transfer to meet normal requirements for hourly directors. 1942-43 budget inadequate.	$16,000.00
No. 53 - To set up funds for the transfer of an automobile from the Purchaser to the San Francisco Recreation Department Camp Mather. Cost $750.00	438.90

Request for Departmental Inter-Fund Transfer

No. 49 - Appropriation for Scavenger service inadequate to meet present contract with Scavenger Co. 1942-43 budget inadequate.	137.20

Request for Additional Allotment

No. 50 - To accommodate Camp operation for the forthcoming Camp season through June 30, 1943. Request of Camp Manager.	8,214.18
No. 52 - To set up funds for the transfer of an automobile from the Purchaser to the San Francisco Recreation Department Camp Mather. Cost $750.00	311.10

Crystal Pool - Letter from Attorney Brown to Admiral Greenslade

A letter from Mr. Edmund G. Brown, attorney for Mr. Edward Cerruti, addressed to Admiral J. C. Greenslade, was read by the Secretary. Mr. Brown requested in his letter to Admiral Greenslade, that the Army and Navy take over the pool absolutely free of charge, except for living expenses of Mr. and Mrs. Cerruti.

Letter from Mr. Cerruti - $25,000 rental

A letter from Mr. Cerruti to the Recreation Commission was also read in which Mr. Cerruti requests that the City grant him $25,000 yearly rental, or $1,000 per month.

Mr. Cerruti stated that it would be impossible for him to operate at a $15,000 yearly rental.

Crystal Plunge (Cont.)

The Commission was of the opinion that even at a $25,000 annual rental, Mr. Cerruti would not be able to make the necessary repairs and improvements according to an estimate submitted at a previous meeting for minimum essential repairs for health and safety, which amounted to $13,275.

Motion

Renewal of present lease subject to placing in acceptable condition

Therefore, on motion of Mr. Coffman, seconded by Miss Mosgrove and carried, the Superintendent was requested to notify Mr. Cerruti that after carefully considering his communication and the communication of Mr. Edmund G. Brown, his lawyer, they feel they are not justified in offering any more than the amount which is being paid at the present time and that the renewal of the 1943-44 lease will be subject to placing the baths in a satisfactory condition according to the terms of the present lease and acceptable to the Recreation Commission.

USO Party at Sigmund Stern Grove

The Secretary read a communication from Mr. J. J. Doyle, Director of United Service Organizations, in which he requests permission for a Service Men's party at the Sigmund Stern Grove on Sunday, June 27, 1943. Mr. Doyle stated that the party will be well supervised and that instructions will be issued for no interference with any concert being held. On motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, permission to use the Sigmund Stern Grove on Sunday, June 27th, for a Service Men's Party, was granted to Mr. J. J. Doyle, Director of the United Service Organizations.

Approval of Renewal of agreement with Russian Music Society - Stern Grove

The Secretary reported that Mr. L. Jacovleff of the Russian Music Society, has expressed a desire to again operate the concession at the Sigmund Stern Grove during the coming concert season. On motion of Mr. Coffman, seconded by Miss Mosgrove, and carried, permission was granted the Russian Music Society to operate the concession at the Sigmund Stern Grove during the summer concert season.

The Commission requested Mr. Jordan, Business Manager, to enter into an agreement with Mr. Macovleff, according to the terms of the 1942 agreement.

There being no further business, the meeting was declared adjourned at 2:30 P.M.

Respectfully submitted,

Winifred F. Batkin

Secretary.

WB:c

MINUTES

May 20, 1943

The regular meeting of the Recreation Commission was called to order at 2:10 P.M. on Thursday, May 20th, by Chairman Rev. Powleson.

PRESENT: Rev. Leo W. Powleson
Miss Alicia Mosgrove
Mrs. Sigmund Stern
Mr. William J. Raffetto

ABSENT: Mr. Julius Girod
Mr. J. P. Nourse
Mr. William Coffman

Approval of Minutes

The minutes of the regular meeting of Thursday, April 15th, were on motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, approved as presented.

The minutes of the special meeting of Monday, May 10th, were on motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, approved as presented.

COMMUNICATIONS

Permission granted Army to make survey - Father Crowley Playground

From Mr. Joseph J. Phillips, Director of Property, stating that the United States Army, through its corps of engineers, is asking permission to enter and make a survey on city property bounded by Harrison, Seventh, Bryant, and Harriet Streets; inasmuch as this property is under the jurisdiction of the Recreation Commission and known as the Father Crowley Playground, it is necessary that the Recreation Commission shall approve this permit before the Director of Property may issue it. On motion of Miss Mosgrove, seconded by Mrs. Stern, and carried, the Director of Property was authorized to issue this permit and cooperate in every way with the United States Army.

Sale approved - portion Gilman property

From Mr. Joseph J. Phillips, Director of Property, requesting that the Recreation Commission approve and request the Board of Supervisors to enact an ordinance authorizing the sale of a small portion of the Gilman Playground land desired by Mr. Walter F. Neider. On motion of Mr. Raffetto, seconded by Miss Mosgrove, and carried, the Recreation Commission approved the ordinance and instructed the Secretary to request the Board of Supervisors to enact the ordinance.

Closing streets Corona Heights

The Secretary introduced a resolution requesting the Board of Supervisors to close certain streets in the Corona Heights District. These streets or portions thereof are either surrounded entirely by city property or are located on the side of a steep hill, which if improved, would be very costly and impracticable. By closing these streets it will enable the Recreation Department to develop this site into a modern recreation area with playgrounds serving three districts of the city. On motion of Mrs. Stern, seconded by Miss Mosgrove, and carried, the following resolution was approved and the Secretary was instructed to forward it to the Board of Supervisors.

Resolution to Board of Supervisors

WHEREAS, The Recreation Commission desires to have the following streets in the Corona Heights Playground closed,

All of Fairbanks Street east of Roosevelt Way
" " Albany Street
" " President Street
" " Flint Street except that portion which extends northerly from Sixteenth Street
" " Sixteenth Street between the easterly property line of Lot 6, Block 2620, and the westerly line of Lot 14, Block 2621

THEREFORE BE IT RESOLVED, That the Honorable Board of Supervisors be petitioned to close these afore-mentioned streets in the Corona Heights Playground.

Stern Grove Lavatory Facilities granted Boy Scouts on June 12-13

From Mr. Frank Hutchinson, District Commissioner, Boy Scouts of America, stating that on June 12 and 13 the Golden Gate District, Boy Scouts of America, San Francisco Area Council, are to hold a training period in the Pine Lake Properties just west of the Sigmund Stern Grove. Mr. Hutchinson requests that lavatory facilities of the Sigmund Stern Grove be made available and stated that in no way would the participants of programs in the Sigmund Stern Grove be inconvenienced. On motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, permission was granted the Golden Gate District of the Boy Scouts to use the lavatory facilities at the Sigmund Stern Grove in connection with their training period on June 12 and 13.

James D. Phelan Beach

Copy of a communication from Mr. Joseph J. Phillips, Director of Property, to Mr. J. H. Covington, State Division of Parks, in which he outlined the plans for the development and operation of the James D. Phelan Beach which were included in the Ten Year Long Range Plan of the Recreation Department. Mr. Phillips requested the State Park Commission to authorize and execute the proposed agreement with the City and County of San Francisco at its next meeting.

Check from E. J. Treacy to cover replanting lawn - Stern Grove Sewer Contract

From Mr. H. C. Vensano, Director, Department of Public Works, transmitting a check in the sum of $44.00 from Mr. E. J. Treacy, payable to the Recreation Commission. This sum of $44.00 is to defray the cost of replanting lawn disturbed by Mr. E. J. Treacy, Contractor, in the performance of his contract for sewer replacement in the Sigmund Stern Grove. This sum is based upon an area of 800 sq. ft. as determined by Mr. Treacy's Supervising Inspector and by Mr. George Harmah, Engineer, Recreation Department, and the unit price of 5½¢ per square foot is as provided for in the specifications for this contract. On motion of Miss Mosgrove and seconded by Mr. Raffetto and carried, the Secretary was instructed to inform Mr. Vensano that this amount was satisfactory to the Recreation Commission and that he may make final payment to the contractor for his work on the contract.

Approval of Lease with U. S. Government for Funston Playground

From Mr. Joseph J. Phillips, Director of Property, requesting the Recreation Commission to approve the lease between the City and County of San Francisco and the United States of America, which grants the use of Funston Playground to the United States of America for use by the Army. On motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, the Recreation Commission approved the lease.

National Recreation Association Certificate

From the National Recreation Association, enclosing a certificate which could be placed upon the walls of the Recreation Executive Office to indicate that a given recreation system was affiliated with the other recreation systems through the National Recreation Association. The Secretary was instructed to inform Mr. Braucher, President of the National Recreation Association, that they appreciated his sending them the certificate, but that inasmuch as the San Francisco Recreation Department was a definite part of the municipal government that it would not be possible to be affiliated with any private organization. The Secretary was instructed to further inform Mr. Braucher that they highly approve of his endeavors and believe in the spirit of affiliation.

Sanitary Facilities - John P. Murphy Playground

From Mrs. Irma A. Gwin, Secretary, Sunset Heights Improvement Club, requesting information about the matter of sanitary facilities recommended for the John P. Murphy Playground. The Secretary was requested to inform the Sunset Heights Improvement Club that a supplementary budget for the installation of sanitary facilities at the John P. Murphy Playground had been submitted by Mayor Rossi to the Board of Supervisors and that the Board of Supervisors had approved this supplementary budget as of today.

Complaint - Presidio Heights Playground

From Mrs. Mark Robinson, Manager of the 3434 Sacramento Street Apartments, complaining that children from the Presidio Heights Playground were throwing wads of paper towels filled with sand on her property at 3434 Sacramento Street. The Commission requested Miss Josephine Randall, the Superintendent, to investigate this matter.

Report - Floodlighting installation - Funston Playground

From Mr. O. A. Olson, Manager and Chief Engineer, Public Utilities Commission, forwarding to the Recreation Commission two copies of the final report on the Floodlighting Installation at Funston Playground. The report contains pertiment data on the system and recommendations for its operation and maintenance. Mr. Olson stated that a complete set of the construction drawings of the project, revised to date, is being sent to the Recreation Commission under separate cover. Mr. Olson further stated that the services of the Public Utilities Commission will continue to be available for any assistance that may be required in the operation and maintenance of the installation after the war.

Sanitary Facilities - St. Mary's Park Playground Site

From Mr. Albert Carlson, President of the St. Mary's Park Improvement Club, stating that the St. Mary's Improvement Club has been using the Clubhouse on the St. Mary's Park Playground Site for Red Cross First Aid Classes, Air Raid Wardens, and the Improvement Club, and that there are no rest rooms in this building. Mr. Carlson is requesting the Recreation Commission to have a sewer run into the Clubhouse. The St. Mary's Park Improvement Club will buy the fixtures and do the connecting of them to the sewer. Mr. Harman, Engineer for the Recreation Department, submitted an estimate on the construction of a sewer line to serve the temporary building located on this playground. Mr. Harman stated that it was possible to connect this building with a sewer that extends into

the playground from Murray Street and that it would require a sewer line of 80 ft. with some heavy excavation at one end. For estimating purposes Mr. Harman stated that this work will cost $350.00. On motion of Mr. Raffetto, seconded by Miss Mosgrove, and carried, the Recreation Commission approved the connection of the sewer to the building with the understanding that the Improvement Club be required to make the connections to the sewer according to the plumbing laws and ordinance of San Francisco, that they be required to take out a permit to do this work, and that the lavatory facilities, when completed, be made available to occupants and visitors of the St. Mary's Playground Site.

FINANCE COMMITTEE

Financial Transactions

On motion of Miss Mosgrove and seconded by Mr. Raffetto and carried, the following financial transactions were approved:

Improvement Resolutions

No. 826 - Portola, Roof of Center, replacing approximately 700 tiles	$ 351.75
No. 827 - Glen Park, Grade and pave the temporary road leading into the playground	820.30

Request for Departmental Intra-Fund Transfer

No. 54 - Increased repair costs makes a transfer for emergency Department Public Works repairs in June imperative. Est. cost $1,000.00
Replacing approximately 700 tiles on roof at Portola Recreation Center $351.75
Grade and pave road leading to Glen Park Playground $820.30 — $2,172.05

Allotted balance of Appropriation No. 213.203.00 $700.00 to Appropriation No. 213.200.00 Allotted

No. 55 - Same as Transfers No. 54 and No. 56

Allotted and unallotted balance of Appropriation No. 213.880.00 $1393.50 to Appropriation No. 213.200.00 Allotted

No. 56 - Same as Transfers No. 54 and No. 55

Allotted balance of Appropriation No. 213.880.75 $79.00 to Appropriation No. 213.200.00 Allotted.

SUPERINTENDENT'S REPORT

Mr. Harold Meyer

Mr. Oliver Chang

Miss Randall reported that Mr. Harold Meyer, former Director-at-Large, had been honorably discharged from the Army and was reporting back to the Recreation Department to take up the duties of his former position. Miss Randall stated that Mr. Oliver Chang has been working as Director-at-Large in the Chinese District, and because of the fine work he has been accomplishing, she was desirous of retaining Mr. Chang as a director to work in the Chinese District at large. The Commission approved the Superintendent's plan.

Hunters Point Project

The Superintendent reported that the supplementary budget for the Hunters Point Project had been approved and that activities would start about June 1st.

Glen Park

The Superintendent reported that if transportation is not available for the Glen Park Day Camp, plans would be worked out to hold daily picnics for the various playgrounds at the Glen Park Playground. The Commission highly approved this plan.

Piano Recital - Pupils of Rita Forasieppi

The Superintendent reported that Miss Rita Forasieppi, who has been in the employ of the San Francisco Recreation Department as a pianist for some time, had requested of her the use of 1254 Market Street for a Piano Recital of her sixteen piano pupils, on Sunday, June 27th. The Commission requested Miss Randall to inform Miss Forasieppi that because of a policy of the Recreation Commission against the use of municipal facilities by private organizations, they regret it would not be possible to grant this request.

Changing Name of Chinese Playground

Miss Randall reported that Mr. Oliver Chang of the Chinese District, had informed her that several Chinese persons were interested in having the name of the Chinese Playground changed from "Chinese" to "Meyling" in honor of Madame Chiang-Kai-shek. The Commission decided to hold the matter in abeyance until a formal written request had been received.

r. James P. Lang commended

Miss Randall commented on the fine work that Mr. James P. Lang, Assistant Superintendent, had done in connection with the Playground Manual and district programs. The Commission requested the Secretary to send a letter of commendation and appreciation to Mr. James Lang.

Dr. J. C. Geiger requested to inspect Camp Mather

Miss Randall suggested that Dr. J. C. Geiger be requested to make a formal inspection of Camp Mather before the opening date on June 18th. The Commission approved this suggestion and asked Miss Randall to write a letter to Mr. Thomas Brooks, requesting Dr. Geiger's services in this respect.

ADJOUNRMENT

There being no further business, the meeting was declared adjourned by Chairman Powleson at 3:45 PM.

Respectfully submitted,

Winifred H. Batkin
Secretary.

WB:c

MINUTES

June 3, 1943

The regular meeting of the Recreation Commission was called to order by Miss Alicia Mosgrove, who acted as Chairman in the absence of Rev. Leo W. Powleson, at 2:10 P.M. on this day, Thursday, June 3, 1943.

PRESENT: Mrs. Sigmund Stern
Miss Alicia Mosgrove
Mr. Julius Girod
Mr. William Raffetto

ABSENT: Rev. Leo W. Powleson
Mr. William Coffman
Mr. J. P. Nourse

Reading and approval of Minutes

The Minutes of the meeting of Thursday, May 20th, were, on motion of Mr. Raffetto, seconded by Mrs. Stern, approved as presented.

COMMUNICATIONS

From Mrs. Vernon Skewes-Cox, enclosing a copy of a letter written to Mrs. E. V. Cleary, Director of Public Welfare, San Francisco Second District, Parent Teacher Association, by Mrs. Lilas R. Mugg, President of the Grattan Parent Teacher Association.

Grattan Parent Teacher Association re Grattan Playground Site

Mrs. Mugg stressed the need for the completion of the Grattan Playground, and requested that the open space on the Grattan Playground site be levelled and that equipment be installed on it.

Mr. George Harman, Engineer, presented a report in regard to this matter. There are five parcels of land remaining to be purchased on this site, all located on Stanyan Street with the exception of one which is located at Rivoli and Shrader Streets. The money is available to purchase these remaining parcels of land but the owners are not interested in selling at the present time due to the shortage of housing facilities. Of the remaining vacant property there is only 4,575 square feet available for use for recreation purposes. The shape of the available land does not lend itself well for a small children's apparatus area. However, if a small children's apparatus section were installed it would cost approximately $1,000 to put the land in shape, and an additional $2,500 for the necessary sanitary facilities.

After discussing the matter the Commission decided that from a physical, financial and operating standpoint it would not be practical to develop the portion of the playground site requested by the Grattan Parent Teacher Association.

Complaint - Father Crowley Playground

Communication from Mrs. B. Donaldson of the Blatteis Realty Company complaining that balls from the Father Crowley Playground are constantly getting lost on the roof of the property at 236 Harriet Street, and requesting that some sort of a fence be erected to abate this nuisance.

The Commission discussed the matter and decided to hold the matter in abeyance pending the result of the survey which is at present being made by the United States Government.

Unpaid Bill - P. G. & E. installation at James Rolph Playground

From Mr. E. G. Cahill, Manager of Utilities, a copy of a letter he had written to J. J. O'Toole, City Attorney, regarding the unpaid bill in the amount of $13,876.61 for the lighting facilities installed by the Pacific Gas & Electric Company at the James Rolph Playground. In Mr. Cahill's letter to Mr. O'Toole he stated that he believed this to be a just and fair bill and that it should be paid by the city. Mr. Cahill also enclosed a copy of a letter he had received from Mr. N. R. Sutherland, Manager of the Commercial Department of the Pacific Gas & Electric Company, stating that unless the bill is paid the Pacific Gas & Electric Company will remove the entire installation and use the recovered facilities elsewhere.

The Recreation Commission requested the Superintendent, Miss Randall, to confer with Mayor Angelo J. Rossi and ask for his advice on this matter.

Saddle Horse Concession - Camp Mather

From Mr. H. Oehlmann, General Manager of the Yosemite Park and Curry Company stating that the saddle horse concession will be available at Camp Mather this summer, and that probably Joe Barnes would conduct the operations at Mather as in the past.

Miss Randall stated that since receiving this letter she had talked to Dr. Tresidder on the telephone and he had stated that Joe Barnes was contemplating the operation of his own corral at the old Peterson corral location at Mather. Miss Randall further stated that she had written to Joe Barnes stating that past experience had proven that the operation of any corral in the vicinity of Mather in competition with the Yosemite Park and Curry Company which holds the concession for the operation of the Corral at Mather has been detrimental to the best interests of Camp Mather. Miss Randall advised Joe Barnes that the San Francisco Recreation Department would be unable to accord recognition to any corral operated in competition with the Yosemite Park and Curry Company in the vicinity of Mather.

Year Book - National Education Association

From Dr. Harold E. Jones stating that he had received a request from the National Education Association for material which they could use in connection with a forthcoming year book which will deal with the general theme of expanding opportunities for children and youth. Dr. Jones requested Miss Randall to submit a two or three page statement of outstanding programs in the San Francisco Recreation Department inasmuch as he felt that San Francisco should be given representation in this volume. Miss Randall reported that she was preparing a statement to be submitted to Dr. Jones and would include such items as the Sigmund Stern Grove, Junior Museum, Directors at Large, Recreational Opportunities for the Service Men, etc.

FINANCE COMMITTEE

On motion of Mr. Raffetto, seconded by Mr. Girod, and carried, the following financial transactions were approved:

Financial Transactions

Improvement Resolutions:

No. 828 - Maintenance of automotive equipment owned and operated by the Recreation Department for the fiscal year 1943-44	$ 3,500.00
No. 829 - Plumbing, Glazing, Painting, Electric and Miscellaneous Repairs to units of Recreation Department Fiscal Year 1943-44	18,000.00
No. 830 - Power Consumption at Mather, Fiscal Year 1943-44	1,200.00
No. 831 - Telephone calls registered through Moccasin Power House chargeable to Mather, Fiscal Year 1943-44	25.00
No. 832 - Administration costs and medical fees chargeable to Recreation Department Fiscal Year 1943-44	1,000.00
No. 833 - Workmen's Compensation Benefits and Medical Fees	2,500.00

Request for Departmental Intra-Fund Transfer

No. 57 - Through change in accounting, this transfer necessary from Materials and Supplies Appropriation to Purchasers Gas and Oil Appropriation.	300.00

Request for Additional Allotment

No. 1 - To accommodate Camp Mather operation for first quarter ending Sept. 30, 1943, per request of Camp Manager		32,335.00
No. 2 - Pianists' fees quarter ending Sept. 30, 1943		1,600.00
No. 3 - To accommodate encumbrance request #1 Rent of Hayes Valley Center from July 1, 1943 to Dec. 31, 1943 $175.00 per month	$1050.00	
To accommodate encumbrance request #2 - rent of Music Center, 1254 Market St., from July 1, 1943 to Dec. 31, 1943 $150.00 per mo.	$ 900.00	
Rental of North Beach Annex for fiscal year 1943-44	$ 25.00	$1,975.00

SUPERINTENDENT'S REPORT

Hunters Point Project

Miss Randall reported that the dormitory for single men at the Hunters Point Project would probably be occupied by June 15th, and that it was expected that the family unit would be occupied by July 1st. Miss Randall stated that she contemplated appointing Mr. Tony Patch to generally supervise the athletic program at the Hunters Point Project, in connection with his other work, after the Centers are opened. The Commission approved of this suggestion.

Day Care Program

The Superintendent reported that the Day Care Program was still in a state of uncertainty, and that a great many people were interested in it and were trying to arrange for its approval.

Spring Festival

Miss Randall reported that the Annual Spring Festival would be held on Sunday, June 13th, at the Sigmund Stern Grove, and urged all Commissioners to come and bring their families.

Camp Mather

Miss Randall reported that registrations for Camp Mather were very good and that it looked as though it would be a very successful season.

Day Camp

Miss Randall reported that plans for the opening of the Day Camp were still being considered. Mr. George Jarrett of the Coordinating Council had contacted the O.D.T. and there is a possibility that the transportation problems may be settled.

Funston Playground

Miss Randall stated that she had received word from an officer at Fort Mason that there is now no objection to arranging for the use of the section on the West side of the Funston Playground which includes the small children's playground, the tennis courts, basketball court, horseshoe links, and putting greens.

Public Liability Insurance - Stern Grove

Miss Randall submitted a report from the Commercial Casualty Insurance Company on a Public Liability Insurance Policy for the Sigmund Stern Grove.

After discussing the matter, the Commission, on motion of Mrs. Stern, seconded by Mr. Girod, and carried, authorized the Business Manager to take steps to obtain the Public Liability Insurance Policy for the Sigmund Stern Grove in the amount of $223.50 to cover $25/$500,000.00.

NEW BUSINESS

Retirement of Mr. J. P. Nourse

On motion of Mr. Raffetto, seconded by Mrs. Stern, and carried, the following resolution was ordered spread on the minutes of the Recreation Commission, and the Secretary was instructed to submit a copy to Mr. J. P. Nourse on the occasion of his retirement as Superintendent of Schools, and as an expression of appreciation of the members of the Recreation Commission.

WHEREAS, Mr. J. P. Nourse who served as an ex-officio member of the Recreation Commission from June, 1926, to June, 1943, has resigned as Superintendent of Schools,

THEREFORE BE IT RESOLVED that the members of the Recreation Commission wish to officially advise Mr. Nourse of their deep regret at his leaving, and to express their appreciation for his unfailing and active interest in the Commission's work, and his expert guidance at all times, and to extend their warm personal wishes for his future happiness, and

FURTHER BE IT RESOLVED that this resolution be duly signed by the members of the Recreation Commission, be spread upon the minutes of the Board, and a copy be forwarded to Mr. J. P. Nourse.

ADJOURNMENT There being no further business, the meeting was declared adjourned at 2:45 P.M.

Respectfully submitted,

Winifred L Batkin

Secretary.

WB:c

MINUTES

June 17, 1943

Written notices for the regular meeting of the Recreation Commission for Thursday, June 17, 1943, were mailed to all Commissioners.

Failing a quorum, no meeting was held.

Winifred F. Batkin

WH:c Secretary.

MINUTES

July 1, 1943

Written notices for the regular meeting of the Recreation Commission for Thursday, July 1, 1943, were mailed to all Commissioners.

Failing a quorum, no meeting was held.

Winifred F. Batkin

Secretary.

B:o

MINUTES

August 5, 1943

The regular meeting of the Recreation Commission was called to order at 2 P.M. on Thursday, August 5, 1943, by Chairman Rev. Leo W. Powleson.

PRESENT: Rev. Leo W. Powleson
Mr. William Coffman
Mr. William Raffetto
Mrs. Sigmund Stern
Miss Alicia Mosgrove

ABSENT: Dr. Curtis E. Warren
Mr. Julius Girod

READING AND APPROVAL OF MINUTES

The minutes of the meeting of Thursday, June 3rd, were on motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, approved as presented.

COMMUNICATIONS

Grove fee waived for service parties

From Miss Helen Horwich, Vice-President of the Junior B'Nai B'rith, requesting that the $5.00 fee for the Sigmund Stern Grove be waived inasmuch as their dance was being held for service men. On motion of Mrs. Stern, seconded by Miss Mosgrove, and carried, this request was granted.

In the future, the Commission decided that the fee would be waived if social gatherings were held by organizations for service men, in the Grove.

Air Raid Warning

From Lt. James English, Assistant Director, Civilian Defense, stating that from their experience it was evident that sufficient warning notice for air raid alarm would be given the San Francisco Recreation Department by notification of the blue alert instead of the yellow. Lt. English requested that the Commission discuss the advisability of the elimination of the alert warnings entirely. The Commission discussed the matter and decided that they would cooperate with the San Francisco Civilian War Council in whatever decision they made in regard to the notification of air raid alerts for the San Francisco Recreation Department.

Joseph Lee Day Programs

From Howard Braucher, thanking the San Francisco Recreation Department for the July 26th issue of San Francisco ReCreation which included very nice material about Joseph Lee and Joseph Lee Day. The Superintendent reported that Mayor Angelo J. Rossi had proclaimed Friday, July 30th, as Joseph Lee Day in honor of the father of the playground and recreation movement in America. Miss Randall stated that very successful programs had been held on the various playgrounds in honor of Joseph Lee Day. Miss Mosgrove reported that a radio round table program had been successfully conducted with Mrs. Foster, Miss Harris, Mrs. Bunker, Mr. Meyer, Mrs. Fogarty, and Miss Patzelt participating. Miss Mosgrove stated that a great deal of credit was due Miss Gertrude Freese who made many of the arrangements for the Joseph Lee Program.

Communications (Cont.)

Swimming Pool Life Guards

From Mayor Theodore McKeldin of Baltimore, Maryland, expressing his appreciation for the answer to his inquiry regarding Life Guards for municipal swimming pools. He stated that their municipal pools had been opened July 1st and that they were using men from the Fire and Police Departments and men of the U. S. Coast Guard as Life Guards.

Complimenting Camp Mather Management

From Mrs. Marjorie S. Hitch, saying that she had just returned from a two weeks' vacation at Camp Mather and wished to compliment the San Francisco Recreation Department on the efficient management of Camp Mather and the opportunities offered for guests.

Thanks for Armed Guard Dance

From Lt. Rodgers L. Moore, Treasure Island, thanking the San Francisco Recreation Department for their effort in making the Armed Guard Dance, held on July 11th, the great success that it was.

Dr. J. C. Geiger - reporting inspection of Camp Mather

The following letter from Dr. J. C. Geiger, Director of Public Health, regarding Camp Mather:

"May I express my appreciation to you and your Commission for the courtesies extended to me by the able management at Camp Mather on my recent inspection trip with reference to sanitation. May I briefly summarize my observations pending my more lengthy report to your Commission on July 1st.

General Sanitation of Camp

"This inspection was made before the official opening of the camp, very few guests being present. The inspection, however, was made in what is known as the preparatory preparations of the staff for the coming season. This was particularly true of the dining arrangements. In this connection the ice boxes appeared sufficient, were thoroughly clean, at proper temperatures, and the food of standard quality. From my observations the food was in excellent hands as far as preparation and serving were concerned. The meals were complete as far as caloric value, variability and nutritional standards are concerned.

Water Supply

"On this trip it was not possible to reach the head waters of the supply for this camp, although there is sufficient knowledge within the Department to indicate that it is free from possible human pollution. Inspection indicated that there was available for chlorination all technical facilities. Moreover, the management of the camp showed every indication as to knowledge of the use of chlorine for sterilization purposes. Samples of water taken from the kitchen tap and the water tap on the grounds were negative for pollution; therefore the water supply of Camp Mather at the time of this inspection could be considered safe and of public health potability.

Milk Supply

"The milk supply is obtained from the Mother Lode Dairy at Sonora, California, and is served in half-pint bottles. This is a satisfactory procedure for serving and the fact that the milk is pasteurized makes it an additional safe procedure.

Dr. Geiger's Report on Camp Mather (Cont.)

"Samples of this milk for bacterial examination were obtained. The bacterial count, however, on these samples, properly iced and properly transported to the laboratory, indicates an unusually high count for this type of milk, namely, 100,000 bacteria per c.c. This matter is now being taken up through the State Department of Agriculture in order to check the supply further at the dairy and correct any conditions that might tend to increase the bacterial count.

Swimming Pool

"The swimming pool at Camp Mather consists of a concrete pool for children and the so-called "lake pool". This lake is a natural body of water, fed presumably from underground springs; is subject to biological turn-over incidental to such springs and around the edges has the natural habitat of weeds and grass. At the time of my inspection there was a cleared area, the booms and floats. This area was kept clear of debris, grass and weeds. Bacteriological examination of this supply indicates a very moderate pollution in at least two tubes of 10 c.c. each. This could be considered of no consequence at the present time. It may be pointed out, however, that improvement of this lake in the future, either by concreting or by further clearance, should be considered by your Commission. It certainly offers to the visiting patrons an ideal spot for sunbathing and for swimming, provided the minor suggestions quoted above are made in due course of time.

"Finally, I wish to comment upon the management of this camp, of their complete knowledge of the care of visitors and camp management. The Commission is to be congratulated on their services.

"In view of the fact that Camp Mather is such an asset to the citizens of San Francisco, it will be watched with interest the further development of this site."

On motion of Mr. Coffman, seconded by Mrs. Stern, and carried, the Secretary was requested to forward a letter to Dr. Geiger, thanking him for this very fine letter regarding Camp Mather.

Inquiry from Mr. George Ososke regarding Crystal Plunge

From Mr. George Ososke, Assistant Director, Civilian Defense, requesting factual data relative to (1) The number of children who have participated in the program at the Crystal Palace Baths, (2) Your knowledge of the number of service men who have attended the baths while it was under lease to the City and County of San Francisco, (3) The benefit derived from holding dances at the Crystal Palace Baths; that is, the number in attendance at the dances, etc., and, (4) From your own experience kindly indicate your feeling in regard to the re-opening of the baths under the City and County of San Francisco through the War Council.

The Superintendent reported that she had sent the following information to Mr. Ososke:

(1) The number of children who have participated in the program at the Crystal Palace Baths.

(2) Your knowledge of the number of service men who have attended the baths while it was under lease to the City and County of San Francisco.

	Boys	Girls	Service Men
July 30, 1941 to July 30, 1942	23,977	13,847	3,097
Aug. 1, 1942 to July 16, 1943	21,564	18,101	22,231
Grand Total - 102,817	45,541	31,948	25,328

(3) The benefit derived from holding dances at the Crystal Palace Baths; that is, the number in attendance at the dances, etc.

Dances have been held at the Crystal Plunge Ballroom from January 1942, to July 8, 1943.

Attendance:		
	Women	13,934
	Service Men	16,425
	Total	30,359

For approximately two months no dances were held because of repair work in the ballroom.

(4) From your own experience kindly indicate your feeling in regard to the re-opening of the baths under the City and County of San Francisco through the War Council.

"The enclosed copy of letter addressed to Mayor Rossi under date of April 6th clearly indicates the feeling of the Recreation Commission regarding the matter of Crystal Palace Baths."

Invitation to visit Grant Playschool

From Mrs. Lyman Potter, President of the Grant P.T.A., extending an invitation to visit the Special Summer Play School Project on Thursday, August 12, at 2 P.M. at the Grant School and Playground. Mrs. Potter stated that the cooperation of the Recreation Department had been very instrumental in the success of the project.

Sigmund Stern Grove Trees - Complaint of neighbors

From Mr. Paul Jacobsen and Mr. Roy Alexander, stating that the Sigmund Stern Grove trees bordering on their property are rubbing the insulation off the heavy high tension wires. Superintendent of Grounds, Mr. Frank Foehr, reported that the matter had been previously referred to the Pacific Gas and Electric Company and that inasmuch as evidently no action had been taken, he would again refer the matter to them.

Resignation of Albert G. Evans

From Mr. Albert G. Evans, Director at Large, tendering his resignation as of August 15, 1943. Mr. Evans expressed his appreciation for the many kindnesses extended to him in the San Francisco Recreation Department, and stated further that he intended to enter the private practice of the law in this city. Mr. Evans stated that he will be available to assist the department and cooperate with them at any time.

On motion of Miss Mosgrove, seconded by Mr. Coffman, and carried, the Recreation Commission authorized the sending of a resolution to Mr. Albert Evans, commending him for his fine work and loyal associations with the Recreation Commission. Chairman Father Powleson requested Miss Mosgrove to draw up this resolution.

Pacific Gas & Electric Company re outdoor lighting facilities - James Rolph Playground

A copy of a letter from Mr. N. R. Sutherland, Manager Commercial Department, Pacific Gas and Electric Company, to Mr. E. G. Cahill, Manager of Utilities, in which he stated that unless the City of San Francisco makes some arrangement to pay the long overdue bill for the outdoor lighting facilities installed at the James Rolph Playground in the amount of $13,876.61 within the next thirty days, the Pacific Gas and Electric Company will proceed to remove this outdoor lighting equipment and associated facilities.

On motion of Mr. Raffetto, seconded by Mr. Coffman, the Commission decided to forward a letter to Mayor Angelo J. Rossi and state the following:

That they have been hopeful that something could be done to come to a decision in the matter in order that the lighting equipment could remain at the James Rolph Playground. As there now appears to be a legal point involved, the Recreation Commission wishes to recommend that if possible action be taken to obtain an additional extension from the P. G. & E. and that at the same time the Controller be requested to take all necessary steps to clarify his position in the matter.

REPRESENTATIVES AND DELEGATES

Mr. William G. Merchant, Architect, appeared before the Commission and presented the preliminary plans for the Grattan and Burnett, Corona and Wawona Playgrounds. On motion of Mr. Raffetto, seconded by Miss Mosgrove, and carried, preliminary plans ans locations of buildings and equipment for the above mentioned playgrounds were approved.

REPORTS OF COMMITTEES

Finance Committee

Financial Transactions:

On motion of Mr. Coffman, seconded by Miss Mosgrove, and carried, the following financial transactions were approved:

Improvement Resolution:

No. 834 - Father Crowley Playground - Repairs to Carpenter Shop due to recent fire	$ 958.80
No. 835 - Drama Center - Wash and paint interior	447.25
No. 836 - Music Center - Installation of plugs and lighting outlets	263.05

Request for Additional Allotment

No. 7 - Appropriation No. 313.801.00 in the sum of $418.00 - S. F. Retirement Bureau Work Order #12 - S. F. Retirement Bureau Work Order #11

No. 8 - Appropriation No. 313.130.02 in the sum of $25,000.00 - Playground Directors' wages - Larger requirements in first quarter due to operation of summer vacation schoolyard playgrounds and summer programs.

Financial Transactions (Cont.)

Request for Departmental Intra-Fund Transfer

No. 5 - Allotted balance of Appropriation No. 313.120.01 $1250.00 to Appropriation No. 313.111.01 - To provide funds for overtime.

No. 6 - Allotted balance of Appropriation No. 313.110.01 $250.00 to Appropriation No. 313.111.01 - To provide funds for overtime

Non-Civil Service appointments

On motion of Mr. Raffetto, seconded by Mrs. Stern, the following proposed appointments to positions exempt from Civil Service, were approved as presented:

Walter Klinger vice Harry Polglase - R101 Part time Camp Assistant.

William E. Armstrong vice Walter Klinger - R101 Part time Camp Assistant.

Don Silva vice Bruce Jones - R101 Part time Camp Assistant.

Frank Snyder vice Jack Stokes - R101 Part time Camp Assistant.

William Garcia vice William Stuby - R101 Part time Camp Assistant.

Peter Jiminez - new appointment.

Appropriation Ordinance - Increase in salary due Miss Patzelt - Supervisor of Dramatics

Miss Randall presented for approval an appropriation ordinance to the Board of Supervisors to provide for the increase in salary due Miss Lydia Patzelt, Supervisor of Dramatics, in accordance with the standardization of salaries. This ordinance would transfer the sum of $167 from the surplus in the salary account to Appropriation 313.110.00. On motion of Miss Mosgrove, seconded by Mr. Coffman, and carried, the Commission approved presentation of this appropriation ordinance to the Board of Supervisors.

Lease to Carl and Anita Stange

A lease to Carl Stange and Anita Stange for agricultural purposes was approved for those certain portions of Lots 5, 6 and 7 in Assessor's Block 5396, located on the south side of Silver Avenue, west of Ledyard Street. Said lease will be on a month to month basis, beginning July 24th, at a monthly cash rental of $30.00.

Activities Committee

Child Care Program

Miss Alicia Mosgrove reported that the Recreation Department will withdraw from the Child Care Program on August 16th, but will continue to supply the supervision on the schoolyards which are directly connected with the Child Care Centers. Chairman Powleson thanked Miss Mosgrove and the Superintendent for their assistance in cooperating with this program. He further stated that he and the Commission hoped that the program would continue to work out very successfully.

SUPERINTENDENT'S REPORT

The Superintendent reported on the following matters:

Hayes Valley Center

That Mr. Albert Evans, Director at Large, had included in his weekly report the results of the survey of the Hayes Valley District for a suitable location for the Hayes Valley Recreation Center. Mr. Evans

Superintendent's Report (Cont.)

reported that he was unable to find an available building. The Superintendent stated that the Hayes Valley Recreation Center would be closed in November if it is not possible to find another building in the district.

Century Club - Service Men's Dances

Inasmuch as the Crystal Palace Baths had not been leased for the year 1943-44, the dances for the service men were being held at the Century Club, and are extremely successful.

Summer Program

A very successful summer program is in progress; several picnics and play days have been held on the various playgrounds and the most successful play day was the one held at North Beach Playground in honor of Joseph Lee in which more than 1600 children participated. Miss Randall complimented Mr. James P. Lang, Assistant Superintendent, and the Supervisors and Directors, as well, for the very fine work they have all done in connection with this program.

Hunters Point Recreation Building

The opening of the Recreation Building at Hunters Point was very successful. Miss Randall stated that this first recreation unit of the dormitory section was opened four weeks ago and was operating very successfully.

Fillmore District Recreation Facilities

A survey was made of recreation facilities in the Fillmore District and the following recommendations were submitted to the Coordinating Council:

1. COMMERCIAL DANCE HALL

The Ambassador Roller Rink, 1808 Geary Street, on the corner of Fillmore and Geary Streets, was once a dance hall and could be converted again into a dance hall.

At the present time the negroes in this district have no place in San Francisco to dance and consequently go to Oakland where dances are held quite frequently.

When dances are held in Oakland for the negroes, white people are admitted; when dances are held for white people, the negroes are not admitted. The admission charge for negroes is $1.10; for white people, 60¢.

Orchestras playing for negro dances receive $750 and receive $500 when playing for a dance for white people.

It is the general opinion in the negro community that a public dance in their district would be a successful business venture.

It is recommended that a public dance be encouraged to operate in the district on the same basis, and with the same standards, regulations and prices as other public dances in San Francisco.

2. BOOKER T. WASHINGTON CENTER

The Booker T. Washington Community Center is located at 2031 Bush Street. This Center has a splendid building with a large gymnasium on the street level which opens, through French doors, into a small paved court. The two upper floors have very satisfactory social, game and club rooms.

Fillmore District Recreation Facilities (Cont.)

This building could be used very advantageously for teen age dances, and the game and social rooms could be used day and night for boys' and girls' clubs of all ages.

Athletic tournaments could be held and craft, music and dramatic activities encouraged.

It is recommended that additional personnel be provided for this Center in order that it may be used to greater capacity.

3. U.S.O. NEGRO CENTER

The U. S. O. Negro Center at 1530 Buchanan Street is a very adequate and satisfactory building which is used to capacity by service men on week ends.

During the week the management would be glad to conduct dances for negro defense workers of Hunters Point, and elsewhere, providing there were sufficient funds to pay for an orchestra.

It would not be necessary to supply additional leadership at this Center.

Adjoining the U.S.O. building is a vacant lot which is owned by the Y.M.C.A. and was originally purchased for the purpose of constructing a swimming pool. There is a decided need at this time for a swimming pool in this district and for the negro service men.

It is recommended that a swimming pool be constructed in connection with the U.S.O. Center at 1530 Buchanan Street.

4. GIRLS HIGH SCHOOL, Geary and Scott Streets

The Recreation Department supervises the gymnasium at the Girls High School in the evenings for athletic activities for girls.

It is recommended that the negro girls be encouraged to participate in the activities to a greater extent than at present.

5. HAMILTON PLAYGROUND, Pierce and Post Streets

There are at the present time a number of negro children attending this playground; however, it is not used to capacity.

It is recommended that the directors on the playground make a special effort to encourage a greater number of children in this district to attend the playground and participate in activities.

Mrs. Horgan's signature on checks

Mr. Walter Swanson, bookkeeper, has left to accept another position in the Assessor's office. Therefore, Miss Randall requested that Mrs. Horgan, bookkeeper, be appointed to sign the checks in addition to her signature and Mr. Jordan's signature. On motion of Mr. Coffman, seconded by Miss Mosgrove, and carried, Mrs. Horgan's signature on department accounts was approved temporarily until the appointment of a permanent bookkeeper.

The Victory Gardens at the Junior Museum and the various playgrounds are very successful and the children take home many vegetables and many flowers as a result of their efforts.

Camp Mather

Camp Mather is operating very successfully and Mr. Center is doing his utmost to overcome the personnel difficulties.

Adjournment

There being no further business, the meeting was declared adjourned by Father Powleson at 4 P.M.

Respectfully submitted,

Winifred Batkin
by rlaue

Secretary.

WB:c

MINUTES

August 19, 1943

The regular meeting of the Recreation Commission was called to order at 2 P.M. on Thursday, August 19, 1943, by Chairman Rev. Leo V. Powleson.

PRESENT: Rev. Leo V. Powleson
Mrs. Sigmund Stern
Miss Alicia Mosgrove
Mr. William Raffetto

ABSENT: Mr. William Coffman
Mr. Julius Girod
Dr. Curtis E. Warren

Reading and Approval of Minutes

The minutes of the meeting of Thursday, August 5th, were on motion of Mrs. Stern, seconded by Miss Mosgrove, and carried, approved as presented.

COMMUNICATIONS

Self-Aid First Aid Station at Mission Playground

From Mr. W. Malthouse, Sector Warden, Sector 5, Division 1, Company 70, Battalion 6, requesting permission to install a Self-Aid First Aid Station for the treatment of less severe cases of gas warfare casualties at the playground at 19th and Valencia Streets. They need a small space in which to keep a box containing soap, baking soda, kleenex, paper towels, etc.

On motion of Mr. Raffetto, seconded by Miss Mosgrove, permission was granted Sector 5 to have the necessary space to store this equipment at 19th and Valencia Streets, with the understanding that the San Francisco Recreation Department would not be responsible for the loss of any material or equipment which would be stored here.

Possible rationing of fuel oil

From Mr. E. G. Cahill, Manager of Utilities, informing the Recreation Commission that there is a possibility of the rationing of fuel oil this winter. Inasmuch as many of the recreation facilities use oil for fuel, the maintenance of a full storage at all times may be prudent in order to minimize the effect in case rationing should be started without advance notice. This letter was referred to Mr. Jordan for his attention.

Ike Dye Homestead report by George S. Harman, Engineer

Mr. George S. Harman, Engineer, submitting a progress report on the survey of the Ike Dye Homestead:

"This will be a short progress report on what has been accomplished in the past month on the survey and investigation of the Ike Dye Homestead, Tuolumne Co., Calif., for the purpose of obtaining data, on which to base preliminary plans to develop this area into a Children's Camp.

"Four United States land survey corners which determine the size and shape of the site have been found and their location noted. Also, two temporary lot corners have been established.

"About 10,000 lineal feet of property line has been located on the ground over very rough mountainous country. Some of the line required considerable brushing which slowed the work quite a bit. Seventy-five

Ike Dye Homestead Report (Co t.)

percent of the boundary has been established, the remaining twenty-five percent will be the easiest portion to locate.

"A portion of the traverse or frame work on which the topography survey will be based is now being laid out. The boundary survey was stopped until the original notes of the land survey made in 1879-80 were obtained to clear up certain points which could not be reconciled in the field. These notes have been obtained and all issues in question have been answered.

"Certain sources of water have been given preliminary investigation and it would appear at this time that an abundant supply of uncontaminated water can be obtained with minimum amount of expense.

"Some thought has been given to the sewage disposal problem but no satisfactory solution has been made. However, this matter is being held in abeyance until more data can be obtained."

Miss Randall further reported at this time that Mr. Harman had stated that the area he was surveying had developed many possibilities for a future children's camp; that there were several sandy beaches, very beautiful country, and many possibilities were evident for an ideal camp setting.

Alert Warnings at City Hall

From Lt. James English, Assistant Director, Civilian Defense, stating that instructions have been given to the City Hall telephone operator to notify the Recreation Department office of alerts during periods when the City Hall switchboard is in operation.

Recruiting of volunteer farm labor

From Mrs. Kathleen Dolen, Personnel Director and Secretary, Civil Service Commission, requesting cooperation in the program of recruiting volunteer farm labor. The recruiting campaign involves those individuals who would be willing to volunteer their services during vacation periods, weekends, Sundays or holidays, to work on the farms. Principal call will be for fruit pickers and in all cases the prevailing wage will be paid in accordance with the work involved. Miss Dolen suggested that one or two people in the San Francisco Recreation Department be appointed to assist in carrying out the city's part in the program.

The Commission requested Miss Randall to cooperate in every possible way with this request.

Meeting of Assembly Interim Committee on Juvenile Delinquency

From Mr. Edward M. Gaffney, Vice-Chairman, Committee on Labor and Capital, California Legislature, stating that the Assembly Interim Committee on Juvenile Delinquency will hold a final hearing in San Francisco at 10 o'clock on Friday, August 20, in the State Building. This committee is primarily concerned with ways and means of prevention of delinquency. The Superintendent reported that she planned to attend this meeting.

Complimenting Camp Mather

From Miss Lorraine Boyd, expressing appreciation for a two weeks' vacation at Camp Mather. The Recreation Commission and the administrative staff at Camp Mather were highly complimented.

From Dr. James Ralph Zion, expressing Mrs. Zion's and his appreciation for their vacation spent at Camp Mather.

REPRESENTATIVES AND DELEGATES

Captain Lindsey re Father Crowley Playground

Captain Lindsey and Mr. Gene Riordan, Assistant Director of Property, appeared before the Commission in regard to the United States Army's request for a permit for a survey of the Father Crowley Playground. This permit is an extension to the previous permit granted, with the exception that it includes the building previously known as the Ethan Allen School. Inasmuch as this survey permit would necessitate the closing of the children's area, the disruption of the weaving program and the moving of the Directors-at-Large office, the Commission requested Captain Lindsey to make a survey of the adjacent area to see if there wasn't any other possible place that they could use. Captain Lindsey stated that he would be very glad to do this. However, he requested the Commission to approve the survey permit in case he was unable to find a suitable location. Inasmuch as Mrs. Sigmund Stern had left the meeting and there was no quorum, the Commission informed Captain Lindsey that as soon as he presented the results of his survey, they would either call a special meeting or obtain a vote by telephone in order that he could have the Commission's decision as soon as possible.

REPORTS OF COMMITTEES

Finance Committee

On motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, the following financial transactions were approved:

Request for Additional Allotment

No. 9 - Appropriation No. 313.400.00 in the sum of $500.00 -Miscellaneous equipment purchases.

No. 10 - Appropriation No. 313.350.01 in the sum of $1500.00 - To clear Purchase Orders pending credits due for liquidation of previous Purchase Orders.

On motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, the following proposed appointment to non-Civil Service position was approved:

Thos. Conlan vice Hugh Clenaghan - relinquished R-56 Playground Director (part time) $75.00

Activities Committee

Resolution on resignation of Albert G. Evans

Miss Mosgrove presented the following resolution to be submitted to Mr. Albert G. Evans on the occasion of his resignation from the San Francisco Recreation Department, which was on motion of Mrs. Stern, seconded by Mr. Raffetto, and carried, approved as presented. Father Powleson expressed appreciation of the Commission to Miss Mosgrove for preparation of this resolution.

WHEREAS, Mr. Albert G. Evans, Director-at-Large for the San Francisco Recreation Department, is resigning from the San Francisco Recreation Department to pursue the law profession, and

WHEREAS, owing to his intelligent approach and understanding of the Director-at-Large program which he inaugurated, it attained national recognition, and

WHEREAS, his fourteen years of loyal service to the youth and citizens of San Francisco, and his active and unfailing interest in his work is deeply appreciated by the Recreation Commission;

THEREFORE, BE IT RESOLVED that the members of the Recreation Commission go on record this day in acknowledgement of this service and wish him many years of happiness and success in his chosen profession, the law, and

FURTHER BE IT RESOLVED that this resolution be duly signed by the members of the San Francisco Recreation Commission, be spread upon the minutes of the Commission, and a copy forwarded to Mr. Albert G. Evans.

SUPERINTENDENT'S REPORT

Winifred Batkin War Leave - Miss Claire Otten appointed Secretary to Commission

The Superintendent reported that Miss Winifred Batkin had taken War Leave in order to accept a position with the Dalmo Victor Company as Assistant Personnel Director. Miss Randall stated that it would therefore be necessary to appoint a Secretary to the Recreation Commission. On motion of Miss Mosgrove, seconded by Mrs. Stern, Miss Claire Otten, Playground Director and assistant to Mrs. Rose Fogarty, was appointed as Secretary of the Recreation Commission.

Miss Randall reported on the following matters:

Playground Site in Merced Tract

That Mr. Aldrich Dahl had telephoned and inquired about the possibilities of obtaining vacant property in the Merced Tract in the vicinity of 23rd and 25th Avenues and Eucalyptus Drive for a future playground site. Miss Randall stated that she had visited this locality and was of the opinion that it was an ideal location for a future playground. Mr. Raffetto, Chairman of the Grounds Committee, stated that he would visit this property as soon as possible.

War Savings Bond - Teen Age Group - North Beach Playground

That the North Beach Teen Age boys and girls were going to present the Recreation Department with a $25.00 War Savings Bond to be held in trust for the North Beach Playground. The North Beach boys and girls planned to have a supper at 555 Chestnut Street and present the bond to the Superintendent. The Commission expressed their appreciation of the thoughtfulness of the Teen Age boys and girls from this playground.

Moving Pictures of Chinese Playground Activities

That the Warner Bros. Studio was planning to take a technicolor picture of the Chinese Playground and Chinatown. Miss Yuen had planned a program for the man in charge of taking this picture, which included the following activities: Toy Symphony, Singing Games, Marbles, Basketball, Pacific Coast Chinese Tennis Tournament Finals, Volleyball, Softball, Badminton, Ping Pong, Shadow Boxing, Folk Dancing, Tumbling, Kite Making, etc.

St. Mary's Park Sanitary Facilities

That the St. Mary's Park Improvement Club has requested that in addition to the sewer connection to be made at the St. Mary's Playground, lavatories be installed. On motion of Mr. Raffetto, seconded by Miss Mosgrove, this request was granted inasmuch as there are funds available in the St. Mary's Playground appropriation.

Hunters Point - opening two units

Approved employing negro director

Miss Randall reported that two additional units would open in a week at Hunters Point. It was suggested that if possible a negro director be employed for the Hunters Point Project. The Commission requested the Superintendent to employ a negro director if, in her judgment the person had the necessary qualifications and it seemed advisable.

ADJOURNMENT

There being no further business, the meeting was declared adjourned at 4 o'clock.

Respectfully submitted,

Winifred Batkin
Secretary. by Claire

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M I N U T E S

September 2, 1943

Written notices for the regular meeting of the Recreation Commission for Thursday, September 2, 1943, were mailed to all Commissioners.

Failing a quorum, no meeting was held.

Carniglia

Acting Secretary.

MINUTES

September 16, 1943

The regular meeting of the Recreation Commission was called to order at 2:15 P.M. on Thursday, September 16, 1943.

PRESENT: Mrs. Sigmund Stern
Miss Alicia Mosgrove
Mr. William Coffman
Mr. William J. Raffetto

ABSENT: Rev. Leo W. Powleson
Mr. Julius Girod
Dr. Curtis E. Warren

Miss Alicia Mosgrove presided as Chairman, in the absence of Father Powleson.

Reading and Approval of Minutes

The minutes of the meeting of Thursday, August 19th, were on motion of Mrs. Stern, seconded by Miss Mosgrove, and carried, approved as presented.

COMMUNICATIONS

Service Men's Dormitory - Hamilton Playground

From Mr. George Ososke, Assistant Director, Civilian Defense, asking the privilege of locating a Service Men's Dormitory to house 176 men at the northeast corner of Hamilton Playground.

On motion of Mr. Coffman, seconded by Mrs. Stern, and carried, permission was granted to the San Francisco Civilian Defense Council to establish this Dormitory at the northeast corner of Hamilton Playground.

Franklin Square Survey by Army

From Colonel Henry C. Akin, Director Planning Division, Hqs. S. F. Port of Embarkation, stating that, as requested by the Recreation Commission, a survey had been made of Franklin Square, which premises proved inadequate for the location of the Army Post Office Personnel.

Re rental of 1300 Polk St.

Copy of a letter addressed to Mr. J. J. Phillips, Director of Property, from Mr. Frank P. Gomez, Harrigan, Weidenmuller Co., Realtors, regarding rental of the property known as 1300 Polk Street.

On motion of Mr. Coffman, seconded by Mr. Raffetto, and carried, Mr. Phillips was requested to start negotiations for this property subject to the approval of the Recreation Commission.

Sanitary Facilities - John P. Murphy Playground

From Mrs. Irma Gwin, Secretary, Sunset Heights Improvement Club, requesting installation of sanitary facilities at John P. Murphy Playground.

Miss Randall stated that a letter had been sent to Mrs. Gwin informing her that the Recreation Department was going ahead with the plans for the installation of these sanitary facilities, but had not been able to take action until the Controller released the funds for improvements and equipment in September.

Topping of trees at 34-38 Crestlake Drive

From R. G. Carroll, Davey Tree Surgery Company, concerning trimming of trees at 34-38 Crestlake Drive.

The Secretary was requested to notify the residents of 34-38 Crestlake Drive to contact the P.G.&E., who are responsible for this type of work.

Anonymous letter deploring lack of benches at Crocker Amazon Playground.

Children's petition - Dudley Stone

Petition from the children of the Dudley Stone Schoolyard requesting that the schoolyard be supervised after school hours and that Mrs. Helen Lang be employed as the director.

Miss Randall stated that due to the fact that the Dudley Stone Schoolyard was small and was constructed on several levels, the problem of supervision was difficult. This, plus the fact that the attendance was small, does not warrant keeping the Schoolyard open except during the summer vacation.

Meeting re Crystal Plunge

Notice of Meeting from the Finance Committee of the Board of Supervisors arising from the closing of the outdoor swimming pools.

Board of Supervisors' Meeting

Crystal Plunge

Miss Randall stated that she and Mr. Jordan attended the meeting at which were also present Mr. Ray Dougherty of the School Department and representatives from the Army and Coast Guard. Supervisor MacPhee, Chairman, requested that the Recreation Commission appear at the next meeting in Room 228, City Hall, Thursday, September 23, 1943, at 1:30 P.M., to discuss negotiations for the lease of Crystal Pool for the benefit of the armed forces, school children, and public at large.

Motion

Crystal Plunge

On motion of Mr. Coffman, seconded by Mrs. Stern, the Secretary was asked to notify Supervisor MacPhee that the Recreation Commission, after much study and deliberation, was finally forced to withdraw from Crystal Plunge due to the many restrictions imposed through the inability of the private owner to make necessary improvements, and preferred not to become involved again with Crystal Plunge; that the Recreation Commission was willing to make any improvements possible to Commission owned property in order to cooperate with the armed services.

Lighting Fixtures - James Rolph

Copy of report to Mayor Rossi from John J. O'Toole, City Attorney, re demand of P.G.&E. for electric lighting fixtures at James Rolph Jr. Playground. Miss Randall was requested by the Commission to consult the Mayor as to what steps had been taken in settling this matter.

Claim - Camp Mather

From Robert Sullivan requesting reimbursement for illness suffered at Camp Mather.

The Secretary was instructed to notify Mr. Sullivan that it is legally impossible for the Commission to make any reimbursement.

E. H. Briggs' complaint re closing Francis Scott Key Schoolyard

From E. H. Briggs, complaint regarding closing of Francis Scott Key Schoolyard Playground.

Miss Randall reported that the Francis Scott Key Schoolyard had been closed because of lack of attendance during summer months, and that Mr. James Lang was as present negotiating with the school principal regarding the reopening of this schoolyard. A letter had already been sent to Mr. Briggs notifying him of this action.

Golden Gate Story League

From Josephine Gardner, President of the Golden Gate Story League, announcing that this organization was volunteering to train Shelter Wardens to tell stories.

War Information Center

From John McKown, Director, Civilian Defense, asking the cooperation of the Recreation Department in assembling information for the newly established War Information Center.

Flat Water Rates

From E. G. Cahill, Manager Public Utilities, regarding proposed establishment of flat water rates to domestic consumers.

Junior Red Cross

From Leonard Hunting, Director, Junior Red Cross, expressing appreciation for the cooperation of Miss Stella Harris and the children of the Junior Museum in the program of the Junior Red Cross.

Commendation from Youth Authority

From Heman G. Stark, Youth Authority, commending the excellent work being done by the San Francisco Recreation Department in the field of Juvenile Delinquency.

Appreciation - Camera Club

From Dr. William Wright and Mr. G. Hense, expressing appreciation for the courtesy extended them by Mr. Levy in the use of Camera Club equipment.

Complimenting Junior Victory Gardens

From Marie L. Kelly, Victory Garden Council, complimenting the work being done by the San Francisco Recreation Department in establishing Junior Victory Gardens.

Commending Recreation activities - Housing Projects

From John W. Beard, Housing Authority of the City and County of San Francisco, commending the recreation activities and cooperation of the personnel in the housing projects in this district.

Complaint - Bernal Center

From Mr. C. Agone, complaint regarding the wall of Bernal Heights Recreation Center.

The Commission instructed Mr. Jordan to see Mr. Agone and inform him that our engineers had declared the wall to be safe and that we were not responsible for the tar paper being torn off the roof by the children.

Complaint - Jean Parker Schoolyard

From Mrs. Mendaro, complaint regarding Jean Parker Schoolyard after 6 P.M. The Secretary was asked to write Mrs. Mendaro, stating that the Recreation Department did not supervise and therefore was not responsible for the Jean Parker Schoolyard after 6 P.M. It was suggested that she refer the matter to the Police Department.

District Field Worker from National Recreation Association

From the National Recreation Association regarding visit by district field worker.

Motion

On motion of Mr. Coffman, seconded by Mr. Raffetto, and carried, the Secretary was asked to write to the National Association, assuring them that, as in the past, all cooperation would be given to any visitor from the National Recreation Association; that our resources would always be at their disposal, but that inasmuch as the Recreation Department is a part of the municipal government, they cannot become affiliated with a private organization.

Charter Amendment No. 37

At the request of Miss Randall, Mr. John O'Toole appeared before the Commission in regard to Charter Amendment No. 37. Miss Randall reported that in this amendment, the length of the term of the Commissioners, which is four years, was inadvertently omitted, Mr. O'Toole presented the following Charter Amendment which is to go on the ballot to correct this omission.

"Describing and setting forth a proposal to the electors of the City and County of San Francisco to amend the Charter to said City and County by amending Section 42 thereof, Recreation Commission, by prescribing the terms of office of the members of the Recreation Commission.

"The Board of Supervisors of the City and County of San Francisco hereby submits to the electors of the City and County of San Francisco at the general election to be held on November 2, 1943, a proposal to amend the Charter of said City and County by amending Section 42 thereof, so that the same shall read as follows:

RECREATION DEPARTMENT

"Section 42. The recreation department shall be under the management of a recreation commission consisting of seven members, five of whom shall be appointed by the mayor, and shall serve without compensation. Three of the members appointed by the mayor shall be men and two shall be women. The Superintendent of schools and the superintendent of parks shall be members of the commission ex officio.

"The term of each of the commissioners of said department shall be four (4) years, provided that all of the commissioners in office on the effective date of this amendment shall be continued in their respective offices until their respective terms shall have expired. Upon the expiration of the term of each commissioner the mayor shall appoint his or her successor for a further term of four (4) years. The mayor shall have the power to fill all vacancies occurring on said commission and said appointments shall be for the unexpired term of the office vacated.

"The recreation commission shall appoint a superintendent, who shall be the chief executive officer of said department, and who shall hold office at the pleasure of the commission.

"The commissioners shall have the complete and exclusive control, management and direction of all playgrounds, recreation centers, and all other recreation facilities, now or hereafter placed under charge of the commission, including exclusive right to erect and to superintend the erection of buildings and structures therein, and to construct new playgrounds and recreation centers, except as in the charter otherwise provided."

Phelan Beach Agreement

Mr. Cutting of the Real Estate Department appeared before the Commission to present the agreement between the State of California and the Recreation Commission of the City and County of San Francisco for the use of Phelan Beach for recreational purposes. On motion of Mr. Coffman, seconded by Miss Mosgrove, and carried, Miss Randall was given the authority to sign this agreement after Mr. O'Toole, City Attorney, had sanctioned it.

REPORTS OF COMMITTEES

Finance Committee

Financial Transactions:

On motion of Mrs. Stern, seconded by Mr. Coffman, and carried, the following financial transactions were approved:

Improvement Resolution

No. 837 - Sigmund Stern Grove - Installing Pressure Reducing Valve	$ 233.15

Request for Additional Allotment

No. 11 - Appropriation No. 313.500.11 To set up funds for contract with architect, Mr. William G. Merchant, to furnish plans for St. Mary's Fieldhouse.	$7,680.00
No. 12 - Appropriation No. 313.500.12 To set up funds for contract with architect, Mr. William G. Merchant, to furnish plans for Potrero Hill Fieldhouse.	7,680.00
No. 13 - Appropriation No. 313.300.00 New priority rulings on athletic supplies effective October 1, 1943 necessitates additional funds so purchases can be made at this time.	5,000.00

SUPERINTENDENT'S REPORT

North Beach Teen Age Group - War Bond

Miss Randall reported that the North Beach Teen Age Group had presented a $25.00 War Bond to the Recreation Commission to be held in trust for the North Beach Playground, twelve years hence, and requested that at that time, if possible, a radio be purchased for playground use.

On motion of Mrs. Stern, seconded by Mr. Raffetto, and carried, the Bond was accepted with much interest and appreciation, subject to the approval of the Board of Supervisors.

Neglected Children

Miss Randall reported on the neglected children in the playground areas, and also that gangs of Mexican children were creating racial difficulties on the Mission Playground.

Civic Auditorium for Christmas Pageant

Miss Randall requested that the Commission grant permission to lease the Civic Auditorium in December for the Christmas Pageant and rehearsal. On motion of Mrs. Stern, seconded by Mr. Coffman, and carried, Miss Randall was instructed to make necessary arrangements for the Christmas Pageant to be held at the Civic Auditorium.

Century Club - Service Men's Dances

The Civilian Defense has allocated $2150 for rental of the Century Club for a period of ten months starting September 1st, for the Service Men's Dances sponsored by the Recreation Department.

SUPERINTENDENT'S REPORT (Cont.)

Miss Randall reported that the manager of the Century Club stated that the Recreation Department dances were the best organized and conducted of any held there.

Streets closed - Corona Heights

Miss Randall reported that action had been taken by the Board of Supervisors, and streets were closed at Corona Heights as requested.

Colored Movie - Chinese Playground

The colored movie taken by Warner Bros. Studios at the Chinese Playground has been completed and will be released to the public in about six months.

Appointments approved

On motion of Mr. Raffetto, seconded by Mr. Coffman, and carried, the appointment for the following full time directors was approved:

Barbara Totheroh, Margaret Cosmey, Tom Feeney, June Durm, Florence Moller, Julia Wilson, Herman Schlopfer

Overtime Rule

Miss Randall reported that the overtime rule of the Salary Standardization was causing a great deal of difficulty in placement of workers.

ADJOURNMENT

It was moved by Mr. Coffman and seconded by Mr. Raffetto, at 4 o'clock, that the meeting be adjourned.

Respectfully submitted,

Claire Otten

Secretary.

CO:c

MINUTES

October 7, 1943

The regular meeting of the Recreation Commission was called to order at 2:10 P.M. on Thursday, October 7, 1943, by Chairman Rev. Leo W. Powleson.

PRESENT: Rev. Leo W. Powleson
Mr. William Coffman
Mr. William Raffetto
Mr. Julius Girod

ABSENT: Mrs. Sigmund Stern
Miss Alicia Mosgrove
Dr. Curtis E. Warren

Reading and approval of minutes

The minutes of the meeting of Thursday, September 16th, were on motion of Mr. Coffman, seconded by Mr. Girod, and carried, approved as presented.

COMMUNICATIONS

Appointing Miss Randall to Citizens' Committee on "Youth In Wartime"

From Governor Earl Warren, requesting Miss Randall to serve as a member of the Citizens' Committee on "Youth in Wartime". Upon motion of Mr. Coffman, seconded by Mr. Raffetto, and carried, Miss Randall's acceptance of this State appointment was approved and Miss Randall was congratulated by the Commission, inasmuch as San Francisco is the only Recreation Department represented on this Committee.

Red Rock - Corona Heights

From Mr. A. S. Haskins of the Devincenzi and Haskins Grading Contractors, asking permission to remove the red rock on Buena Vista Hill. The Secretary was asked to write Mr. Haskins, informing him that working plans had not been made as yet for our Corona Heights site and that until such time as plans are drawn it will not be possible to remove the rock.

Sponsoring Committee - Study of Changing Population

From Mrs. George Kulchar, President, Board of Directors, Y. W. C. A., requesting Miss Randall to serve on the sponsoring committee for the study of the changing population in San Francisco, particularly as related to the negro community. The Commission requested Miss Randall to obtain the findings of this committee and to inform Mrs. Kulchar that she was interested in their work and would like to be kept informed of their activities.

Agreement - James D. Phelan State Park - Right of Way

From J. J. Phillips, Director of Property, regarding Agreement between the City and County of San Francisco and the United States of America, giving the government a Right of Way over a portion of the James D. Phelan State Park. On motion of Mr. Coffman, seconded by Mr. Raffetto and carried, the Right of Way was granted.

From J. J. Phillips, Director of Property, a copy of the James D. Phelan Beach State Park Agreement.

Mr. E. H. Briggs re closing of Francis Scott Key Schoolyard

From Mayor Angelo J. Rossi, copy of the letter from Mr. E. H. Briggs regarding the closing of the Francis Scott Key Schoolyard.

Miss Randall reported that Mr. Lang was negotiating with the Principal of the Francis Scott Key School as to the advisability of reopening this schoolyard, which was closed because of the small attendance, and that a report would be given to the Commission at their next meeting.

Request for Park

From Mrs. Gerald Howe, requesting the development of a park on the property bounded by Phelan, Ocean and Plymouth Avenues. Inasmuch as this property is owned by the Public Utilities Commission, the Commission requested the Secretary to refer the letter to them and to so inform Mrs. Gerald Howe.

Request for Playground - Cayuga District

From Kenneth G. Scott, Secretary of the Cayuga Improvement Club, requesting that a playground be developed on the 1800-1900 block of Cayuga Avenue.

Request for Recreation Center - Parkside District

From Edward S. Sullivan, Chairman, Parks and Recreation Committee of the Parkside Improvement Club, requesting that a recreation center be developed in a store at the corner of 26th Avenue and Taraval Street. The Commission felt that the store mentioned by Mr. Sullivan in his letter as a possible recreation center, would be inadequate for such purposes. Miss Randall reported that a center was badly needed in this area and provision had been made for one in our Ten Year Plan and our Post-War Plan. Miss Randall stated that she would negotiate with the School Department for permission to use the auditorium of the Parkside School one or two evenings a week for Teen Age activities. The Secretary was instructed to write to Mr. Sullivan informing him of these plans.

Trees topped - Crestlake Drive

From Mr. P. E. Chapman of the P. G. & E., notifying the Recreation Commission that the trees on Crestlake Drive had been topped.

Commending Miss Sanderson

From Mrs. Frank Ratto, commending the work of Miss Dorothy Sanderson, Director at the Alamo Summer Schoolyard. The Secretary was instructed to send a copy of this letter to Miss Sanderson.

Mid-Summer Musicals

From Mr. Cecil F. Martin, Superintendent of Pasadena Recreation Department, asking for information on our mid-summer musicals, which had been highly praised by Mr. George Braden.

Appreciation for Stern Grove

From Mrs. Angelita Scherer, San Francisco Girl Scout Council, expressing appreciation for the use of Stern Grove by the San Francisco Girl Scouts.

Request to "pass the hat" - Sherry's Baseball Club

From Mr. Bob Evans, Manager of Sherry's Baseball Club, asking permission to "pass the hat" at Sunday baseball games. As this letter was not officially addressed to the Recreation Commission, no formal action was required. However, the sentiment of the Commission was against any change in the present policy which does not permit the passing of the hat or charging of admission fees at any of our baseball games.

REPRESENTATIVES AND DELEGATES

Delegates from the Cayuga Heights Improvement Club, (Mr. Charles Wood, President; Mrs. Cohen, Vice-President; Mrs. Dussourt, President of the P.T.A.) appeared before the Commission relative to their letter requesting that a playground be developed on Cayuga Avenue.

Miss Randall reported that a Playground in this district was included in our Ten Year Plan and our Post-War Plan which was to be submitted to the City Planning Commission. Mr. Raffetto stated that he had inspected the site mentioned by the delegates on

REPRESENTATIVES AND DELEGATES (Cont.)

Cayuga Avenue and did not consider it was entirely suitable for playground purposes due mainly to drainage difficulties. The Commission assured the representatives from the Cayuga Improvement Club that their district was being kept in mind and that a playground would be developed there as soon as war conditions made it possible.

REPORTS OF COMMITTEES

Finance Committee

Financial Transactions:

On motion of Mr. Coffman, seconded by Mr. Girod, and carried, the following financial transactions were approved:

Request for Additional Allotment

No. 13 - New priority rulings on athletic supplies effective October 1, 1943 necessitates additional funds so purchases can be made at this time	$ 5,000.00

Improvement Resolution

No. 838	Funston Playground - Furnishing and installing 48 - 18" circular discs to replace floodlight lenses.	250.75
No. 839	St. Mary's Playground - Furnish and install sewer-water lines and fixtures complete in Fieldhouse, and sink in rear of Building, complete with all connections	738.65
No. 840	Helen Wills Playground - Removing present roof and replacing with galvanized iron, two buildings	675.65

Agreement with Mr. William G. Merchant, Architect, to furnish plans for

1.	St. Mary's Field House	$ 7,680.00
2.	Potrero Hill Field House	7,680.00

SUPERINTENDENT'S REPORT

Miss Randall reported on the following:

Proposed Revision of Class Specifications

The proposed revision of class specifications of positions in the recreation service as submitted by the Civil Service Commission was read. The Commission felt that in the duties of Class R-4 Superintendent, should be included, "the supervision of maintenance and operation of all equipment and properties", which had been deleted by the Civil Service Commission. The Commission also felt that Class R-107, Supervisor of Women's Activities, should not be abolished and allocated to Class R-105, Supervisor of Athletics, inasmuch as it was to the best interests of women and girls from a health standpoint, that their physical activities should be supervised by a woman.

Upon motion of Mr. Coffman, seconded by Mr. Girod, and carried, the Superintendent was given the authority to make the suggestions which she thought advisable and to notify the Civil Service Commission accordingly.

SUPERINTENDENT'S REPORT (Cont.)

Post-War Project

Miss Randall submitted the Post-War Public Works Project of the Recreation Department which has been compiled with the assistance of Mr. George Harman for presentation to the City Planning Commission at their request. This project includes all of our Ten Year Plan. Additional data is necessary for Silver Terrace, the Day Camp and the La Honda Camp, before plans can be submitted. Provision is made in this post-war plan for purchase of additional ground, as well as construction. Upon motion of Mr. Coffman, seconded by Mr. Raffetto, and carried, Miss Randall was asked to submit this post-war public works project to the City Planning Commission.

Draft of Married Men

Miss Randall reported that under the new draft set-up, married men with children were now being reclassified and put in Class 1A, which would seriously affect our recreation program. Upon motion of Mr. Raffetto, seconded by Mr. Girod, and carried, it was moved that married men be permitted to accept outside work in defense plants for not more than twenty-four hours in addition to their work with the Recreation Department.

Teen Age Dances

That at the Teen Age Dances, $250.00 in War Bonds and $162.75 in War Stamps, were purchased by the children.

North Beach Teen Age Dance

That the North Beach Teen Age Dance was held in spite of a near riot staged that afternoon between the Chinese and Italian children; that much credit was due to the directors for having courage to go ahead with the dance, and to the children who, on the advice of a sixteen year old leader, went home in groups of two's and three's in order to avoid any further conflict.

Kenneth Kim complimented

In a recent amateur radio program, one of the contestants, a schoolboy, dedicated his part of the program to "Mr. Kenneth Kim, Playground Director, who tops them all".

UNFINISHED BUSINESS

Reconsidering lease of Crystal Plunge

The subject of Crystal Palace Baths was brought up by Mr. Coffman who stated that Mr. Ernie Smith had called upon him as a citizen interested in seeing that swimming was developed in San Francisco. Mr. Coffman stated that his understanding was that Mr. Cerruti was willing to give power of attorney to Mr. Charles Sava to make all negotiations for him; that he was willing to renew the lease on our terms of $15,000 per year, and to keep the building and equipment in a state of repair. Upon motion of Mr. Coffman, seconded by Mr. Girod, it was moved and carried that a committee composed of Mr. Raffetto, Miss Randall and Mr. Jordan, investigate the building, the cost of repairs, and the person with whom the Recreation Commission would have business dealings in re-negotiating for Crystal Plunge and give a report of their findings at the next Commission Meeting. Miss Randall was also asked to notify Dr. Warren, Superintendent of Schools, that the Crystal Plunge was being reconsidered.

ADJOURNMENT

On motion of Mr. Coffman, seconded by Mr. Raffetto, and carried, the meeting was adjourned at 4 P. M.

Respectfully submitted,

Claire Otten

Secretary.

CO:C

MINUTES

October 21, 1943

The regular meeting of the Recreation Commission was called to order at 2:20 P.M. on Thursday, October 21, 1943, by Chairman Rev. Leo W. Powleson.

PRESENT: Rev. Leo W. Powleson
Mr. William Coffman
Mr. William Raffetto
Mr. Julius Girod

ABSENT: Mrs. Sigmund Stern
Miss Alicia Mosgrove
Dr. Curtis E. Warren

Reading and approval of minutes

The minutes of the meeting of Thursday, October 7th, were on motion of Mr. Girod, seconded by Mr. Coffman, and carried, approved as presented.

COMMUNICATIONS

From Dr. J. C. Geiger, Director of Public Health, dated October 19, 1943, regarding complaint of Mrs. D. P. Lyons that children with communicable diseases frequent the Argonne Playground, 18th Avenue and Geary Boulevard.

Dr. Geiger re Communicable Diseases

Miss Randall reported that on October 14th, following a telephone complaint to the Recreation Department from Mrs. Lyons, she had called the Board of Health for information regarding the control of such cases and was told by them that persons suffering from any infectious diseases, including whooping cough and impetigo, should be excluded from the playgrounds. Thereupon a bulletin was issued to all playground directors and caretakers, authorizing them to request all such persons to leave the grounds. Mrs. Lyons was notified of this procedure.

The Commission requested Miss Randall to impart this information to Dr. Geiger and inform him that steps to correct this situation had been taken previous to receipt of his letter.

Potrero Hill Lease

From Howard McGurrin, Office of Division Engineer, War Department, asking that the lease between the City and County of San Francisco and the Government covering the upper level of Potrero Hill Playground be made for the duration of the present emergency and six months thereafter, instead of on the yearly basis as was the previous lease.

On motion of Mr. Girod, seconded by Mr. Coffman, and carried, this lease was approved.

Crystal Plunge

From Mr. William Coffman, Recreation Commissioner, requesting that the matter of Crystal Plunge be placed on the Agenda for the meeting of October 21st.

REPRESENTATIVES AND DELEGATES

Judge Clarence Morris, Judge Melvyn Cronin, Mr. Otto Olson, Mr. William Edwards, and Mr. Millett, representing the Northern California Baseball Managers' Association, appeared before the Commission, asking permission to "pass the hat" at the Sunday Baseball games at Father Crowley Playground in order to help defray the expenses of the amateur and semi-pro teams participating in Sunday baseball games.

REPRESENTATIVES AND DELEGATES (Cont.)

Northern California Baseball Managers' Assn.

The Commission explained that there was a Commission ruling of long standing prohibiting collection of money in any manner on all neighborhood playgrounds under control of the San Francisco Recreation Department and that inasmuch as successful leagues had been played for many years before thousands of spectators without any collections of money, they could not see the need of changing that ruling at the present time. However, Rev. Leo Powleson requested the members of the Commission to give serious consideration to the request of this Committee and render a decision at the next Commission meeting on Thursday, November 4th.

Mr. Pardini re Crystal Plunge

Mr. Pardini, attorney for Mr. Cerruti, owner of Crystal Baths, appears before the Commission relative to re-negotiating the lease of Crystal by the San Francisco Recreation Department. Mr. Pardini stated that he was negotiating with a private party who would take over the Crystal Plunge mortgage now held by the West Coast Life Insurance Company; that Mr. Cerruti had agreed to give Power of Attorney for someone to represent him in dealing with the Recreation Department; that a clause could be inserted in the contract stating that the property must be kept in condition satisfactory to the Recreation Department or they could withdraw.

Motion

Upon motion of Mr. Coffman, seconded by Mr. Girod, and carried, a committee composed of Mr. Raffetto, Miss Randall and Mr. Jordan, was authorized to start negotiations with Mr. Pardini for the lease of Crystal Baths on terms acceptable to the Recreation Department and at the same rental as of last year, namely, $15,000, and to carry these negotiations through to the Board of Supervisors for approval.

REPORTS OF COMMITTEES

Finance Committee

On motion of Mr. Coffman, seconded by Mr. Raffetto, and carried, the following financial transaction was approved:

Request for Additional Allotment

No. 15 - Necessary funds for Camp Mather Permanent Salaries through September 30, 1943	$ 2,260.00

SUPERINTENDENT'S REPORT

Miss Randall reported on the following:

Hayes Valley

That inasmuch as the rainy season was now at hand, and that the Building Inspectors had recommended that we get out by November 1st as we would be liable for any accident which might occur, we should vacate the building immediately or see that it was repaired. The Commission requested Mr. Jordan to consult with the Director of Property and have him negotiate with the Henry Cowell Lime and Cement Company, the new owners of the Hayes Valley property, as to the possibility of their keeping the property in a state of repair acceptable to the Recreation Department. If the new owners would agree to do this there would be no reason for us to vacate the present Hayes Valley site which would be particularly hard for us to do as there is no other possible building in that section where we could establish a new Center. Mr. Jordan is to report his findings at the next Commission Meeting.

SUPERINTENDENT'S REPORT (Cont.)

Mayor's Meeting

Juvenile Delinquency

That at the Mayor's Meeting held on October 20th, Mayor Rossi had requested the heads of all departments to recommend immediate steps that could be taken by all departments in an all out endeavor to solve the problem of Juvenile Delinquency. The money to finance this program would be found. The Commission approved that Miss Randall submit the following plan to the Mayor: That small stores be rented in several districts of the city where meeting places were most needed for the Teen Age groups; that these stores be put in condition and furnished, and supervised by a recreation director. This type of Center would afford a more intimate meeting place which seems to be of greater interest to the Teen Age groups than would a center operated in a school building. This idea is strictly experimental, but the present urgent need does not permit of long range planning.

Silver Terrace

That the purchase of Silver Terrace had been completed and that a gentleman living nearby had planted and harvested several crops of vegetables on the city-owned property. Last year $2,000 was appropriated to install a sand box and swings, $306.67 of which has been spent on necessary engineering survey. Inasmuch as the field is in a soft condition due to the fact that it has been plowed up, it would be impracticable to install a sand box and as it is impossible at the present time to purchase swings, Miss Randall suggested that the balance of the $2,000 which amounts to $1,693.33, be spent on preliminary plans for the entire project so that when our post-war construction begins we can develop this site immediately.

Motion

Upon motion of Mr. Raffetto, seconded by Mr. Girod, and carried, the Commission approved the expenditure of the $1,693.33 on preliminary plans for Silver Terrace and suggested that Miss Randall visit the site with Supervisor Uhl in order that he might understand our reasons for developing the plans rather than installing apparatus.

Vegetable Gardener - Silver Terrace

Father Powleson suggested that the gentleman who was using the property as a vegetable garden be informed that he must write to the Commission, asking for permission to use this property.

Thomas Rattigan - authorized to sign checks

Upon motion of Mr. Raffetto, seconded by Mr. Coffman, and carried, Mr. Thomas Rattigan, Senior Bookkeeper, was authorized to sign all Revolving Fund checks.

ADJOURNMENT

Upon motion of Mr. Coffman, seconded by Mr. Girod, the meeting was adjourned at 4:10 P.M.

Respectfully submitted,

Claire Otten

CO:c

Secretary.

MINUTES

November 4, 1943

Written notices for the regular meeting of the Recreation Commission for Thursday, November 4, 1943, were mailed to all Commissioners.

Failing a quorum, no meeting was held.

Claire Otten

CO:c Secretary.

MINUTES

November 18, 1943

The regular meeting of the Recreation Commission was called to order at 2:20 P.M. on Thursday, November 18, 1943, by Chairman Rev. Leo W. Powleson.

PRESENT: Rev. Leo W. Powleson
Mr. William Raffetto
Mr. William Coffman
Mrs. Sigmund Stern
Miss Alicia Mosgrove

ABSENT: Dr. Curtis E. Warren
Mr. Julius Girod

Reading and approval of minutes

The minutes of the meeting of Thursday, October 21, were on motion of Mr. Coffman, seconded by Mr. Raffetto, and carried, approved as presented.

COMMUNICATIONS

From Mr. Joseph J. Phillips, Director of Property, enclosing permit to the U.S. Army to use a one acre portion of James D. Phelan Beach.

Mr.J.J. Phillips re Phelan B.

On motion of Mr. Raffetto, seconded by Mr. Coffman, and carried, this agreement was approved.

Excelsior-Geneva Mer. Ass'n. re 28 Ocean Ave.

From the Excelsior-Geneva Merchants' Association, requesting the Recreation Commission to lease the gymnasium building at 28 Ocean Avenue.

Miss Randall reported that, inasmuch as this building was located only about five blocks from our Excelsior Recreation Center and about four blocks from the James Denman Schoolyard and Gymnasium, which we supervise, it would only be duplicating our work to establish a center at this location, and that she had asked Mr. Harold Meyer, Director-at-Large in this district, to call on Rev. Willis and other members of the Association and inform them of this decision. A letter had already been sent to the Excelsior-Geneva Merchants' Association explaining the inadvisability of establishing a center at 28 Ocean Avenue.

Northern Calif. Baseball Mgrs. Ass'n.

From Northern California Baseball Managers' Association relative to the matter of passing the hat at Sunday baseball games.

Motion

On motion of Mr. Coffman, seconded by Mrs. Stern, and unanimously carried, the Commission agreed to uphold its previous policy of not permitting the collection of money, in any manner, on any of our neighborhood playgrounds. The Secretary was instructed to write to the Northern California Baseball Managers' Association, informing them of this decision; that while we appreciate that theirs is a worthy cause, to grant them permission to pass the hat at Sunday games would only open the way to requests from other organizations; that it would be impossible for us to accommodate all groups and that while the Northern California Baseball Managers' Association, in all good faith, would make every attempt to control the collection of money that, with the many groups who would immediately request this same privilege, it would soon get out of hand.

Copy of the letter addressed to Mr. William F. Benedict, Manager of Mayor Rossi's Campaign Committee, regarding passing the hat at Sunday baseball games.

REPORTS OF COMMITTEES

Finance Committee

On motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, the following financial transactions were approved.

Request for Additional Allotments:

R-16 - For Operation of Eight Teen-age Centers	$28,600
R-17 - To Provide Funds for Damages and Sundry Judgements	$ 100
R-18 - To Set Funds to Meet Contractual Service Payments at various sites in Hunters Point Area	$ 500

Activities

Motion

On motion of Mr. Coffman, seconded by Mr. Raffetto, and carried, the following resolution was passed, commending Mrs. Sigmund Stern and the members of the Sigmund Stern Grove Music Festival Committee for the excellent performances given at the Stern Grove Concerts this year, which were far superior to any previous years:

Resolution Commending S.S. Grove Music Fest. Committee

WHEREAS, Mrs. Sigmund Stern and the members of the Sigmund Stern Grove Music Festival Committee have, through their untiring efforts been responsible for the series of MID-SUMMER MUSICALS presented each Sunday afternoon in the Sigmund Stern Grove, from Sunday, June 13, 1943 through Sunday, September 19, 1943; and

WHEREAS, these MID-SUMMER MUSICALS, attended by 149,474 people, have done so much for the enjoyment and morale of the people of San Francisco in these difficult times when cultural recreation is more vital than ever before; and

WHEREAS, the Sigmund Stern Grove Music Festival Committee has presented not only to the people of San Francisco but to thousands of members of the Armed Forces, some of the Nation's outstanding Artists, now, therefore be it

RESOLVED, that this Recreation Commission, in recognition of this, does tender to Mrs. Sigmund Stern and the members of the Sigmund Stern Grove Music Festival Committee, its warmest praise and grateful appreciation.

Miss Randall was asked to compile all the facts of the 1943 Sigmund Stern Grove Concert Season and submit a report which could be released to the general public.

SUPERINTENDENT'S REPORT

Miss Randall reported on the following:

Silver Terrace

That, with Supervisor Adolph Uhl and members of the Silver Ave.-Portola Improvement Association, she had visited the Silver Terrace site and that all had agreed it would be wiser to use the amount of $1,693.33, which was left from our appropriation of $2,000.00, for preliminary plans for the entire project, so that when our post-war construction begins we can develop this site immediately.

This plan was approved by the Commission.

Night Lighting

That due to dim-out regulations we had not made provision in our 1943 Budget for the lighting of our night playgrounds; that inasmuch as the dim-out regulations had now been lifted and we could light our playgrounds, there were no funds available.

Motion

Upon motion of Miss Mosgrove, seconded by Mr. Coffman, and carried, Miss Randall was asked to request the Mayor to grant the sum of $4,005 from the Emergency Fund to meet the expense necessary for this lighting.

P.G.&E. JAS. ROLPH PLAYGROUND

That no settlement had as yet been made with the Pacific Gas & Electric Company regarding the lights at James Rolph Playground.

Motion

Upon motion of Mr. Coffman, seconded by Miss Mosgrove, and carried, Miss Randall was asked to have an informal talk with Mr. Ross as to the possibility of the Recreation Commission's renting these fixtures at a nominal cost from the P.G.&E., until such time as the difficulties arising in the situation can be ironed out and the equipment purchased by the city.

The Commission expressed regret at this unfortunate situation, which is a deep reflection on the city from all angles, and expressed the hope that everything possible be done to straighten it out.

U.S. Army Right of Survey Fr. Crowley

That the United States Army had asked for a renewal of its Right of Survey to Father Crowley Playground, and that we will be asked to vacate almost immediately. However, it has been impossible for us, to date, to find a new location.

Bernal Hts. Recreation Center

That, Mr. Silve, of the Bernal Heights Improvement Association had requested her to meet with him and Mr. McPhee on Friday evening, November 19. The residents of the Bernal Heights District are anxious to build a new Union Junior High School in this section and would like to remove the dirt from Bernal Hill, now owned by the Board of Public Works; that they are anxious for it to be removed in the proper way so that, when the work is completed, a Recreation Center can be constructed if the Board of Public Works is willing to give this land to the Recreation Department, and if the Recreation Department feels it is advisable to accept it.

Miss Randall was asked to attend this meeting and report the findings to the Commission at its next meeting.

Revision of Classifications

That the proposed revision of classifications had again come up and that while some of the revisions met with the approval of the Recreation Department, there were still some, namely, 0-62, Superintendent of Grounds, Recreation Department, R-106, Supervisor of Dramatics, R-108, Supervisor of Music, R-109, Supervisor of Dancing, R-116, Supervisor of Swimming, that did not meet with approval.

Chairman Rev. Leo Powleson requested Miss Alicia Mosgrove to serve with Miss Randall and go into the matter of these classifications and submit their recommendations to the Civil Service Commission.

Bay View Teen-age Center

That the first of our eight Teen-age Centers had opened on Monday, November 15, at the Old Opera House in the Bay View District, and that the next center to open would be at 26th Avenue and Taraval, as soon as preliminary repair work had been done. There was a great deal of enthusiasm in the center at Bay View.

Crystal Plunge

That repair work was being started at Crystal Plunge in accordance with the request of the Recreation Department, and that when the work met with our approval, negotiations for the leasing of Crystal Plunge would continue.

Motion

On motion of Miss Mosgrove, seconded by Mrs. Stern, and carried, the following Non-Civil Service Appointments, at $75.00 a month, were approved:

Clarence Andersen - Everett (Men)
Ruth Casey - Drama Center
Mrs. Tabb (Negro) - Hunters' Point
Mr. L. Watson (Negro)-Hunters' Point
Director for Everett (evening)or school approved by Board of Education
Director for F.S. Key (evening)

Motion

On motion of Mr. Coffman, seconded by Mr. Raffetto, and carried, Miss Randall was authorized to issue informal contracts for repair work at each of the eight Teen-age Centers.

John P. Murphy sewer-line

On motion of Miss Mosgrove, seconded by Mr. Coffman, and carried, Miss Randall was authorized to issue informal contracts for the first part of the construction work in establishing a sewer-line at the John P. Murphy Playground.

ADJOURNMENT

Upon motion of Mr. Coffman, seconded by Mr. Raffetto, and carried, the meeting was adjourned at 4:00 p.m.

Respectfully submitted,

Claire Otten

Secretary

MINUTES

December 2, 1943

The regular meeting of the Recreation Commission was called to order at 2:00 p.m. on Thursday, December 2, 1943, by Mr. William Coffman, Acting Chairman in the absence of Rev. Leo W. Powleson.

PRESENT:	Miss Alicia Mosgrove Mrs. Sigmund Stern Mr. William Coffman Mr. William Raffetto
ABSENT:	Doctor Curtis E. Warren Mr. Julius Girod Rev. Leo W. Powleson

Reading and approval of minutes

The minutes of the meeting of Thursday, November 18, were on motion of Mr. Raffetto, seconded by Mrs. Stern, and carried, approved as presented.

COMMUNICATIONS

From Mr. Joseph J. Phillips, Director of Property, enclosing the Longfellow School Playground Victory Garden Permit.

Motion

On motion of Mr. Raffetto, seconded by Mrs. Stern, and carried, the permit was approved.

Mr. Edw. Cerruti re Crystal Plunge rental

From Edward Cerruti, offering to lease Crystal Palace Baths to the City and County of San Francisco at a rental of $15,000.

Motion

On motion of Mr. Raffetto, seconded by Mrs. Stern, and carried, the Commission requested that Mr. Joseph Phillips, Director of Property, enter into a lease with Mr. Edward Cerruti, owner of Crystal Palace Baths, said lease to be subject to all the requirements of the Recreation Commission.

Miss M. Hughes re St. Francis Garden Club

From Miss Mary Randolph Hughes, Field Director, American Red Cross, thanking the St. Francis Garden Club of the Recreation Department for the excellent work being carried on by them in the Junior Red Cross Program.

REPORTS OF COMMITTEES

On motion of Mr. Raffetto, seconded by Miss Mosgrove, and carried, the following financial transaction was approved:

Finance Committee

Request for Additional Allotment

313.200.01 - Quarterly allotment $500

Activities

Miss Alicia Mosgrove reported that she had appeared before the Civil Service Commission on Wednesday, November 24, and presented to them the recommendations of the Recreation Commission for the proposed revision of class specifications, which the Civil Service Commission agreed to take under consideration.

SUPERINTENDENT'S REPORT

Miss Randall reported on the following:

St. Mary's Park & Potrero Hts. Agreement with Mr. Wm. Merchant

Agreement with Mr. William G. Merchant, Architect, for preliminary work and detailed plans for St. Mary's Park and Potrero Heights.

The Commission approved the amended agreement.

Mr. Waldrop's Fee for Christmas Program

That the Musicians' Union had agreed to permit Mr. Uda Waldrop, Organist, to play for our Annual Christmas Program to be held at the Civic Auditorium. Mr. Waldrop's fee will be $25.00 for the rehearsal on December 22, and $50.00 for the performance on December 23.

Termination Secretary's Ninety-day Appointment

That the ninety-day appointment of Miss Claire Otten, Secretary of the Recreation Commission, would terminate on December 5.

The Commission approved that Miss Randall request the Civil Service Commission to permit Miss Otten to continue as Secretary until such time as an examination was given to establish a list of eligibles from which this position could be filled.

Bernal Hts. Improvement Association Meeting

That, at the request of Mr. Silvey, she had attended a meeting of the Bernal Heights Improvement Association, at which time they requested that the Recreation Department build and operate a play-field on the top of the hill in the Bernal Heights section. However, as the land, at present, belongs to the Board of Public Works, the Recreation Commission can do nothing until such time as it owns the property.

Resignation Mrs. Doris Worthington

That Mrs. Doris Worthington, for many years Supervisor of Personnel of the Recreation Department, had resigned to devote her time to her family.

Motion

Upon motion of Mrs. Stern, seconded by Miss Mosgrove, and carried, the Secretary was requested to write a letter to Mrs. Worthington, expressing the deep appreciation of the Recreation Commission for the excellent work which she had performed during her fifteen years of service with the Recreation Department.

Attendance figures at pools

That during the period from October 1 to November 15 the attendance at the swimming pools was as follows:

MISSION POOL

School Classes Boys 802 - Girls 92
After School 831

NORTH BEACH

School Classes Boys 250
After School 233

Personnel

That there was considerable difficulty in the placement of personnel, as many of those high on the Limited Tenure List of Eligibles were not interested in daily assignment; therefore, she was having to call many workers in order to reach those who were interested in definite assignments.

Motion

On motion of Mr. Raffetto, seconded by Miss Mosgrove, and carried, the following Non-Civil Service Appointments, at $75.00 a month, were approved:

Anna Foster
Arnold Smith

Adjournment

On motion of Miss Mosgrove, seconded by Mr. Raffetto, and carried, the meeting was adjourned at 3:55 p.m.

Respectfully submitted,

Claire Otten

Secretary

MINUTES

December 16, 1943

The regular meeting of the Recreation Commission was called to order at 2:20 p.m. on Thursday, December 16, 1943 by Mrs. Sigmund Stern, Acting Chairman in the absence of Rev. Leo W. Powleson.

PRESENT: Mrs. Sigmund Stern
Miss Alicia Mosgrove
Doctor Curtis Warren
Mr. Julius Girod

ABSENT: Rev. Leo W. Powleson
Mr. Wm. Coffman
Mr. Wm. Raffetto

Reading and approval of minutes

The minutes of the meeting of Thursday, December 2, were, on motion of Miss Mosgrove, seconded by Mrs. Stern, and carried, approved as presented.

COMMUNICATIONS

Mr. A. O. Olson re utility service at Jas.Rolph, Jr. Playground

From Mr. A. O. Olson, Manager and Chief Engineer of the Public Utilities Commission, recommending that the Recreation Department's budget for 1944-45 include $13,500 for utility service at the James Rolph, Jr. Playground. This estimate would include the use of the floodlight equipment at James Rolph, Jr. Playground belonging to the Pacific Gas & Electric Company.

Mr.A.O. Olson re utilities B.V. Rec.Center

From Mr. A. O. Olson, Manager and Chief Engineer of the Public Utilities Commission, regarding the utilities at the Bay View Recreation Center.

Motion

Upon motion of Miss Mosgrove, seconded by Mr. Girod, and carried, it was approved that the Public Utilities Commission be authorized to direct the Pacific Gas & Electric Company to submit future bills for the Bay View Recreation Center, at Mendell and Newcomb Streets, to the Public Utilities Commission for payment out of the Recreation Department funds.

Mrs.C.B. Nelson re complaint trees at S.S. Grove

From Mrs. C. B. Nelson, 1020 Wawona Street, complaint regarding Sigmund Stern Grove trees.

The report from Mr. Francis O. Foehr, Superintendent of Grounds, relative to the communication from Mrs. Nelson, stated that the trees on the north side of the Sigmund Stern Grove did not constitute any danger to life or property; that furthermore they are growing on the outside of the fence on the sidewalk and do not come under supervision of the Recreation Department, but that of the Department of Public Works.

The Commission requested the Secretary to refer Mrs. Nelson's letter to the Department of Public Works and to inform Mrs. Nelson of this action.

REPRESENTATIVES & DELEGATES

Mr Levy re recreation salaries

Mr. Fred Levy, representing the recreation workers, appeared before the Commission to request that a member of the Commission be present at the meeting to be held in the Supervisors' chambers on Friday evening, December 18, at 8 o'clock, at which time Playground Directors and Activity Supervisors were entering a formal protest with the Civil Service Commission that the salaries of recreation workers

were not being included in the raises being proposed for all city employees in the 1944-45 budget.

REPORTS OF COMMITTEES:

On motion of Miss Mosgrove, seconded by Doctor Warren, and carried, the following financial transactions were approved:

Financial Transactions

Request for Additional Allotment R-21-Appropriation No. 313.880.00-To provide for payment of rentals at 1254 Market Street and Hayes Valley Center for next six months	$1,950.00
R-22-Appropriation No. 313.880.00- Six months' rental of Crystal Baths	7,500.00
R-23-Appropriation No. 313.140.00- To provide for fees to pianists for Quarter	$ 400.00
R-24-Appropriation No. 313.----.01 as noted- To accommodate Camp Mather operation for Quarter ending March 31, 1944.	$2,245.00
Resolution No. 844 Annual Christmas Pageant, Civic Auditorium	$1,120.00

Motion

On motion of Miss Mosgrove, seconded by Mr. Girod, and carried, the following non-Civil Service Appointments at $1.00 an hour were approved:

Jack Anderson
Louis Gomez
Richard Keane
Barbara Krase

Jack Otten
Arthur Rosen
Thomas Yep
Fred Zaft
Ida Adams

Motion

On motion of Miss Mosgrove, seconded by Mr. Girod, and carried, the following non-Civil Service Appointments at $75.00 a month were approved:

Joan Sheehan
John Gallagher

SUPERINTENDENT'S REPORT

Miss Randall reported on the following:

Christmas Program

Christmas Program: That the costs of the Christmas Program to be held at the Civic Auditorium on Thursday evening, December 23, were greater than had been anticipated due to the increase in the cost of labor. The total cost will be approximately $1120.00 (organist $75.00 for rehearsal and performance; auditorium and labor involved $215.00; Economy Electric Co. $330.00; Stuart Co., drapes and stage, $500.00).

Motion

Upon motion of Mr. Girod, seconded by Miss Mosgrove and carried, it was approved that the sum of $410.00 be transferred to cover the costs of the Christmas Program.

Glen Park Day Camp

Glen Park Day Camp: There is a possibility that we may be able to purchase from the Housing Authority the property in the canyon adjoining

the Glen Park Playground for the amount of money paid by them, totaling $29,604.78. This site is the only satisfactory location for a Day Camp in San Francisco and should be obtained if and when possible.

Resignation Mrs. Nellie Fitzpatrick

Resignation of Mrs. Nellie Fitzpatrick on December 12, 1943, culminating twenty-seven years of service with the Recreation Department.

Motion

Upon motion of Miss Mosgrove, seconded by Mr. Girod, and carried, the Secretary was requested to write a letter to Mrs. Fitzpatrick in appreciation for the excellent work which she did while employed by the San Francisco Recreation Department.

Governor's Committee Meeting

A meeting of the Governor's Committee on Youth in Wartime was held in Sacramento on December 15.

Rental building Pine & Van Ness

Rental of the building at Pine Street and Van Ness Avenue to house the Weaving Center and the Directors-at-Large offices which are to be moved from Seventh and Bryant Streets as soon as the Army decides to take over this property. It will also be possible to relieve the overcrowded situation in our City Hall offices.

Motion

Upon motion of Doctor Warren, seconded by Miss Mosgrove, and carried, Mr. Jordan, the Business Manager, was instructed to start negotiations for the leasing of this property and to arrange for the necessary funds to be transferred to cover the cost of rental and conditioning.

Motion

On motion of Miss Mosgrove, seconded by Mr. Girod, and carried, the meeting was adjourned at 3:20 P.M.

Respectfully submitted,

Claire Otten

Secretary

MINUTES

January 20, 1944

Written notices for the regular meeting of the Recreation Commission for Thursday, January 20, 1944, were mailed to all Commissioners.

Failing a quorum, no meeting was held.

Claire Otten

Secretary

MINUTES

February 3, 1944

Written notices for the regular meeting of the Recreation Commission for Thursday, February 3, 1944, were mailed to all Commissioners.

Failing a quorum, no meeting was held.

Claire Otten

Secretary